

Specialized Purchasing Consultants

PO Box 190 Gorham, NH 03581 (800) 750-1538 www.spccopypro.com

2011-12 Annual Report

Year - End Photocopier Analysis

With projected costs for 2012-13

Ruth Moore Regional School Unit #1 4 Sheridan Road Bath, ME 04530



Specialized Purchasing Consultants Corp. *Serving Maine & New Hampshire since* 1988

November 2012

Skip Tilton President

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Ruth Moore Regional School Unit #1 4 Sheridan Road Bath, ME 04530

VISIT US ON THE WEB: www.spccopypro.com

Dear Ruth:

Once again the staff at SPC would like to extend our appreciation for being of service to you and your organization for the past 8 years. Though each year seems to pose unique challenges, we are thrilled with all that we have been able to accomplish on behalf of our clients for the past 24 years.

In these difficult economic times, our staff continues to be fully committed to assisting your organization in achieving goals and objectives relative to new technologies and related costs. In relation to new services, we are excited to bring to your attention *new cost-savings initiatives as well as a new service called SPC STAR Doc* that will continue to meet our mutual goal of improving the quality of service and equipment while reducing your overall cost.

I hope you find the enclosed annual report useful. We are providing you an overview of your current equipment situation, reports associated with copying and printing costs and, if needed, recommendations for addressing situations posing a problem now or could become a problem in the near future.

Thank you again for allowing SPC the opportunity to be of service. If you have any questions or are in need of more information, please let us know.

Sincerely,

Skip Tilton President

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The SPC Team

would like to personally thank you for your continued trust and confidence!



Skip Tilton, President Billie Jo Tilton, Vice President

As co-founders of SPC, Billie Jo and I are very proud of our team of professionals. The concept of group purchasing to save millions has grown since 1988 into providing over 16 different managerial services that increase reliability and extend the life of your equipment. However, none of this would have been possible without the loyalty of over 117 clients (3200+ machines with 1.7 billion prints over five years). Together, we have realized the lowest prices possible while improving the quality of your service and



equipment.



Paul Garozzo General Manager

As General Manager my goal is ensure our clients are pleased with our services and also provide solutions that are efficient, productive and reduce cost. With my 23 years in the copier industry, I will use my experiences to achieve this

goal. In addition, I will be utilizing our new SPC STARDoc system to further enhance SPC services. Clients will now have the benefit of visually seeing where all their devices are located and project future expenses. I could not be more excited to join the SPC team.

Glen Fortier

Auditor, Electronic Specialist & Equipment Implementation
With 24 years of experience in the electrical field, I look forward to continually meeting and helping all of you with your reprographic



needs. It is my sincere commitment to ensure all machine changes are as smooth as possible.



Derik Brasher

Administration & Finance Manager
SPC is committed to providing cost-effective and reliable reprographic platforms to our community of clients. My 20+ years of experience in corporate management will be key in

strengthening the relationships between SPC's clients and vendors. I will be focused on responding to your inquiries with the goal of solving any issues that may arise in a timely and efficient manner. Providing quality customer service is my top priority.

Alex Webster

Director of Customer Relations

It is a great pleasure for me to join the SPC team. One of my responsibilities will be creating detailed maps of your Copiers/Printers and will be assisting the team in monitoring all of your equipment. My background as a



Network Technician and my experience in Customer Service will allow me to give our clients the level of service that they have come to expect from SPC. It is my personal goal to aid in fulfilling each and every promise made to our valued clients.

The SPC Team Continued....



Robert B. Dutil

Director of Information Technology I have been working with SPC since February 2000. SPC's honesty, work ethics and loyalty have made my experience with the company a pleasurable journey. SPC is

constantly trying to improve their technology to better serve their clients. My goal has been to give our clients and associates the best tools available to allow them to be more productive. By doing this, our clientele has the ability to monitor their assets and keep their costs down. I am excited about what the future holds for SPC and our clients.



Accounting Coordinator

I am responsible for the majority of the accounting communications between SPC and its vendors and clients. I will rely upon my years of experiences and my strong attention to detail to ensure our



client's needs are well served. It is my goal to work accurately and efficiently and to uphold the high standards of customer satisfaction that SPC has provided to their customers. I look forward to establishing a strong working relationship with each and every one of you.



Pam Weed

Client-Vendor Relations

SPC's clients are my Number One priority. When you have a question, concern, need, or problem related to equipment, service or billing, I am available to assist you in getting it resolved promptly. I am pleased to be able to act as liaison between our

clients and vendors to ensure smooth transitions or quick resolutions.

Anne Arbore

Administration

Since many of our clients are educational systems, I find it satisfying to know that my coworkers and I have made a contribution toward their success by assisting them in saving on their budgets for reprographic equipment,



providing better quality equipment to work with and freeing their resources for other needs.



Laura Lynch

Marketing Coordinator & Client Relations

As a member of the SPC team for the past 12 years as their website designer, I am excited to take on this new position. Some of my responsibilities will include

scheduling essential meetings with our clients and vendors, creating new marketing collateral and developing new clients. I look forward to establishing a closer relationship with each of our clients.

Equipment Health Status

| Total Number of Machines: | 38 |
|--|-----------|
| Total Black Photocopiers | 26 |
| Total Low Cost of Operation Black Network Printers | 3 |
| Total High-Speed Duplicators | 0 |
| Total Color Photocopiers (including MFP) | 9 |
| Total Low Cost of Operation Color Network Printers | 0 |
| Total Removed from Service: | 0 |
| # of Units OFF Warranty: | 0 |
| # of Units Approaching End of Warranty: | 8 |
| # of Units Overused: | 0 |
| # of Units Underused: | 0 |
| # of Units Connected to Network with Print and/or Scan | 35 |
| Commencement Date: | 5/1/2010 |
| # of Annual Payments Left on Lease | 2 |
| All Warranties and Service Contracts Expire: | 6/30/2015 |
| Print Management Software Loaded | Yes |
| LENP Contract Signed | No |

NOTE: When a machine goes off warranty, it does not mean that the service contract expires. It simply means that if a replacement machine becomes necessary, it may not be at "no charge."

Ruth,

Overall your district is doing well. Your B/W volume has increase very slightly and your color has done real well by decreasing 20%. You have 8 devices coming to the end of their life cycle which we can address at the next upgrade. Please ask Paul of a demonstration of our new SPC STAR Doc system. We build this from the ground up. I'm sure you will be excited as well as I am about it. It's been a pleasure supporting RSU for the past 8 years and I look forward to many more to come.

Regards,

Skip

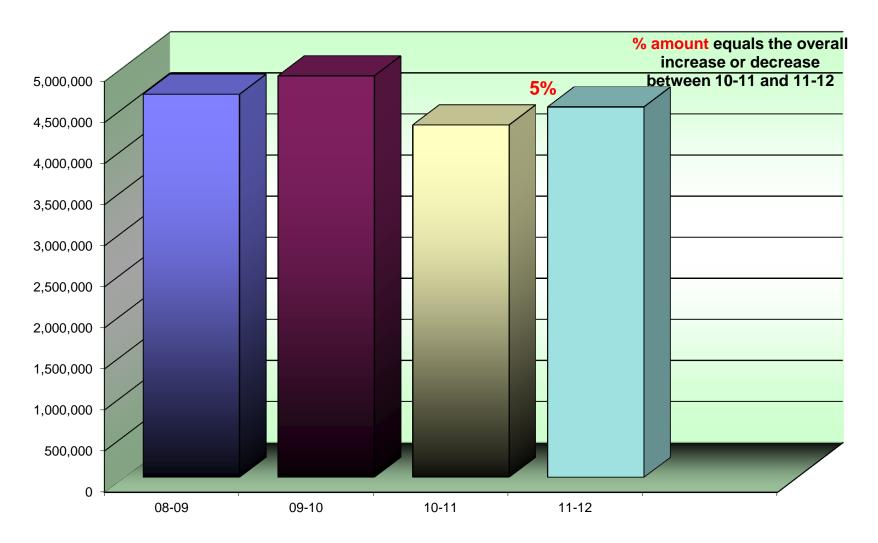
Aging Equipment Summary

The following equipment is <u>seven or more years</u> from the date they were first offered for sale by the manufacturer. This is a major factor because availability of parts, cost of operation and warranties all become diminished at 10 years from the date of Intro. Usage, age, and service history need to be considered to see if they are due for replacement soon.

| | | | | | Intro |
|-----------------------|------------------------------|----------------------|-----------|-----------|---------|
| Building | Department | Make/Model | Serial # | Vendor ID | Date |
| Bath Middle | Library | Konica Minolta BH250 | 31117250 | 8800 2137 | 06/2005 |
| BRCTC | Building Construction | Konica Minolta BH161 | 50010356 | 8802 6110 | 09/2005 |
| Dike-Newell | Main Office | Xerox c2424DP | VVK023673 | | 03/2005 |
| Fisher-Mitchell | Computer Lab | Xerox c2424DP | VVK023260 | | 03/2005 |
| Phippsburg Elementary | Computer Lab | Xerox c2424DP | VVK021716 | | 03/2005 |
| Phippsburg Elementary | Teachers' Room | Toshiba E-520 | CZG724071 | 6202 3694 | 06/2005 |
| West Bath School | Main Office | Xerox c2424DP | VVK021121 | | 03/2005 |
| Woolwich Central | Main Office | Xerox c2424DP | VVK015592 | | 06/2005 |

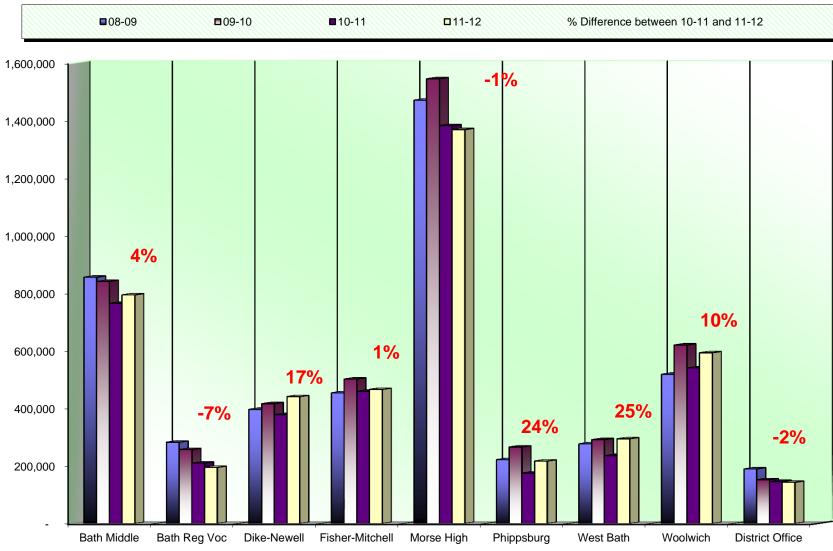
This report uses current trends for <u>black volume</u> to project future costs and potential equipment needs on an overall basis.

ANNUAL BLACK VOLUME BY DISTRICT



This report uses current trends for <u>black volume</u> to project future costs and potential equipment needs by building.

ANNUAL BLACK VOLUME BY BUILDING



Average Student to Copy Usage – Black Only

Using the projected costs by building as the basis, this table represents the projected average usage and cost per student for each building.

| Building Name | Student Population | Annual Volume | Total School Cost* | Annual Copies Per Student | Annual Cost Per Student |
|------------------------|-----------------------|------------------|-----------------------|------------------------------|----------------------------|
| Bath Middle | 390 | 793,746 | \$16,997.68 | 2,035 | \$38.82 |
| BRCTC | 174 | 194,966 | \$4,175.54 | 1,120 | \$21.37 |
| Dike-Newell School | 290 | 440,786 | \$9,463.34 | 1,520 | \$29.07 |
| Fisher Mitchell School | 230 | 465,746 | \$9,955.13 | 2,025 | \$38.54 |
| Morse High | 614 | 1,367,699 | \$29,206.29 | 2,228 | \$42.35 |
| Phippsburg Elementary | 88 | 216,884 | \$4,768.90 | 2,465 | \$48.42 |
| RSU #1 | 0 | 142,999 | \$3,049.13 | 0 | \$0.00 |
| West Bath School | 136 | 294,185 | \$6,430.65 | 2,163 | \$42.22 |
| Woolwich Central | 323 | 592,830 | \$12,740.41 | 1,835 | \$35.15 |
| Totals | 2,245 | 4,509,841 | \$96,787.06 | 2,009 | \$38.41 |

^{*}Total School Cost refers to the cost of Service, Supplies, Paper, and Equipment.

Cost Comparison Black Only

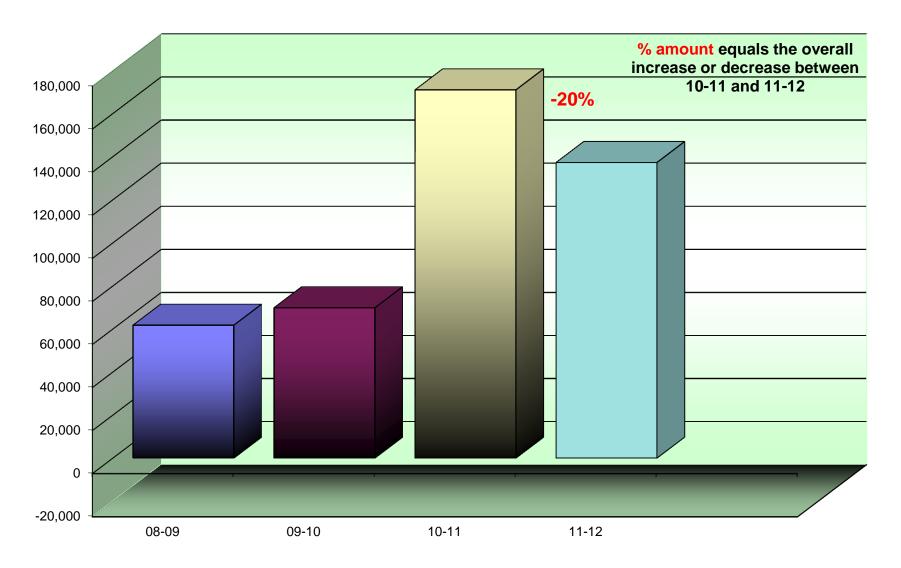
This is an SPC Comparison contrasting your district with 84 client school districts throughout the states of Maine, New Hampshire, and Vermont. By comparing to the Average Student to Copy Usage, this will help you to set up future budgets if student populations increase or decrease within the district or if you plan to build an addition or a new school.

| | Total Student | Total Annual | Total | Annual Copies | Annual Cost |
|-----------------------------------|-------------------|--------------|----------------|---------------|-------------|
| | Population | Volume | District Cost* | Per Student | Per Student |
| All Schools w/student populations | 131,784 | 307,171,835 | \$5,571,341.44 | 2,331 | \$42.28 |

^{*}Total District Cost refers to the cost of Service, Supplies, Paper, and Equipment.

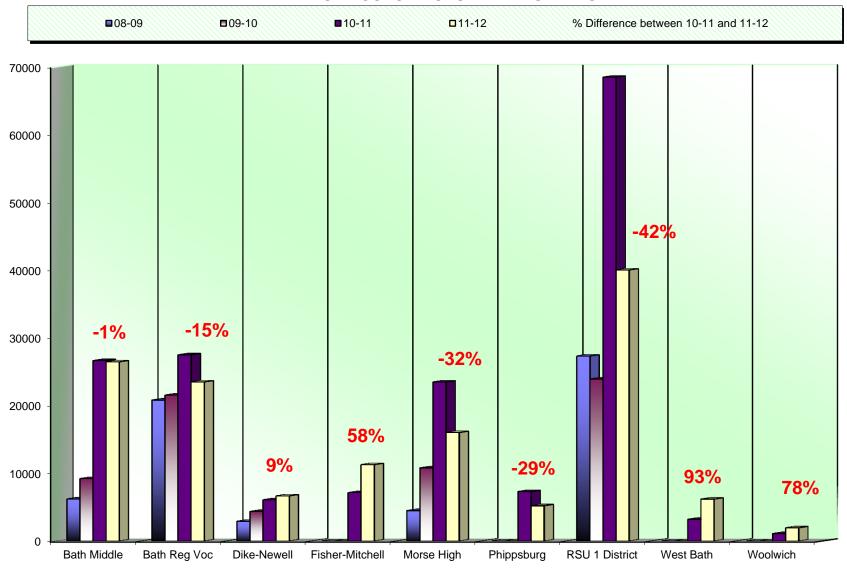
This report uses current trends for *color volume* to project future costs and potential equipment needs on an overall basis.

ANNUAL COLOR VOLUME BY DISTRICT



This report uses current trends for color volume to project future costs and potential equipment needs by building.

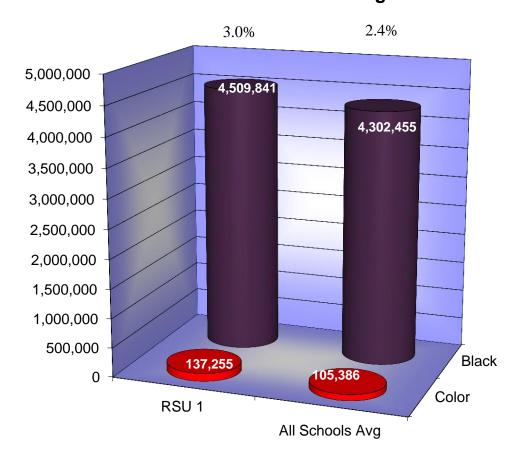
ANNUAL COLOR VOLUME BY BUILDING



Black & Color Usage Comparisons

This chart compares your current usage ratios to the average of all SPC client school districts.

Color to Total Volume Percentage



Average Student to Copy Usage - Color Only

Using the projected costs by building as the basis, this table represents the projected average usage and cost per student for each building.

| Building Name | Student Population | Annual Volume | Total School Cost* | Annual Copies Per Student | Annual Cost Per Student |
|------------------------|-----------------------|------------------|-----------------------|------------------------------|----------------------------|
| Bath Middle | 390 | 26,454 | \$1,556.87 | 68 | \$3.99 |
| BRCTC | 174 | 23,483 | \$1,382.02 | 135 | \$7.94 |
| Dike-Newell School | 290 | 6,664 | \$650.02 | 23 | \$2.24 |
| Fisher Mitchell School | 230 | 11,278 | \$1,100.08 | 49 | \$4.78 |
| Morse High | 614 | 16,016 | \$942.57 | 26 | \$1.54 |
| Phippsburg Elementary | 88 | 5,204 | \$507.61 | 59 | \$5.77 |
| RSU #1 | 0 | 40,015 | \$2,307.34 | 0 | \$0.00 |
| West Bath School | 136 | 6,188 | \$603.59 | 46 | \$4.44 |
| Woolwich Central | 323 | 1,953 | \$190.50 | 6 | \$0.59 |
| Totals | 2,245 | 137,255 | \$9,240.61 | 61 | \$4.12 |

^{*}Total School Cost refers to the cost of Service, Supplies, and Paper; Equipment Lease costs are not figured into color averages.

Cost Comparison – Color Only

This is an SPC Comparison contrasting your district with 84 client school districts throughout the states of Maine, New Hampshire, and Vermont. By comparing to the Average Student to Copy Usage, this will help you to set up future budgets if student populations increase or decrease within the district or if you plan to build an addition or a new school.

| | Total Student | Total Annual | Total | Annual Copies | Annual Cost |
|-----------------------------------|---------------|--------------|----------------|---------------|-------------|
| | Population | Volume | District Cost* | Per Student | Per Student |
| All Schools w/student populations | 131,784 | 7,377,029 | \$486,775.63 | 56 | \$3.69 |

^{*}Total District Cost refers to the cost of Service, Supplies and Paper. Equipment is calculated only into the Black Volume.

Usage Profile for Service & Supplies

The usage analysis shown here provides an overview of the usage of each piece of equipment currently under contract and monitored by SPC. Projected Volume comparison is based on projected volume figured on your most recent Five-Year Equipment Replacement Schedule.

| Make-Model / Speed Serial Number / Vendor ID Life / Intro Date Connectivity / Printer Exp Date Vendor | 7/1/2011 Meter | 6/30/2012 Meter | 2011/12 Annual Volume | 2012/13 Projected Volume | Volume Difference | Cost/Copy Annual Cost | Recommendations |
|---|-------------------|--------------------|-----------------------------|--------------------------------|----------------------|--------------------------|---------------------|
| Bath Middle | | | | | | | |
| Library | | | | | | | |
| Konica Minolta BH250 25 CPM | 82,055 | 98,030 | 15,975 | 23,043 | -7,068 | | 7 years from Intro. |
| 31117250 / 8800 2137 | 0 | 0 | 0 | 0 | 0 | \$72.53 | |
| 500,000 / 06/2005 | 0 | 0 | 0 | 0 | 0 | | |
| Black Photocopier | | | | | | \$0.00 | |
| Not Connected | | | | | | | |
| KMBS | | | | | | | |
| Konica Minolta BH40P 45 CPM | 11,038 | 26,623 | 15,585 | 18,168 | -2,583 | \$0.007740 | None at this time. |
| A0DX013004581 / 8802 6109 | | | | | | \$120.63 | |
| 1,000,000 / 03/2008 | 0 | 0 | 0 | 0 | 0 | \$0.00000 | |
| Black Network Printer | | | | | | \$0.00 | |
| Connected | | | | | | | |
| KMBS | | | | | | | |

| Make-Model / Speed Serial Number / Vendor ID Life / Intro Date Connectivity / Printer Exp Date Vendor | 7/1/2011 Meter | 6/30/2012 Meter | 2011/12 Annual Volume | 2012/13 Projected Volume | Volume Difference | Cost/Copy Annual Cost | Recommendations |
|---|-------------------|--------------------|-----------------------------|--------------------------------|----------------------|--------------------------|--------------------|
| Bath Middle | | | | | | | |
| Main Office | | | | | | | |
| Konica Minolta BH601 60 CPM A0PP011008022 / 8800 2966 | 150,790 | 310,327 | 159,537 | 185,399 | -25,862 | \$0.004020 \$641.34 | None at this time. |
| 3,000,000 / 12/2008 Black Photocopier Connected KMBS | 0 | 0 | 0 | 0 | 0 | \$0.00000 \$0.00 | |
| Xerox 8860MFP 30 CPM Black & Color HBB403008 / | 6,860 | 11,531 | 4,671 | 22,001 | -17,330 | \$0.005060 \$23.64 | None at this time. |
| 750,000 / 09/2007 Color Photocopier Connected 5/26/2015 VARY | 26,642 | 53,096 | 26,454 | 6,212 | 20,242 | | |

| Make-Model / Speed Serial Number / Vendor ID Life / Intro Date Connectivity / Printer Exp Date Vendor | 7/1/2011 Meter | 6/30/2012 Meter | 2011/12 Annual Volume | 2012/13 Projected Volume | | Cost/Copy Annual Cost | Recommendations |
|---|-------------------|--------------------|-----------------------------|--------------------------------|---------|--------------------------|--------------------|
| Bath Middle | | | | | | | |
| Teachers' Room | | | | | | | |
| Konica Minolta BH751 75 CPM A0PN011003831 / 8800 2950 | 256,635 | 552,153 | 295,518 | 327,198 | -31,680 | \$0.004020 \$1,187.98 | None at this time. |
| 4,000,000 / 12/2008 Black Photocopier Connected KMBS | 0 | 0 | 0 | 0 | 0 | \$0.00000 \$0.00 | |
| Konica Minolta BH751 75 CPM A0PN011001877 / 8800 2965 | 323,702 | 626,162 | 302,460 | 297,398 | 5,062 | \$0.004020 \$1,215.89 | None at this time. |
| 4,000,000 / 12/2008 Black Photocopier Connected KMBS | 0 | 0 | 0 | 0 | 0 | | |
| | Subtota | Is B&W | 793,746 | 873,207 | | \$3,262.00 | |
| | Subtota | Is Color | 26,454 | 6,212 | | \$1,393.60 | |

| Make-Model / Speed Serial Number / Vendor ID Life / Intro Date Connectivity / Printer Exp Date Vendor | 7/1/2011 Meter | 6/30/2012 Meter | 2011/12 Annual Volume | 2012/13 Projected Volume | | Cost/Copy Annual Cost | Recommendations |
|---|-------------------|--------------------|-----------------------------|--------------------------------|---------|--------------------------|---------------------|
| BRCTC | | | | | | | |
| Building Construction | | | | | | | |
| Konica Minolta BH161f 16 CPM 50010356 / 8802 6110 | 50 | 2,256 | 2,206 | 2,659 | -453 | \$0.004020 \$8.87 | 7 years from Intro. |
| 300,000 / 09/2005 Black Photocopier Not Connected | 0 | 0 | 0 | 0 | 0 | \$0.00000 \$0.00 | |
| KMBS | | | | | | | |
| Child Care | | | | | | | |
| Toshiba E-452 45 CPM CIE730339 / 6202 3687 | 700,846 | 714,693 | 13,847 | 12,063 | 1,784 | \$0.004540 \$62.87 | None at this time. |
| 1,000,000 / 01/2006 Black Photocopier Connected KMBS | 0 | 0 | 0 | 0 | 0 | \$0.00000 \$0.00 | |
| Faculty Room 2nd Floor | | | | | | | |
| Konica Minolta BH501 50 CPM A0R5011012143 / 8800 2958 | 91,289 | 172,819 | 81,530 | 139,824 | -58,294 | \$0.004020 \$327.75 | None at this time. |
| 1,000,000 / 06/2008 Black Photocopier Connected KMBS | 0 | 0 | 0 | 0 | 0 | \$0.00000 \$0.00 | |

| Make-Model / Speed Serial Number / Vendor ID Life / Intro Date Connectivity / Printer Exp Date Vendor | 7/1/2011 Meter | 6/30/2012 Meter | 2011/12 Annual Volume | 2012/13 Projected Volume | Volume Difference | Cost/Copy Annual Cost | Recommendations |
|---|-------------------|--------------------|-----------------------------|--------------------------------|----------------------|---------------------------------|--------------------|
| BRCTC | | | | | | | |
| Main Office Konica Minolta BH501 50 CPM | 91,599 | 178,710 | 87,111 | 154,061 | -66,950 | | None at this time. |
| A0R5011012140 / 8800 2869 1,000,000 / 06/2008 Black Photocopier Connected KMBS | 0 | 0 | 0 | 0 | 0 | \$350.19 \$0.00000 \$0.00 | |
| Xerox 8860MFP 30 CPM Black & Color HBB402982 / | 14,191 | 24,463 | 10,272 | 9,817 | 455 | \$0.005060 \$51.98 | None at this time. |
| 750,000 / 09/2007 Color Photocopier Connected 5/26/2015 VARY | 27,490 | 50,973 | 23,483 | 20,816 | 2,667 | | |
| | Subtota | Is B&W | 194,966 | 318,424 | | \$801.65 | |
| | Subtota | ls Color | 23,483 | 20,816 | | \$1,237.08 | |

| Make-Model / Speed Serial Number / Vendor ID Life / Intro Date Connectivity / Printer Exp Date Vendor | 7/1/2011 Meter | 6/30/2012 Meter | 2011/12 Annual Volume | 2012/13 Projected Volume | | Cost/Copy Annual Cost | Recommendations |
|---|-------------------|--------------------|-----------------------------|--------------------------------|---------|--------------------------|---------------------|
| Dike-Newell School | | | | | | | |
| Computer Lab | | 100=1 | | 10-1- | - 04 | *** | |
| Konica Minolta BH40P 45 CPM A0DX013004580 / 8802 0111 | 4,348 | 10,074 | 5,726 | 10,747 | -5,021 | \$0.007740 \$44.32 | None at this time. |
| 1,000,000 / 03/2008 Black Network Printer | 0 | 0 | 0 | 0 | 0 | \$0.00000 \$0.00 | |
| Connected KMBS | | | | | | | |
| Main Office | | | | | | | |
| Konica Minolta BH501 50 CPM A0R5011012150 / 8800 2868 | 61,510 | 133,137 | 71,627 | 110,198 | -38,571 | \$0.004020 \$287.94 | None at this time. |
| 1,000,000 / 06/2008 Black Photocopier Connected KMBS | 0 | 0 | 0 | 0 | 0 | \$0.00000 \$0.00 | |
| Xerox C2424DP 24 CPM Black & Color VVK023673 / | 20,710 | 25,707 | 4,997 | 64,840 | -59,843 | \$0.005060 \$25.28 | 7 years from Intro. |
| 500,000 / 03/2005 Color Photocopier Connected 12/31/2014 VARY | 16,454 | 23,118 | 6,664 | 0 | 6,664 | \$0.09050 \$603.09 | |

| Make-Model / Speed Serial Number / Vendor ID Life / Intro Date Connectivity / Printer Exp Date Vendor | 7/1/2011 Meter | 6/30/2012 Meter | 2011/12 Annual Volume | 2012/13 Projected Volume | Volume Difference | Cost/Copy Annual Cost | Recommendations |
|---|-------------------|--------------------|-----------------------------|--------------------------------|----------------------|--------------------------|--------------------|
| Dike-Newell School | | | | | | | |
| Work Room | | | | | | | |
| Konica Minolta BH601 60 CPM A0PP011008017 / 8709 3411 | 232,101 | 519,951 | 287,850 | 220,511 | 67,339 | \$0.004020 \$1,157.16 | None at this time. |
| 3,000,000 / 12/2008 | 0 | 0 | 0 | 0 | 0 | \$0.00000 | |
| Black Photocopier | | | | | | \$0.00 | |
| Connected | | | | | | | |
| KMBS | | | | | | | |
| Work Room Up | | | | | | | |
| Konica Minolta BH600 60 CPM 57BE04847 / 8800 2028 | 223,029 | 293,615 | 70,586 | 110,004 | -39,418 | \$0.004540 \$320.46 | None at this time. |
| 3,000,000 / 08/2006 | 0 | 0 | 0 | 0 | 0 | | |
| Black Photocopier | | | | | | \$0.00 | |
| Connected | | | | | | | |
| KMBS | | | | | | | |
| | Subtota | Is B&W | 440,786 | 516,300 | | \$1,835.16 | |
| | Subtota | Is Color | 6,664 | 0 | | \$603.09 | |

| Make-Model / Speed Serial Number / Vendor ID | | | | | | , 10 | |
|---|----------|-----------|---------|-----------|---------|------------|---------------------|
| Life / Intro Date | | | 2011/12 | 2012/13 | | | |
| Connectivity / Printer Exp Date | 7/1/2011 | 6/30/2012 | Annual | Projected | Volume | Cost/Copy | |
| Vendor | Meter | Meter | Volume | Volume | | | Recommendations |
| Fisher Mitchell School | | | | | | | |
| Computer Lab | | | | | | | |
| Xerox C2424DP 24 CPM Black & Color | 21,246 | 30,632 | 9,386 | 10,000 | -614 | \$0.005060 | 7 years from Intro. |
| VVK023260 / | | | | | | \$47.49 | |
| 500,000 / <mark>03/2005</mark> | 41,556 | 52,834 | 11,278 | 0 | 11,278 | \$0.09050 | |
| Color Photocopier | | | | | | \$1,020.66 | |
| Connected 12/31/2014 | | | | | | | |
| VARY | | | | | | | |
| Library | | | | | | | |
| Konica Minolta BH601 60 CPM | 167,632 | 370,726 | 203,094 | 172,238 | 30,856 | \$0.004020 | None at this time. |
| A0PP011007980 / 8800 2968 | , | , | , | , | , | \$816.44 | |
| 3,000,000 / 12/2008 | 0 | 0 | 0 | 0 | 0 | \$0.00000 | |
| Black Photocopier | | | | | | \$0.00 | |
| Connected | | | | | | | |
| KMBS | | | | | | | |
| Main Office Work Room | | | | | | | |
| Toshiba E-452 45 CPM | 187,436 | 214,051 | 26,615 | 48,291 | -21,676 | \$0.004540 | None at this time. |
| CIE730343 / 8802 6113 | 107,120 | 21 1,021 | 20,012 | 10,231 | 21,070 | \$120.83 | Tronc at this time. |
| 1,000,000 / 01/2006 | 0 | 0 | 0 | 0 | 0 | \$0.00000 | |
| Black Photocopier | _ | | | | | \$0.00 | |
| Connected | | | | | | , | |
| KMBS | | | | | | | |

| Make-Model / Speed Serial Number / Vendor ID Life / Intro Date Connectivity / Printer Exp Date Vendor | 7/1/2011 Meter | 6/30/2012 Meter | 2011/12 Annual Volume | 2012/13 Projected Volume | Volume Difference | Cost/Copy Annual Cost | Recommendations |
|---|-------------------|--------------------|-----------------------------|--------------------------------|----------------------|--------------------------|--------------------|
| Fisher Mitchell School | | | | | | | |
| Teachers' Room | | | | | | | |
| Konica Minolta BH601 60 CPM A0PP011007978 / 8709 3410 | 261,799 | 488,450 | 226,651 | 260,698 | -34,047 | \$0.004020 \$911.14 | None at this time. |
| 3,000,000 / 12/2008 Black Photocopier Connected KMBS | 0 | 0 | 0 | 0 | 0 | \$0.00000 \$0.00 | |
| | Subtota | Is B&W | 465,746 | 491,227 | | \$1,895.90 | |
| | Subtota | Is Color | 11,278 | 0 | | \$1,020.66 | |

| Make-Model / Speed Serial Number / Vendor ID Life / Intro Date Connectivity / Printer Exp Date Vendor | 7/1/2011 Meter | 6/30/2012 Meter | 2011/12 Annual Volume | 2012/13 Projected Volume | Volume Difference | 1.0 | Recommendations |
|---|-------------------|--------------------|-----------------------------|--------------------------------|----------------------|------------------------|--------------------|
| Morse High Attendance Office | | | | | | | |
| Konica Minolta BH501 50 CPM A0R5011012197 / 8800 2962 | 33,017 | 110,622 | 77,605 | 113,233 | -35,628 | \$0.004020 \$311.97 | None at this time. |
| 1,000,000 / 06/2008 Black Photocopier Connected | 0 | 0 | 0 | 0 | 0 | \$0.00000 \$0.00 | |
| KMBS | | | | | | | |
| Main Office Xerox 8860MFP 30 CPM Black & Color HBB402984 / | 29,585 | 47,211 | 17,626 | 7,341 | 10,285 | \$0.005060 \$89.19 | None at this time. |
| 750,000 / 09/2007 Color Photocopier Connected 5/26/2015 VARY | 23,480 | 39,496 | 16,016 | 4,497 | 11,519 | \$0.05268 \$843.72 | |
| Room 139 | | | | | | | |
| Konica Minolta BH40P 45 CPM A0DX013004583 / 8802 6112 | 11,648 | 18,038 | 6,390 | 13,170 | -6,780 | \$0.007740 \$49.46 | None at this time. |
| 1,000,000 / 03/2008 Black Network Printer Connected KMBS | 0 | 0 | 0 | 0 | 0 | \$0.00000 \$0.00 | |

| Make-Model / Speed Serial Number / Vendor ID Life / Intro Date Connectivity / Printer Exp Date Vendor | 7/1/2011 Meter | 6/30/2012 Meter | 2011/12 Annual Volume | 2012/13 Projected Volume | Volume Difference | Cost/Copy Annual Cost | Recommendations |
|---|-------------------|--------------------|-----------------------------|--------------------------------|----------------------|--------------------------|--------------------|
| Morse High Teachers' Room | | | | | | | |
| Konica Minolta BH751 75 CPM A0PN011003805 / 8709 3402 4,000,000 / 12/2008 Black Photocopier Connected KMBS | 513,318 | 761,744 0 | 248,426 | 466,728 | -218,302 0 | \$998.67 | None at this time. |
| Konica Minolta BH751 75 CPM A0PN011003835 / 8709 3409 4,000,000 / 12/2008 Black Photocopier Connected KMBS | 252,228 0 | 660,103 | 407,875 | 453,402 0 | , | \$1,639.66 | None at this time. |
| Konica Minolta BH751 75 CPM A0PN011003829 / 8800 2948 4,000,000 / 12/2008 Black Photocopier Connected KMBS | 542,404 | 1,152,181 | 609,777 | 451,177 0 | 158,600 0 | \$2,451.30 | None at this time. |
| | Subtota | ls B&W | 1,367,699 | 1,505,051 | | \$5,540.25 | |
| | Subtota | ls Color | 16,016 | 4,497 | | \$843.72 | |

| Make-Model / Speed Serial Number / Vendor ID Life / Intro Date Connectivity / Printer Exp Date Vendor | 7/1/2011 Meter | 6/30/2012 Meter | 2011/12 Annual Volume | 2012/13 Projected Volume | Volume Difference | Cost/Copy Annual Cost | Recommendations |
|---|-------------------|--------------------|-----------------------------|--------------------------------|----------------------|--------------------------|---------------------|
| Phippsburg Elementary | 1/10/01 | 1/10001 | , outlitte | , outlite | Bijjerenee | | Tto commentations |
| Computer Lab | | | | | | | |
| Xerox C2424DP 24 CPM Black & Color VVK021716 / | 38,490 | 92,910 | 54,420 | 18,018 | 36,402 | \$0.005060 \$275.37 | 7 years from Intro. |
| 500,000 / 03/2005 Color Photocopier Connected 12/31/2014 VARY | 67,754 | 72,958 | 5,204 | 0 | 5,204 | \$0.09050 \$470.96 | |
| Principal's Office | | | | | | | |
| Toshiba E-452 45 CPM CIE730340 / 6202 3847 | 335,589 | 405,749 | 70,160 | 88,849 | -18,689 | \$0.004540 \$318.53 | None at this time. |
| 1,000,000 / 01/2006 Black Photocopier Not Connected KMBS | 0 | 0 | 0 | 0 | 0 | \$0.00000 \$0.00 | |
| Teachers' Room | | | | | | | |
| Toshiba E-520T 52 CPM CZG724071 / 6202 3694 | 531,017 | 623,321 | 92,304 | 133,011 | -40,707 | \$0.004540 \$419.06 | 7 years from Intro. |
| 3,000,000 / 06/2005 Black Photocopier Connected KMBS | 0 | 0 | 0 | 0 | 0 | \$0.00000 \$0.00 | |
| | Subtota | Is B&W | 216,884 | 239,878 | | \$1,012.95 | |
| | | ls Color | 5,204 | 0 | | \$470.96 | |

| Make-Model / Speed Serial Number / Vendor ID Life / Intro Date Connectivity / Printer Exp Date Vendor | 7/1/2011 Meter | 6/30/2012 Meter | 2011/12 Annual Volume | 2012/13 Projected Volume | Volume Difference | Cost/Copy Annual Cost | Recommendations |
|---|-------------------|--------------------|-----------------------------|--------------------------------|----------------------|--------------------------|--------------------|
| RSU #1 | | | | | | | |
| Hall | | | | | | | |
| Konica Minolta BH601 60 CPM A0PP011006249 / 8800 2696 | 64,901 | 144,334 | 79,433 | 130,056 | -50,623 | \$0.004020 \$319.32 | None at this time. |
| 3,000,000 / 12/2008 | 0 | 0 | 0 | 0 | 0 | \$0.00000 | |
| Black Photocopier | | | | | | \$0.00 | |
| Connected | | | | | | | |
| KMBS | | | | | | | |
| Main Office Hall | | | | | | | |
| Konica Minolta BHC452 45 CPM A0P2011002612 / 8709 3378 | 81,178 | 144,744 | 63,566 | 77,233 | -13,667 | \$0.004020 \$255.54 | None at this time. |
| 750,000 / 09/2009 | 68,534 | 108,549 | 40,015 | 27,313 | 12,702 | \$0.05155 | |
| Color Photocopier | | | | | | \$2,062.77 | |
| Connected | | | | | | | |
| KMBS | | | | | | | |
| | Subtota | Is B&W | 142,999 | 207,289 | | \$574.86 | |
| | Subtota | ls Color | 40,015 | 27,313 | | \$2,062.77 | |

| Make-Model / Speed Serial Number / Vendor ID | | | | | | | |
|---|----------|-----------|---------|-----------|------------|---------------------------|---------------------|
| Life / Intro Date | | | 2011/12 | 2012/13 | | | |
| Connectivity / Printer Exp Date | 7/1/2011 | 6/30/2012 | Annual | Projected | Volume | Cost/Copy | D 1.4 |
| Vendor | Meter | Meter | Volume | Volume | Difference | Annual Cost | Recommendations |
| West Bath School | | | | | | | |
| Main Office | | | | | | | |
| Xerox C2424DP 24 CPM Black & Color VVK021121 / | 32,825 | 36,345 | 3,520 | 23,100 | -19,580 | \$0.005060 \$17.81 | 7 years from Intro. |
| 500,000 / 03/2005 | 19,606 | 25,794 | 6,188 | 0 | 6,188 | \$0.09050 | |
| Color Photocopier | | | | | | \$560.01 | |
| Connected 12/31/2014 | | | | | | | |
| VARY | | | | | | | |
| Principal's Office | | | | | | | |
| Toshiba E-452 45 CPM | 315,691 | 394,921 | 79,230 | 83,231 | -4,001 | \$0.004540 | None at this time. |
| CIE730328 / 6202 3848 | | | | | | \$359.70 | |
| 1,000,000 / 01/2006 | 0 | 0 | 0 | 0 | 0 | | |
| Black Photocopier | | | | | | \$0.00 | |
| Connected | | | | | | | |
| KMBS | | | | | | | |
| Teachers' Room | | | | | | | |
| Konica Minolta BH600 60 CPM | 470,117 | 681,552 | 211,435 | 193,554 | 17,881 | | None at this time. |
| 57BE13944 / 8705 0811 | | | | | | \$959.91 | |
| 3,000,000 / 08/2006 | 0 | 0 | 0 | 0 | 0 | + | |
| Black Photocopier | | | | | | \$0.00 | |
| Connected KMBS | | | | | | | |
| KIVIDS | 0-14-4- | I- DOM | 004405 | 000 005 | | # 4 00 7 40 | |
| | Subtota | IS B&W | 294,185 | 299,885 | | \$1,337.43 | |
| | Subtota | Is Color | 6,188 | 0 | | \$560.01 | |

| Make-Model / Speed Serial Number / Vendor ID Life / Intro Date Connectivity / Printer Exp Date Vendor | 7/1/2011 Meter | 6/30/2012 Meter | 2011/12 Annual Volume | 2012/13 Projected Volume | | Cost/Copy Annual Cost | Recommendations |
|---|-------------------|--------------------|-----------------------------|--------------------------------|---------|--------------------------|--------------------|
| Woolwich Central | | | | | | | |
| 1st Floor Hall | | | | | | | |
| Konica Minolta BH601 60 CPM A0PP011007977 / 8800 2967 | 354,226 | 760,301 | 406,075 | 313,100 | 92,975 | \$0.004020 \$1,632.42 | None at this time. |
| 3,000,000 / 12/2008 | 0 | 0 | 0 | 0 | 0 | | |
| Black Photocopier | | | | | | \$0.00 | |
| Connected | | | | | | | |
| KMBS | | | | | | | |
| 2nd Floor Hall | | | | | | | |
| Toshiba E-452 45 CPM | 601,270 | 718,842 | 117,572 | 141,117 | -23,545 | \$0.004540 | None at this time. |
| CIE730320 / 6202 3690 | | | | | | \$533.78 | |
| 1,000,000 / 01/2006 | 0 | 0 | 0 | 0 | 0 | \$0.00000 | |
| Black Photocopier | | | | | | \$0.00 | |
| Connected | | | | | | | |
| KMBS | | | | | | | |
| Toshiba E-452 45 CPM | 532,499 | 600,444 | 67,945 | 106,255 | -38,310 | \$0.004540 | None at this time. |
| CIE730342 / 6202 3767 | | | | | | \$308.47 | |
| 1,000,000 / 01/2006 | 0 | 0 | 0 | 0 | 0 | \$0.00000 | |
| Black Photocopier | | | | | | \$0.00 | |
| Connected | | | | | | | |
| KMBS | | | | | | | |

| Make-Model / Speed Serial Number / Vendor ID Life / Intro Date Connectivity / Printer Exp Date Vendor | 7/1/2011 Meter | 6/30/2012 Meter | 2011/12 Annual Volume | 2012/13 Projected Volume | Volume Difference | 10 | Recommendations |
|---|-------------------|--------------------|-----------------------------|--------------------------------|----------------------|-----------------------|---------------------|
| Woolwich Central | | | | | | | |
| Main Office Xerox C2424DP 24 CPM Black & Color VVK015592 / | 9,295 | 10,533 | 1,238 | 23,100 | -21,862 | \$0.005060 \$6.26 | 7 years from Intro. |
| 500,000 / 03/2005 Color Photocopier Connected 12/31/2014 VARY | 50,341 | 52,294 | 1,953 | 0 | 1,953 | \$0.09050 \$176.75 | |
| | Subtota | ls B&W | 592,830 | 583,572 | | \$2,480.93 | |
| | Subtota | ls Color | 1,953 | 0 | | \$176.75 | |
| District Wide Black Totals | | | 4,509,841 | 5,034,833 | | \$18,741.13 | |
| District Wide Color Totals | | | 137,255 | 58,838 | | \$8,368.65 | |

SPC Service & Supply Cost Savings

This table compares your equipment cost per copy for service and supplies (black prints or copies only) before becoming an SPC client with your projected cost per copy through SPC presently. Annual Volume represents actual projected volume when you first became an SPC client on 6/15/2004. If all things remained the same, this table demonstrates your average annual and five-year savings.

| Annual Volume | Before | After | SPC's | SPC's Annual | SPC's 5-year |
|---------------|-----------|-----------|-------------|--------------|--------------|
| | SPC CPC | SPC CPC | CPC Savings | Cost Savings | Cost Savings |
| 4,117,083 | \$0.01564 | \$0.00425 | \$0.01139 | \$46,893.58 | \$234,467.90 |

Projected Equipment Costs by Building - Black

This table represents projected expenses for BLACK prints or copies by building based on recent activity. Approximate current paper case costs and averaged current annual lease payment are figured in to provide budget information for the upcoming fiscal year.

| Building Name | Projected Volume | Service & Supply Cost | Paper Cost \$24.81/Case | Equipment Cost | Total Cost |
|------------------------|-------------------------|--------------------------|----------------------------|-------------------|-------------------|
| Bath Middle | 793,746 | \$3,335.14 | \$3,938.57 | \$9,723.97 | \$16,997.68 |
| BRCTC | 194,966 | \$819.64 | \$967.42 | \$2,388.48 | \$4,175.54 |
| Dike-Newell School | 440,786 | \$1,876.20 | \$2,187.18 | \$5,399.95 | \$9,463.33 |
| Fisher Mitchell School | 465,746 | \$1,938.37 | \$2,311.03 | \$5,705.73 | \$9,955.13 |
| Morse High | 1,367,699 | \$5,664.45 | \$6,786.52 | \$16,755.32 | \$29,206.29 |
| Phippsburg Elementary | 216,884 | \$1,035.73 | \$1,076.18 | \$2,656.99 | \$4,768.90 |
| RSU #1 | 142,999 | \$587.73 | \$709.56 | \$1,751.84 | \$3,049.13 |
| West Bath School | 294,185 | \$1,366.92 | \$1,459.75 | \$3,603.98 | \$6,430.65 |
| Woolwich Central | 592,830 | \$2,536.18 | \$2,941.62 | \$7,262.60 | \$12,740.41 |
| Totals | 4,509,841 | \$19,160.35 | \$22,377.83 | \$55,248.88 | \$96,787.07 |

Service & Supply Usage Profile by Vendor - Black

This table represents actual expenses for BLACK prints or copies by vendor for the current year along with projected service & supply expenses for the upcoming fiscal year. Vendor typically invoices 80% of projected costs annually in advance. Cost per copy typically increases by 5% or CPI annually, whichever is less. Next year's increase will be 2.3%.

| Vendor | Equipment Type | 2011/12 Annual Volume | 2011/12 Cost Per Copy | 2011/12 Total Cost | 2012/13 Cost Per Copy | 2012/13 Projected Cost |
|-------------------|-----------------------|--------------------------|--------------------------|-----------------------|--------------------------|---------------------------|
| Konica-Minolta | Color Photocopier | 63,566 | \$0.00402 | \$255.54 | \$0.00411 | \$261.26 |
| Konica-Minolta | Black Photocopier | 765,669 | \$0.00454 | \$3,476.14 | \$0.00464 | \$3,552.70 |
| Konica-Minolta | Black Photocopier | 3,546,775 | \$0.00402 | \$14,258.04 | \$0.00411 | \$14,577.25 |
| Konica-Minolta | Black Network Printer | 27,701 | \$0.00774 | \$214.41 | \$0.00792 | \$219.39 |
| Vary Technologies | Color Photocopier | 106,130 | \$0.00506 | \$537.02 | \$0.00518 | \$549.75 |
| Totals and A | verages | 4,509,841 | \$0.00416 | \$18,741.13 | \$0.00425 | \$19,160.35 |

Projected Equipment Costs by Building - Color

This table represents projected expenses for COLOR prints or copies by building based on recent activity. Approximate current paper costs are figured in to provide budget information for the upcoming fiscal year. Equipment cost is not calculated with color usage.

| Building Name | Projected Volume | Service & Supply Cost | Paper Cost \$24.81/Case | Total Cost |
|------------------------|------------------|--------------------------|----------------------------|------------|
| Bath Middle | 26,454 | \$1,425.61 | \$131.26 | \$1,556.87 |
| BRCTC | 23,483 | \$1,265.50 | \$116.52 | \$1,382.02 |
| Dike-Newell School | 6,664 | \$616.95 | \$33.07 | \$650.02 |
| Fisher Mitchell School | 11,278 | \$1,044.12 | \$55.96 | \$1,100.08 |
| Morse High | 16,016 | \$863.10 | \$79.47 | \$942.57 |
| Phippsburg Elementary | 5,204 | \$481.79 | \$25.82 | \$507.61 |
| RSU #1 | 40,015 | \$2,108.79 | \$198.55 | \$2,307.34 |
| West Bath School | 6,188 | \$572.89 | \$30.70 | \$603.59 |
| Woolwich Central | 1,953 | \$180.81 | \$9.69 | \$190.50 |
| Totals | 137,255 | \$8,559.55 | \$681.06 | \$9,240.61 |

Service & Supply Usage Profile by Vendor - Color

This table represents actual and projected expenses for COLOR prints or copies by vendor for the current and next fiscal year. Color copies are typically billed in arrears quarterly or semi-annually. Cost per copy typically increases by 5% or CPI annually, whichever is less. Next year's increase will be 2.3%.

| Vendor | Equipment Type | 2011/12 Annual Volume | 2011/12 Cost Per Copy | 2011/12 Actual Cost | 2012/13 Cost Per Copy | 2012/13 Projected Cost |
|------------------|--------------------------|--------------------------|--------------------------|------------------------|--------------------------|------------------------|
| Konica-Minolta I | Business Solutions Color | 40,015 | \$0.05155 | \$2,062.77 | \$0.05270 | \$2,108.79 |
| Vary Technologie | es Color Photocopier | 31,287 | \$0.09050 | \$2,831.47 | \$0.09258 | \$2,896.55 |
| Vary Technologie | es Color Photocopier | 65,953 | \$0.05268 | \$3,474.40 | \$0.05389 | \$3,554.21 |
| Totals and | Averages | 137,255 | \$0.06097 | \$8,368.65 | \$0.06236 | \$8,559.55 |

Reprographic Equipment Assessment

This chart provides the status of your equipment and details of your current lease, if any. *

| Total # of Units | 38 |
|--------------------------------------|---------------|
| # of Units on Lease | 25 |
| # of Units Owned | 13 |
| Lease Company | Northway Bank |
| Lease Start Date | 5/1/2010 |
| Lease End Date | 8/1/2014 |
| Term | 5 Annual |
| Annual Payment usually due on 8/1 | \$55,248.88 |
| Remaining Payments | 2 |

^{*}The determination on the lease has no bearing on Service & Supply and Warranty Contracts.

Leased Equipment

Equipment currently held as collateral under SPC-monitored or private lease.

| Building | Make | Model | Serial # |
|------------------------|----------------|---------|---------------|
| Bath Middle | Konica Minolta | BH601 | A0PP011008022 |
| Bath Middle | Konica Minolta | BH751 | A0PN011001877 |
| Bath Middle | Konica Minolta | BH751 | A0PN011003831 |
| Bath Middle | Konica Minolta | BH40P | A0DX013004581 |
| Bath Middle | Xerox | 8860MFP | HBB403008 |
| BRCTC | Konica Minolta | BH161f | 50010356 |
| BRCTC | Konica Minolta | BH501 | A0R5011012143 |
| BRCTC | Konica Minolta | BH501 | A0R5011012140 |
| BRCTC | Xerox | 8860MFP | HBB402982 |
| Dike-Newell School | Konica Minolta | BH501 | A0R5011012150 |
| Dike-Newell School | Konica Minolta | BH601 | A0PP011008017 |
| Dike-Newell School | Konica Minolta | BH40P | A0DX013004580 |
| Fisher Mitchell School | Konica Minolta | BH601 | A0PP011007978 |
| Fisher Mitchell School | Konica Minolta | BH601 | A0PP011007980 |
| Morse High | Konica Minolta | BH40P | A0DX013004583 |
| Morse High | Konica Minolta | BH751 | A0PN011003835 |
| Morse High | Konica Minolta | BH751 | A0PN011003805 |
| Morse High | Konica Minolta | BH501 | A0R5011012197 |
| Morse High | Konica Minolta | BH751 | A0PN011003829 |
| Morse High | Xerox | 8860MFP | HBB402984 |
| RSU #1 | Konica Minolta | BH601 | A0PP011006249 |
| RSU #1 | Konica Minolta | BHC452 | A0P2011002612 |
| West Bath School | Xerox | C2424DP | VVK021121 |
| Woolwich Central | Konica Minolta | BH601 | A0PP011007977 |
| Woolwich Central | Toshiba | E-452 | CIE730342 |

Owned Equipment

Equipment currently owned by client.

| Building | Make | Model | Serial # |
|------------------------|----------------|---------|-----------|
| Bath Middle | Konica Minolta | BH250 | 31117250 |
| BRCTC | Toshiba | E-452 | CIE730339 |
| Dike-Newell School | Konica Minolta | BH600 | 57BE04847 |
| Dike-Newell School | Xerox | C2424DP | VVK023673 |
| Fisher Mitchell School | Toshiba | E-452 | CIE730343 |
| Fisher Mitchell School | Xerox | C2424DP | VVK023260 |
| Phippsburg Elementary | Toshiba | E-520T | CZG724071 |
| Phippsburg Elementary | Toshiba | E-452 | CIE730340 |
| Phippsburg Elementary | Xerox | C2424DP | VVK021716 |
| West Bath School | Konica Minolta | BH600 | 57BE13944 |
| West Bath School | Toshiba | E-452 | CIE730328 |
| Woolwich Central | Toshiba | E-452 | CIE730320 |
| Woolwich Central | Xerox | C2424DP | VVK015592 |

NOTE: With your next upgrade, your current Leased Equipment would be listed as Owned, and any new equipment would be listed as Leased. Your current Owned Equipment would be traded out.

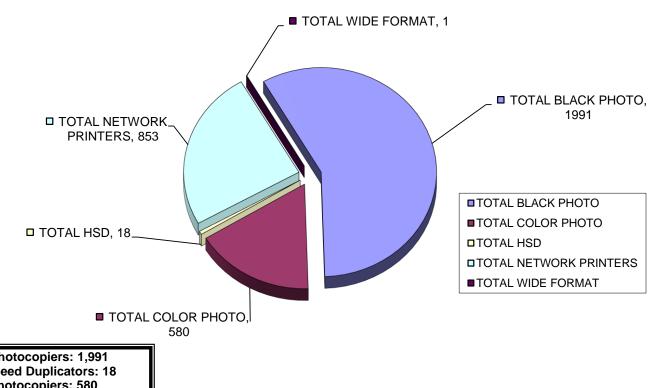
Active Reprographic Equipment & Manufacturers

SPC currently maintains 3,4 high-end production reprographic units across the tri-state region. They are currently running over 301 million annual prints (black and color), culminating into over 1.5 billion prints over five years!

SPC Total Active Equipment

Current Manufacturers Represented (14):

- Canon
- Gestetner
- Hewlett-Packard
- Konica-Minolta
- Kyocera
- Lexmark
- Océ
- Ricoh
- Risograph
- Samsung
- Savin
- Sharp
- Toshiba
- Xerox



Black Photocopiers: 1,991 High-Speed Duplicators: 18 Color Photocopiers: 580 Black Network Printers: 520 Color Network Printers: 333

Total Number of Units: 3,443 Number of Manufacturers: 14 Number of Vendors: 15 **Total Number of Active Equipment is 3,443**

Current Vendors Represented (15):

- A-COPI
- Catamount/Lockrows
- Conway
- KMBS
- Levesque
- Océ
- Office Systems of VT
- Offtech New England
- Ricoh USA
- Spillers
- SymQuest
- Toshiba
- UBM
- Vary Tech
- Xerox

Those marked in bold have won bids in the last 12 months.

Improved SPC Services

Print Management Software (MagicSoft) with its Benefits

In 2007 we initiated what is called **Print Management Software**. It was designed to capture meter reads and order supplies electronically on most, if not all, of your networked printing devices automatically. This software offers the following benefits:

Collect meter reads daily. Benefits...

- IT staff can isolate problem volume locations
- Monitor over-use or under-use locations and make the adjustments sooner
- Know when to shift from expensive laser and inkjet printers to low-cost-of-operation reprographic units
- Project cost on both black and color prints before the invoice arrives

Automatic ordering of consumable items. Benefits...

Eliminate the need of valuable time spent ordering supplies manually

Automatic service alert sent to service provider. Benefit...

• E-mail sent out to both IT staff and service provider. Provider will then call to verify service need with IT staff to qualify the issue and send out a technician.

Cost per print plan for networking printing devices such as HP and Lexmark network printers. Benefits...

• Instead of individual expensive purchase of supply items, a cost-per-print quarterly in arrears at about half what you are currently paying will be offered.

SPC's Value Add to Our Cooperative Vendors

Dear Valued Vendor:

We truly do provide a <u>value add</u> to you before, during and after the installation process. Here is a few of our services to the client that benefit the Vendors as well.

Overall Benefit to You

- Opportunities brought to you Hundreds of machines each year
- SPC is well respected in industry You are partnering with them
- SPC values our vendors and speaks highly of them to our clients
- National Contracts that are all negotiated with the manufacturers at your disposal

Your Benefits Pre-Bid & During the Bid Process

- Sharing of previous bid results that help you to negotiate with your manufacturers
- On Site Survey of client requirements including mapping all devices
- Writing of the Five Year Equipment Replacement Schedule (Bid Specs)
- Controls the Bid Specs (Not allowing any vendor to underbid or offer discontinued equipment)
- Allow for the Vendor to sell directly to the client after the bids are in. A chance to explain
 your 'Value Add' directly to our clients. Customer has the right to pay more than low bid.

Your Benefits Before & During Installation

- Digital Needs Analysis: Matching up the machine to installation site
- Schedule & Coordinate Vendor Meeting with Client
- Cover the Cost of ESP Surge Protectors, Electrical Wiring, Computer Interface and any unexpected cost!
- Manage installation
- Audit installation
- Capture final meter reads for old contracts
- Close books on old devices & contracts

Your Ongoing Support

- Yearly Meter Reads
- Simplified Billing: SPC collects service funds for the Vendor
- Collection of all Meter Reads annually & reconciling them with the Client & Vendor
- STAR Doc: System for Tracking And Reporting Documents...Manages the Budget
- Annual Reports that flag machines that are being overused and underused thus improving reliability
- Mediating warranty issues in sensitive locations

Version Date: 10-9-2012

Announcing: STAR Doc!

SPC would like to introduce an exciting new tool:



STAR Doc has been custom developed and designed by SPC to assist their clients in efficiently and effectively managing all their assets. The detailed floor maps feature for all of our clients' devices is unique and invaluable. The floor maps will provide online, real-time information on each device daily, including meter reads. SPC realizes how important it is for their clients to be aligned with their budget. In response to that need, STAR Doc has the ability to project your budget and determine if you are on target or falling behind. This valuable feature provides our clients the access to information needed to make important budget decisions before the end of the year. Additionally, STAR Doc will store all your documents, which will include your most recent Upgrade Report, Annual Report, Compare Report, and Total Bid Analysis. At SPC we strive to improve our services and optimize our clients' resources; we are proud to be able to offer our clients all the benefits of the STAR Doc system.

Anticipated released date: September 2012

SPC's Service & Supply Contract - Purpose & Sample

In an effort to serve our clients better, at our own expense, SPC hired Bond Counsel to set up your Service & Supply Contract to ensure accuracy and protection to our Clients. Integrated into and tailored to mirror the Lease-Purchase Agreement, this contract protects equipment held as collateral under the Lease-Purchase Agreement or for equipment already owned and purchased outright. Please note that it provides you with the option to upgrade your service contract with a <u>30-day termination notice</u>. This provides you tremendous flexibility.

CONTRACT SAMPLE:

SERVICE AND SUPPLY CONTRACT

(LEASED EQUIPMENT)

The Vendor identified below of the equipment described at Exhibit A to Property Schedule No. 1 (the "Equipment") to a Master Lease-Purchase Agreement between M.S.T. Government Leasing, LLC, as lessor (the "Lessor") and <u>Client</u>, as lessee (the "Lessee"), dated <u>beginning date</u>, (the "Lease-Purchase") hereby contracts with Lessee for the term of the Lease-Purchase (terminating on <u>ending date</u>) to provide comprehensive services, supplies, and maintenance to such Equipment, excluding only the cost of paper, transparencies, and staples, at a cost per copy per item of Equipment as shown on Schedule A attached hereto. In addition, for high-speed duplicators, Vendor may charge the cost shown on Schedule A attached hereto for masters used when the number of copies made by use of such masters is, on an annual average, fewer than 100. Vendor shall provide a four-hour response time to all service calls.

On July 1 of each calendar year during the term of the Lease-Purchase, Vendor, at its option, may increase such costs per copy under this Service and Supply Contract (the "Contract") by 5% or by a percentage equal to the increase during the immediately preceding 12-month period of "The Consumer Price Index for All Urban Consumers (CPI-U) for the U.S. City Average for All Items, 1982-84 = 100," whichever is less.

On July 1 of each calendar year during the term of the Lease-Purchase, Vendor shall credit to Lessee any cost of this Contract prepaid by Lessee and unused by Lessee because fewer copies were made by Lessee during the Contract period ending on such July 1 than were originally estimated under this Contract to be made by Lessee during such period. If the Lease-Purchase is terminated prior to the end of its term, Vendor shall prorate and return to Lessee, within 30 days of such termination, any cost of this Contract prepaid by Lessee and unused by Lessee because of such early termination of the Lease-Purchase.

| Vendor: | Lessee: | |
|-----------------|-----------------|--|
| Street Address: | Street Address: | |
| City/State/Zip: | City/State/Zip: | |
| By (signature): | By (signature): | |
| Name: | Name: | |
| Title: | Title: | |

SPC's Dual-Layered Warranty - Purpose & Explanation

Reprographic equipment is expensive and does not hold its value. Therefore, it is crucial for you and the banking industry holding the collateral to secure this asset.

Our unique Dual-Layered Warranty guarantees a like-for-like no-charge replacement unit in the event of equipment not performing satisfactorily.

- 1. Servicing Vendor; implemented in 1988
- 2. **ESP Electrical**; implemented in 2007, all photocopiers with such units will be warranted from electrical damage by ESP.

ESPs (Electronic Surge Protectors) with our most recent upgrades are being installed by SPC on 40 CPM units and faster in order to cut down on approximately 30% of all service calls. These units will not only protect from electrical surges but will also filter out electronic noise that creates havoc with boards and the operation of your equipment.

WARRANTY (LEASED EQUIPMENT)

| The Vendor identified below of the equipment described on Schedule A(P) attached hereto (the "Equipment" sold by Vendor to (the "Owner") hereby warrants to Owner that, if any such Equipment malfunctions through no fault of Owner during a term commencing on and terminating or and such Equipment cannot be repaired promptly, Vendor promptly will replace such |
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| Equipment with equipment which is equal to or superior in quality and capabilities to the Equipment being replaced at no cost to Owner. |
| The only exclusions to this Warranty are as follows: |
| This Warranty will expire for an item of Equipment when the life expectancy of such item of Equipmen in number of copies, as shown on Schedule A(P) attached hereto, is exceeded; |
| This Warranty will expire for an item of Equipment at the date which is ten years after such Equipmen was first offered for sale or lease by the manufacturer as shown on Schedule A(P) attached hereto. |
| Vendor: |
| Street Address: |
| City/State/Zip: |
| By (signature): |
| Name: |
| Title: |