



*Specialized Purchasing Consultants*

1491 East Side River Road  
Dummer, NH 03588  
(800) 750-1538  
[www.spccopypro.com](http://www.spccopypro.com)

## FY20 Upgrade Report

Norway Savings Bank  
261 Main Street  
Norway, ME 04268

# Specialized Purchasing Consultants Corp.

Serving Maine, New Hampshire & Vermont since 1988

1491 East Side River Road  
Dummer, NH 03588  
(800) 750-1538  
[stilton@spccopypro.com](mailto:stilton@spccopypro.com)

October 5, 2020

VISIT US ON THE WEB:  
[www.spccopypro.com](http://www.spccopypro.com)

Michael Noble  
261 Main Street  
Norway, ME 04268

Dear Mike:

Thank you for allowing Specialized Purchasing Consultants to assist you with your recent reprographic equipment upgrade.

As with any change, challenges will arise, and we hope that we did not let you down in any way. With services such as STARDoc, automatic reporting, simplified billing, a comprehensive triple-layered warranty, and a staff that stands ready and willing to assist with all of your current and future needs, SPC has set a higher standard.

We hope that during the upgrade process we have taken care of all the details and resolved any issues that may have arisen. If you believe there is anything that we have missed, please let us know immediately, allowing us to rectify the situation to your satisfaction. You can be confident that SPC has worked hard to ensure your current fleet will serve your needs fully.

It is always our pleasure to answer questions, manage service or supply issues, and to provide top-notch customer service. We look forward to serving you throughout the years to come.

Sincerely,



Skip Tilton  
President of SPC

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# Specialized Purchasing Consultants Corp.

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## CONTRACT

THIS CONTRACT (the "Contract") is made this 2nd day of October, 2019 by and between Specialized Purchasing Consultants ("Contractor" or "SPC") and Norway Savings Bank ("Client"). For and in consideration of the mutual covenants and performance set forth herein, Contractor and Client agree as follows:

Skip Tilton  
President

Corporate Office:  
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Dummer, NH 03588  
(800) 750-1538

Corporate Email Address:  
stilton@spccopypro.com

1. **Term.** The term of this Contract is five years from the date hereof, unless earlier terminated pursuant to the terms hereof. Client or SPC can terminate this Contract at any time for any reason after one year, upon 30 days written notice to the other party to this Contract, following completion by the Client of the issuance of a lease, purchase, lease-purchase, financing, or refinancing to replace, add, or upgrade equipment covered by this Contract ("an Upgrade"). If such an early termination is effected by Client or SPC, Client and SPC shall reconcile fairly all amounts due for services performed under the Contract.
2. **Fees.**  
The fees payable by Client to Contractor under this Contract are: (a) eleven percent (11%) of the Total Cost Per Copy of all copies scheduled to be made on all service and supply agreements for reprographic equipment (Photocopiers, High-Speed Duplicators, Multi-functional Duplicating Equipment, High End Network Printers, or other equipment described in the Five Year Equipment Replacement Schedule referenced in subparagraph (l) hereof) leased, purchased, lease-purchased, financed, or refinanced by Client as a result of services performed by Contractor under this Contract (in other words, if the Total Cost Per Copy for services and supplies for equipment leased, purchased, lease-purchased, financed, or refinanced as a result of services performed by Contractor under this Contract is \$.003 per scheduled copy, the Contractor's fee is \$.00033 per such copy); and (b) eleven percent (11%) of the principal amount (purchase price financed) of all such reprographic equipment (in other words, if the total principal amount of reprographic equipment leased, purchased, lease-purchased, financed, or refinanced by Client as a result of services performed by Contractor under this Contract is \$3,000, the Contractor's fee is \$330). The "Total Cost Per Copy" for equipment covered by this Contract is defined as the total cost per copy scheduled to be charged for service and supply contracts between Client and servicing vendors for equipment acquired by Client as a result of services performed by Contractor under this Contract. Excluded from such service and supply contracts are the cost of paper and the cost of staples. No fees are payable by Client to Contractor hereunder, other than the retainer described in Paragraph 8 hereof, unless Client accepts a bid for reprographic services arranged by Contractor pursuant to this Contract, or unless Client breaches this Contract under Paragraph 4 hereof or otherwise.

Low End Network Printers (LENP) will be administered under separate contracts with the Vendors of such LENPs. Due to the limited volume done on LENPs, Contractor's fee will be Twenty-Five percent (25%) of the Vendor's fee per copy on the LENP. For example if the Total Cost per Copy ("TCPC") negotiated with a Vendor for a LENP is \$0.007, then the Contractor's fee is \$0.00175 for a Total cost to the Client of \$0.00875 per copy on the LENP.

SPC guarantees to improve the quality of your equipment and service as well as lower the cost of obtaining and operating reprographic equipment, even after SPC's fees have been included in the new total cost. If SPC fails to achieve this, SPC will terminate our Contract, refund SPC's retainer received from Client, and provide an additional \$500.00 check to Client to cover any loss of time on Client's part.

3. **Services Performed By Contractor:** (See Addendum B for a Complete list of services for both Vendor and Client)
  - a. **Initial Needs and Capabilities Analysis.** Contractor will provide to Client a written Initial Needs and Capabilities Analysis (contained within the Five Year Equipment Replacement Schedule described in subparagraph (l) hereof) analyzing Client's existing reprographic system including Client's current photocopiers, offset presses, high-speed duplicators, Low End Network Printers, and outside printing requirements. Based on this Initial Needs and Capabilities Analysis, Contractor will design, with Client's approval, an overall reprographic system for Client, with the goal of increasing Client's reprographic capabilities, while reducing Client's reprographic costs. Specifically, throughout the term of this Contract, Contractor will provide Client with initial long-term service and supply contract savings and capital savings of up to two-thirds of retail. Annually hereunder, Contractor will provide Client with guaranteed ceilings on any annual price increases for service and supply contracts covering equipment obtained under this Contract of 5% or the annual increase in the Consumer Price Index (CPI-U), whichever is less.
  - b. **Annual Use Report.** Annually hereafter, Contractor will provide to Client a written Annual Use Report analyzing the use of reprographic equipment and services and supplies by Client, with recommendations that identify for Client how to use such equipment, services and supplies, and other items in the most efficient and effective manner possible.
  - c. **Two-Year Needs and Capabilities Analysis.** Every two years hereafter, Contractor will perform a Needs and Capabilities Analysis for Client covering the same matters contained in the Initial Needs and Capabilities Analysis. Client must provide written authorization to Contractor to perform the Two-Year Needs and Capabilities Analysis, and such written authorization may be provided by the Superintendent of Schools or Business Manager (or similar officer) of Client pursuant to this Contract.
  - d. **Bid Specifications.** Based on the results of the Initial Needs and Capabilities Analysis, Annual Use Report, and Two-Year Needs and Capabilities Analysis, as applicable, Contractor will prepare and distribute bid specifications to qualified contractors to obtain for Client reprographic equipment and services desired by Client.





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- e. **Selection of Vendors.** Contractor will analyze all bids received by Client for reprographic equipment and services pursuant to subparagraph (d) above and make recommendations to Client regarding how Client can obtain the most effective and lowest-cost reprographic equipment and services.
  - f. **Negotiation With Vendors.** After bids described in subparagraph (e) above are received, if further negotiation with vendors on behalf of Client is desired by Client, Contractor will undertake such negotiations with vendors at Client's direction so that contracts in compliance with Client's requirements can be executed.
  - g. **Financing.** Contractor will arrange, at no cost to Client, tax-exempt lease-purchase financing (for tax-exempt Clients) or other appropriate financing for the reprographic equipment selected by Client. Contractor shall submit all transactions to Contractor's bond counsel listed in the Bond Buyer's Municipal Marketplace ("Bond Counsel"), for the preparation of all documents, for legal compliance review, and for the provision of any legal validity and tax opinions necessary to complete and finance such transactions. In addition, Client may arrange for its own counsel ("Issuer Counsel") to participate in the transaction, at Client's cost, or the Client may choose to effect its own financing, at its own cost.
  - h. **Assumption of Existing Contracts.** Contractor will assume all financial obligations and hold Client harmless from such obligations under all existing contracts, leases, or financing agreements to which Client is a party for equipment being replaced by equipment being leased, purchased, lease-purchased, financed, or refinanced pursuant to this Contract. In order to facilitate the payment by Contractor of all obligations of Client under such contracts, leases, or financing arrangements, Client hereby authorizes Contractor, to change the billing addresses on such contracts, leases, or financing arrangements to the business address of Contractor. Client also agrees to hold Contractor harmless for, and to pay, any shipping costs back to a vendor or leasing company, or storage costs for such equipment, or any Federal, State, or local taxes lawfully assessed and due, now or hereafter, upon all equipment covered by such contracts, leases, or financing agreements being repaid by Contractor pursuant to this Contract.
  - i. **Cancellation and Renegotiation of Existing Service Contracts and Establishing New Service Contracts.** Contractor, at Client's direction, will cause existing service and supply contracts for existing reprographic equipment used by Client to be cancelled, and will negotiate new service and supply contracts at new terms acceptable to Client, including replacement warranties from vendors for all equipment identified by Client.
  - j. **Annual Monitoring of Service Contracts.** During the term of this Contract, Contractor will monitor annually all reprographic service and supply contracts entered into by Client to verify correct billing and to identify over-usage and under-usage of particular equipment.
  - k. **Installation of Equipment.** After contracts have been awarded to vendors for reprographic equipment pursuant to this Contract, Contractor will communicate with such vendors to assure proper installation of equipment pursuant to the terms of any applicable lease-purchase or other financing agreement and to assure proper commencement of service and supply contracts.
  - l. **Provision of Equipment Replacement Schedule.** Contractor will provide to Client, and will update as necessary, a Reprographic Equipment Replacement Schedule (a "Five Year Equipment Replacement Schedule") for all equipment to be replaced, reconditioned, upgraded, or otherwise covered by this Contract.
  - m. **Provision of Key Operator Instruction Forms.** Contractor will provide Client with a Key Operator Instruction Form for posting adjacent to each copying machine of Client describing proper use, key operator name, machine serial number, life expectancy of such machine, location and telephone number of vendor's service manager, and warranties for the machine.
4. **Exclusive Agency for Bidding and Selection of Vendors and Equipment.** All bidding, analysis, and selection of vendors and equipment by Client pursuant to this Contract shall be effected exclusively through Contractor. If, during the term of this Contract, Client executes a contract separate from Contractor with any vendor to provide services or equipment such as that covered by this Contract, then Client shall be in breach of this Contract and shall pay to Contractor all fees due and unpaid by Client to Contractor under this Contract, including all fees which would have been payable by Client to Contractor under this Contract had Client accepted a bid meeting the terms of this Contract and arranged by Contractor for Client under this Contract, plus all costs including attorney's fees incurred by Contractor to collect such fees. If Client rejects all of the bids arranged by Contractor for Client pursuant to this Contract, then Contractor shall be allowed exclusively to re-bid for Client the services and equipment desired by Client according to Client's specifications.  **Client's Initials here acknowledge that Client carefully has reviewed the terms of this Paragraph 4 applicable to Client under this Contract.**
5. **Warranties.** Throughout the term of this Contract, Contractor will obtain for Client from vendors five-to- ten-year average warranties on all new equipment obtained for Client under this Contract, five-year average warranties for all reconditioned equipment obtained for Client under this Contract, and three-to-five year average warranties for all existing equipment of Client left in place and monitored by Contractor under this Contract.
6. **Equipment Upgrades and Adjustment of SPC Fees.** If any equipment which is covered by this Contract is upgraded or replaced during the term of this Contract, then Total Cost Per Copy fees payable by Client to Contractor under paragraph 2(a) above shall be adjusted by the net increase or decrease in copy volume from the original copy volume negotiated by Contractor for Client pursuant to this Contract. (For example, three years after execution of this Contract, Contractor is asked to do an Upgrade by Client on certain of Client's equipment. After the Upgrade is approved by Client, total copy volume on Client's equipment is scheduled to be 2,000,000 copies per year for the remaining two years of this Contract



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instead of the 1,500,000 copies per year originally scheduled under this Contract. Under such circumstances, Contractor would be entitled to receive its fee under paragraph 2(a) above for the additional 500,000 copies per year scheduled under the Upgrade for the remaining two years of the Contract).

7. **Retainer.** Upon execution of this Contract, Client agrees to pay Contractor a retainer of \$1,000.00 (Waived for an existing client). This amount shall be credited in its entirety, however, to any fee earned by Contractor on an Upgrade of reprographic equipment or services by Client pursuant to this Contract.
8. **Optional Unforeseen Cost Fund & Installation:** By initialing below, Client hereby elects to pay Contractor, as part of the principal amount of equipment covered by this Contract, a one-time \$300 charge for each item of reprographic equipment covered by this Contract, to eliminate any liability by Client for costs unforeseen by Client for:
- a. SPC's Print Management Services (See Addendum A)
  - b. Shipping or storage under Paragraph 3(h) hereof;
  - c. Network Drops
  - d. Specialized reprographic surge protectors
  - e. Electrical rewiring found to be necessary to integrate reprographic equipment provided hereunder to Client's existing electronic data processing network
  - f. Installation and operation of SPC Star Doc (remote monitoring of all reprographic equipment, and analysis of Client's usage and cost patterns)


Client Initials:

Accept 

9. **Entire Agreement.** This Contract represents the entire agreement between Contractor and Client with regard to the subject matter hereof. No oral negotiations, discussions, or agreements, either prior to or subsequent to the date of this Contract, with regard to the subject matter hereof, are binding upon Contractor or Client, unless reduced to writing and set forth in the form of an agreement, signed by both Contractor and Client.

10. **No Conflicts-of-Interest by Contractor.** Contractor warrants to Client that Contractor has no monetary or other self-interest in the selection of any vendor to provide reprographic equipment or services to Client pursuant to this Contract, and that the performance of Contractor's obligations pursuant to this Contract shall be solely in the interests of Client to provide Client with the best possible reprographic equipment and services at the lowest possible price.

### CLIENT

Company	Norway Savings Bank
Signature	
Authorized by (please print)	Michael Noble
Title	VP, Facilities & Purchasing Manager
Address 1	261 Main Street
City, State, Zip	Norway, ME 04268
Telephone Number	2073933607
Fax Number	
E-mail address	mnoble@norwaysavingsbank.com

### CONTRACTOR (SPECIALIZED PURCHASING CONSULTANTS)

SPC Corporate  
Signature

  
Skip Tilton, President





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President

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### **Addendum A: STARDoc Services that include but are not limited to...**

- Cost Saving Recommendations
- Pinpointing Color Cost over usage with cost savings recommendations
- Allocate Cost by Device and Building
- Student Population Ratios Compared to at least 55 School Districts
- Monthly Audits that build your budgets based off printing habits
- Electronic Monitoring of all Printers/Copiers
- Floor Plan Asset Management
- Measure Output at Device Level

### **Addendum B: Services that SPC provides that assist both the Client and servicing Vendor.**

#### **Services SPC provides to the Client:**

##### ***Prior to Installation:***

- Cooperative Buying Power of copiers & printers, bidding & tabulation of bids
- Five-Year Equipment Replacement Schedule: Includes onsite surveying, fleet recommendations, follow-through of bid process
- Working directly with vendors and manufacturers on Client's behalf
- Client allowed to choose vendor no matter the bid results (i.e., not necessarily awarding bid to lowest quote)

##### ***During Installation:***

- On-site oversight of equipment installation
- Electronic Surge Protectors (ESPs), electrical wiring, computer interface, etc. provided as needed.
- Follow-through on remaining installation issues to ensure completion
- Print Management Software

##### ***After Installation:***

- STARDoc Fleet Management program
- Live Floor Plans
- Annual Meter Read Collection
- Simplified Billing Program: Three total invoices per year directly from SPC
- Annual Reports
- Mediating equipment and warranty issues between Client and Vendor
- Chromebook Bid
- Paper Bid

#### **Services SPC provides to the Vendor:**

##### ***Prior to Installation:***

- Quantity addition of clients, equipment, and volume
- Bid Specs organized in consistent format with the Five-Year Equipment Replacement Schedule
- Past bid results shared to provide best negotiating with manufacturers
- All bids shared with vendors are equal, with none allowed to under-spec, under-bid or offer discontinued equipment
- Customer chooses the vendor of choice, despite bid results
- Digital Needs Analysis to match machine to installation site
- Coordination of vendor meeting with Client after bid is awarded

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Skip Tilton  
President

***During Installation:***

- Oversight of equipment installation to assist delivery and technician staff
- Electronic Surge Protectors (ESPs), electrical wiring, computer interface, etc. provided by SPC as needed
- Follow-through on installation issues to ensure continuity for client and vendor
- Print Management Software

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***After Installation:***

- Annual Meter Read Collection
- Simplified Billing Program: Three total invoices per year; SPC pays vendor directly
- Mediating equipment and warranty issues between Client and Vendor

Annual Meetings with Vendor to address both positive and negative issues or concerns as well as discussion of past and future bids.

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**Norway Savings Bank**  
**Michael Noble**  
**261 Main Street, Norway, ME 04268**  
**Five-Year Basis beginning with the 2020/2021 Fiscal Year**

**Copies-per-Year: 2,808,100**

**Present vs. Proposed Recommendations as of 6/1/2020**

**PRESENT SITUATION**

- 1) Guarantees on Photocopiers: **1 Year**
- 2) Annual Price Ceilings Left: **1 Year**
- 3) Console Copiers with 3 million plus: 4
- 4) Units to be Traded: 68
- 5) Photocopiers: 50
- 6) Color Photocopiers: 6
- 7) MFPs: 58 (4 of which are color)
- 8) Printers: 29 MICR Devices
- 9) Duplexers: 108
- 10) Finishers: 50
- Total number of Units: 137

**PROPOSED SITUATION**

- 1) Guarantees for both New, Recons & Used Machines: **Five + Years**
- 2) 5% or CPI Annual Ceilings, whichever is less: **Five + Years**
- 3) Console Copiers with 3 Million plus: 3
- 4) Replaced: **68 New 2020 & 41 New 2021**
- 5) Photocopiers: **49 with Secure Print/Confidential Mailbox**
- 6) Color Photocopiers: 6
- 7) MFPs: **60 with 4 Color Devices**
- 8) Printers: **29 with MICR Devices**
- 9) Duplexers: **107**
- 10) Finishers: **50**
- Total number of Units: **138**

**Overall Description of Equipment Fleet:**

**Presently**, you have **2 different manufacturers & 16 different models** throughout all the various branches. The **new arrangement** (Phase 1: 6-1-2020 68 Machines & Phase 2: 6-1-2021 with 41 New Machines) will eventually shift to one manufacturer **with one vendor** servicing everything. Negotiate now and lock in % of Retail for Phase 2. Ex. SPC Equipment Bids: Presently our bids are coming in between 12% to 16% of retail.

**Capital:**

With the new arrangement, you will again use straight line depreciation on the purchased equipment.

**Service & Supplies:**

Considering all of your consumable cost centers including service you are averaging **\$0.004752 for black and \$0.051144 for Color**. The new contract will come in at a CPC of **\$0.004998 for Black and \$0.038306 for Color**.

**Vendor Packages:**

SPC will bring you multiple different vendor combinations, matching up the best technology available to meet your needs. We would like to highlight the most qualified bids combination for your Bank:

<u>Cost Center</u>	<u>Present</u>	<u>Budget</u>	<u>Ricoh</u>
1. Service & Supplies Color Photo only:	\$14,903.77	\$11,162.64	\$12,529.05
2. Service & Supplies Black Photo only:	\$11,959.73	\$12,577.87	\$16,777.76
3. Straight Line Depreciation:	\$	\$76,000.18	\$90,154.46
4. Forced Upgrades (109 Owned Devices):	<u>\$87,600.00</u>	<u>\$00.00</u>	<u>\$00.00</u>
Totals:	\$114,463.50	\$97,678.79	\$119,461.26
Annual Cost Savings:		\$16,784.71 *	
5 Year Cost Savings:		\$83,923.55	

**The successful bidders** will have a blanket servicing contract that includes all consumables excluding only staples and paper for all of the equipment that is under their factory authorized ability to service. They will provide one easy CPC billing plan done twice a year in July & January with a reconciliation invoice in June. Your service contract will be fixed through **June 30th, 2021**. A contract extension has been negotiated for four more years, which will have an annual price ceiling of five percent or CPI, whichever is less. You however, only commit funds for one-year at a time to the servicing vendor. And even this scenario allows you to upgrade, lowering the service costs, if it is to your advantage to go out to bid at any time. SPC will set up both the service- supply contracts and the warranty cards with the successful bidding vendors.

**Security package:** Hard Drive Removals are included in these prices.

\*Note: Cost Savings would be slightly Lower in the first year until the Ricoh equipment is removed.





## Norway Savings Bank

Michael Noble

261 Main Street

Norway, ME 04268

### Five-Year Equipment Replacement Schedule

Norway Savings Bank	Present Equipment	1st Year Equipment	2nd Year	3rd Year	4th Year	5th Year
BuildingName	Present Meter/Survey Date 10/7/2019	Estimated Life	Date Introduced			
Room	Estimated Life	Date Introduced	Serial Number	Vendor ID	Proposed IP_Address:	
# Students	Serial Number / Present IP Address	Projected Black Volume				
Annual Volume	Special Notes	Projected Color Volume				
1 Auburn Branch 2nd Floor	Additional Device Black Photocopier 0 CPM	Black MFP Table Top Konica Minolta BH4052 42 CPM~ RADF Duplex 500 Sheets Max paper 8 1/2 X 14 Sort Scan- Fax-Post Script-Airprint-No Hard Drive	New	New	New	New
0	0	1,000,000	8/1/2018			
Black Vol:	/	AA1R011011693	64373			
		1,000	Budget Document Technologies			
		0				
2 Auburn Branch Branch Manager	Ricoh MP301SPF Black Laser MFP 31 CPM RADF Duplex 500 Sheets Paper Sort Scan-Fax-Post Script	Black MFP Table Top Konica Minolta BH4052 42 CPM~ RADF Duplex 500 Sheets Max paper 8 1/2 X 14 Sort Scan- Fax-Post Script-Airprint-No Hard Drive	New	New	New	New
0	67,165 (Trade)	1,000,000	8/1/2018			
Black Vol:	9,866	750,000	06/12			
	W913P203788 /	AA1R011011638	64374			
		8,866	Budget Document Technologies			
		0				

NOTE: FIN = Finisher; CIF = Computer Interface; M = Move; F = From; T = Trade;  
C/O = Close Out; CPM = Copies per Minute; N/C = No Charge Exchange;

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Norway Savings Bank	Present Equipment	1st Year Equipment	2nd Year	3rd Year	4th Year	5th Year
BuildingName	Present Meter/Survey Date 10/7/2019	Estimated Life Date Introduced				
Room	Estimated Life Date Introduced	Serial Number Vendor ID	Proposed IP_Address:			
# Students	Serial Number / Present IP Address	Projected Black Volume				
Annual Volume	Special Notes	Projected Color Volume				
3 Auburn Branch Commercial & AMG	Ricoh MP C3504 Color Photocopier 35 CPM RADF Duplex 4-Drawers Finisher 3 Hole Punch Scan-Fax	Ricoh MP C3504 - 35 CPM (Phase 2 Speed 30-39 CPM Color ) RADF Duplex 4-Paper Drawer Finisher CIF-Print-Scan-Fax (Service & Warranty Contract Expires June 30 2021)	Konica C360i	Konica C360i	Konica C360i	Konica C360i
0	71,043 (Phase 2)	750,000 7/1/2016				
Black Vol: 12,680	750,000 07/16	G706M960538 13972311				
Color Vol: 13,349	G706M960538 /	12,680 Ricoh USA				
		13,349				
4 Auburn Branch Office Check Printer	HP Laser Jet Pro M402n Black Network Printer 40 CPM MICR Toner-Print-Post Script	HP Laser Jet Pro M402n - 40 CPM MICR Toner-Print-Post Script	HP 402	HP 402	HP 402	HP 402
0	1,012	750,000 10/1/2015				
Black Vol: 479	750,000 10/15	PHBHM36143 64388				
	PHBHM36143 /	479 Budget Document Technologies				
		0				
5 Auburn Branch Service Bar	Ricoh MP4002 Black Photocopier 40 CPM RADF Duplex 4-Paper Drawer Finisher Scan-Fax	Black Photo Konica Minolta BH458 45 CPM ~ RADF Duplex 4-Paper Drawer Finisher 3-Hole Punch CIF-Print-Scan-Fax-Post Script-Hard Drive for Secure Print-Airprint	New	New	New	New
0	191,566 (Trade)	1,000,000 8/1/2016				
Black Vol: 36,597	1,000,000 03/12	AA6U011022482 64512				
	W523LC01513 /	36,597 Budget Document Technologies				
		0				
Proposed Annual Volume for Auburn Branch		59,622		13,349		

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Norway Savings Bank		Present Equipment	1st Year Equipment	2nd Year	3rd Year	4th Year	5th Year
BuildingName		Present Meter/Survey Date 10/7/2019	Estimated Life Date Introduced				
Room		Estimated Life Date Introduced	Serial Number Vendor ID	Proposed IP_Address:			
# Students		Serial Number / Present IP Address	Projected Black Volume				
Annual Volume		Special Notes	Projected Color Volume				
<hr/>							
6	Bethel Branch Lobby	Ricoh MP4002 Black Photocopier 40 CPM RADF Duplex 4-Paper Drawer Finisher Scan-Fax	Black Photo Konica Minolta BH458 45 CPM ~ RADF Duplex 4-Paper Drawer Finisher 3-Hole Punch CIF-Print-Scan-Fax-Post Script-Hard Drive for Secure Print-Airprint	New	New	New	New
0		125,082 (Trade)	1,000,000 8/1/2016				
Black Vol:	19,086	1,000,000 03/12	AA6U011021862 64356				
		W523LC00203 /	19,086 Budget Document Technologies				
			0				
<hr/>							
7	Bethel Branch Main Office	Ricoh MP301SPF Black Laser MFP 31 CPM RADF Duplex 500 Sheets Paper Sort Scan-Fax-Post Script	Black MFP Table Top Konica Minolta BH4052 42 CPM~ RADF Duplex 500 Sheets Max paper 8 1/2 X 14 Sort Scan-Fax-Post Script-Airprint-No Hard Drive	New	New	New	New
0		171,974 (Trade)	1,000,000 8/1/2018				
Black Vol:	25,014	750,000 06/12	AA1R011012262 64350				
		W913P702146 /	20,000 Budget Document Technologies				
			0				
<hr/>							
8	Bethel Branch Office Check Printer	HP Laser Jet Pro M402n Black Network Printer 40 CPM MICR Toner-Print-Post Script	HP Laser Jet Pro M402n - 40 CPM MICR Toner-Print-Post Script	HP 402	HP 402	HP 402	HP 402
0		902	750,000 10/1/2015				
Black Vol:	445	750,000 10/15	PHBHM36107 61106				
		PHBHM36107 /	445 Budget Document Technologies				
			0				
<hr/>							

NOTE: FIN = Finisher; CIF = Computer Interface; M = Move; F = From; T = Trade;  
C/O = Close Out; CPM = Copies per Minute; N/C = No Charge Exchange;

Norway Savings Bank	Present Equipment	1st Year Equipment	2nd Year	3rd Year	4th Year	5th Year
BuildingName	Present Meter/Survey Date 10/7/2019	Estimated Life Date Introduced				
Room	Estimated Life Date Introduced	Serial Number Vendor ID	Proposed IP_Address:			
# Students	Serial Number / Present IP Address	Projected Black Volume				
Annual Volume	Special Notes	Projected Color Volume				
9 Bethel Branch Privacy Office	Ricoh MP C305SPF Color Laser MFP 31 CPM RADF Duplex 500 Sheets Paper Sort CIF-Print-Scan-Fax-Post Script	Black MFP Table Top Konica Minolta BH4052 42 CPM~ RADF Duplex 500 Sheets Max paper 8 1/2 X 14 Sort Scan- Fax-Post Script-Airprint-No Hard Drive	New	New	New	New
0	0 (Trade)	1,000,000	8/1/2018			
Black Vol:	750,000 05/12	AA1R011012298	64354			
Color Vol:	/	5,014 Budget Document Technologies				
		0				
Proposed Annual Volume for Bethel Branch			44,545	0		
10 Bridgton Branch Lender's Office	Ricoh MP301SPF Black Laser MFP 31 CPM RADF Duplex 500 Sheets Paper Sort Scan-Fax-Post Script	Black MFP Table Top Konica Minolta BH4052 42 CPM~ RADF Duplex 500 Sheets Max paper 8 1/2 X 14 Sort Scan- Fax-Post Script-Airprint-No Hard Drive	New	New	New	New
0	94,080 (Trade)	1,000,000	8/1/2018			
Black Vol:	15,683 750,000 06/12	AA1R011010614	64344			
	W912PC02559 /	15,683 Budget Document Technologies				
		0				
11 Bridgton Branch Main Office	Ricoh MP 4054 Black Photocopier 40 CPM RADH Duplex 4-Drawer Paper Finisher Scan-Fax	Ricoh MP 4054 - 40 CPM (Phase 2 Speed 40-49 CPM Black) RADH Duplex 4-Drawer Paper Finisher CIF-Print- Scan-Fax (Service & Warranty Contract Expires June 30 2021)	Konica 458	Konica 458	Konica 458	Konica 458
0	217,484 (Phase 2)	1,000,000	2/1/2015			
Black Vol:	62,582 1,000,000 02/15	G176R130311	13745228			
	G176R130311 /	62,582 Ricoh USA				
		0				

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C/O = Close Out; CPM = Copies per Minute; N/C = No Charge Exchange;

Norway Savings Bank	Present Equipment	1st Year Equipment	2nd Year	3rd Year	4th Year	5th Year
BuildingName	Present Meter/Survey Date 10/7/2019	Estimated Life Date Introduced				
Room	Estimated Life Date Introduced	Serial Number Vendor ID	Proposed IP_Address:			
# Students	Serial Number / Present IP Address	Projected Black Volume				
Annual Volume	Special Notes	Projected Color Volume				
12 <b>Bridgton Branch Office Check Printer</b>	HP Laser Jet Pro M402n Black Network Printer 40 CPM MICR Toner-Print-Post Script  1,489	HP Laser Jet Pro M402n - 40 CPM MICR Toner-Print-Post Script	HP 402	HP 402	HP 402	HP 402
0	750,000 10/15	750,000 10/1/2015				
Black Vol: 652	PHBHM36106 /	PHBHM36106 64383				
		652 Budget Document Technologies				
		0				
13 <b>Bridgton Branch Market Manager</b>	Ricoh MP301SPF Black Laser MFP 31 CPM RADF Duplex 500 Sheets Paper Sort Scan-Fax-Post Script  150,288 (Trade)	Black MFP Table Top Konica Minolta BH4052 42 CPM~ RADF Duplex 500 Sheets Max paper 8 1/2 X 14 Sort Scan- Fax-Post Script-Airprint-No Hard Drive	New	New	New	New
0	750,000 06/12	1,000,000 8/1/2018				
Black Vol: 8,061	W913PC01617 /	AA1R011012326 64342				
		8,061 Budget Document Technologies				
		0				
<b>Proposed Annual Volume for Bridgton Branch</b>		86,978	0			
14 <b>Brunswick - Cooks Corner Branch Branch Manager</b>	Ricoh MP4002 Black Photocopier 40 CPM RADF Duplex 4-Paper Drawer Finisher Scan-Fax  96,107 (Trade)	Black Photo Konica Minolta BH458 45 CPM ~ RADF Duplex 4-Paper Drawer Finisher 3-Hole Punch CIF-Print-Scan- Fax-Post Script-Hard Drive for Secure Print-Airprint	New	New	New	New
0	1,000,000 03/12	1,000,000 8/1/2016				
Black Vol: 1,563	W523LC00205 /	AA6U011022229 64513				
		1,563 Budget Document Technologies				
		0				

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Norway Savings Bank	Present Equipment	1st Year Equipment	2nd Year	3rd Year	4th Year	5th Year
BuildingName	Present Meter/Survey Date 10/7/2019	Estimated Life Date Introduced				
Room	Estimated Life Date Introduced	Serial Number Vendor ID	Proposed IP_Address:			
# Students	Serial Number / Present IP Address	Projected Black Volume				
Annual Volume	Special Notes	Projected Color Volume				
15 Brunswick - Cooks Corner Branch Office Check Printer	HP Laser Jet Pro M402n Black Network Printer 40 CPM MICR Toner-Print-Post Script 764	HP Laser Jet Pro M402n - 40 CPM MICR Toner-Print-Post Script		HP 402	HP 402	HP 402
0	750,000 10/15	750,000 10/1/2015				
Black Vol: 336	PHBHM35807 /	PHBHM35807 64394				
		336 Budget Document Technologies				
		0				
16 Brunswick - Cooks Corner Branch Teller Line	Ricoh MP201 Black Laser MFP 21 CPM RADH Duplex Sort Scan-Post Script-Fax 164,793 (Trade)	Black MFP Table Top Konica Minolta BH4052 42 CPM~ RADF Duplex 500 Sheets Max paper 8 1/2 X 14 Sort Scan-Fax-Post Script-Airprint-No Hard Drive	New	New	New	New
0	500,000 02/11	1,000,000 8/1/2018				
Black Vol: 16,232	W3018802862 /	AA1R011011660 64371				
		16,232 Budget Document Technologies				
		0				
Proposed Annual Volume for Brunswick - Cooks Corner Branch		18,131		0		
17 Brunswick - Maine Street Branch Manager	Ricoh MP301SPF Black Laser MFP 31 CPM RADF Duplex 500 Sheets Paper Sort Scan-Fax-Post Script 77,172 (Trade)	Black MFP Table Top Konica Minolta BH4052 42 CPM~ RADF Duplex 500 Sheets Max paper 8 1/2 X 14 Sort Scan-Fax-Post Script-Airprint-No Hard Drive	New	New	New	New
0	750,000 06/12	1,000,000 8/1/2018				
Black Vol: 10,513	W913P203789 /	AA1R011012492 64368				
		10,513 Budget Document Technologies				
		0				

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C/O = Close Out; CPM = Copies per Minute; N/C = No Charge Exchange;

Norway Savings Bank	Present Equipment	1st Year Equipment	2nd Year	3rd Year	4th Year	5th Year
BuildingName	Present Meter/Survey Date 10/7/2019	Estimated Life Date Introduced				
Room	Estimated Life Date Introduced	Serial Number Vendor ID	Proposed IP_Address:			
# Students	Serial Number / Present IP Address	Projected Black Volume				
Annual Volume	Special Notes	Projected Color Volume				
18 Brunswick - Maine Street Copy Room	Ricoh MP 4054 Black Photocopier 40 CPM RADH Duplex 4-Drawer Paper Finisher Scan-Fax	Ricoh MP 4054 - 40 CPM (Phase 2 Speed 40-49 CPM Black) RADH Duplex 4-Drawer Paper Finisher CIF-Print-Scan-Fax (Service & Warranty Contract Expires June 30 2021)	Konica 458	Konica 458	Konica 458	Konica 458
0	106,290 (Phase 2)	1,000,000 2/1/2015				
Black Vol:	39,124	G176R130573 /	1,000,000 2/1/2015			
		39,124 Ricoh USA				
		0				
19 Brunswick - Maine Street Office	Ricoh MP301SPF Black Laser MFP 31 CPM RADF Duplex 500 Sheets Paper Sort Scan-Fax-Post Script	Black MFP Table Top Konica Minolta BH4052 42 CPM~ RADF Duplex 500 Sheets Max paper 8 1/2 X 14 Sort Scan-Fax-Post Script-Airprint-No Hard Drive	New	New	New	New
0	58,600 (Trade)	1,000,000 8/1/2018				
Black Vol:	9,277	AA1R011011896 64367				
		9,277 Budget Document Technologies				
		0				
20 Brunswick - Maine Street Office	Ricoh MPC307SPF Color Laser MFP 31 CPM RADF Duplex 500 Sheets Paper Sort CIF-Print-Scan-Fax-Post Script	Ricoh MPC307SPF - 31 CPM (Phase 2 Speed 30-39 CPM Color MFP) RADF Duplex 500 Sheets Paper Sort CIF-Print-Scan-Fax-Post Script (Service & Warranty Contract Expires June 30 2021)	KM C3350i	KM C3350i	KM C3350i	KM C3350i
0	5,351 (Phase 2)	750,000 10/1/2017				
Black Vol:	2,537	C509P100060 /	750,000 10/1/2017			
Color Vol:	609	2,537 Ricoh USA				
		609				

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C/O = Close Out; CPM = Copies per Minute; N/C = No Charge Exchange;

Norway Savings Bank	Present Equipment	1st Year Equipment	2nd Year	3rd Year	4th Year	5th Year
BuildingName	Present Meter/Survey Date 10/7/2019	Estimated Life Date Introduced				
Room	Estimated Life Date Introduced	Serial Number Vendor ID	Proposed IP_Address:			
# Students	Serial Number / Present IP Address	Projected Black Volume				
Annual Volume	Special Notes	Projected Color Volume				
21 Brunswick - Maine Street Office Check Printer	HP Laser Jet Pro M402n Black Network Printer 40 CPM MICR Toner-Print-Post Script  1,087	HP Laser Jet Pro M402n - 40 CPM MICR Toner-Print-Post Script		HP 402	HP 402	HP 402
0	750,000 10/15	750,000 10/1/2015				
Black Vol: 485	PHBHM35802 /	PHBHM35802 64393				
		485 Budget Document Technologies				
		0				
22 Brunswick - Maine Street Security Officer	Ricoh MP301SPF Black Laser MFP 31 CPM RADF Duplex 500 Sheets Paper Sort Scan-Fax-Post Script  42,984 (Trade)	Black MFP Table Top Konica Minolta BH4052 42 CPM~ RADF Duplex 500 Sheets Max paper 8 1/2 X 14 Sort Scan- Fax-Post Script-Airprint-No Hard Drive	New	New	New	New
0	750,000 06/12	1,000,000 8/1/2018				
Black Vol: 7,793	W913P203793 /	AA1R011011722 64370				
		7,793 Budget Document Technologies				
		0				
Proposed Annual Volume for Brunswick - Maine Street		69,729		609		
23 Falmouth Branch Branch Manager	Ricoh MP301SPF Black Laser MFP 31 CPM RADF Duplex 500 Sheets Paper Sort Scan-Fax-Post Script  51,666 (Trade)	Black MFP Table Top Konica Minolta BH4052 42 CPM~ RADF Duplex 500 Sheets Max paper 8 1/2 X 14 Sort Scan- Fax-Post Script-Airprint-No Hard Drive	New	New	New	New
0	750,000 06/12	1,000,000 8/1/2018				
Black Vol: 2,529	W913P900175 /	AA1R011011924 64359				
		2,529 Budget Document Technologies				
		0				

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C/O = Close Out; CPM = Copies per Minute; N/C = No Charge Exchange;

Norway Savings Bank	Present Equipment	1st Year Equipment	2nd Year	3rd Year	4th Year	5th Year
BuildingName	Present Meter/Survey Date 10/7/2019	Estimated Life Date Introduced				
Room	Estimated Life Date Introduced	Serial Number Vendor ID	Proposed IP_Address:			
# Students	Serial Number / Present IP Address	Projected Black Volume				
Annual Volume	Special Notes	Projected Color Volume				
24 Falmouth Branch Main Office	Ricoh MP 4054 Black Photocopier 40 CPM RADH Duplex 4-Drawer Paper Finisher 3-Hole Punch Scan-Fax	Ricoh MP 4054 - 40 CPM (Phase 2 Speed 40-49 CPM Black) RADH Duplex 4-Drawer Paper Finisher 3-Hole Punch CIF-Print-Scan-Fax (Service & Warranty Contract Expires June 30 2021)	Konica 458	Konica 458	Konica 458	Konica 458
0	105,401 (Phase 2)	1,000,000	2/1/2015			
Black Vol:	25,913	G176R130146 /	1,000,000	13738292		
		25,913 Ricoh USA				
		0				
25 Falmouth Branch Office Check Printer	HP Laser Jet Pro M402n Black Network Printer 40 CPM MICR Toner-Print-Post Script	HP Laser Jet Pro M402n - 40 CPM MICR Toner-Print-Post Script	HP 402	HP 402	HP 402	HP 402
0	463	750,000	10/1/2015			
Black Vol:	211	PHBHM35804 /	750,000	64392		
		211 Budget Document Technologies				
		0				
Proposed Annual Volume for Falmouth Branch			28,653	0		
26 Freeport Branch Branch Manager	Ricoh MP201 Black Laser MFP 21 CPM RADH Duplex Sort Scan-Post Script-Fax	Black MFP Table Top Konica Minolta BH4052 42 CPM~ RADF Duplex 500 Sheets Max paper 8 1/2 X 14 Sort Scan-Fax-Post Script-Airprint-No Hard Drive	New	New	New	New
0	38,759 (Trade)	1,000,000	8/1/2018			
Black Vol:	5,101	W3018802856 /	1,000,000	64366		
		5,101 Budget Document Technologies				
		0				

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C/O = Close Out; CPM = Copies per Minute; N/C = No Charge Exchange;

Norway Savings Bank	Present Equipment	1st Year Equipment	2nd Year	3rd Year	4th Year	5th Year
BuildingName	Present Meter/Survey Date 10/7/2019	Estimated Life Date Introduced				
Room	Estimated Life Date Introduced	Serial Number Vendor ID	Proposed IP_Address:			
# Students	Serial Number / Present IP Address	Projected Black Volume				
Annual Volume	Special Notes	Projected Color Volume				
27 Freeport Branch Lobby	Ricoh MP301SPF Black Laser MFP 31 CPM RADF Duplex 500 Sheets Paper Sort Scan-Fax-Post Script	Black MFP Table Top Konica Minolta BH4052 42 CPM~ RADF Duplex 500 Sheets Max paper 8 1/2 X 14 Sort Scan- Fax-Post Script-Airprint-No Hard Drive	New	New	New	New
0	98,349 (Trade)	1,000,000 8/1/2018				
Black Vol: 14,485	750,000 06/12	AA1R011011931 64369				
	W913PC02661 /	14,485 Budget Document Technologies				
		0				
28 Freeport Branch Office Check Printer	HP Laser Jet Pro M402n Black Network Printer 40 CPM MICR Toner-Print-Post Script	HP Laser Jet Pro M402n - 40 CPM MICR Toner-Print-Post Script	HP 402	HP 402	HP 402	HP 402
0	604	750,000 10/1/2015				
Black Vol: 280	750,000 10/15	PHBHM36108 64390				
	PHBHM36108 /	280 Budget Document Technologies				
		0				
29 Freeport Branch Teller Line	Ricoh MP4002 Black Photocopier 40 CPM RADF Duplex 4-Paper Drawer Finisher Scan-Fax	Black Photo Konica Minolta BH458 45 CPM ~ RADF Duplex 4-Paper Drawer Finisher 3-Hole Punch CIF-Print-Scan- Fax-Post Script-Hard Drive for Secure Print-Airprint	New	New	New	New
0	37,637 (Trade)	1,000,000 8/1/2016				
Black Vol: 9,704	1,000,000 03/12	AA6U011021824 64365				
	W523L401151 /	9,704 Budget Document Technologies				
		0				
Proposed Annual Volume for Freeport Branch		29,570		0		

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Norway Savings Bank	Present Equipment	1st Year Equipment	2nd Year	3rd Year	4th Year	5th Year
BuildingName	Present Meter/Survey Date 10/7/2019	Estimated Life Date Introduced				
Room	Estimated Life Date Introduced	Serial Number Vendor ID	Proposed IP_Address:			
# Students	Serial Number / Present IP Address	Projected Black Volume				
Annual Volume	Special Notes	Projected Color Volume				
30 Fryeburg Branch Branch Manager	Ricoh MP301SPF Black Laser MFP 31 CPM RADF Duplex 500 Sheets Paper Sort Scan-Fax-Post Script	Black MFP Table Top Konica Minolta BH4052 42 CPM~ RADF Duplex 500 Sheets Max paper 8 1/2 X 14 Sort Scan- Fax-Post Script-Airprint-No Hard Drive	New	New	New	New
0	85,696 (Trade)	1,000,000 8/1/2018				
Black Vol: 19,157	750,000 06/12	AA1R011012508 64349				
	W915PC02328 /	19,157 Budget Document Technologies				
		0				
31 Fryeburg Branch Conf Room	Ricoh MP301SPF Black Laser MFP 31 CPM RADF Duplex 500 Sheets Paper Sort Scan-Fax-Post Script	Black MFP Table Top Konica Minolta BH4052 42 CPM~ RADF Duplex 500 Sheets Max paper 8 1/2 X 14 Sort Scan- Fax-Post Script-Airprint-No Hard Drive	New	New	New	New
0	86,692 (Trade)	1,000,000 8/1/2018				
Black Vol: 22,945	750,000 06/12	AA1R011012483 64347				
	W915PC01758 /	22,945 Budget Document Technologies				
		0				
32 Fryeburg Branch Main Office	Ricoh MP 4054 Black Photocopier 40 CPM RADH Duplex 4-Drawer Paper Finisher Scan-Fax	Ricoh MP 4054 - 40 CPM (Phase 2 Speed 40-49 CPM Black) RADH Duplex 4-Drawer Paper Finisher CIF-Print- Scan-Fax (Service & Warranty Contract Expires June 30 2021)	Konica 458	Konica 458	Konica 458	Konica 458
0	180,501 (Phase 2)	1,000,000 2/1/2015				
Black Vol: 56,562	1,000,000 02/15	G176R130219 13738291				
	G176R130219 /	56,562 Ricoh USA				
		0				

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C/O = Close Out; CPM = Copies per Minute; N/C = No Charge Exchange;

Norway Savings Bank	Present Equipment	1st Year Equipment	2nd Year	3rd Year	4th Year	5th Year
BuildingName	Present Meter/Survey Date 10/7/2019	Estimated Life Date Introduced				
Room	Estimated Life Date Introduced	Serial Number Vendor ID	Proposed IP_Address:			
# Students	Serial Number / Present IP Address	Projected Black Volume				
Annual Volume	Special Notes	Projected Color Volume				
33 Fryeburg Branch Office Check Printer	HP Laser Jet Pro M402n Black Network Printer 40 CPM MICR Toner-Print-Post Script  2,025	HP Laser Jet Pro M402n - 40 CPM MICR Toner-Print-Post Script	HP 402	HP 402	HP 402	HP 402
0	750,000 10/15	750,000 10/1/2015				
Black Vol: 923	PHBHL35057 /	PHBHL35057 64384				
		923 Budget Document Technologies				
		0				
Proposed Annual Volume for Fryeburg Branch		99,587	0			
34 Gorham Branch Commercial Lending	Ricoh MP301SPF Black Laser MFP 31 CPM RADF Duplex 500 Sheets Paper Sort Scan-Fax-Post Script  62,587 (Trade)	Black MFP Table Top Konica Minolta BH4052 42 CPM~ RADF Duplex 500 Sheets Max paper 8 1/2 X 14 Sort Scan- Fax-Post Script-Airprint-No Hard Drive	New	New	New	New
0	750,000 06/12	1,000,000 8/1/2018				
Black Vol: 2,700	W913PC02657 /	AA1R011011692 64343				
		2,700 Budget Document Technologies				
		0				
35 Gorham Branch Lobby	Ricoh MP 4054 Black Photocopier 40 CPM RADH Duplex 4-Drawer Paper Finisher Scan-Fax  115,126 (Phase 2)	Ricoh MP 4054 - 40 CPM (Phase 2 Speed 40-49 CPM Black) RADH Duplex 4-Drawer Paper Finisher CIF-Print- Scan-Fax (Service & Warranty Contract Expires June 30 2021)	Konica 458	Konica 458	Konica 458	Konica 458
0	1,000,000 02/15	1,000,000 2/1/2015				
Black Vol: 24,408	G175RB30465 /	G175RB30465 13738413				
		24,408 Ricoh USA				
		0				

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C/O = Close Out; CPM = Copies per Minute; N/C = No Charge Exchange;

Norway Savings Bank	Present Equipment	1st Year Equipment	2nd Year	3rd Year	4th Year	5th Year
BuildingName	Present Meter/Survey Date 10/7/2019	Estimated Life Date Introduced				
Room	Estimated Life Date Introduced	Serial Number Vendor ID	Proposed IP_Address:			
# Students	Serial Number / Present IP Address	Projected Black Volume				
Annual Volume	Special Notes	Projected Color Volume				
36 Gorham Branch Manager's Office	Ricoh MP301SPF Black Laser MFP 31 CPM RADF Duplex 500 Sheets Paper Sort Scan-Fax-Post Script	Black MFP Table Top Konica Minolta BH4052 42 CPM~ RADF Duplex 500 Sheets Max paper 8 1/2 X 14 Sort Scan- Fax-Post Script-Airprint-No Hard Drive	New	New	New	New
0	28,218 (Trade)	1,000,000 8/1/2018				
Black Vol: 13,133	750,000 06/12	AA1R011010606 64341				
	W916PB01262 /	13,133 Budget Document Technologies				
		0				
37 Gorham Branch Office Check Printer	HP Laser Jet Pro M402n Black Network Printer 40 CPM MICR Toner-Print-Post Script	HP Laser Jet Pro M402n - 40 CPM MICR Toner-Print-Post Script	HP 402	HP 402	HP 402	HP 402
0	477	750,000 10/1/2015				
Black Vol: 237	750,000 10/15	PHBHM35812 64387				
	PHBHM35812 /	237 Budget Document Technologies				
		0				
Proposed Annual Volume for Gorham Branch		40,478		0		
38 Gray Branch Office	Ricoh MP301SPF Black Laser MFP 31 CPM RADF Duplex 500 Sheets Paper Sort Scan-Fax-Post Script	Black MFP Table Top Konica Minolta BH4052 42 CPM~ RADF Duplex 500 Sheets Max paper 8 1/2 X 14 Sort Scan- Fax-Post Script-Airprint-No Hard Drive	New	New	New	New
0	36,577 (Trade)	1,000,000 8/1/2018				
Black Vol: 7,541	750,000 06/12	AA1R011011904 64361				
	W914P902011 /	7,541 Budget Document Technologies				
		0				

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C/O = Close Out; CPM = Copies per Minute; N/C = No Charge Exchange;

Norway Savings Bank	Present Equipment	1st Year Equipment	2nd Year	3rd Year	4th Year	5th Year
BuildingName	Present Meter/Survey Date 10/7/2019	Estimated Life Date Introduced				
Room	Estimated Life Date Introduced	Serial Number Vendor ID	Proposed IP_Address:			
# Students	Serial Number / Present IP Address	Projected Black Volume				
Annual Volume	Special Notes	Projected Color Volume				
39 Gray Branch Office	Ricoh MP4002 Black Photocopier 40 CPM RADF Duplex 4-Paper Drawer Finisher Scan-Fax	Black Photo Konica Minolta BH458 45 CPM ~ RADF Duplex 4-Paper Drawer Finisher 3-Hole Punch CIF-Print-Scan-Fax-Post Script-Hard Drive for Secure Print-Airprint	New	New	New	New
0	108,960 (Trade)	1,000,000 8/1/2016				
Black Vol: 17,011	1,000,000 03/12	AA6U011022278 64364				
	W524LA01396 /	17,011 Budget Document Technologies				
		0				
40 Gray Branch Office Check Printer	HP Laser Jet Pro M402n Black Network Printer 40 CPM MICR Toner-Print-Post Script	HP Laser Jet Pro M402n - 40 CPM MICR Toner-Print-Post Script	HP 402	HP 402	HP 402	HP 402
0	446	750,000 10/1/2015				
Black Vol: 215	750,000 10/15	PHBHM36110 64389				
	PHBHM36110 /	215 Budget Document Technologies				
		0				
41 Gray Branch Privacy Office	Ricoh MP301SPF Black Laser MFP 31 CPM RADF Duplex 500 Sheets Paper Sort Scan-Fax-Post Script	Black MFP Table Top Konica Minolta BH4052 42 CPM~ RADF Duplex 500 Sheets Max paper 8 1/2 X 14 Sort Scan-Fax-Post Script-Airprint-No Hard Drive	New	New	New	New
0	12,905 (Trade)	1,000,000 8/1/2018				
Black Vol: 4,409	750,000 06/12	AA1R011011702 64362				
	W914PA01205 /	4,409 Budget Document Technologies				
		0				
Proposed Annual Volume for Gray Branch		29,176		0		

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C/O = Close Out; CPM = Copies per Minute; N/C = No Charge Exchange;

Norway Savings Bank	Present Equipment	1st Year Equipment	2nd Year	3rd Year	4th Year	5th Year
BuildingName	Present Meter/Survey Date 10/7/2019	Estimated Life	Date Introduced			
Room	Estimated Life	Date Introduced	Serial Number	Vendor ID	Proposed IP_Address:	
# Students	Serial Number / Present IP Address	Projected Black Volume				
Annual Volume	Special Notes	Projected Color Volume				
42 Kennebunk Branch Commercial Lender's Office	Ricoh MP301SPF Black Laser MFP 31 CPM RADF Duplex 500 Sheets Paper Sort Scan-Fax-Post Script	Black MFP Table Top Konica Minolta BH4052 42 CPM~ RADF Duplex 500 Sheets Max paper 8 1/2 X 14 Sort Scan- Fax-Post Script-Airprint-No Hard Drive	New	New	New	New
0	22,180 (Trade)	1,000,000	8/1/2018			
Black Vol: 3,107	750,000 06/12	AA1R011011636	64503			
	W912PA02882 /	3,107 Budget Document Technologies				
		0				
43 Kennebunk Branch Copy Room	Ricoh MP4002 Black Photocopier 40 CPM RADF Duplex 4-Paper Drawer Finisher Scan-Fax	Black Photo Konica Minolta BH458 45 CPM ~ RADF Duplex 4-Paper Drawer Finisher 3-Hole Punch CIF-Print-Scan- Fax-Post Script-Hard Drive for Secure Print-Airprint	New	New	New	New
0	374,649 (Trade)	1,000,000	8/1/2016			
Black Vol: 45,404	1,000,000 03/12	AA6U011022263	64514			
	W522LB00242 /	45,404 Budget Document Technologies				
		0				
44 Kennebunk Branch Manager's Office	Ricoh MP301SPF Black Laser MFP 31 CPM RADF Duplex 500 Sheets Paper Sort Scan-Fax-Post Script	Black MFP Table Top Konica Minolta BH4052 42 CPM~ RADF Duplex 500 Sheets Max paper 8 1/2 X 14 Sort Scan- Fax-Post Script-Airprint-No Hard Drive	New	New	New	New
0	37,862 (Trade)	1,000,000	8/1/2018			
Black Vol: 3,161	750,000 06/12	AA1R011011695	64501			
	W912PA02875 /	3,161 Budget Document Technologies				
		0				

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C/O = Close Out; CPM = Copies per Minute; N/C = No Charge Exchange;



Norway Savings Bank	Present Equipment	1st Year Equipment	2nd Year	3rd Year	4th Year	5th Year
BuildingName	Present Meter/Survey Date 10/7/2019	Estimated Life Date Introduced				
Room	Estimated Life Date Introduced	Serial Number Vendor ID	Proposed IP_Address:			
# Students	Serial Number / Present IP Address	Projected Black Volume				
Annual Volume	Special Notes	Projected Color Volume				
45 Kennebunk Branch Office Check Printer	HP Laser Jet Pro M402n Black Network Printer 40 CPM MICR Toner-Print-Post Script  241	HP Laser Jet Pro M402n - 40 CPM MICR Toner-Print-Post Script		HP 402	HP 402	HP 402
0	750,000 10/15	750,000 10/1/2015				
Black Vol: 113	PHBHL35049 /	PHBHL35049 64398				
		113 Budget Document Technologies				
		0				
Proposed Annual Volume for Kennebunk Branch		51,785		0		
46 Naples Branch Assistant Manager's Office	Ricoh MP301SPF Black Laser MFP 31 CPM RADF Duplex 500 Sheets Paper Sort Scan-Fax-Post Script  57,630 (Trade)	Black MFP Table Top Konica Minolta BH4052 42 CPM~ RADF Duplex 500 Sheets Max paper 8 1/2 X 14 Sort Scan- Fax-Post Script-Airprint-No Hard Drive	New	New	New	New
0	750,000 06/12	1,000,000 8/1/2018				
Black Vol: 1,846	W914P802833 /	AA1R011012474 64351				
		1,846 Budget Document Technologies				
		0				
47 Naples Branch Branch Manager	Ricoh MP301SPF Black Laser MFP 31 CPM RADF Duplex 500 Sheets Paper Sort Scan-Fax-Post Script  95,422 (Trade)	Black MFP Table Top Konica Minolta BH4052 42 CPM~ RADF Duplex 500 Sheets Max paper 8 1/2 X 14 Sort Scan- Fax-Post Script-Airprint-No Hard Drive	New	New	New	New
0	750,000 06/12	1,000,000 8/1/2018				
Black Vol: 11,589	W913PC02649 /	AA1R011012269 64352				
		11,589 Budget Document Technologies				
		0				

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C/O = Close Out; CPM = Copies per Minute; N/C = No Charge Exchange;

Norway Savings Bank	Present Equipment	1st Year Equipment	2nd Year	3rd Year	4th Year	5th Year
BuildingName	Present Meter/Survey Date 10/7/2019	Estimated Life Date Introduced				
Room	Estimated Life Date Introduced	Serial Number Vendor ID	Proposed IP_Address:			
# Students	Serial Number / Present IP Address	Projected Black Volume				
Annual Volume	Special Notes	Projected Color Volume				
48 Naples Branch Main Office	Ricoh MP 4054 Black Photocopier 40 CPM RADH Duplex 4-Drawer Paper Finisher Scan-Fax	Ricoh MP 4054 - 40 CPM (Phase 2 Speed 40-49 CPM Black) RADH Duplex 4-Drawer Paper Finisher CIF-Print-Scan-Fax (Service & Warranty Contract Expires June 30 2021)	Konica 458	Konica 458	Konica 458	Konica 458
0	153,441 (Phase 2)	1,000,000 2/1/2015				
Black Vol: 37,790	1,000,000 02/15	G176R130535 13738040				
	G176R130535 /	37,790 Ricoh USA				
		0				
49 Naples Branch Manager's Office	Ricoh MP301SPF Black Laser MFP 31 CPM RADF Duplex 500 Sheets Paper Sort Scan-Fax-Post Script	Black MFP Table Top Konica Minolta BH4052 42 CPM~ RADF Duplex 500 Sheets Max paper 8 1/2 X 14 Sort Scan-Fax-Post Script-Airprint-No Hard Drive	New	New	New	New
0	16,695 (Trade)	1,000,000 8/1/2018				
Black Vol: 4,727	750,000 06/12	AA1R011012306 64353				
	W915PC02326 /	4,727 Budget Document Technologies				
		0				
50 Naples Branch Office Check Printer	HP Laser Jet Pro M402n Black Network Printer 40 CPM MICR Toner-Print-Post Script	HP Laser Jet Pro M402n - 40 CPM MICR Toner-Print-Post Script	HP 402	HP 402	HP 402	HP 402
0	1,188	750,000 10/1/2015				
Black Vol: 540	750,000 10/15	PHBHL35051 64382				
	PHBHL35051 /	540 Budget Document Technologies				
		0				

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C/O = Close Out; CPM = Copies per Minute; N/C = No Charge Exchange;

Norway Savings Bank	Present Equipment	1st Year Equipment	2nd Year	3rd Year	4th Year	5th Year
BuildingName	Present Meter/Survey Date 10/7/2019	Estimated Life Date Introduced				
Room	Estimated Life Date Introduced	Serial Number Vendor ID	Proposed IP_Address:			
# Students	Serial Number / Present IP Address	Projected Black Volume				
Annual Volume	Special Notes	Projected Color Volume				
51 Naples Branch CSR Office	Ricoh MP301SPF Black Laser MFP 31 CPM RADF Duplex 500 Sheets Paper Sort Scan-Fax-Post Script	Black MFP Table Top Konica Minolta BH4052 42 CPM~ RADF Duplex 500 Sheets Max paper 8 1/2 X 14 Sort Scan- Fax-Post Script-Airprint-No Hard Drive	New	New	New	New
0	63,238 (Trade)	1,000,000 8/1/2018				
Black Vol:	7,038	AA1R011012502 64357				
	W913PC02648 /	7,038 Budget Document Technologies				
		0				
Proposed Annual Volume for Naples Branch		63,530		0		
52 Norway - Main Offices Commercial Admin	Ricoh MP 4055 Black Photocopier 40 CPM RADH Duplex 4-Drawer Paper Finisher Scan-Fax	Ricoh MP 4055 - 40 CPM (Phase 2 Speed 40-49 CPM Black) RADF Duplex 4-Drawer Paper Finisher CIF-Print- Scan-Fax (Service & Warranty Contract Expires June 30 2021)	Konica 458	Konica 458	Konica 458	Konica 458
0	58,190 (Phase 2)	1,000,000 2/1/2017				
Black Vol:	35,886	C327R601286 14429031				
	C327R601286 /	35,886 Ricoh USA				
		0				
53 Norway - Main Offices Drive-Up	Ricoh MP301SPF Black Laser MFP 31 CPM RADF Duplex 500 Sheets Paper Sort Scan-Fax-Post Script	Black MFP Table Top Konica Minolta BH4052 42 CPM~ RADF Duplex 500 Sheets Max paper 8 1/2 X 14 Sort Scan- Fax-Post Script-Airprint-No Hard Drive	New	New	New	New
0	146,040 (Trade)	1,000,000 8/1/2018				
Black Vol:	22,488	AA1R011010607 64315				
	W913PC01719 /	22,488 Budget Document Technologies				
		0				

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Norway Savings Bank	Present Equipment	1st Year Equipment	2nd Year	3rd Year	4th Year	5th Year
BuildingName	Present Meter/Survey Date 10/7/2019	Estimated Life Date Introduced				
Room	Estimated Life Date Introduced	Serial Number Vendor ID	Proposed IP_Address:			
# Students	Serial Number / Present IP Address	Projected Black Volume				
Annual Volume	Special Notes	Projected Color Volume				
54 Norway - Main Offices Drive-Up Check Printer	HP Laser Jet Pro M402n Black Network Printer 40 CPM MICR Toner-Print-Post Script  1,679	HP Laser Jet Pro M402n - 40 CPM MICR Toner-Print-Post Script	HP 402	HP 402	HP 402	HP 402
0	750,000 10/15	750,000 10/1/2015				
Black Vol: 785	PHBHL35059 /	PHBHL35059 62222				
		785 Budget Document Technologies				
		0				
55 Norway - Main Offices Executive Administration	Ricoh MP C6003 Color Photocopier 60 CPM RADH Duplex LCT-1,500+ Paper Saddle Stitch Finisher 3-Hole Punch Scan- Fiery 400 lb Console  499,861 (Trade)	Color Photo Konica Minolta BHC650i 65 CPM~ RADF Duplex LCT-Paper 11 X 17 Finisher 3-Hole Punch-Scan-Fiery Controller-Post Script-Hard Drive for Secure Print-Airprint	New	New	New	New
0	3,500,000 07/13	4,000,000 2/1/2020				
Black Vol: 29,564	E195M910371 /	AA7N011000734 64320				
Color Vol: 108,576		29,564 Budget Document Technologies				
		108,576				
56 Norway - Main Offices Executive Assistant	Ricoh MP301SPF Black Laser MFP 31 CPM RADF Duplex 500 Sheets Paper Sort Scan-Fax-Post Script  18,217 (Trade)	Black MFP Table Top Konica Minolta BH4052 42 CPM~ RADF Duplex 500 Sheets Max paper 8 1/2 X 14 Sort Scan- Fax-Post Script-Airprint-No Hard Drive	New	New	New	New
0	750,000 06/12	1,000,000 8/1/2018				
Black Vol: 2,792	W913PC01715 /	AA1R011011745 64339				
		2,792 Budget Document Technologies				
		0				

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C/O = Close Out; CPM = Copies per Minute; N/C = No Charge Exchange;

Norway Savings Bank	Present Equipment	1st Year Equipment	2nd Year	3rd Year	4th Year	5th Year
BuildingName	Present Meter/Survey Date 10/7/2019	Estimated Life Date Introduced				
Room	Estimated Life Date Introduced	Serial Number Vendor ID	Proposed IP_Address:			
# Students	Serial Number / Present IP Address	Projected Black Volume				
Annual Volume	Special Notes	Projected Color Volume				
57 Norway - Main Offices Finance	Ricoh MP301SPF Black Laser MFP 31 CPM RADF Duplex 500 Sheets Paper Sort Scan-Fax-Post Script	Black MFP Table Top Konica Minolta BH4052 42 CPM~ RADF Duplex 500 Sheets Max paper 8 1/2 X 14 Sort Scan- Fax-Post Script-Airprint-No Hard Drive	New	New	New	New
0	38,452 (Trade)	1,000,000	8/1/2018			
Black Vol: 6,227	750,000 06/12	AA1R011010621	64337			
	W913PC01714 /	6,227 Budget Document Technologies				
		0				
58 Norway - Main Offices Front Check Printer	HP Laser Jet Pro M402n Black Network Printer 40 CPM MICR Toner-Print-Post Script	HP Laser Jet Pro M402n - 40 CPM MICR Toner-Print-Post Script	HP 402	HP 402	HP 402	HP 402
0	1,170	750,000	10/1/2015			
Black Vol: 438	750,000 10/15	PHBHM35819	64010			
	PHBHM35819 /	438 Budget Document Technologies				
		0				
59 Norway - Main Offices Lender's Office	Ricoh MP301SPF Black Laser MFP 31 CPM RADF Duplex 500 Sheets Paper Sort Scan-Fax-Post Script	Black MFP Table Top Konica Minolta BH4052 42 CPM~ RADF Duplex 500 Sheets Max paper 8 1/2 X 14 Sort Scan- Fax-Post Script-Airprint-No Hard Drive	New	New	New	New
0	80,381 (Trade)	1,000,000	8/1/2018			
Black Vol: 32,062	750,000 06/12	AA1R011010625	64324			
	W914P400953 /	32,062 Budget Document Technologies				
		0				

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C/O = Close Out; CPM = Copies per Minute; N/C = No Charge Exchange;

Norway Savings Bank	Present Equipment	1st Year Equipment	2nd Year	3rd Year	4th Year	5th Year
BuildingName	Present Meter/Survey Date 10/7/2019	Estimated Life Date Introduced				
Room	Estimated Life Date Introduced	Serial Number Vendor ID	Proposed IP_Address:			
# Students	Serial Number / Present IP Address	Projected Black Volume				
Annual Volume	Special Notes	Projected Color Volume				
60 Norway - Main Offices Loan Servicing	Ricoh MP 4054 Black Photocopier 40 CPM RADF Duplex 4-Drawer Paper Finisher Scan-Fax	Ricoh MP 4054 - 40 CPM (Phase 2 Speed 40-49 CPM Black) RADF Duplex 4-Drawer Paper Finisher CIF-Print-Scan-Fax (Service & Warranty Contract Expires June 30 2021)	Konica 458	Konica 458	Konica 458	Konica 458
	203,959 (Phase 2)					
	1,000,000 02/15	1,000,000 2/1/2015				
	G176R130100 /	G176R130100 13737784				
		23,417 Ricoh USA				
0		0				
Black Vol:	23,417					
61 Norway - Main Offices Loan Servicing	Ricoh MP 4054 Black Photocopier 40 CPM RADF Duplex 4-Drawer Paper Finisher Scan-Fax	Ricoh MP 4054 - 40 CPM (Phase 2 Speed 40-49 CPM Black) RADF Duplex 4-Drawer Paper Finisher CIF-Print-Scan-Fax (Service & Warranty Contract Expires June 30 2021)	Konica 458	Konica 458	Konica 458	Konica 458
	141,924 (Phase 2)					
	1,000,000 02/15	1,000,000 2/1/2015				
	G176R130023 /	G176R130023 13737780				
		22,912 Ricoh USA				
0		0				
Black Vol:	22,912					

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Norway Savings Bank	Present Equipment	1st Year Equipment	2nd Year	3rd Year	4th Year	5th Year
BuildingName	Present Meter/Survey Date 10/7/2019	Estimated Life Date Introduced				
Room	Estimated Life Date Introduced	Serial Number Vendor ID	Proposed IP_Address:			
# Students	Serial Number / Present IP Address	Projected Black Volume				
Annual Volume	Special Notes	Projected Color Volume				
62 Norway - Main Offices Loan Servicing	Ricoh MP C6004 Color Photocopier 60 CPM RADH Duplex LCT-1,500+ Paper Saddle Stitch Finisher 3-Hole Punch Scan-Fiery 400 lb Console	Ricoh MP C6004 - 60 CPM (Phase 2 Speed 60-69 CPM Color) RADH Duplex LCT-1,500+ Paper Saddle Stitch Finisher 3-Hole Punch CIF-Print-Scan-Fiery 400 lb Console (Service & Warranty Contract Expires June 30 2021)	Konica C650i	Konica C650i	Konica C650i	Konica C650i
	133,411 (Phase 2)	3,500,000 7/1/2016				
	3,500,000 07/16	C757MC20389	14145568			
	0	46,644 Ricoh USA				
	Black Vol: 46,644	29,432				
	Color Vol: 29,432					
63 Norway - Main Offices Loan Servicing 2nd Floor	Ricoh MP5002 Black Photocopier 50 CPM RADH Duplex 4-Drawer Paper Finisher 3-Hole Punch Scan-Fax	Black Photo Konica Minolta BH558 55 CPM ~ RADF Duplex (LCT if under 1,500 Capacity) Finisher 3-Hole Punch CIF-Print-Scan-Fax-Post Script-Hard Drive for Secure Print-Airprint	New	New	New	New
	297,609 (Trade)	3,000,000 2/1/2017				
	2,000,000 03/12	AA6T011011308	64340			
	0	61,259 Budget Document Technologies				
	Black Vol: 61,259	0				

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C/O = Close Out; CPM = Copies per Minute; N/C = No Charge Exchange;



Norway Savings Bank	Present Equipment	1st Year Equipment	2nd Year	3rd Year	4th Year	5th Year
BuildingName	Present Meter/Survey Date 10/7/2019	Estimated Life Date Introduced				
Room	Estimated Life Date Introduced	Serial Number Vendor ID	Proposed IP_Address:			
# Students	Serial Number / Present IP Address	Projected Black Volume				
Annual Volume	Special Notes	Projected Color Volume				
64 Norway - Main Offices Lobby	Ricoh MP 4054 Black Photocopier 40 CPM RADF Duplex 4-Drawer Paper Finisher Scan-Fax	Ricoh MP 4054 - 40 CPM (Phase 2 Speed 40-49 CPM Black) RADF Duplex 4-Drawer Paper Finisher CIF-Print-Scan-Fax (Service & Warranty Contract Expires June 30 2021)	Konica 458	Konica 458	Konica 458	Konica 458
0	158,984 (Phase 2)	1,000,000 2/1/2015				
Black Vol: 55,427	1,000,000 02/15	G176R130239 13737786				
	G176R130239 /	55,427 Ricoh USA				
		0				
65 Norway - Main Offices Lobby	Ricoh MP 4054 Black Photocopier 40 CPM RADF Duplex 4-Drawer Paper Finisher Scan-Fax	Ricoh MP 4054 - 40 CPM (Phase 2 Speed 40-49 CPM Black) RADF Duplex 4-Drawer Paper Finisher CIF-Print-Scan-Fax-OCR Module (Service & Warranty Contract Expires June 30 2021)	Konica 458	Konica 458	Konica 458	Konica 458
0	208,120 (Phase 2)	1,000,000 2/1/2015				
Black Vol: 35,964	1,000,000 02/15	G176R130070 13737781				
	G176R130070 /	35,964 Ricoh USA				
		0				
66 Norway - Main Offices Marketing	Ricoh MP201 Black Laser MFP 21 CPM RADH Duplex Sort Scan-Post Script-Fax	Black MFP Table Top Konica Minolta BH4052 42 CPM~ RADF Duplex 500 Sheets Max paper 8 1/2 X 14 Sort Scan-Fax-Post Script-Airprint-No Hard Drive	New	New	New	New
0	49,346 (Trade)	1,000,000 8/1/2018				
Black Vol: 468	500,000 02/11	AA1R011010611 64317				
	W3018802855 /	468 Budget Document Technologies				
		0				

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C/O = Close Out; CPM = Copies per Minute; N/C = No Charge Exchange;

Norway Savings Bank	Present Equipment	1st Year Equipment	2nd Year	3rd Year	4th Year	5th Year
BuildingName	Present Meter/Survey Date 10/7/2019	Estimated Life Date Introduced				
Room	Estimated Life Date Introduced	Serial Number Vendor ID	Proposed IP_Address:			
# Students	Serial Number / Present IP Address	Projected Black Volume				
Annual Volume	Special Notes	Projected Color Volume				
67 Norway - Main Offices Marketing Admin	Ricoh MP201 Black Laser MFP 21 CPM RADH Duplex Sort Scan-Post Script-Fax	Black MFP Table Top Konica Minolta BH4052 42 CPM~ RADF Duplex 500 Sheets Max paper 8 1/2 X 14 Sort Scan- Fax-Post Script-Airprint-No Hard Drive	New	New	New	New
0	58,917 (Trade)	1,000,000 8/1/2018				
Black Vol: 2,840	500,000 02/11	AA1R011011950 64325				
	W3018802865 /	2,840 Budget Document Technologies				
		0				
68 Norway - Main Offices Marketing Assistant	Ricoh MP301SPF Black Laser MFP 31 CPM RADF Duplex 500 Sheets Paper Sort Scan-Fax-Post Script	Black MFP Table Top Konica Minolta BH4052 42 CPM~ RADF Duplex 500 Sheets Max paper 8 1/2 X 14 Sort Scan- Fax-Post Script-Airprint-No Hard Drive	New	New	New	New
0	20,169 (Trade)	1,000,000 8/1/2018				
Black Vol: 2,952	750,000 06/12	AA1R011010628 64323				
	W913PC01717 /	2,952 Budget Document Technologies				
		0				
69 Norway - Main Offices RLC	Ricoh MP 5054 Black Photocopier 50 CPM RADH Duplex 4-Drawer Paper Finisher 3-Hole Punch Scan-Fax	Ricoh MP 5054 - 50 CPM (Phase 2 Speed 50-59 CPM Black) RADH Duplex 4-Drawer Paper Finisher 3-Hole Punch CIF-PrintScan-Fax (Service & Warranty Contract Expires June 30 2021)	Konica 558	Konica 558	Konica 558	Konica 558
0	309,740 (Phase 2)	2,000,000 2/1/2015				
Black Vol: 65,576	2,000,000 02/15	G186R120068 13745104				
	G186R120068 /	65,576 Ricoh USA				
		0				

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C/O = Close Out; CPM = Copies per Minute; N/C = No Charge Exchange;

Norway Savings Bank	Present Equipment	1st Year Equipment	2nd Year	3rd Year	4th Year	5th Year
BuildingName	Present Meter/Survey Date 10/7/2019	Estimated Life Date Introduced				
Room	Estimated Life Date Introduced	Serial Number Vendor ID	Proposed IP_Address:			
# Students	Serial Number / Present IP Address	Projected Black Volume				
Annual Volume	Special Notes	Projected Color Volume				
70 Norway - Main Offices RLC	Ricoh MP6002 Black Photocopier 60 CPM RADF Duplex (LCT if under 1,500 Capacity) Finisher 3-Hole Punch Scan-Fax-Hard Drive for Secure Print	Black Photo Konica Minolta BH558 55 CPM ~ RADF Duplex (LCT if under 1,500 Capacity) Finisher 3-Hole Punch CIF-Print-Scan-Fax-Post Script-Hard Drive for Secure Print-Airprint	New	New	New	New
0	590,699 (Trade)	3,000,000 2/1/2017				
Black Vol:	11,189	AA6T011011333 64338				
	W864L100096 /	11,189 Budget Document Technologies				
		0				
71 Norway - Main Offices RLC	Ricoh MP 5054 Black Photocopier 50 CPM RADH Duplex 4-Drawer Paper Finisher 3-Hole Punch Scan-Fax	Ricoh MP 5054 - 50 CPM (Phase 2 Speed 40-49 CPM Black) RADH Duplex 4-Drawer Paper Finisher 3-Hole Punch CIF-PrintScan-Fax (Service & Warranty Contract Expires June 30 2021)	Konica 458	Konica 458	Konica 458	Konica 458
0	83,116 (Phase 2)	2,000,000 2/1/2015				
Black Vol:	8,700	G186R120150 13737452				
	G186R120150 /	8,700 Ricoh USA				
		0				
72 Norway - Main Offices RLC	Ricoh MP C306SPF Color Laser MFP 31 CPM Duplex 2-Drawer Paper Sort Post Script	Ricoh MP C306SPF - 31 CPM (Phase 2 Speed 30-39 CPM Color MFP) Duplex 2Drawer Paper Sort CIF-Print-Post Script (Service & Warranty Contract Expires June 30 2021)	KM C3350i	KM C3350i	KM C3350i	KM C3350i
0	61,355 (Phase 2)	750,000 1/1/2016				
Black Vol:	4,360	G446P101338 13737785				
Color Vol:	12,515	4,360 Ricoh USA				
	G446P101338 /	12,515				

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C/O = Close Out; CPM = Copies per Minute; N/C = No Charge Exchange;

Norway Savings Bank	Present Equipment	1st Year Equipment	2nd Year	3rd Year	4th Year	5th Year
BuildingName	Present Meter/Survey Date 10/7/2019	Estimated Life	Date Introduced			
Room	Estimated Life	Date Introduced	Serial Number	Vendor ID	Proposed IP_Address:	
# Students	Serial Number / Present IP Address	Projected Black Volume				
Annual Volume	Special Notes	Projected Color Volume				
73 Norway - Main Offices Tallys Office	Ricoh MP201 Black Laser MFP 21 CPM RADH Duplex Sort Scan-Post Script-Fax	Black MFP Table Top Konica Minolta BH4052 42 CPM~ RADF Duplex 500 Sheets Max paper 8 1/2 X 14 Sort Scan- Fax-Post Script-Airprint-No Hard Drive	New	New	New	New
0	187,516 (Trade)	1,000,000	8/1/2018			
Black Vol:	32,757	500,000	02/11	AA1R011010618	64321	
	W3018802852 /	32,757	Budget Document Technologies			
		0				
74 Norway - Main Offices Vicky's Office	Ricoh MP301SPF Black Laser MFP 31 CPM RADF Duplex 500 Sheets Paper Sort Scan-Fax-Post Script	Black MFP Table Top Konica Minolta BH4052 42 CPM~ RADF Duplex 500 Sheets Max paper 8 1/2 X 14 Sort Scan- Fax-Post Script-Airprint-No Hard Drive	New	New	New	New
0	18,409 (Trade)	1,000,000	8/1/2018			
Black Vol:	1,927	750,000	06/12	AA1R011010616	64319	
	W913PC01716 /	1,927	Budget Document Technologies			
		0				
Proposed Annual Volume for Norway - Main Offices		506,634		150,523		
75 Norway - Operations Center Chuck Williams' Office	Ricoh MP201 Black Laser MFP 21 CPM RADH Duplex Sort Scan-Post Script-Fax	Black MFP Table Top Konica Minolta BH4052 42 CPM~ RADF Duplex 500 Sheets Max paper 8 1/2 X 14 Sort Scan- Fax-Post Script-Airprint-No Hard Drive	New	New	New	New
0	68,504 (Trade)	1,000,000	8/1/2018			
Black Vol:	6,534	500,000	02/11	AA1R011010604	64318	
	W3018802737 /	6,534	Budget Document Technologies			
		0				

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C/O = Close Out; CPM = Copies per Minute; N/C = No Charge Exchange;

Norway Savings Bank	Present Equipment	1st Year Equipment	2nd Year	3rd Year	4th Year	5th Year
BuildingName	Present Meter/Survey Date 10/7/2019	Estimated Life Date Introduced				
Room	Estimated Life Date Introduced	Serial Number Vendor ID	Proposed IP_Address:			
# Students	Serial Number / Present IP Address	Projected Black Volume				
Annual Volume	Special Notes	Projected Color Volume				
76 Norway - Operations Center Customer Care	Ricoh MP 4054 Black Photocopier 40 CPM RADF Duplex 4-Drawer Paper Finisher Scan-Fax	Ricoh MP 4054 - 40 CPM (Phase 2 Speed 40-49 CPM Black) RADF Duplex 4-Drawer Paper Finisher CIF-Print-Scan-Fax (Service & Warranty Contract Expires June 30 2021)	Konica 458	Konica 458	Konica 458	Konica 458
0	119,797 (Phase 2)	1,000,000 2/1/2015				
Black Vol: 29,058	1,000,000 02/15	G175RB30265 13737710				
	G175RB30265 /	29,058 Ricoh USA				
		0				
77 Norway - Operations Center Deposit Ops	Ricoh MP5002 Black Photocopier 50 CPM RADH Duplex 4-Drawer Paper Drawers-Finisher-3-Hole Punch-Scan-Fax	Black Photo Konica Minolta BH558 55 CPM ~ RADF Duplex (LCT if under 1,500 Capacity) Finisher 3-Hole Punch CIF-Print-Scan-Fax-Post Script-Hard Drive for Secure Print-Airprint	New	New	New	New
0	504,686 (Trade)	3,000,000 2/1/2017				
Black Vol: 78,573	2,000,000 03/12	AA6T011011332 64334				
	W533LC01390 /	78,573 Budget Document Technologies				
		0				
78 Norway - Operations Center Deposit Ops	Ricoh MP 5054 Black Photocopier 50 CPM RADH Duplex 4-Drawer Paper Finisher 3-Hole Punch Scan-Fax	Ricoh MP 5054 - 50 CPM (Phase 2 Speed 50-59 CPM Black) RADH Duplex 4-Drawer Paper Finisher 3-Hole Punch CIF-PrintScan-Fax (Service & Warranty Contract Expires June 30 2021)	Konica 558	Konica 558	Konica 558	Konica 558
0	646,606 (Phase 2)	2,000,000 2/1/2015				
Black Vol: 182,605	2,000,000 02/15	G186R120172 13737451				
	G186R120172 /	182,605 Ricoh USA				
		0				

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C/O = Close Out; CPM = Copies per Minute; N/C = No Charge Exchange;

Norway Savings Bank	Present Equipment	1st Year Equipment	2nd Year	3rd Year	4th Year	5th Year
BuildingName	Present Meter/Survey Date 10/7/2019	Estimated Life Date Introduced				
Room	Estimated Life Date Introduced	Serial Number Vendor ID	Proposed IP_Address:			
# Students	Serial Number / Present IP Address	Projected Black Volume				
Annual Volume	Special Notes	Projected Color Volume				
79 Norway - Operations Center Finance	Ricoh MP C6003 Color Photocopier 60 CPM RADH Duplex LCT-1,500+ Paper Saddle Stitch Finisher 3-Hole Punch Scan-Fiery 400 lb Console	Color Photo Konica Minolta BHC650i 65 CPM~ RADF Duplex LCT-Paper 11 X 17 Finisher 3-Hole Punch-Scan-Fiery Controller-Post Script-Hard Drive for Secure Print-Airprint	New	New	New	New
0	287,619 (Trade)	4,000,000 2/1/2020				
Black Vol: 12,720	3,500,000 07/13	AA7N011000670 64312				
Color Vol: 52,809	E195MA10127 /	12,720 Budget Document Technologies 52,809				
80 Norway - Operations Center Human Resources	Ricoh MP301SPF Black Laser MFP 31 CPM RADF Duplex 500 Sheets Paper Sort Scan-Fax-Post Script	Black MFP Table Top Konica Minolta BH4052 42 CPM~ RADF Duplex 500 Sheets Max paper 8 1/2 X 14 Sort Scan-Fax-Post Script-Airprint-No Hard Drive	New	New	New	New
0	100,052 (Trade)	1,000,000 8/1/2018				
Black Vol: 15,706	750,000 06/12	AA1R011010327 64267				
	W913PC01710 /	15,706 Budget Document Technologies 0				
81 Norway - Operations Center IT Network	Ricoh MP 4054 Black Photocopier 40 CPM RADF Duplex 4-Drawer Paper Drawers-3-Hole Punch-Finisher-Print-Scan-Fax	Ricoh MP 4054 - 40 CPM (Phase 2 Speed 40-49 CPM Black) RADF Duplex 4-Drawer Paper Finisher CIF-Print-Scan-Fax (Service & Warranty Contract Expires June 30 2021)	Konica 458	Konica 458	Konica 458	Konica 458
0	204,562 (Phase 2)	1,000,000 2/1/2015				
Black Vol: 25,775	1,000,000 02/15	G176R130110 13737450				
	G176R130110 /	25,775 Ricoh USA 0				

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Norway Savings Bank	Present Equipment	1st Year Equipment	2nd Year	3rd Year	4th Year	5th Year
BuildingName	Present Meter/Survey Date 10/7/2019	Estimated Life Date Introduced				
Room	Estimated Life Date Introduced	Serial Number Vendor ID	Proposed IP_Address:			
# Students	Serial Number / Present IP Address	Projected Black Volume				
Annual Volume	Special Notes	Projected Color Volume				
82 Norway - Operations Center IT Network	Ricoh MP 4054 Black Photocopier 40 CPM RADF Duplex 4-Drawer Paper Finisher Scan-Fax	Ricoh MP 4054 - 40 CPM (Phase 2 Speed 40-49 CPM Black) RADF Duplex 4-Drawer Paper Finisher CIF-Print-Scan-Fax (Service & Warranty Contract Expires June 30 2021)	Konica 458	Konica 458	Konica 458	Konica 458
0	62,534 (Phase 2)	1,000,000 2/1/2015				
Black Vol: 17,594	1,000,000 02/15	G176R130153 13745108				
	G176R130153 /	17,594 Ricoh USA				
		0				
83 Norway - Operations Center Main Office - MICR	Ricoh SP3510dn Black Network Printer 30 CPM MICR Toner-Duplex-Print-Post	Ricoh SP3510dn - 30 CPM MICR Toner-Duplex-Print-Post Script	HP 404	HP 404	HP 404	HP 404
0	25,879	750,000 6/1/2012				
Black Vol: 6,976	750,000 06/12	T315Q910784 T315Q910784				
	T315Q910784 /	6,976 Ricoh USA				
		0				
84 Norway - Operations Center Open Work Area	Ricoh MP 4054 Black Photocopier 40 CPM RADF Duplex 4-Drawer Paper Finisher Scan-Fax	Ricoh MP 4054 - 40 CPM (Phase 2 Speed 40-49 CPM Black) RADF Duplex 4-Drawer Paper Finisher CIF-Print-Scan-Fax (Service & Warranty Contract Expires June 30 2021)	Konica 458	Konica 458	Konica 458	Konica 458
0	307,117 (Phase 2)	1,000,000 2/1/2015				
Black Vol: 77,472	1,000,000 02/15	G175RB31356 13737783				
	G175RB31356 /	77,472 Ricoh USA				
		0				

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Norway Savings Bank	Present Equipment	1st Year Equipment	2nd Year	3rd Year	4th Year	5th Year
BuildingName	Present Meter/Survey Date 10/7/2019	Estimated Life Date Introduced				
Room	Estimated Life Date Introduced	Serial Number Vendor ID	Proposed IP_Address:			
# Students	Serial Number / Present IP Address	Projected Black Volume				
Annual Volume	Special Notes	Projected Color Volume				
85 Norway - Operations Center Main Office	Ricoh MP301SPF Black Laser MFP 31 CPM RADF Duplex 500 Sheets Paper Sort Scan-Fax-Post Script	Black MFP Table Top Konica Minolta BH4052 42 CPM~ RADF Duplex 500 Sheets Max paper 8 1/2 X 14 Sort Scan-Fax-Post Script-Airprint-No Hard Drive	New	New	New	New
0	37,845 (Trade)	1,000,000	8/1/2018			
Black Vol: 4,479	750,000 06/12	AA1R011010605	64316			
	W913PC01713 /	4,479 Budget Document Technologies				
		0				
86 Norway - Operations Center Retail Support	HP Laser Jet Pro M402n Black Network Printer 40 CPM MICR Toner-Print-Post Script	HP Laser Jet Pro M402n - 40 CPM MICR Toner-Print-Post Script	HP 402	HP 402	HP 402	HP 402
0	126	750,000	10/1/2015			
Black Vol: 105	750,000 10/15	PHBHL16641	61108			
	PHBHL16641 /	105 Budget Document Technologies				
		0				
87 Norway - Operations Center Spare Check Printer	HP Laser Jet Pro M402n Black Network Printer 40 CPM MICR Toner-Print-Post Script	HP Laser Jet Pro M402n - 40 CPM MICR Toner-Print-Post Script	HP 402	HP 402	HP 402	HP 402
0	0	750,000	10/1/2015			
Black Vol: 0	750,000 10/15	PHBHM35814	61105			
	PHBHM35814 /	0 Budget Document Technologies				
		0				

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C/O = Close Out; CPM = Copies per Minute; N/C = No Charge Exchange;

Norway Savings Bank	Present Equipment	1st Year Equipment	2nd Year	3rd Year	4th Year	5th Year
BuildingName	Present Meter/Survey Date 10/7/2019	Estimated Life Date Introduced				
Room	Estimated Life Date Introduced	Serial Number Vendor ID	Proposed IP_Address:			
# Students	Serial Number / Present IP Address	Projected Black Volume				
Annual Volume	Special Notes	Projected Color Volume				
88 Norway - Operations Center Finance	HP Laser Jet Pro M402n Black Network Printer 40 CPM MICR Toner-Print-Post Script 3,111	HP Laser Jet Pro M402n - 40 CPM MICR Toner-Print-Post Script	HP 402	HP 402	HP 402	HP 402
0	750,000 10/15	750,000 10/1/2015				
Black Vol: 499	PHBHM36136 /	PHBHM36136 61109				
		499 Budget Document Technologies				
		0				
89 Norway - Operations Center Training Prep Room	Ricoh MP C306SPF Color Laser MFP 31 CPM Duplex 2-Drawer Paper Sort Post Script 25,188 (Phase 2)	Ricoh MP C306SPF - 31 CPM (Phase 2 Speed 30-39 CPM Color MFP) Duplex 2Drawer Paper Sort CIF-Print-Post Script (Service & Warranty Contract Expires June 30 2021)	KM C3350i	KM C3350i	KM C3350i	KM C3350i
0	750,000 01/16	750,000 1/1/2016				
Black Vol: 9,284	G446P101190 /	G446P101190 13737491				
Color Vol: 11,589		9,284 Ricoh USA				
		11,589				
Proposed Annual Volume for Norway - Operations Center		467,380		64,398		
90 Portland - Congress Street 3rd Floor	Ricoh MP 4054 Black Photocopier 40 CPM RADF Duplex 4-Drawer Paper Finisher Scan-Fax 215,736 (Phase 2)	Ricoh MP 4054 - 40 CPM (Phase 2 Speed 40-49 CPM Black) RADF Duplex 4-Drawer Paper Finisher CIF-Print-Scan-Fax (Service & Warranty Contract Expires June 30 2021)	Konica 458	Konica 458	Konica 458	Konica 458
0	1,000,000 02/15	1,000,000 2/1/2015				
Black Vol: 55,798	G175RB31454 /	G175RB31454 13738002				
		55,798 Ricoh USA				
		0				

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C/O = Close Out; CPM = Copies per Minute; N/C = No Charge Exchange;

Norway Savings Bank	Present Equipment	1st Year Equipment	2nd Year	3rd Year	4th Year	5th Year
BuildingName	Present Meter/Survey Date 10/7/2019	Estimated Life Date Introduced				
Room	Estimated Life Date Introduced	Serial Number Vendor ID	Proposed IP_Address:			
# Students	Serial Number / Present IP Address	Projected Black Volume				
Annual Volume	Special Notes	Projected Color Volume				
91 Portland - Congress Street AMG - 2nd Floor	Ricoh MP C3503 Color Photocopier 35 CPM RADF Duplex 4-Drawers Finisher 3 Hole Punch Scan-Fax	Color Photo Konica Minolta BHC360i 36 CPM~ RADF Duplex 2-Paper Drawer 11 X 17 Finisher 3-Hole Punch- Scan-Fax-Post Script-Hard Drive for Secure Print-Airprint	New	New	New	New
0	346,902 (Trade)	750,000 4/1/2019				
Black Vol:	52,389	AA2J011009355 63447				
Color Vol:	26,910	52,389 Budget Document Technologies				
		26,910				
92 Portland - Congress Street AMG/Manager's Office	Ricoh MP201 Black Laser MFP 21 CPM RADH Duplex Sort Scan-Post Script-Fax	Black MFP Table Top Konica Minolta BH4052 42 CPM~ RADF Duplex 500 Sheets Max paper 8 1/2 X 14 Sort Scan- Fax-Post Script-Airprint-No Hard Drive	New	New	New	New
0	55,642 (Trade)	1,000,000 8/1/2018				
Black Vol:	2,718	AA1R011011746 64509				
		2,718 Budget Document Technologies				
		0				
93 Portland - Congress Street AMG/Retail	Ricoh MP 4054 Black Photocopier 40 CPM RADF Duplex 4-Drawer Paper Finisher Scan-Fax	Ricoh MP 4054 - 40 CPM (Phase 2 Speed 40-49 CPM Black) RADF Duplex 4-Drawer Paper Finisher CIF-Print- Scan-Fax (Service & Warranty Contract Expires June 30 2021)	Konica 458	Konica 458	Konica 458	Konica 458
0	170,640 (Phase 2)	1,000,000 2/1/2015				
Black Vol:	39,136	G176R130124 13737706				
		39,136 Ricoh USA				
		0				

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C/O = Close Out; CPM = Copies per Minute; N/C = No Charge Exchange;

Norway Savings Bank	Present Equipment	1st Year Equipment	2nd Year	3rd Year	4th Year	5th Year
BuildingName	Present Meter/Survey Date 10/7/2019	Estimated Life Date Introduced				
Room	Estimated Life Date Introduced	Serial Number Vendor ID	Proposed IP_Address:			
# Students	Serial Number / Present IP Address	Projected Black Volume				
Annual Volume	Special Notes	Projected Color Volume				
<hr/>						
94 Portland - Congress Street Commercial Area	Ricoh MP 5054 Black Photocopier 50 CPM RADH Duplex 4-Drawer Paper Finisher 3-Hole Punch Scan-Fax	Ricoh MP 5054 - 50 CPM (Phase 2 Speed 50-59 CPM Black) RADH Duplex 4-Drawer Paper Finisher 3-Hole Punch CIF-PrintScan-Fax (Service & Warranty Contract Expires June 30 2021)	Konica 558	Konica 558	Konica 558	Konica 558
0	470,827 (Phase 2)	2,000,000	2/1/2015			
Black Vol:	79,164	G186R120096 /	G186R120096	13745143		
		79,164 Ricoh USA				
		0				
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95 Portland - Congress Street Commercial Area	Ricoh MP C306SPF Color Laser MFP 31 CPM Duplex 2-Drawer Paper Sort Post Script	Ricoh MP C306SPF - 31 CPM (Phase 2 Speed 30-39 CPM Color MFP) Duplex 2Drawer Paper Sort CIF-Print-Post Script (Service & Warranty Contract Expires June 30 2021)	KM C3350i	KM C3350i	KM C3350i	KM C3350i
0	61,900 (Phase 2)	750,000	1/1/2016			
Black Vol:	2,092	G446P101037 /	G446P101037	13744183		
Color Vol:	9,931	2,092 Ricoh USA				
		9,931				
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C/O = Close Out; CPM = Copies per Minute; N/C = No Charge Exchange;

Norway Savings Bank	Present Equipment	1st Year Equipment	2nd Year	3rd Year	4th Year	5th Year
BuildingName	Present Meter/Survey Date 10/7/2019	Estimated Life Date Introduced				
Room	Estimated Life Date Introduced	Serial Number Vendor ID	Proposed IP_Address:			
# Students	Serial Number / Present IP Address	Projected Black Volume				
Annual Volume	Special Notes	Projected Color Volume				
96 Portland - Congress Street Commercial Leasing	Ricoh MP 5054 Black Photocopier 50 CPM RADH Duplex 4-Drawer Paper Finisher 3-Hole Punch Scan-Fax	Ricoh MP 5054 - 50 CPM (Phase 2 Speed 50-59 CPM Black) RADH Duplex 4-Drawer Paper Finisher 3-Hole Punch CIF-PrintScan-Fax-OCR Module (Service & Warranty Contract Expires June 30 2021)	Konica 558	Konica 558	Konica 558	Konica 558
	626,054 (Phase 2)	2,000,000 2/1/2015				
	0 2,000,000 02/15	2,000,000 2/1/2015				
	Black Vol: 140,757	G186R120077 / 140,757 Ricoh USA				
		0				
97 Portland - Congress Street HR & Training 2nd Floor	Ricoh MP C3504 Color Photocopier 35 CPM RADF Duplex 4-Drawers Finisher 3 Hole Punch Scan-Fax	Ricoh MP C3504 - 35 CPM (Phase 2 Speed 30-39 CPM Color) RADF Duplex 4Drawers Finisher 3 Hole Punch CIFPrint-Scan-Fax (Service & Warranty Contract Expires June 30 2021)	Konica C360i	Konica C360i	Konica C360i	Konica C360i
	61,966 (Phase 2)	750,000 7/1/2016				
	0 750,000 07/16	750,000 7/1/2016				
	Black Vol: 9,243	G706M960392 / 9,243 Ricoh USA				
	Color Vol: 25,688	25,688				
98 Portland - Congress Street Office Check Printer	HP Laser Jet Pro M402n Black Network Printer 40 CPM MICR Toner-Print-Post Script	HP Laser Jet Pro M402n - 40 CPM MICR Toner-Print-Post Script	HP 402	HP 402	HP 402	HP 402
	855	750,000 10/1/2015				
	0 750,000 10/15	750,000 10/1/2015				
	Black Vol: 379	PHBHM35778 / 379 Budget Document Technologies				
		0				

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Norway Savings Bank	Present Equipment	1st Year Equipment	2nd Year	3rd Year	4th Year	5th Year
BuildingName	Present Meter/Survey Date 10/7/2019	Estimated Life Date Introduced				
Room	Estimated Life Date Introduced	Serial Number Vendor ID	Proposed IP_Address:			
# Students	Serial Number / Present IP Address	Projected Black Volume				
Annual Volume	Special Notes	Projected Color Volume				
99 Portland - Congress Street Pat's Office	Ricoh MP301SPF Black Laser MFP 31 CPM RADF Duplex 500 Sheets Paper Sort Scan-Fax-Post Script	Black MFP Table Top Konica Minolta BH4052 42 CPM~ RADF Duplex 500 Sheets Max paper 8 1/2 X 14 Sort Scan- Fax-Post Script-Airprint-No Hard Drive	New	New	New	New
	13,286 (Trade)	1,000,000 8/1/2018				
	0 753	AA1R011011686 64375				
	Black Vol:	753 Budget Document Technologies				
		0				
100 Portland - Congress Street Retail Admin, 1st Floor	Ricoh MP 4055 Black Photocopier 40 CPM RADH Duplex 4-Drawer Paper Finisher Scan-Fax	Ricoh MP 4055 - 40 CPM (Phase 2 Speed 40-49 CPM Black) RADF Duplex 4-Drawer Paper Finisher CIF-Print- Scan-Fax (Service & Warranty Contract Expires June 30 2021)	Konica 458	Konica 458	Konica 458	Konica 458
	93,741 (Phase 2)	1,000,000 2/1/2017				
	0 52,279	C326RC01812 13960423				
	Black Vol:	52,279 Ricoh USA				
		0				
101 Portland - Congress Street Teller Line	Ricoh MP 4054 Black Photocopier 40 CPM RADF Duplex 4-Drawer Paper Finisher Scan-Fax	Ricoh MP 4054 - 40 CPM (Phase 2 Speed 40-49 CPM Black) RADF Duplex 4-Drawer Paper Finisher CIF-Print- Scan-Fax (Service & Warranty Contract Expires June 30 2021)	Konica 458	Konica 458	Konica 458	Konica 458
	145,923 (Phase 2)	1,000,000 2/1/2015				
	0 33,067	G175RC30427 13737787				
	Black Vol:	33,067 Ricoh USA				
		0				

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Norway Savings Bank	Present Equipment	1st Year Equipment	2nd Year	3rd Year	4th Year	5th Year
BuildingName	Present Meter/Survey Date 10/7/2019	Estimated Life Date Introduced				
Room	Estimated Life Date Introduced	Serial Number Vendor ID	Proposed IP_Address:			
# Students	Serial Number / Present IP Address	Projected Black Volume				
Annual Volume	Special Notes	Projected Color Volume				
<b>Proposed Annual Volume for Portland - Congress Street</b>		467,775		62,529		
102 Portland - Exchange Street Annex Area 1st Floor	Ricoh MP 4054 Black Photocopier 40 CPM RADF Duplex 4-Drawer Paper Finisher Scan-Fax	Ricoh MP 4054 - 40 CPM (Phase 2 Speed 40-49 CPM Black) RADF Duplex 4-Drawer Paper Finisher CIF-Print-Scan-Fax (Service & Warranty Contract Expires June 30 2021)	Konica 458	Konica 458	Konica 458	Konica 458
0	70,172 (Phase 2)	1,000,000 2/1/2015				
Black Vol:	15,798	G175RC30271 /	1,000,000 2/1/2015			
		20,932 Ricoh USA				
		0				
103 Portland - Exchange Street Office Check Printer	HP Laser Jet Pro M402n Black Network Printer 40 CPM MICR Toner-Print-Post Script	HP Laser Jet Pro M402n - 40 CPM MICR Toner-Print-Post Script	HP 402	HP 402	HP 402	HP 402
0	509	750,000 10/1/2015				
Black Vol:	249	PHBHL35056 /	750,000 10/1/2015			
		249 Budget Document Technologies				
		0				
104 Portland - Exchange Street Teller Line	Ricoh MP301SPF Black Laser MFP 31 CPM RADF Duplex 500 Sheets Paper Sort Scan-Fax-Post Script	Close Out Due to Combining and/or Low Volumes	Close Out	Close Out	Close Out	Close Out
0	34,589 (Trade)					
Black Vol:	5,134	W914P300060 /				
		0				
		0				

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Norway Savings Bank	Present Equipment	1st Year Equipment	2nd Year	3rd Year	4th Year	5th Year
BuildingName	Present Meter/Survey Date 10/7/2019	Estimated Life Date Introduced				
Room	Estimated Life Date Introduced	Serial Number Vendor ID	Proposed IP_Address:			
# Students	Serial Number / Present IP Address	Projected Black Volume				
Annual Volume	Special Notes	Projected Color Volume				
<b>Proposed Annual Volume for Portland - Exchange Street</b>		<b>21,181</b>		<b>0</b>		
<b>105 Portland - Forest Ave Branch Library</b>	Ricoh MP 4055 Black Photocopier 40 CPM RADH Duplex 4-Drawer Paper Finisher Scan-Fax	Ricoh MP 4055 - 40 CPM (Phase 2 Speed 40-49 CPM Black) RADF Duplex 4-Drawer Paper Finisher CIF-Print-Scan-Fax (Service & Warranty Contract Expires June 30 2021)	Konica 458	Konica 458	Konica 458	Konica 458
0	19,772 (Phase 2)	1,000,000 2/1/2017				
Black Vol:	9,640	C327RA00279 /	C327RA00279 14145354			
		9,640 Ricoh USA				
		0				
<b>106 Portland - Forest Ave Office</b>	Ricoh MP301SPF Black Laser MFP 31 CPM RADF Duplex 500 Sheets Paper Sort Scan-Fax-Post Script	Black MFP Table Top Konica Minolta BH4052 42 CPM~ RADF Duplex 500 Sheets Max paper 8 1/2 X 14 Sort Scan-Fax-Post Script-Airprint-No Hard Drive	New	New	New	New
0	88,341 (Trade)	1,000,000 8/1/2018				
Black Vol:	10,270	AA1R011011694 64508				
		10,270 Budget Document Technologies				
		0				
<b>107 Portland - Forest Ave Office Check Printer</b>	HP Laser Jet Pro M402n Black Network Printer 40 CPM MICR Toner-Print-Post Script	HP Laser Jet Pro M402n - 40 CPM MICR Toner-Print-Post Script	HP 402	HP 402	HP 402	HP 402
0	379	750,000 10/1/2015				
Black Vol:	174	PHBHL35053 /	PHBHL35053 64380			
		174 Budget Document Technologies				
		0				

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Norway Savings Bank	Present Equipment	1st Year Equipment	2nd Year	3rd Year	4th Year	5th Year
BuildingName	Present Meter/Survey Date 10/7/2019	Estimated Life Date Introduced				
Room	Estimated Life Date Introduced	Serial Number Vendor ID	Proposed IP_Address:			
# Students	Serial Number / Present IP Address	Projected Black Volume				
Annual Volume	Special Notes	Projected Color Volume				
108 Portland - Forest Ave Privacy Office	Ricoh MP301SPF Black Laser MFP 31	Black MFP Table Top Konica Minolta	New	New	New	New
	CPM RADF Duplex 500 Sheets Paper Sort	BH4052 42 CPM~ RADF Duplex 500				
	Scan-Fax-Post Script	Sheets Max paper 8 1/2 X 14 Sort Scan-				
		Fax-Post Script-Airprint-No Hard Drive				
	41,132 (Trade)					
0	750,000 06/12	1,000,000 8/1/2018				
Black Vol:	W914P400522 /	AA1R011011643 64507				
		3,372 Budget Document Technologies				
		0				
109 Portland - Forest Ave Teller Line	Ricoh MP301SPF Black Laser MFP 31	Black MFP Table Top Konica Minolta	New	New	New	New
	CPM RADF Duplex 500 Sheets Paper Sort	BH4052 42 CPM~ RADF Duplex 500				
	Scan-Fax-Post Script	Sheets Max paper 8 1/2 X 14 Sort Scan-				
		Fax-Post Script-Airprint-No Hard Drive				
	69,538 (Trade)					
0	750,000 06/12	1,000,000 8/1/2018				
Black Vol:	W914P400960 /	AA1R011011645 64506				
		8,440 Budget Document Technologies				
		0				
Proposed Annual Volume for Portland - Forest Ave			31,896	0		
110 Saco Branch Commercial Area	Ricoh MP4002 Black Photocopier 40	Black MFP Table Top Konica Minolta	New	New	New	New
	CPM RADF Duplex 4-Paper Drawer	BH4052 42 CPM~ RADF Duplex 500				
	Finisher Scan-Fax	Sheets Max paper 8 1/2 X 14 Sort Scan-				
		Fax-Post Script-Airprint-No Hard Drive				
	83,757 (Trade)					
0	1,000,000 03/12	1,000,000 8/1/2018				
Black Vol:	W523LC01503 /	AA1R011011699 64504				
		444 Budget Document Technologies				
		0				

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Norway Savings Bank	Present Equipment	1st Year Equipment	2nd Year	3rd Year	4th Year	5th Year
BuildingName	Present Meter/Survey Date 10/7/2019	Estimated Life Date Introduced				
Room	Estimated Life Date Introduced	Serial Number Vendor ID	Proposed IP_Address:			
# Students	Serial Number / Present IP Address	Projected Black Volume				
Annual Volume	Special Notes	Projected Color Volume				
111 Saco Branch Lobby	Ricoh MP301SPF Black Laser MFP 31 CPM RADF Duplex 500 Sheets Paper Sort Scan-Fax-Post Script	Black MFP Table Top Konica Minolta BH4052 42 CPM~ RADF Duplex 500 Sheets Max paper 8 1/2 X 14 Sort Scan- Fax-Post Script-Airprint-No Hard Drive	New	New	New	New
0	146,606 (Trade)	1,000,000 8/1/2018				
Black Vol: 4,391	750,000 06/12	AA1R011011639 64505				
	W915PC00101 /	4,391 Budget Document Technologies				
		0				
112 Saco Branch Main Office	Ricoh MP 4054 Black Photocopier 40 CPM RADF Duplex 4-Drawer Paper Finisher Scan-Fax	Ricoh MP 4054 - 40 CPM (Phase 2 Speed 40-49 CPM Black) RADF Duplex 4-Drawer Paper Finisher CIF-Print- Scan-Fax (Service & Warranty Contract Expires June 30 2021)	Konica 458	Konica 458	Konica 458	Konica 458
0	157,734 (Phase 2)	1,000,000 2/1/2015				
Black Vol: 40,092	1,000,000 02/15	G175RB31399 13737869				
	G175RB31399 /	40,092 Ricoh USA				
		0				
113 Saco Branch Office Check Printer	HP Laser Jet Pro M402n Black Network Printer 40 CPM MICR Toner-Print-Post Script	HP Laser Jet Pro M402n - 40 CPM MICR Toner-Print-Post Script	HP 402	HP 402	HP 402	HP 402
0	855	750,000 10/1/2015				
Black Vol: 376	750,000 10/15	PHBHM35821 64397				
	PHBHM35821 /	376 Budget Document Technologies				
		0				
Proposed Annual Volume for Saco Branch		45,303		0		

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C/O = Close Out; CPM = Copies per Minute; N/C = No Charge Exchange;

Norway Savings Bank	Present Equipment	1st Year Equipment	2nd Year	3rd Year	4th Year	5th Year
BuildingName	Present Meter/Survey Date 10/7/2019	Estimated Life Date Introduced				
Room	Estimated Life Date Introduced	Serial Number Vendor ID	Proposed IP_Address:			
# Students	Serial Number / Present IP Address	Projected Black Volume				
Annual Volume	Special Notes	Projected Color Volume				
114 Scarborough Branch Lobby	Ricoh MP4002 Black Photocopier 40 CPM RADF Duplex 4-Paper Drawer Finisher Scan-Fax	Black Photo Konica Minolta BH458 45 CPM ~ RADF Duplex 4-Paper Drawer Finisher 3-Hole Punch CIF-Print-Scan-Fax-Post Script-Hard Drive for Secure Print-Airprint	New	New	New	New
0	123,512 (Trade)	1,000,000 8/1/2016				
Black Vol: 17,908	1,000,000 03/12	AA6U011021834 64311				
	W523LC00212 /	17,908 Budget Document Technologies				
		0				
115 Scarborough Branch Office Check Printer	HP Laser Jet Pro M402n Black Network Printer 40 CPM MICR Toner-Print-Post Script	HP Laser Jet Pro M402n - 40 CPM MICR Toner-Print-Post Script	HP 402	HP 402	HP 402	HP 402
0	393	750,000 10/1/2015				
Black Vol: 192	750,000 10/15	PHBHM35822 64396				
	PHBHM35822 /	192 Budget Document Technologies				
		0				
116 Scarborough Branch Teller Line	Ricoh MP301SPF Black Laser MFP 31 CPM RADF Duplex 500 Sheets Paper Sort Scan-Fax-Post Script	Black MFP Table Top Konica Minolta BH4052 42 CPM~ RADF Duplex 500 Sheets Max paper 8 1/2 X 14 Sort Scan-Fax-Post Script-Airprint-No Hard Drive	New	New	New	New
0	77,564 (Trade)	1,000,000 8/1/2018				
Black Vol: 12,852	750,000 06/12	AA1R011011652 64358				
	W913P800113 /	12,852 Budget Document Technologies				
		0				
Proposed Annual Volume for Scarborough Branch		30,952	0			

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C/O = Close Out; CPM = Copies per Minute; N/C = No Charge Exchange;

Norway Savings Bank	Present Equipment	1st Year Equipment	2nd Year	3rd Year	4th Year	5th Year
BuildingName	Present Meter/Survey Date 10/7/2019	Estimated Life Date Introduced				
Room	Estimated Life Date Introduced	Serial Number Vendor ID	Proposed IP_Address:			
# Students	Serial Number / Present IP Address	Projected Black Volume				
Annual Volume	Special Notes	Projected Color Volume				
117 South Paris Branch Main Office	Ricoh MP 4054 Black Photocopier 40 CPM RADH Duplex 4-Drawer Paper Finisher Scan-Fax	Ricoh MP 4054 - 40 CPM (Phase 2 Speed 40-49 CPM Black) RADF Duplex 4-Drawer Paper Finisher CIF-Print-Scan-Fax (Service & Warranty Contract Expires June 30 2021)	Konica 458	Konica 458	Konica 458	Konica 458
0	157,654 (Phase 2)	1,000,000 2/1/2015				
Black Vol: 40,637	1,000,000 02/15	G176R130166 13737782				
	G176R130166 /	40,637 Ricoh USA				
		0				
118 South Paris Branch Managers Office	Ricoh MP301SPF Black Laser MFP 31 CPM RADF Duplex 500 Sheets Paper Sort Scan-Fax-Post Script	Black MFP Table Top Konica Minolta BH4052 42 CPM~ RADF Duplex 500 Sheets Max paper 8 1/2 X 14 Sort Scan-Fax-Post Script-Airprint-No Hard Drive	New	New	New	New
0	47,015 (Trade)	1,000,000 8/1/2018				
Black Vol: 1,096	750,000 06/12	AA1R011012507 64345				
	W913PC02656 /	1,096 Budget Document Technologies				
		0				
119 South Paris Branch Office Check Printer	HP Laser Jet Pro M402n Black Network Printer 40 CPM MICR Toner-Print-Post Script	HP Laser Jet Pro M402n - 40 CPM MICR Toner-Print-Post Script	HP 402	HP 402	HP 402	HP 402
0	1,171	750,000 10/1/2015				
Black Vol: 582	750,000 10/15	PHBHM35808 61107				
	PHBHM35808 /	582 Budget Document Technologies				
		0				

NOTE: FIN = Finisher; CIF = Computer Interface; M = Move; F = From; T = Trade;  
C/O = Close Out; CPM = Copies per Minute; N/C = No Charge Exchange;



Norway Savings Bank	Present Equipment	1st Year Equipment	2nd Year	3rd Year	4th Year	5th Year
BuildingName	Present Meter/Survey Date 10/7/2019	Estimated Life Date Introduced				
Room	Estimated Life Date Introduced	Serial Number Vendor ID	Proposed IP_Address:			
# Students	Serial Number / Present IP Address	Projected Black Volume				
Annual Volume	Special Notes	Projected Color Volume				
120 South Paris Branch Supervisor Office	Ricoh MP301SPF Black Laser MFP 31 CPM RADF Duplex 500 Sheets Paper Sort Scan-Fax-Post Script	Black MFP Table Top Konica Minolta BH4052 42 CPM~ RADF Duplex 500 Sheets Max paper 8 1/2 X 14 Sort Scan- Fax-Post Script-Airprint-No Hard Drive	New	New	New	New
0	56,370 (Trade)	1,000,000 8/1/2018				
Black Vol:	750,000 06/12	AA1R011011648 64355				
3,193	W913PC01718 /	3,193 Budget Document Technologies				
		0				
Proposed Annual Volume for South Paris Branch		45,508		0		
121 South Portland Branch Main Office	Ricoh MP 4054 Black Photocopier 40 CPM RADF Duplex 4-Drawer Paper Finisher 3-Hole Punch Scan-Fax	Ricoh MP 4054 - 40 CPM (Phase 2 Speed 40-49 CPM Black) RADF Duplex 4-Drawer Paper Finisher 3-Hole Punch CIF-Print-Scan-Fax (Service & Warranty Contract Expires June 30 2021)	Konica 458	Konica 458	Konica 458	Konica 458
0	108,669 (Phase 2)	1,000,000 2/1/2015				
Black Vol:	1,000,000 02/15	G175RC30378 13745141				
24,489	G175RC30378 /	24,489 Ricoh USA				
		0				
122 South Portland Branch Office Check Printer	HP Laser Jet Pro M402n Black Network Printer 40 CPM MICR Toner-Print-Post Script	HP Laser Jet Pro M402n - 40 CPM MICR Toner-Print-Post Script	HP 402	HP 402	HP 402	HP 402
0	582	750,000 10/1/2015				
Black Vol:	750,000 10/15	PHBHM36102 64381				
283	PHBHM36102 /	283 Budget Document Technologies				
		0				

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Norway Savings Bank	Present Equipment	1st Year Equipment	2nd Year	3rd Year	4th Year	5th Year
BuildingName	Present Meter/Survey Date 10/7/2019	Estimated Life Date Introduced				
Room	Estimated Life Date Introduced	Serial Number Vendor ID	Proposed IP_Address:			
# Students	Serial Number / Present IP Address	Projected Black Volume				
Annual Volume	Special Notes	Projected Color Volume				
<hr/>						
123 South Portland Branch Personal Banker	Ricoh MP301SPF Black Laser MFP 31 CPM RADF Duplex 500 Sheets Paper Sort Scan-Fax-Post Script	Black MFP Table Top Konica Minolta BH4052 42 CPM~ RADF Duplex 500 Sheets Max paper 8 1/2 X 14 Sort Scan- Fax-Post Script-Airprint-No Hard Drive	New	New	New	New
0	84,007 (Trade)	1,000,000 8/1/2018				
Black Vol:	750,000 06/12	AA1R011011748 64363				
	W913P703750 /	14,610 Budget Document Technologies				
		0				
<hr/>						
<b>Proposed Annual Volume for South Portland Branch</b>			39,382	0		
<hr/>						
124 Standish Branch Back Office	Ricoh MP201 Black Laser MFP 21 CPM RADH Duplex Sort Scan-Post Script-Fax	Color MFP with Stand Konica Minolta BHC3350i 35 CPM~ RADF Duplex 500 Sheets Max paper 8 1/2 X 14 Sort-Scan- Fax-Post Script-Hard Drive for Secure- Airprint Print	New	New	New	New
0	181,176 (Trade)	750,000 4/1/2019				
Black Vol:	500,000 02/11	A93E011006485 64346				
	W3018802857 /	16,584 Budget Document Technologies				
		0				
<hr/>						

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Norway Savings Bank	Present Equipment	1st Year Equipment	2nd Year	3rd Year	4th Year	5th Year
BuildingName	Present Meter/Survey Date 10/7/2019	Estimated Life Date Introduced				
Room	Estimated Life Date Introduced	Serial Number Vendor ID	Proposed IP_Address:			
# Students	Serial Number / Present IP Address	Projected Black Volume				
Annual Volume	Special Notes	Projected Color Volume				
125 Standish Branch Main Office	Ricoh MP 4054 Black Photocopier 40 CPM RADH Duplex 4-Drawer Paper Finisher 3-Hole Punch Scan-Fax	Ricoh MP 4054 - 40 CPM (Phase 2 Speed 40-49 CPM Black) RADH Duplex 4-Drawer Paper Finisher 3-Hole Punch CIF-Print-Scan-Fax (Service & Warranty Contract Expires June 30 2021)	Konica 458	Konica 458	Konica 458	Konica 458
0	78,648 (Phase 2)	1,000,000 2/1/2015				
Black Vol: 19,109	1,000,000 02/15	G175RC30395 13737856				
	G175RC30395 /	19,109 Ricoh USA				
		0				
126 Standish Branch Office Check Printer	HP Laser Jet Pro M402n Black Network Printer 40 CPM MICR Toner-Print-Post Script	HP Laser Jet Pro M402n - 40 CPM MICR Toner-Print-Post Script	HP 402	HP 402	HP 402	HP 402
0	618	750,000 10/1/2015				
Black Vol: 257	750,000 10/15	PHBHM36105 64386				
	PHBHM36105 /	257 Budget Document Technologies				
		0				
127 Standish Branch Work Room	Ricoh MP301SPF Black Laser MFP 31 CPM RADF Duplex 500 Sheets Paper Sort Scan-Fax-Post Script	Black MFP Table Top Konica Minolta BH4052 42 CPM~ RADF Duplex 500 Sheets Max paper 8 1/2 X 14 Sort Scan-Fax-Post Script-Airprint-No Hard Drive	New	New	New	New
0	124,358 (Trade)	1,000,000 8/1/2018				
Black Vol: 17,888	750,000 06/12	AA1R011012312 64348				
	W913PC02660 /	17,888 Budget Document Technologies				
		0				
Proposed Annual Volume for Standish Branch		53,838	0			

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Norway Savings Bank	Present Equipment	1st Year Equipment	2nd Year	3rd Year	4th Year	5th Year
BuildingName	Present Meter/Survey Date 10/7/2019	Estimated Life Date Introduced				
Room	Estimated Life Date Introduced	Serial Number Vendor ID	Proposed IP_Address:			
# Students	Serial Number / Present IP Address	Projected Black Volume				
Annual Volume	Special Notes	Projected Color Volume				
128 Topsham Branch Main Office	Ricoh MP 4054 Black Photocopier 40 CPM RADH Duplex 4-Drawer Paper Finisher Scan-Fax	Ricoh MP 4054 - 40 CPM (Phase 2 Speed 40-49 CPM Black) RADH Duplex 4-Drawer Paper Finisher CIF-Print-Scan-Fax (Service & Warranty Contract Expires June 30 2021)	Konica 458	Konica 458	Konica 458	Konica 458
0	63,772 (Phase 2)	1,000,000 2/1/2015				
Black Vol: 12,147	1,000,000 02/15	G176R130551 13738417				
	G176R130551 /	12,147 Ricoh USA				
		0				
129 Topsham Branch Manager's Office	Ricoh MP301SPF Black Laser MFP 31 CPM RADF Duplex 500 Sheets Paper Sort Scan-Fax-Post Script	Black MFP Table Top Konica Minolta BH4052 42 CPM~ RADF Duplex 500 Sheets Max paper 8 1/2 X 14 Sort Scan-Fax-Post Script-Airprint-No Hard Drive	New	New	New	New
0	46,833 (Trade)	1,000,000 8/1/2018				
Black Vol: 8,432	750,000 06/12	AA1R011011691 64377				
	W913PC01992 /	8,432 Budget Document Technologies				
		0				
130 Topsham Branch Office Check Printer	HP Laser Jet Pro M402n Black Network Printer 40 CPM MICR Toner-Print-Post Script	HP Laser Jet Pro M402n - 40 CPM MICR Toner-Print-Post Script	HP 402	HP 402	HP 402	HP 402
0	824	750,000 10/1/2015				
Black Vol: 376	750,000 10/15	PHBHM35809 64395				
	PHBHM35809 /	376 Budget Document Technologies				
		0				

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Norway Savings Bank	Present Equipment	1st Year Equipment	2nd Year	3rd Year	4th Year	5th Year
BuildingName	Present Meter/Survey Date 10/7/2019	Estimated Life	Date Introduced			
Room	Estimated Life	Date Introduced	Serial Number	Vendor ID	Proposed IP_Address:	
# Students	Serial Number / Present IP Address	Projected Black Volume				
Annual Volume	Special Notes	Projected Color Volume				
131 Topsham Branch Teller Line	Ricoh MP301SPF Black Laser MFP 31 CPM RADF Duplex 500 Sheets Paper Sort Scan-Fax-Post Script	Black MFP Table Top Konica Minolta BH4052 42 CPM~ RADF Duplex 500 Sheets Max paper 8 1/2 X 14 Sort Scan- Fax-Post Script-Airprint-No Hard Drive	New	New	New	New
0	101,621 (Trade)	1,000,000	8/1/2018			
Black Vol:	750,000 06/12	AA1R011011680	64502			
10,594	W913PC01709 /	10,594	Budget Document Technologies			
		0				
<b>Proposed Annual Volume for Topsham Branch</b>			31,549	0		
132 Windham Branch Commercial Admin	Ricoh MP301SPF Black Laser MFP 31 CPM RADF Duplex 500 Sheets Paper Sort Scan-Fax-Post Script	Black MFP Table Top Konica Minolta BH4052 42 CPM~ RADF Duplex 500 Sheets Max paper 8 1/2 X 14 Sort Scan- Fax-Post Script-Airprint-No Hard Drive	New	New	New	New
0	232,386 (Trade)	1,000,000	8/1/2018			
Black Vol:	750,000 06/12	AA1R011011689	64335			
31,417	W913PC02664 /	31,417	Budget Document Technologies			
		0				

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Norway Savings Bank	Present Equipment	1st Year Equipment	2nd Year	3rd Year	4th Year	5th Year
BuildingName	Present Meter/Survey Date 10/7/2019	Estimated Life Date Introduced				
Room	Estimated Life Date Introduced	Serial Number Vendor ID	Proposed IP_Address:			
# Students	Serial Number / Present IP Address	Projected Black Volume				
Annual Volume	Special Notes	Projected Color Volume				
133 Windham Branch Main Office	Ricoh MP 4054 Black Photocopier 40 CPM RADH Duplex 4-Drawer Paper Finisher Scan-Fax	Ricoh MP 4054 - 40 CPM (Phase 2 Speed 40-49 CPM Black) RADH Duplex 4-Drawer Paper Finisher CIF-Print-Scan-Fax-OCR Module (Service & Warranty Contract Expires June 30 2021)	Konica 458	Konica 458	Konica 458	Konica 458
0	239,434 (Phase 2)	1,000,000 2/1/2015				
Black Vol: 59,035	1,000,000 02/15	G176R130550 13745235				
	G176R130550 /	59,035 Ricoh USA				
		0				
134 Windham Branch Manager's Office	Ricoh MP301SPF Black Laser MFP 31 CPM RADF Duplex 500 Sheets Paper Sort Scan-Fax-Post Script	Black MFP Table Top Konica Minolta BH4052 42 CPM~ RADF Duplex 500 Sheets Max paper 8 1/2 X 14 Sort Scan-Fax-Post Script-Airprint-No Hard Drive	New	New	New	New
0	48,393 (Trade)	1,000,000 8/1/2018				
Black Vol: 10,887	750,000 06/12	AA1R011011698 64336				
	W915PC01609 /	10,887 Budget Document Technologies				
		0				
135 Windham Branch Office Check Printer	HP Laser Jet Pro M402n Black Network Printer 40 CPM MICR Toner-Print-Post Script	HP Laser Jet Pro M402n - 40 CPM MICR Toner-Print-Post Script	HP 402	HP 402	HP 402	HP 402
0	1,069	750,000 10/1/2015				
Black Vol: 500	750,000 10/15	PHBHM35813 64385				
	PHBHM35813 /	500 Budget Document Technologies				
		0				
Proposed Annual Volume for Windham Branch		101,839	0			

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Norway Savings Bank	Present Equipment	1st Year Equipment	2nd Year	3rd Year	4th Year	5th Year
BuildingName	Present Meter/Survey Date 10/7/2019	Estimated Life Date Introduced				
Room	Estimated Life Date Introduced	Serial Number Vendor ID	Proposed IP_Address:			
# Students	Serial Number / Present IP Address	Projected Black Volume				
Annual Volume	Special Notes	Projected Color Volume				
136 Yarmouth Branch Manager's Office	Ricoh MP301SPF Black Laser MFP 31 CPM RADF Duplex 500 Sheets Paper Sort Scan-Fax-Post Script	Black MFP Table Top Konica Minolta BH4052 42 CPM~ RADF Duplex 500 Sheets Max paper 8 1/2 X 14 Sort Scan- Fax-Post Script-Airprint-No Hard Drive	New	New	New	New
0	44,315 (Trade)	1,000,000 8/1/2018				
Black Vol: 8,661	750,000 06/12	AA1R011011707 64360				
	W915PC02335 /	8,661 Budget Document Technologies				
		0				
137 Yarmouth Branch Main Office	Ricoh MP 4054 Black Photocopier 40 CPM RADH Duplex 4-Drawer Paper Finisher Scan-Fax	Ricoh MP 4054 - 40 CPM (Phase 2 Speed 40-49 CPM Black) RADH Duplex 4-Drawer Paper Finisher CIF-Print- Scan-Fax (Service & Warranty Contract Expires June 30 2021)	Konica 458	Konica 458	Konica 458	Konica 458
0	171,927 (Phase 2)	1,000,000 2/1/2015				
Black Vol: 42,797	1,000,000 02/15	G176R130775 13745242				
	G176R130775 /	42,797 Ricoh USA				
		0				
138 Yarmouth Branch Office Check Printer	HP Laser Jet Pro M402n Black Network Printer 40 CPM MICR Toner-Print-Post Script	HP Laser Jet Pro M402n - 40 CPM MICR Toner-Print-Post Script	HP 402	HP 402	HP 402	HP 402
0	489	750,000 10/1/2015				
Black Vol: 213	750,000 10/15	PHBHL35052 64391				
	PHBHL35052 /	213 Budget Document Technologies				
		0				
Proposed Annual Volume for Yarmouth Branch		51,671		0		

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**Norway Savings Bank  
261 Main Street  
Norway, ME 04268**

	<b>PRESENT</b>	<b>PROPOSED</b>
<b>Black Photocopiers</b>	1,789,448	1,794,138
<b>Black Photocopiers - Existing - Recon</b>	0	0
<b>High Production Black Photocopiers</b>	0	0
<b>Color Photocopiers - Black Volume</b>	163,240	163,240
<b>Color Photocopiers - Color Volume</b>	256,764	256,764
<b>Color Photocopiers - Existing - Recon</b>	0	0
<b>High Production Color Photocopiers</b>	0	0
<b>Black Network Printers</b>	17,300	17,300
<b>Black Laser MFP</b>	528,431	507,157
<b>Color Network Printers - Black Volume</b>	0	0
<b>Color Network Printers - Color Volume</b>	0	0
<b>Color Laser MFP - Black Volume</b>	18,273	34,857
<b>Color Laser MFP - Color Volume</b>	34,644	34,644
<b>Color Ink Jet Local Printers - Black Volume</b>	0	0
<b>Color Ink Jet Local Printers - Color Volume</b>	0	0
<b>Color Ink Jet MFP - Black Volume</b>	0	0
<b>Color Ink Jet MFP - Color Volume</b>	0	0
<i><b>Total Black Volume</b></i>	<b>2,516,692</b>	<b>2,516,692</b>
<i><b>Total Color Volume</b></i>	<b>291,408</b>	<b>291,408</b>
<b>TOTALS</b>	<b>2,808,100</b>	<b>2,808,100</b>

**Recommended Vendor(s): Budget with Konica Copiers & Printers****Upgrade Date on 6/1/2020****BLACK VOLUME**

Vendor/Equipment	Proposed 100% Volume	Cost Per Copy	Proj Full-Year Billing
Ricoh USA / Color Photocopier	68,567	\$0.00460	\$315.41
Ricoh USA / Color Laser MFP	18,273	\$0.01125	\$205.57
Ricoh USA / Black Photocopier	121,740	\$0.00680	\$827.83
Ricoh USA / Black Photocopier	501,447	\$0.00594	\$2,978.60
Ricoh USA / Black Photocopier	872,657	\$0.00460	\$4,014.22
Ricoh USA / Black Network Printer	6,976	\$0.01688	\$117.75
Budget Document Technologies / Color Photocopier	94,673	\$0.00370	\$350.29
Budget Document Technologies / Color Laser MFP	16,584	\$0.01238	\$205.31
Budget Document Technologies / Black Photocopier	298,294	\$0.00370	\$1,103.69
Budget Document Technologies / Black Network Printer	10,324	\$0.05188	\$535.61
Budget Document Technologies / Black Laser MFP	507,157	\$0.00800	\$4,057.26
<b>Sub Totals</b>	<b>2,516,692</b>	<b>\$0.00585</b>	<b>\$14,711.54</b>

**COLOR VOLUME**

Vendor/Equipment	Proposed 100% Volume	Cost Per Copy	Proj Full-Year Billing
Budget Document Technologies / Color Laser MFP	0	\$0.08625	\$0.00
Budget Document Technologies / Color Photocopier	188,295	\$0.03774	\$7,106.25
Ricoh USA / Color Laser MFP	34,644	\$0.07250	\$2,511.69
Ricoh USA / Color Photocopier	68,469	\$0.03885	\$2,660.02
<b>Sub Totals</b>	<b>291,408</b>	<b>\$0.04213</b>	<b>\$12,277.96</b>

**COMBINED BLACK & COLOR VOLUME & COST**

	Proposed 100% Volume	Avg Cost Per Copy	Proj Full-Year Billing
<b>Total Billing</b>	<b>2,808,100</b>	<b>\$0.00961</b>	<b>\$26,989.50</b>

***RE: SPC Simplified Billing***

Dear Client:

Why Simplified Billing? Quite simply, our clients were receiving different hard-to-read invoice styles, monthly or quarterly invoicing, partial fleet billing at random times of the year, and other confusing invoicing practices from their vendors. SPC found it necessary to simplify the process to ensure our clients are being charged accurately.

From 1989 to 2012, SPC allowed vendors to handle the billing directly with the client. As mentioned above, vendors had their own way of invoicing, which created a great deal of confusion. Clients would often pay without confirmation of the charges to avoid interruption of service or supplies. We spent numerous administrative hours sorting out the billing for those clients who did question their invoices.

In 2013, we simplified the billing process *at no additional cost to you* as follows:

- **Invoice #1**: Billed out July 1 for 50% of previous year's usage in advance.
- **Invoice #2**: Billed out January 1 for remaining 50% of usage in advance.
- **Invoice #3**: Reconciliation of actual usage vs. prepaid against Invoices 1 and 2, showing all credits and charges along with corresponding meter reads, usage and cost per print for each machine under contract.

The cycle begins again on July 1 for the next fiscal year. Just three, easy-to-read invoices per year. Simple, and consistent. Both clients and vendors have repeatedly expressed their gratitude as Simplified Billing has expedited the payment process and increased the confidence level to all parties.

Feel free to share your thoughts on the Simplified Billing process, or any of our other free services, with us at any time.

Regards,



Skip Tilton

Norway Savings Bank  
2020-2021 / Reconciliation 7 @ CG!CI H  
Annual Billing Summary by Building

Black Prints

Building	Full Year Volume	Pre-Paid Volume	Reconciled Volume	Full Year Costs	Pre-Paid Costs	Reconciled Costs
Auburn Branch	5,051	0	5,051	\$35.67	\$0.00	\$35.67
Bethel Branch	3,762	0	3,762	\$27.29	\$0.00	\$27.29
Bridgton Branch	830	0	830	\$23.35	\$0.00	\$23.35
Brunswick - Cooks Corner Branch	1,982	0	1,982	\$18.54	\$0.00	\$18.54
Brunswick - Maine Street	3,613	0	3,613	\$25.57	\$0.00	\$25.57
Falmouth Branch	104	0	104	\$5.30	\$0.00	\$5.30
Freeport Branch	3,027	0	3,027	\$19.06	\$0.00	\$19.06
Fryeburg Branch	3,301	0	3,301	\$41.98	\$0.00	\$41.98
Gorham Branch	1,294	0	1,294	\$9.99	\$0.00	\$9.99
Gray Branch	2,456	0	2,456	\$15.65	\$0.00	\$15.65
Kennebunk Branch	4,399	0	4,399	\$23.38	\$0.00	\$23.38
Naples Branch	1,624	0	1,624	\$21.78	\$0.00	\$21.78
Norway - Main Offices	9,756	0	9,756	\$106.64	\$0.00	\$106.64
Norway - Operations Center	6,562	0	6,562	\$81.38	\$0.00	\$81.38
Portland - Congress Street	7,460	0	7,460	\$44.97	\$0.00	\$44.97
Portland - Exchange Street	537	0	537	\$6.15	\$0.00	\$6.15
Portland - Forest Ave	2,260	0	2,260	\$13.65	\$0.00	\$13.65
Saco Branch	1,040	0	1,040	\$11.18	\$0.00	\$11.18
Scarborough Branch	2,323	0	2,323	\$15.44	\$0.00	\$15.44
South Paris Branch	1,113	0	1,113	\$18.34	\$0.00	\$18.34
South Portland Branch	1,239	0	1,239	\$12.65	\$0.00	\$12.65
Standish Branch	2,452	0	2,452	\$16.65	\$0.00	\$16.65
Topsham Branch	2,829	0	2,829	\$23.78	\$0.00	\$23.78
Windham Branch	2,506	0	2,506	\$25.96	\$0.00	\$25.96
Yarmouth Branch	1,078	0	1,078	\$12.86	\$0.00	\$12.86
<b>Black Prints Totals</b>	<b>72,598</b>	<b>0</b>	<b>72,598</b>	<b>\$657.23</b>	<b>\$0.00</b>	<b>\$657.23</b>

Color Prints

Building	Full Year Volume	Pre-Paid Volume	Reconciled Volume	Full Year Costs	Pre-Paid Costs	Reconciled Costs
Auburn Branch	0	0	0	\$0.00	\$0.00	\$0.00
Bethel Branch	0	0	0	\$0.00	\$0.00	\$0.00
Bridgton Branch	0	0	0	\$0.00	\$0.00	\$0.00
Brunswick - Cooks Corner Branch	0	0	0	\$0.00	\$0.00	\$0.00
Brunswick - Maine Street	0	0	0	\$0.00	\$0.00	\$0.00
Falmouth Branch	0	0	0	\$0.00	\$0.00	\$0.00
Freeport Branch	0	0	0	\$0.00	\$0.00	\$0.00
Fryeburg Branch	0	0	0	\$0.00	\$0.00	\$0.00
Gorham Branch	0	0	0	\$0.00	\$0.00	\$0.00
Gray Branch	0	0	0	\$0.00	\$0.00	\$0.00
Kennebunk Branch	0	0	0	\$0.00	\$0.00	\$0.00
Naples Branch	0	0	0	\$0.00	\$0.00	\$0.00
Norway - Main Offices	3,688	0	3,688	\$176.32	\$0.00	\$176.32
Norway - Operations Center	1,731	0	1,731	\$82.76	\$0.00	\$82.76
Portland - Congress Street	2,287	0	2,287	\$136.69	\$0.00	\$136.69
Portland - Exchange Street	0	0	0	\$0.00	\$0.00	\$0.00
Portland - Forest Ave	0	0	0	\$0.00	\$0.00	\$0.00
Saco Branch	0	0	0	\$0.00	\$0.00	\$0.00
Scarborough Branch	0	0	0	\$0.00	\$0.00	\$0.00
South Paris Branch	0	0	0	\$0.00	\$0.00	\$0.00
South Portland Branch	0	0	0	\$0.00	\$0.00	\$0.00
Standish Branch	0	0	0	\$0.00	\$0.00	\$0.00
Topsham Branch	0	0	0	\$0.00	\$0.00	\$0.00
Windham Branch	0	0	0	\$0.00	\$0.00	\$0.00
Yarmouth Branch	0	0	0	\$0.00	\$0.00	\$0.00
<b>Color Prints Totals</b>	<b>7,706</b>	<b>0</b>	<b>7,706</b>	<b>\$395.78</b>	<b>\$0.00</b>	<b>\$395.78</b>

<b>TOTALS:</b>	<b>80,304</b>	<b>0</b>	<b>80,304</b>	<b>\$1,053.00</b>	<b>\$0.00</b>	<b>\$1,053.00</b>
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**Average Cost Per Print For Black & Color: \$0.01311**

\* If there is a credit balance, it will be applied to next year's pre-billing, which should be forthcoming in July.



**Norway Savings Bank  
2020-2021 / July Pre-Bill  
Summary by Building**

**Black Prints**

<b>Building</b>	<b>Projected Volume</b>	<b>Projected Charges</b>	<b>Pre-Billing Volume</b>	<b>Pre-Billing Charges</b>
Auburn Branch	59,622	\$297.52	29,812	\$148.79
Bethel Branch	44,545	\$293.82	22,273	\$146.93
Bridgton Branch	86,978	\$595.51	43,490	\$297.77
Brunswick - Cooks Corner Branch	18,131	\$153.07	9,066	\$76.54
Brunswick - Maine Street	69,729	\$506.76	34,867	\$253.43
Falmouth Branch	28,653	\$150.38	14,328	\$75.22
Freeport Branch	29,570	\$207.12	14,786	\$103.57
Fryeburg Branch	99,587	\$621.70	49,795	\$310.88
Gorham Branch	40,478	\$283.94	20,240	\$142.00
Gray Branch	29,176	\$169.69	14,590	\$84.88
Kennebunk Branch	51,785	\$224.00	25,894	\$112.03
Naples Branch	63,530	\$454.09	31,766	\$227.05
Norway - Main Offices	506,634	\$2,774.74	253,321	\$1,387.42
Norway - Operations Center	467,380	\$2,412.23	233,693	\$1,206.18
Portland - Congress Street	467,775	\$2,245.00	233,891	\$1,122.54
Portland - Exchange Street	21,181	\$126.66	10,591	\$63.36
Portland - Forest Ave	31,896	\$242.94	15,948	\$121.47
Saco Branch	45,303	\$330.81	22,652	\$165.41
Scarborough Branch	30,952	\$179.04	15,476	\$89.52
South Paris Branch	45,508	\$340.84	22,755	\$170.43
South Portland Branch	39,382	\$277.03	19,692	\$138.54
Standish Branch	53,838	\$449.65	26,920	\$224.85
Topsham Branch	31,549	\$243.87	15,775	\$121.94



Building	Projected Volume	Projected Charges	Pre-Billing Volume	Pre-Billing Charges
Windham Branch	101,839	\$715.04	50,921	\$357.53
Yarmouth Branch	51,671	\$334.55	25,837	\$167.31
<b>Black Prints Totals</b>	<b>2,516,692</b>	<b>\$14,630.01</b>	<b>1,258,379</b>	<b>\$7,315.59</b>



## SCHEDULE A

### SERVICE & SUPPLY CONTRACT - CLIENT

Client: Norway Savings Bank  
Contracted Vendor: Budget Document Technologies  
Term: 6/1/2020 through 6/30/2026

<i>Building</i>	<i>Room</i>	<i>Model</i>	<i>Serial Number</i>	<i>Machine Type</i>	<i>Black Cost/Copy</i>	<i>COLOR Cost/Copy</i>
Auburn Branch	2nd Floor	Konica Minolta BH4052	AA1R011011693	Black Laser MFP	\$0.00800	\$0.00000
Auburn Branch	Branch Manager	Konica Minolta BH4052	AA1R011011638	Black Laser MFP	\$0.00800	\$0.00000
Auburn Branch	Office Check Printer	HP Laser Jet Pro M402n	PHBHM36143	Black Network Printer	\$0.05188	\$0.00000
Auburn Branch	Service Bar	Konica Minolta BH458	AA6U011022482	Black Photocopier	\$0.00370	\$0.00000
Bethel Branch	Lobby	Konica Minolta BH458	AA6U011021862	Black Photocopier	\$0.00370	\$0.00000
Bethel Branch	Main Office	Konica Minolta BH4052	AA1R011012262	Black Laser MFP	\$0.00800	\$0.00000
Bethel Branch	Office Check Printer	HP Laser Jet Pro M402n	PHBHM36107	Black Network Printer	\$0.05188	\$0.00000
Bethel Branch	Privacy Office	Konica Minolta BH4052	AA1R011012298	Black Laser MFP	\$0.00800	\$0.00000
Bridgton Branch	Lender's Office	Konica Minolta BH4052	AA1R011010614	Black Laser MFP	\$0.00800	\$0.00000
Bridgton Branch	Market Manager	Konica Minolta BH4052	AA1R011012326	Black Laser MFP	\$0.00800	\$0.00000
Bridgton Branch	Office Check Printer	HP Laser Jet Pro M402n	PHBHM36106	Black Network Printer	\$0.05188	\$0.00000
Brunswick - Cooks Corner Branch	Branch Manager	Konica Minolta BH458	AA6U011022229	Black Photocopier	\$0.00370	\$0.00000
Brunswick - Cooks Corner Branch	Office Check Printer	HP Laser Jet Pro M402n	PHBHM35807	Black Network Printer	\$0.05188	\$0.00000
Brunswick - Cooks Corner Branch	Teller Line	Konica Minolta BH4052	AA1R011011660	Black Laser MFP	\$0.00800	\$0.00000
Brunswick - Maine Street	Branch Manager	Konica Minolta BH4052	AA1R011012492	Black Laser MFP	\$0.00800	\$0.00000

<i><b>Building</b></i>	<i><b>Room</b></i>	<i><b>Model</b></i>	<i><b>Serial Number</b></i>	<i><b>Machine Type</b></i>	<i><b>Black Cost/Copy</b></i>	<i><b>COLOR Cost/Copy</b></i>
Brunswick - Maine Street	Office	Konica Minolta BH4052	AA1R011011896	Black Laser MFP	\$0.00800	\$0.00000
Brunswick - Maine Street	Office Check Printer	HP Laser Jet Pro M402n	PHBHM35802	Black Network Printer	\$0.05188	\$0.00000
Brunswick - Maine Street	Security Officer	Konica Minolta BH4052	AA1R011011722	Black Laser MFP	\$0.00800	\$0.00000
Falmouth Branch	Branch Manager	Konica Minolta BH4052	AA1R011011924	Black Laser MFP	\$0.00800	\$0.00000
Falmouth Branch	Office Check Printer	HP Laser Jet Pro M402n	PHBHM35804	Black Network Printer	\$0.05188	\$0.00000
Freeport Branch	Branch Manager	Konica Minolta BH4052	AA1R011011895	Black Laser MFP	\$0.00800	\$0.00000
Freeport Branch	Lobby	Konica Minolta BH4052	AA1R011011931	Black Laser MFP	\$0.00800	\$0.00000
Freeport Branch	Office Check Printer	HP Laser Jet Pro M402n	PHBHM36108	Black Network Printer	\$0.05188	\$0.00000
Freeport Branch	Teller Line	Konica Minolta BH458	AA6U011021824	Black Photocopier	\$0.00370	\$0.00000
Fryeburg Branch	Branch Manager	Konica Minolta BH4052	AA1R011012508	Black Laser MFP	\$0.00800	\$0.00000
Fryeburg Branch	Conf Room	Konica Minolta BH4052	AA1R011012483	Black Laser MFP	\$0.00800	\$0.00000
Fryeburg Branch	Office Check Printer	HP Laser Jet Pro M402n	PHBHL35057	Black Network Printer	\$0.05188	\$0.00000
Gorham Branch	Commercial Lending	Konica Minolta BH4052	AA1R011011692	Black Laser MFP	\$0.00800	\$0.00000
Gorham Branch	Manager's Office	Konica Minolta BH4052	AA1R011010606	Black Laser MFP	\$0.00800	\$0.00000
Gorham Branch	Office Check Printer	HP Laser Jet Pro M402n	PHBHM35812	Black Network Printer	\$0.05188	\$0.00000
Gray Branch	Office	Konica Minolta BH4052	AA1R011011904	Black Laser MFP	\$0.00800	\$0.00000
Gray Branch	Office	Konica Minolta BH458	AA6U011022278	Black Photocopier	\$0.00370	\$0.00000
Gray Branch	Office Check Printer	HP Laser Jet Pro M402n	PHBHM36110	Black Network Printer	\$0.05188	\$0.00000
Gray Branch	Privacy Office	Konica Minolta BH4052	AA1R011011702	Black Laser MFP	\$0.00800	\$0.00000
Kennebunk Branch	Commercial Lender's Office	Konica Minolta BH4052	AA1R011011636	Black Laser MFP	\$0.00800	\$0.00000
Kennebunk Branch	Copy Room	Konica Minolta BH458	AA6U011022263	Black Photocopier	\$0.00370	\$0.00000

<i><b>Building</b></i>	<i><b>Room</b></i>	<i><b>Model</b></i>	<i><b>Serial Number</b></i>	<i><b>Machine Type</b></i>	<i><b>Black Cost/Copy</b></i>	<i><b>COLOR Cost/Copy</b></i>
Kennebunk Branch	Manager's Office	Konica Minolta BH4052	AA1R011011695	Black Laser MFP	\$0.00800	\$0.00000
Kennebunk Branch	Office Check Printer	HP Laser Jet Pro M402n	PHBHL35049	Black Network Printer	\$0.05188	\$0.00000
Naples Branch	Assistant Manager's Office	Konica Minolta BH4052	AA1R011012474	Black Laser MFP	\$0.00800	\$0.00000
Naples Branch	Branch Manager	Konica Minolta BH4052	AA1R011012269	Black Laser MFP	\$0.00800	\$0.00000
Naples Branch	CSR Office	Konica Minolta BH4052	AA1R011012502	Black Laser MFP	\$0.00800	\$0.00000
Naples Branch	Manager's Office	Konica Minolta BH4052	AA1R011012306	Black Laser MFP	\$0.00800	\$0.00000
Naples Branch	Office Check Printer	HP Laser Jet Pro M402n	PHBHL35051	Black Network Printer	\$0.05188	\$0.00000
Norway - Main Offices	Drive-Up	Konica Minolta BH4052	AA1R011010607	Black Laser MFP	\$0.00800	\$0.00000
Norway - Main Offices	Drive-Up Check Printer	HP Laser Jet Pro M402n	PHBHL35059	Black Network Printer	\$0.05188	\$0.00000
Norway - Main Offices	Executive Administration	Konica Minolta BHC650i	AA7N011000734	Color Photocopier	\$0.00370	\$0.03774
Norway - Main Offices	Executive Assistant	Konica Minolta BH4052	AA1R011011745	Black Laser MFP	\$0.00800	\$0.00000
Norway - Main Offices	Finance	Konica Minolta BH4052	AA1R011010621	Black Laser MFP	\$0.00800	\$0.00000
Norway - Main Offices	Front Check Printer	HP Laser Jet Pro M402n	PHBHM35819	Black Network Printer	\$0.05188	\$0.00000
Norway - Main Offices	Lender's Office	Konica Minolta BH4052	AA1R011010625	Black Laser MFP	\$0.00800	\$0.00000
Norway - Main Offices	Loan Servicing 2nd Floor	Konica Minolta BH558	AA6T011011308	Black Photocopier	\$0.00370	\$0.00000
Norway - Main Offices	Marketing	Konica Minolta BH4052	AA1R011010611	Black Laser MFP	\$0.00800	\$0.00000
Norway - Main Offices	Marketing Admin	Konica Minolta BH4052	AA1R011011950	Black Laser MFP	\$0.00800	\$0.00000
Norway - Main Offices	Marketing Assistant	Konica Minolta BH4052	AA1R011010628	Black Laser MFP	\$0.00800	\$0.00000
Norway - Main Offices	RLC	Konica Minolta BH558	AA6T011011333	Black Photocopier	\$0.00370	\$0.00000
Norway - Main Offices	Tallys Office	Konica Minolta BH4052	AA1R011010618	Black Laser MFP	\$0.00800	\$0.00000
Norway - Main Offices	Vicky's Office	Konica Minolta BH4052	AA1R011010616	Black Laser MFP	\$0.00800	\$0.00000

<i><b>Building</b></i>	<i><b>Room</b></i>	<i><b>Model</b></i>	<i><b>Serial Number</b></i>	<i><b>Machine Type</b></i>	<i><b>Black Cost/Copy</b></i>	<i><b>COLOR Cost/Copy</b></i>
Norway - Operations Center	Chuck Williams' Office	Konica Minolta BH4052	AA1R011010604	Black Laser MFP	\$0.00800	\$0.00000
Norway - Operations Center	Deposit Ops	Konica Minolta BH558	AA6T011011332	Black Photocopier	\$0.00370	\$0.00000
Norway - Operations Center	Finance	HP Laser Jet Pro M402n	PHBHM36136	Black Network Printer	\$0.05188	\$0.00000
Norway - Operations Center	Finance	Konica Minolta BHC650i	AA7N011000670	Color Photocopier	\$0.00370	\$0.03774
Norway - Operations Center	Human Resources	Konica Minolta BH4052	AA1R011010327	Black Laser MFP	\$0.00800	\$0.00000
Norway - Operations Center	Main Office	Konica Minolta BH4052	AA1R011010605	Black Laser MFP	\$0.00800	\$0.00000
Norway - Operations Center	Retail Support	HP Laser Jet Pro M402n	PHBHL16641	Black Network Printer	\$0.05188	\$0.00000
Norway - Operations Center	Spare Check Printer	HP Laser Jet Pro M402n	PHBHM35814	Black Network Printer	\$0.05188	\$0.00000
Portland - Congress Street	AMG - 2nd Floor	Konica Minolta BHc360i	AA2J011009355	Color Photocopier	\$0.00370	\$0.03774
Portland - Congress Street	AMG/Manager's Office	Konica Minolta BH4052	AA1R011011746	Black Laser MFP	\$0.00800	\$0.00000
Portland - Congress Street	Office Check Printer	HP Laser Jet Pro M402n	PHBHM35778	Black Network Printer	\$0.05188	\$0.00000
Portland - Congress Street	Pat's Office	Konica Minolta BH4052	AA1R011011686	Black Laser MFP	\$0.00800	\$0.00000
Portland - Exchange Street	Office Check Printer	HP Laser Jet Pro M402n	PHBHL35056	Black Network Printer	\$0.05188	\$0.00000
Portland - Forest Ave	Office	Konica Minolta BH4052	AA1R011011694	Black Laser MFP	\$0.00800	\$0.00000
Portland - Forest Ave	Office Check Printer	HP Laser Jet Pro M402n	PHBHL35053	Black Network Printer	\$0.05188	\$0.00000
Portland - Forest Ave	Privacy Office	Konica Minolta BH4052	AA1R011011643	Black Laser MFP	\$0.00800	\$0.00000
Portland - Forest Ave	Teller Line	Konica Minolta BH4052	AA1R011011645	Black Laser MFP	\$0.00800	\$0.00000
Saco Branch	Commercial Area	Konica Minolta BH4052	AA1R011011699	Black Laser MFP	\$0.00800	\$0.00000
Saco Branch	Lobby	Konica Minolta BH4052	AA1R011011639	Black Laser MFP	\$0.00800	\$0.00000
Saco Branch	Office Check Printer	HP Laser Jet Pro M402n	PHBHM35821	Black Network Printer	\$0.05188	\$0.00000
Scarborough Branch	Lobby	Konica Minolta BH458	AA6U011021834	Black Photocopier	\$0.00370	\$0.00000

<i><b>Building</b></i>	<i><b>Room</b></i>	<i><b>Model</b></i>	<i><b>Serial Number</b></i>	<i><b>Machine Type</b></i>	<i><b>Black Cost/Copy</b></i>	<i><b>COLOR Cost/Copy</b></i>
Scarborough Branch	Office Check Printer	HP Laser Jet Pro M402n	PHBHM35822	Black Network Printer	\$0.05188	\$0.00000
Scarborough Branch	Teller Line	Konica Minolta BH4052	AA1R011011652	Black Laser MFP	\$0.00800	\$0.00000
South Paris Branch	Managers Office	Konica Minolta BH4052	AA1R011012507	Black Laser MFP	\$0.00800	\$0.00000
South Paris Branch	Office Check Printer	HP Laser Jet Pro M402n	PHBHM35808	Black Network Printer	\$0.05188	\$0.00000
South Paris Branch	Supervisor Office	Konica Minolta BH4052	AA1R011011648	Black Laser MFP	\$0.00800	\$0.00000
South Portland Branch	Office Check Printer	HP Laser Jet Pro M402n	PHBHM36102	Black Network Printer	\$0.05188	\$0.00000
South Portland Branch	Personal Banker	Konica Minolta BH4052	AA1R011011748	Black Laser MFP	\$0.00800	\$0.00000
Standish Branch	Back Office	Konica Minolta BHC3350i	A93E011006485	Color Laser MFP	\$0.01238	\$0.08625
Standish Branch	Office Check Printer	HP Laser Jet Pro M402n	PHBHM36105	Black Network Printer	\$0.05188	\$0.00000
Standish Branch	Work Room	Konica Minolta BH4052	AA1R011012312	Black Laser MFP	\$0.00800	\$0.00000
Topsham Branch	Manager's Office	Konica Minolta BH4052	AA1R011011691	Black Laser MFP	\$0.00800	\$0.00000
Topsham Branch	Office Check Printer	HP Laser Jet Pro M402n	PHBHM35809	Black Network Printer	\$0.05188	\$0.00000
Topsham Branch	Teller Line	Konica Minolta BH4052	AA1R011011680	Black Laser MFP	\$0.00800	\$0.00000
Windham Branch	Commercial Admin	Konica Minolta BH4052	AA1R011011689	Black Laser MFP	\$0.00800	\$0.00000
Windham Branch	Manager's Office	Konica Minolta BH4052	AA1R011011698	Black Laser MFP	\$0.00800	\$0.00000
Windham Branch	Office Check Printer	HP Laser Jet Pro M402n	PHBHM35813	Black Network Printer	\$0.05188	\$0.00000
Yarmouth Branch	Manager's Office	Konica Minolta BH4052	AA1R011011707	Black Laser MFP	\$0.00800	\$0.00000
Yarmouth Branch	Office Check Printer	HP Laser Jet Pro M402n	PHBHL35052	Black Network Printer	\$0.05188	\$0.00000

*Subject to change and correction and future additions.*

Additional Provisions:



## SERVICE AND SUPPLY CONTRACT - CLIENT

Specialized Purchasing Consultants ("SPC") hereby contracts with Norway Savings Bank ("Client") to provide comprehensive services, supplies, and maintenance to equipment described on Schedule A ("Equipment") using the Contracted Vendor shown below at a cost per print shown on said Schedule A, commencing on June 1, 2020 and terminating on June 30, 2026. This Service and Supply Contract ("Contract") shall exclude only the cost of paper, transparencies, and staples. Refer to Schedule A for Additional Provisions, if any.

SPC assumes responsibility for all billing and vendor payment. SPC shall invoice Client one-half of the annual projected number of pages multiplied by the cost per print listed on Schedule A. This semi-annual billing will take place July 1 and January 1. Actual meter reads will be collected by SPC either electronically or from Client staff during the month of June. A final Reconciliation spreadsheet and invoice will then be completed and sent to client. Upon payment of each billing invoice during the year, SPC will reimburse Contracted Vendor appropriately. Client is responsible for making payment in full within 30 days of said invoicing to avoid suspension of supplies by Contracted Vendor.

On July 1 of each calendar year during the afore-mentioned term, SPC shall credit Client any unused prepaid pages to Client if fewer copies were made by Client during the Contract period ending on or before June 30 annually than were originally estimated under this Contract for such period. If more pages were consumed than billed in the combined semi-annual billing, an overage invoice will be generated. Following semi-annual billing will be based on previous year volume.

On July 1 of each calendar year during the term of this Contract, SPC, at its option, may increase such costs per print under this Service and Supply Contract by 5% or by a percentage equal to the increase during the immediately preceding 12-month period of "The Consumer Price Index for All Urban Consumers (CPI-U) for the U.S. City Average for All Items, 1982-84 = 100," whichever is less.

Client or SPC may terminate Contract at any time with a 30-day written notice. Client will be required to provide final meter reads on all Equipment listed on Schedule A, including those added during the Contract term. Any credits owed to Client after reconciling actual usage versus projected will be paid to Client. Client must return any unused consumables to Contracted Vendor.

**AGREED AND ACCEPTED BY:**  
**Specialized Purchasing Consultants**

By: Skip Tilton

Title: President/Owner

Date: 10-5-2020

Signature: 

**Named Contracted Vendor:** **Budget Document Technologies**  
**P.O. Box 2322**  
**Lewiston, ME 042412322**  
**2077827427**

**AGREED AND ACCEPTED BY:**  
**Norway Savings Bank**

By: Michael Noble

Title: VP, Facilities & Purchasing Manager

Date: 9/1/2020

Signature: 





## SCHEDULE B WARRANTY

**Client: Norway Savings Bank**  
**Contracted Vendor: Budget Document Technologies**  
**Term: 6/1/2020 through 6/30/2026**

<i>Building</i>	<i>Room</i>	<i>Model</i>	<i>Serial Number</i>	<i>Warranty Life</i>	<i>Model Intro Date</i>
Auburn Branch	2nd Floor	Konica Minolta BH4052	AA1R011011693	1,000,000	8/1/2018
Auburn Branch	Branch Manager	Konica Minolta BH4052	AA1R011011638	1,000,000	8/1/2018
Auburn Branch	Office Check Printer	HP Laser Jet Pro M402n	PHBHM36143	750,000	10/1/2015
Auburn Branch	Service Bar	Konica Minolta BH458	AA6U011022482	1,000,000	8/1/2016
Bethel Branch	Lobby	Konica Minolta BH458	AA6U011021862	1,000,000	8/1/2016
Bethel Branch	Main Office	Konica Minolta BH4052	AA1R011012262	1,000,000	8/1/2018
Bethel Branch	Office Check Printer	HP Laser Jet Pro M402n	PHBHM36107	750,000	10/1/2015
Bethel Branch	Privacy Office	Konica Minolta BH4052	AA1R011012298	1,000,000	8/1/2018
Bridgton Branch	Lender's Office	Konica Minolta BH4052	AA1R011010614	1,000,000	8/1/2018
Bridgton Branch	Market Manager	Konica Minolta BH4052	AA1R011012326	1,000,000	8/1/2018
Bridgton Branch	Office Check Printer	HP Laser Jet Pro M402n	PHBHM36106	750,000	10/1/2015
Brunswick - Cooks Corner Branch	Branch Manager	Konica Minolta BH458	AA6U011022229	1,000,000	8/1/2016
Brunswick - Cooks Corner Branch	Office Check Printer	HP Laser Jet Pro M402n	PHBHM35807	750,000	10/1/2015
Brunswick - Cooks Corner Branch	Teller Line	Konica Minolta BH4052	AA1R011011660	1,000,000	8/1/2018

<i><b>Building</b></i>	<i><b>Room</b></i>	<i><b>Model</b></i>	<i><b>Serial Number</b></i>	<i><b>Warranty Life</b></i>	<i><b>Model Intro Date</b></i>
Brunswick - Maine Street	Branch Manager	Konica Minolta BH4052	AA1R011012492	1,000,000	8/1/2018
Brunswick - Maine Street	Office	Konica Minolta BH4052	AA1R011011896	1,000,000	8/1/2018
Brunswick - Maine Street	Office Check Printer	HP Laser Jet Pro M402n	PHBHM35802	750,000	10/1/2015
Brunswick - Maine Street	Security Officer	Konica Minolta BH4052	AA1R011011722	1,000,000	8/1/2018
Falmouth Branch	Branch Manager	Konica Minolta BH4052	AA1R011011924	1,000,000	8/1/2018
Falmouth Branch	Office Check Printer	HP Laser Jet Pro M402n	PHBHM35804	750,000	10/1/2015
Freeport Branch	Branch Manager	Konica Minolta BH4052	AA1R011011895	1,000,000	8/1/2018
Freeport Branch	Lobby	Konica Minolta BH4052	AA1R011011931	1,000,000	8/1/2018
Freeport Branch	Office Check Printer	HP Laser Jet Pro M402n	PHBHM36108	750,000	10/1/2015
Freeport Branch	Teller Line	Konica Minolta BH458	AA6U011021824	1,000,000	8/1/2016
Fryeburg Branch	Branch Manager	Konica Minolta BH4052	AA1R011012508	1,000,000	8/1/2018
Fryeburg Branch	Conf Room	Konica Minolta BH4052	AA1R011012483	1,000,000	8/1/2018
Fryeburg Branch	Office Check Printer	HP Laser Jet Pro M402n	PHBHL35057	750,000	10/1/2015
Gorham Branch	Commercial Lending	Konica Minolta BH4052	AA1R011011692	1,000,000	8/1/2018
Gorham Branch	Manager's Office	Konica Minolta BH4052	AA1R011010606	1,000,000	8/1/2018
Gorham Branch	Office Check Printer	HP Laser Jet Pro M402n	PHBHM35812	750,000	10/1/2015
Gray Branch	Office	Konica Minolta BH4052	AA1R011011904	1,000,000	8/1/2018
Gray Branch	Office	Konica Minolta BH458	AA6U011022278	1,000,000	8/1/2016
Gray Branch	Office Check Printer	HP Laser Jet Pro M402n	PHBHM36110	750,000	10/1/2015
Gray Branch	Privacy Office	Konica Minolta BH4052	AA1R011011702	1,000,000	8/1/2018
Kennebunk Branch	Commercial Lender's Office	Konica Minolta BH4052	AA1R011011636	1,000,000	8/1/2018

<i><b>Building</b></i>	<i><b>Room</b></i>	<i><b>Model</b></i>	<i><b>Serial Number</b></i>	<i><b>Warranty Life</b></i>	<i><b>Model Intro Date</b></i>
Kennebunk Branch	Copy Room	Konica Minolta BH458	AA6U011022263	1,000,000	8/1/2016
Kennebunk Branch	Manager's Office	Konica Minolta BH4052	AA1R011011695	1,000,000	8/1/2018
Kennebunk Branch	Office Check Printer	HP Laser Jet Pro M402n	PHBHL35049	750,000	10/1/2015
Naples Branch	Assistant Manager's Office	Konica Minolta BH4052	AA1R011012474	1,000,000	8/1/2018
Naples Branch	Branch Manager	Konica Minolta BH4052	AA1R011012269	1,000,000	8/1/2018
Naples Branch	CSR Office	Konica Minolta BH4052	AA1R011012502	1,000,000	8/1/2018
Naples Branch	Manager's Office	Konica Minolta BH4052	AA1R011012306	1,000,000	8/1/2018
Naples Branch	Office Check Printer	HP Laser Jet Pro M402n	PHBHL35051	750,000	10/1/2015
Norway - Main Offices	Drive-Up	Konica Minolta BH4052	AA1R011010607	1,000,000	8/1/2018
Norway - Main Offices	Drive-Up Check Printer	HP Laser Jet Pro M402n	PHBHL35059	750,000	10/1/2015
Norway - Main Offices	Executive Administration	Konica Minolta BHC650i	AA7N011000734	4,000,000	2/1/2020
Norway - Main Offices	Executive Assistant	Konica Minolta BH4052	AA1R011011745	1,000,000	8/1/2018
Norway - Main Offices	Finance	Konica Minolta BH4052	AA1R011010621	1,000,000	8/1/2018
Norway - Main Offices	Front Check Printer	HP Laser Jet Pro M402n	PHBHM35819	750,000	10/1/2015
Norway - Main Offices	Lender's Office	Konica Minolta BH4052	AA1R011010625	1,000,000	8/1/2018
Norway - Main Offices	Loan Servicing 2nd Floor	Konica Minolta BH558	AA6T011011308	3,000,000	2/1/2017
Norway - Main Offices	Marketing	Konica Minolta BH4052	AA1R011010611	1,000,000	8/1/2018
Norway - Main Offices	Marketing Admin	Konica Minolta BH4052	AA1R011011950	1,000,000	8/1/2018
Norway - Main Offices	Marketing Assistant	Konica Minolta BH4052	AA1R011010628	1,000,000	8/1/2018
Norway - Main Offices	RLC	Konica Minolta BH558	AA6T011011333	3,000,000	2/1/2017
Norway - Main Offices	Tallys Office	Konica Minolta BH4052	AA1R011010618	1,000,000	8/1/2018

<i><b>Building</b></i>	<i><b>Room</b></i>	<i><b>Model</b></i>	<i><b>Serial Number</b></i>	<i><b>Warranty Life</b></i>	<i><b>Model Intro Date</b></i>
Norway - Main Offices	Vicky's Office	Konica Minolta BH4052	AA1R011010616	1,000,000	8/1/2018
Norway - Operations Center	Chuck Williams' Office	Konica Minolta BH4052	AA1R011010604	1,000,000	8/1/2018
Norway - Operations Center	Deposit Ops	Konica Minolta BH558	AA6T011011332	3,000,000	2/1/2017
Norway - Operations Center	Finance	HP Laser Jet Pro M402n	PHBHM36136	750,000	10/1/2015
Norway - Operations Center	Finance	Konica Minolta BHC650i	AA7N011000670	4,000,000	2/1/2020
Norway - Operations Center	Human Resources	Konica Minolta BH4052	AA1R011010327	1,000,000	8/1/2018
Norway - Operations Center	Main Office	Konica Minolta BH4052	AA1R011010605	1,000,000	8/1/2018
Norway - Operations Center	Retail Support	HP Laser Jet Pro M402n	PHBHL16641	750,000	10/1/2015
Norway - Operations Center	Spare Check Printer	HP Laser Jet Pro M402n	PHBHM35814	750,000	10/1/2015
Portland - Congress Street	AMG - 2nd Floor	Konica Minolta BHc360i	AA2J011009355	750,000	4/1/2019
Portland - Congress Street	AMG/Manager's Office	Konica Minolta BH4052	AA1R011011746	1,000,000	8/1/2018
Portland - Congress Street	Office Check Printer	HP Laser Jet Pro M402n	PHBHM35778	750,000	10/1/2015
Portland - Congress Street	Pat's Office	Konica Minolta BH4052	AA1R011011686	1,000,000	8/1/2018
Portland - Exchange Street	Office Check Printer	HP Laser Jet Pro M402n	PHBHL35056	750,000	10/1/2015
Portland - Forest Ave	Office	Konica Minolta BH4052	AA1R011011694	1,000,000	8/1/2018
Portland - Forest Ave	Office Check Printer	HP Laser Jet Pro M402n	PHBHL35053	750,000	10/1/2015
Portland - Forest Ave	Privacy Office	Konica Minolta BH4052	AA1R011011643	1,000,000	8/1/2018
Portland - Forest Ave	Teller Line	Konica Minolta BH4052	AA1R011011645	1,000,000	8/1/2018
Saco Branch	Commercial Area	Konica Minolta BH4052	AA1R011011699	1,000,000	8/1/2018
Saco Branch	Lobby	Konica Minolta BH4052	AA1R011011639	1,000,000	8/1/2018
Saco Branch	Office Check Printer	HP Laser Jet Pro M402n	PHBHM35821	750,000	10/1/2015

<i><b>Building</b></i>	<i><b>Room</b></i>	<i><b>Model</b></i>	<i><b>Serial Number</b></i>	<i><b>Warranty Life</b></i>	<i><b>Model Intro Date</b></i>
Scarborough Branch	Lobby	Konica Minolta BH458	AA6U011021834	1,000,000	8/1/2016
Scarborough Branch	Office Check Printer	HP Laser Jet Pro M402n	PHBHM35822	750,000	10/1/2015
Scarborough Branch	Teller Line	Konica Minolta BH4052	AA1R011011652	1,000,000	8/1/2018
South Paris Branch	Managers Office	Konica Minolta BH4052	AA1R011012507	1,000,000	8/1/2018
South Paris Branch	Office Check Printer	HP Laser Jet Pro M402n	PHBHM35808	750,000	10/1/2015
South Paris Branch	Supervisor Office	Konica Minolta BH4052	AA1R011011648	1,000,000	8/1/2018
South Portland Branch	Office Check Printer	HP Laser Jet Pro M402n	PHBHM36102	750,000	10/1/2015
South Portland Branch	Personal Banker	Konica Minolta BH4052	AA1R011011748	1,000,000	8/1/2018
Standish Branch	Back Office	Konica Minolta BHC3350i	A93E011006485	750,000	4/1/2019
Standish Branch	Office Check Printer	HP Laser Jet Pro M402n	PHBHM36105	750,000	10/1/2015
Standish Branch	Work Room	Konica Minolta BH4052	AA1R011012312	1,000,000	8/1/2018
Topsham Branch	Manager's Office	Konica Minolta BH4052	AA1R011011691	1,000,000	8/1/2018
Topsham Branch	Office Check Printer	HP Laser Jet Pro M402n	PHBHM35809	750,000	10/1/2015
Topsham Branch	Teller Line	Konica Minolta BH4052	AA1R011011680	1,000,000	8/1/2018
Windham Branch	Commercial Admin	Konica Minolta BH4052	AA1R011011689	1,000,000	8/1/2018
Windham Branch	Manager's Office	Konica Minolta BH4052	AA1R011011698	1,000,000	8/1/2018
Windham Branch	Office Check Printer	HP Laser Jet Pro M402n	PHBHM35813	750,000	10/1/2015
Yarmouth Branch	Manager's Office	Konica Minolta BH4052	AA1R011011707	1,000,000	8/1/2018
Yarmouth Branch	Office Check Printer	HP Laser Jet Pro M402n	PHBHL35052	750,000	10/1/2015

*Subject to change and correction and future additions.*

Additional Provisions:

***If it is deemed necessary to replace a malfunctioning machine then the replacement unit must comply with the following...***

- **Same Speed or Faster**
- **Same Volume or less**
- **Same Introduction Date or Newer**

## WARRANTY

Budget Document Technologies ("Contracted Vendor") hereby warrants to Norway Savings Bank ("Client") that, if any such Equipment described on Schedule B attached hereto malfunctions through no fault of Client during the term commencing on June 1, 2020 and terminating on June 30, 2026, and such Equipment cannot be repaired promptly, Contracted Vendor will replace such Equipment with equipment which is equal to or superior in quality and capabilities to the Equipment being replaced, at no cost to Client. Refer to Schedule B for Additional Provisions to this Warranty.

The only exclusions to this Warranty are as follows:

1. This Warranty will expire for an item of Equipment when the Warranty Life of such item of Equipment in number of copies, as shown on Schedule B attached hereto, is exceeded;
2. This Warranty will expire for an item of Equipment at the date which is ten years after such Equipment was first offered for sale or lease by the manufacturer as shown on Schedule B attached hereto.

**AGREED AND ACCEPTED BY:  
Budget Document Technologies**

By: Tom Ouellette

Title: Administrator

Date:

6/18/20

Signature:



**AGREED AND ACCEPTED BY:  
Norway Savings Bank**

By: Michael Noble

Title: VP, Facilities & Purchasing Manager

Date:

6/4/2020

Signature:





# Copy of Quality of Service Survey-Norway Savings Bank

How would you rate the quality of service from SPC regarding this upgrade/install? 1-10, 10 being the best and why?

8

How can SPC improve?

How would you rate the quality of service from the vendor on this install/upgrade? 1-10, 10 being the best and why?

8, very good installation with no major issues.

This form was created inside of Specialized Purchasing Consultants.

Google Forms