



## SCHEDULE A

### SERVICE & SUPPLY CONTRACT - CLIENT

Client: RSU 34 - Old Town  
Contracted Vendor: A-COPI  
Term: 7/1/2016 through 6/30/2021

<i>Building</i>	<i>Room</i>	<i>Model</i>	<i>Serial Number</i>	<i>Machine Type</i>	<i>Black Cost/Copy</i>	<i>COLOR Cost/Copy</i>
Viola Rand Elementary	Main Office	Toshiba e-Studio 4555c	C7DE55289	Color Photocopier	\$0.00390	\$0.04440
Viola Rand Elementary	Teachers' Room	Ricoh MP301SPF	W913P603014	Black Laser MFP	\$0.00460	\$0.00000
Alton Elementary	Front Office	Toshiba e-Studio 2551c	C7E210457	Color Photocopier	\$0.00446	\$0.05146
Alton Elementary	Staff Lounge	Toshiba e-Studio 555SE	CBI912057	Black Photocopier	\$0.00361	\$0.00000
Leonard Middle	Library	Kyocera FS-C5250	Q552Z06353	Color Network Printer	\$0.00575	\$0.05875
Leonard Middle	Room 103	Toshiba e-Studio 857	CALE29078	Black Photocopier	\$0.00300	\$0.00000
Leonard Middle	Room 107A	Toshiba e-Studio 5560c	CSHE21266	Color Photocopier	\$0.00390	\$0.04440
Old Town Elementary	Learning Center 1	Toshiba e-Studio 857	CAHE25828	Black Photocopier	\$0.00300	\$0.00000
Old Town Elementary	Library	Toshiba e-Studio 657	CADE21616	Black Photocopier	\$0.00390	\$0.00000
Old Town Elementary	Room 101	Toshiba e-Studio 457	CECF66042	Black Photocopier	\$0.00390	\$0.00000
Old Town Elementary	Room A264 Learning Center Upstairs	Toshiba e-Studio 857	CALE29076	Black Photocopier	\$0.00300	\$0.00000
Old Town Elementary	Room B109	Toshiba E-Studio 6560C	CSKE23095	Color Photocopier	\$0.00390	\$0.04440
Old Town High	Adult Ed - Modular Office	Toshiba e-Studio 3040c	CNE111258	Color Photocopier	\$0.00402	\$0.05146
Old Town High	Art Room	Kyocera FS-C5250	Q552Z06352	Color Network Printer	\$0.00575	\$0.05875
Old Town High	Guidance Office	Toshiba e-Studio 3040c	CNG113605	Color Photocopier	\$0.00402	\$0.05150

<i>Building</i>	<i>Room</i>	<i>Model</i>	<i>Serial Number</i>	<i>Machine Type</i>	<i>Black Cost/Copy</i>	<i>COLOR Cost/Copy</i>
Old Town High	Hall of Room 404	Kyocera P2135DN	LVK6442395	Black Network Printer	\$0.00562	\$0.00000
Old Town High	Hall of Room 508	Kyocera P2135DN	LVK6442394	Black Network Printer	\$0.00562	\$0.00000
Old Town High	Main Office	Toshiba e-Studio 5540c	CBC110054	Color Photocopier	\$0.00402	\$0.05150
Old Town High	Room 110 Teachers' Room	Toshiba e-Studio 857	CALE29066	Black Photocopier	\$0.00300	\$0.00000
Old Town High	Room 205	Kyocera FS-C5250	Q552705636	Color Network Printer	\$0.00575	\$0.05875
Old Town High	Room 217 Food Service	Toshiba e-Studio 5540c	CBD110162	Color Photocopier	\$0.00402	\$0.05146
Old Town High	Room 222 Library	Toshiba e-Studio 857	CALE29088	Black Photocopier	\$0.00300	\$0.00000
Old Town High	Room 313	Kyocera FS-C5250	Q553407446	Color Network Printer	\$0.00575	\$0.05875
RSU 34 District Office	IT Office	Toshiba e-Studio 2551c	C7G215607	Color Photocopier	\$0.00446	\$0.05146
RSU 34 District Office	Main Office	Toshiba e-Studio 5560c	CSHE21243	Color Photocopier	\$0.00390	\$0.04440
RSU 34 District Office	Special Education	Toshiba e-Studio 4555c	C7DE55375	Color Photocopier	\$0.00390	\$0.04440

*Subject to change and correction and future additions.*

**Additional Provisions:**





## SERVICE AND SUPPLY CONTRACT - CLIENT

Specialized Purchasing Consultants ("SPC") hereby contracts with RSU 34 - Old Town ("Client") to provide comprehensive services, supplies, and maintenance to equipment described on Schedule A ("Equipment") using the Contracted Vendor shown below at a cost per print shown on said Schedule A, commencing on July 1, 2016 and terminating on June 30, 2021. This Service and Supply Contract ("Contract") shall exclude only the cost of paper, transparencies, and staples. Refer to Schedule A for Additional Provisions, if any.

SPC assumes responsibility for all billing and vendor payment. SPC shall invoice Client one-half of the annual projected number of pages multiplied by the cost per print listed on Schedule A. This semi-annual billing will take place July 1 and January 1. Actual meter reads will be collected by SPC either electronically or from Client staff during the month of June. A final Reconciliation spreadsheet and invoice will then be completed and sent to client. Upon payment of each billing invoice during the year, SPC will reimburse Contracted Vendor appropriately. Client is responsible for making payment in full within 30 days of said invoicing to avoid suspension of supplies by Contracted Vendor.

On July 1 of each calendar year during the afore-mentioned term, SPC shall credit Client any unused prepaid pages to Client if fewer copies were made by Client during the Contract period ending on or before June 30 annually than were originally estimated under this Contract for such period. If more pages were consumed than billed in the combined semi-annual billing, an overage invoice will be generated. Following semi-annual billing will be based on previous year volume.

On July 1 of each calendar year during the term of this Contract, SPC, at its option, may increase such costs per print under this Service and Supply Contract by 5% or by a percentage equal to the increase during the immediately preceding 12-month period of "The Consumer Price Index for All Urban Consumers (CPI-U) for the U.S. City Average for All Items, 1982-84 = 100," whichever is less.

Client or SPC may terminate Contract at any time with a 30-day written notice. Client will be required to provide final meter reads on all Equipment listed on Schedule A, including those added during the Contract term. Any credits owed to Client after reconciling actual usage versus projected will be paid to Client. Client must return any unused consumables to Contracted Vendor.

**AGREED AND ACCEPTED BY:**  
**Specialized Purchasing Consultants**

By: Skip Tilton

Title: President/Owner

Date: 6-20-2016

Signature: [Handwritten Signature]

**AGREED AND ACCEPTED BY:**  
**RSU 34 - Old Town**

By: David Walker

Title: Superintendent

Date: 5-19-16

Signature: [Handwritten Signature]

**Named Contracted Vendor:** **A-COPI**  
**34 AG Drive**  
**Gardiner, ME 04345**  
**(207) 623-2674**