



SCHEDULE A SERVICE & SUPPLY CONTRACT - CLIENT

Client: Harwood Union Unified School District
Contracted Vendor: Office Systems of Vermont
Term: 7/1/2017 through 6/30/2022

<i>Building</i>	<i>Room</i>	<i>Model</i>	<i>Serial Number</i>	<i>Machine Type</i>	<i>Black Cost/Copy</i>	<i>COLOR Cost/Copy</i>
Crossett Brook Middle School	Hall of Room #108	HP Laser Jet Pro M402dn	PHBQD44661	Black Network Printer	\$0.01375	
Crossett Brook Middle School	Hall of West Wing #2	HP Laser Jet Pro M402dn	PHBQF43027	Black Network Printer	\$0.01375	
Crossett Brook Middle School	Library	HP Laser Jet Pro M402dn	BRBSJ1D1XR	Black Network Printer	\$0.01375	
Crossett Brook Middle School	Library	Toshiba e-Studio 5005ac	CFDG61931	Color Photocopier	\$0.00350	\$0.04329
Crossett Brook Middle School	Mail Room	Toshiba e-Studio 8508A	CIAG15905	Black Photocopier	\$0.00320	
Crossett Brook Middle School	Main Office	Kyocera 306CI	V9W6401241	Color Laser MFP	\$0.01000	\$0.08125
Crossett Brook Middle School	North Wing #2 Common Area	HP Laser Jet Pro M402dn	PHBQF43034	Black Network Printer	\$0.01375	
Crossett Brook Middle School	Room 126 PE Office	HP Laser Jet Pro M401 dn	VNB4F03604	Black Network Printer	\$0.01375	
Crossett Brook Middle School	West Wing #1 Common Area	HP Laser Jet Pro M402dn	PHBQF43026	Black Network Printer	\$0.01375	
Fayston Elementary School	Main Office	Toshiba e-Studio 5005ac	CFDG61930	Color Photocopier	\$0.00350	\$0.04329
Fayston Elementary School	Room 15	Toshiba e-Studio 8508A	CICG17115	Black Photocopier	\$0.00320	
Fayston Elementary School	Room 20	Kyocera P2040dw	VD27408565	Black Network Printer	\$0.01000	
Fayston Elementary School	Room 22 Library	HP Color Laserjet Pro M477fdn	VNB8J4N0B7	Color Laser MFP	\$0.01000	\$0.08750
Harwood Union High School	Community Learning Center (Separate Building)	Toshiba e-Studio 3005ac	CFDG57870	Color Photocopier	\$0.00350	\$0.04329
Harwood Union High School	Facilities Office	Kyocera 306CI	V9W6401416	Color Laser MFP	\$0.01000	\$0.08125

<i>Building</i>	<i>Room</i>	<i>Model</i>	<i>Serial Number</i>	<i>Machine Type</i>	<i>Black Cost/Copy</i>	<i>COLOR Cost/Copy</i>
Harwood Union High School	Kitchen Office	Kyocera P2040dw	VD27408527	Black Network Printer	\$0.01000	
Harwood Union High School	Main Office (IT Staging)	Kyocera 306CI	V9W6401230	Color Laser MFP	\$0.01000	\$0.08125
Harwood Union High School	Room 107	Kyocera P2040dw	VD27408509	Black Network Printer	\$0.01000	
Harwood Union High School	Room 118	Toshiba e-Studio 8508A	CIAG15908	Black Photocopier	\$0.00320	
Harwood Union High School	Room 118	HP Laser Jet 600 M604	CNBCH700W3	Black Network Printer	\$0.01375	
Harwood Union High School	Room 206 Library	Kyocera P6130cdn	V5Q7504840	Color Network Printer	\$0.01000	\$0.08750
Harwood Union High School	Room 206 Library	HP Laser Jet 600 M604	CNBCH700W2	Black Network Printer	\$0.01375	
Harwood Union High School	Room 207	Toshiba e-Studio 8508A	CICG17106	Black Photocopier	\$0.00320	
Harwood Union High School	Room 210	Toshiba e-Studio 8508A	CIAG15910	Black Photocopier	\$0.00320	
Harwood Union High School	Room 210	Kyocera P2040dw	VD27408524	Black Network Printer	\$0.01000	
Harwood Union High School	Room 210	HP Laser Jet 600 M604	CNBCH700WF	Black Network Printer	\$0.01375	
Harwood Union High School	Room 229	HP Color Laser Jet M451dw	CNBJ204046	Color Network Printer	\$0.01375	\$0.12500
Harwood Union High School	Room 302	Kyocera P6130cdn	V5Q7504876	Color Network Printer	\$0.01000	\$0.08750
Harwood Union High School	Room 304	Kyocera P6130cdn	V5Q7504845	Color Network Printer	\$0.01000	\$0.08750
Harwood Union High School	Room 307	Kyocera P6130cdn	V5Q7504859	Color Network Printer	\$0.01000	\$0.08750
Harwood Union High School	Room 307	Kyocera P2040dw	VD27408535	Black Network Printer	\$0.01000	
Harwood Union High School	Room 308	Kyocera P2040dw	VD27408532	Black Network Printer	\$0.01000	
Harwood Union High School	Room 316 8th Grade	Kyocera M2635dw	VCA6Y00827	Black Laser MFP	\$0.01000	
Harwood Union High School	Room 324	Kyocera P6130cdn	V5Q7504883	Color Network Printer	\$0.01000	\$0.08750
Harwood Union High School	Room 331	Kyocera P6130cdn	V5Q7504860	Color Network Printer	\$0.01000	\$0.08750

<i>Building</i>	<i>Room</i>	<i>Model</i>	<i>Serial Number</i>	<i>Machine Type</i>	<i>Black Cost/Copy</i>	<i>COLOR Cost/Copy</i>
Harwood Union High School	Room 332	Kyocera P2040dw	VD27408529	Black Network Printer	\$0.01000	
Harwood Union High School	Room 339	Kyocera P2040dw	VD27408515	Black Network Printer	\$0.01000	
Harwood Union High School	Room 339 MS Office	Toshiba e-Studio 8508A	CICG17086	Black Photocopier	\$0.00320	
Harwood Union High School	Room 407 Main Office	Kyocera 306CI	V9W6401159	Color Laser MFP	\$0.01000	\$0.08125
Harwood Union High School	Room 408 Left	Toshiba e-Studio 8508A	CIAG16050	Black Photocopier	\$0.00320	
Harwood Union High School	Room 408 Right	Toshiba e-Studio 8508A	CICG17114	Black Photocopier	\$0.00320	
Harwood Union High School	Room 409	HP Color Laser Jet 500 M551	CNCCF7K0MF	Color Network Printer	\$0.01375	\$0.12500
Harwood Union High School	Room 414 Closet	Toshiba e-Studio 5005ac	CFDG61934	Color Photocopier	\$0.00350	\$0.04329
Harwood Union High School	Room 415 IT Office	HP Color Laser Jet 500 M551	CNCCF6L1GH	Color Network Printer	\$0.01375	\$0.12500
Harwood Union High School	Room 500	Kyocera P2040dw	VD27408526	Black Network Printer	\$0.01000	
Harwood Union High School	Room 501	Kyocera P2040dw	VD27408523	Black Network Printer	\$0.01000	
Harwood Union High School	Room 502 Guidance	Toshiba e-Studio 5005ac	CFDG61915	Color Photocopier	\$0.00350	\$0.04329
Harwood Union High School	Room 503	Kyocera P2040dw	VD27408521	Black Network Printer	\$0.01000	
Harwood Union High School	Room 504	Kyocera P6130cdn	V5Q7504877	Color Network Printer	\$0.01000	\$0.08750
Harwood Union High School	Room 504 Guidance	Kyocera P2040dw	VD27408522	Black Network Printer	\$0.01000	
Harwood Union High School	Room 509	Kyocera P2040dw	VD27408530	Black Network Printer	\$0.01000	
Harwood Union High School	Room 514	Kyocera P6130cdn	V5Q7504874	Color Network Printer	\$0.01000	\$0.08750
Harwood Union High School	Room 514	Kyocera P2040dw	VD27408522	Black Network Printer	\$0.01000	
Harwood Union High School	Room 515	Kyocera P2040dw	VD27408579	Black Network Printer	\$0.01000	
Harwood Union High School	Room 517	Kyocera P2040dw	VD27408582	Black Network Printer	\$0.01000	

<i>Building</i>	<i>Room</i>	<i>Model</i>	<i>Serial Number</i>	<i>Machine Type</i>	<i>Black Cost/Copy</i>	<i>COLOR Cost/Copy</i>
Harwood Union High School	Room 606	Kyocera P2040dw	VD27408581	Black Network Printer	\$0.01000	
Harwood Union High School	Room 615	Kyocera P2040dw	VD27408578	Black Network Printer	\$0.01000	
Harwood Union High School	Room 623	Kyocera P2040dw	VD27408575	Black Network Printer	\$0.01000	
Harwood Union High School	Room 623B	Toshiba e-Studio 756	CKJ211482	Black Photocopier	\$0.00370	
Harwood Union High School	Room 708 Athletic Trainer	Kyocera M2635dw	VCA6Y00831	Black Laser MFP	\$0.01000	
Harwood Union High School	Room 711	Kyocera P2040dw	VD27408570	Black Network Printer	\$0.01000	
Harwood Union High School	Room 809	Kyocera 306CI	V9W6401417	Color Laser MFP	\$0.01000	\$0.08125
Harwood Union High School	Room 811	Kyocera P6130cdn	V5Q7504871	Color Network Printer	\$0.01000	\$0.08750
Harwood Union High School	Room 813	Kyocera P6130cdn	V5Q7605064	Color Network Printer	\$0.01000	\$0.08750
Harwood Union High School	Unknown Room 10.11.31.121	HP Color Laser Jet 500 M551	CNCCF6L1GL	Color Network Printer	\$0.01375	\$0.12500
Harwood Union High School	Unknown Room 10.11.31.16	HP Color Laser Jet M451dw	CNBJ204043	Color Network Printer	\$0.01375	\$0.12500
HUUSD Central Office	Accounting	HP Laser Jet Pro M402dn	PHBQC04295	Black Network Printer	\$0.01375	
HUUSD Central Office	Accounts Payable	Kyocera P2040dw	VD27408572	Black Network Printer	\$0.01000	
HUUSD Central Office	HR	Kyocera P2040dw	VD27408564	Black Network Printer	\$0.01000	
HUUSD Central Office	Main Office	Toshiba e-Studio 5005ac	CFDG61913	Color Photocopier	\$0.00350	\$0.04329
HUUSD Central Office	Special Ed	Kyocera P6130cdn	V5Q7605067	Color Network Printer	\$0.01000	\$0.08750
HUUSD Central Office	Superintendent's Office	Kyocera P6130cdn	V5Q7605074	Color Network Printer	\$0.01000	\$0.08750
HUUSD Central Office	Superintendent's Secretary	Kyocera M2635dw	VCA6Y00826	Black Laser MFP	\$0.01000	
Moretown Elementary School	Hallway of Rooms 11 and 12	Kyocera P2040dw	VD27408553	Black Network Printer	\$0.01000	
Moretown Elementary School	Library	Kyocera P2040dw	VD27408577	Black Network Printer	\$0.01000	

<i>Building</i>	<i>Room</i>	<i>Model</i>	<i>Serial Number</i>	<i>Machine Type</i>	<i>Black Cost/Copy</i>	<i>COLOR Cost/Copy</i>
Moretown Elementary School	Main Office Copy Room	Toshiba e-Studio 6506AC	CHEG18488	Color Photocopier	\$0.00350	\$0.04329
Moretown Elementary School	Principal's Office	Kyocera P6130cdn	V5Q7605068	Color Network Printer	\$0.01000	\$0.08750
Moretown Elementary School	Room 19	Kyocera P2040dw	VD27408574	Black Network Printer	\$0.01000	
Moretown Elementary School	Room 20	Kyocera P2040dw	VD27408571	Black Network Printer	\$0.01000	
Moretown Elementary School	Room 4 Pre-School	Kyocera P2040dw	VD27408562	Black Network Printer	\$0.01000	
Moretown Elementary School	Room 5 Kindergarten	Kyocera P2040dw	VD27408563	Black Network Printer	\$0.01000	
Thatcher Brook Primary School	Café Office	HP Laser Jet Pro M402dn	PHBVD15484	Black Network Printer	\$0.01375	
Thatcher Brook Primary School	Hall of North Wing Common Area	HP Laser Jet Pro M402dn	PHBQC28361	Black Network Printer	\$0.01375	
Thatcher Brook Primary School	Hall of Room 330	HP Laser Jet Pro M402dn	PHBQC28366	Black Network Printer	\$0.01375	
Thatcher Brook Primary School	Highest Volume Location	Toshiba e-Studio 8508A	CIAG15904	Black Photocopier	\$0.00320	
Thatcher Brook Primary School	Library Main Desk	HP Laser Jet Pro M402dn	PHBQC28362	Black Network Printer	\$0.01375	
Thatcher Brook Primary School	Library Main Hallway	Toshiba e-Studio 5005ac	CFDG61928	Color Photocopier	\$0.00350	\$0.04329
Thatcher Brook Primary School	Main Office	Toshiba e-Studio 8508A	CIAG16067	Black Photocopier	\$0.00320	
Thatcher Brook Primary School	North Wing	HP Laser Jet Pro M402dn	PHBQC28363	Black Network Printer	\$0.01375	
Thatcher Brook Primary School	Nurse's Office	HP Laser Jet Pro M402dn	PHB5G01330	Black Network Printer	\$0.01375	
Thatcher Brook Primary School	Room 121	HP Laser Jet Pro M402dn	PHBQC28360	Black Network Printer	\$0.01375	
Thatcher Brook Primary School	Room 134	HP Laser Jet Pro M401 dn	VNB4F03589	Black Network Printer	\$0.01375	
Thatcher Brook Primary School	Room 301 Hall	HP Laser Jet Pro M402dn	PHBQC28365	Black Network Printer	\$0.01375	
Thatcher Brook Primary School	Room 311 Art	HP Color Laser Jet M451dn	CNDFG01366	Color Network Printer	\$0.01375	\$0.12500
Thatcher Brook Primary School	Room 314 Mac Lab	HP Laser Jet Pro M402dn	PHBQC28372	Black Network Printer	\$0.01375	

Building	Room	Model	Serial Number	Machine Type	Black Cost/Copy	COLOR Cost/Copy
Thatcher Brook Primary School	South Wing	HP Laser Jet Pro M402dn	PHBQC28370	Black Network Printer	\$0.01375	
Thatcher Brook Primary School	SPED	HP Laser Jet Pro M402dn	PHBQC28364	Black Network Printer	\$0.01375	
Thatcher Brook Primary School	SPED Support Color	Kyocera P6130cdn	V5Q7605072	Color Network Printer	\$0.01000	\$0.08750
Waitsfield Elementary School	Library	HP Color Laser Jet M451dw	CNDF510894	Color Network Printer	\$0.01375	\$0.12500
Waitsfield Elementary School	Main Office	HP Laser Jet 600 M605	CNBCHDK04S	Black Network Printer	\$0.01375	
Waitsfield Elementary School	Main Office Copy Room	Toshiba e-Studio 8508A	CICG17117	Black Photocopier	\$0.00320	
Waitsfield Elementary School	Resource Room	Kyocera P2040dw	VD27408568	Black Network Printer	\$0.01000	
Warren School	Copy Room	Toshiba e-Studio 5005ac	CFCG51331	Color Photocopier	\$0.00350	\$0.04329
Warren School	Heidi - Writing	Kyocera P2040dw	VD27408573	Black Network Printer	\$0.01000	
Warren School	Library	Kyocera P2040dw	VD27408560	Black Network Printer	\$0.01000	
Warren School	Principal's Office	HP Laser Jet Pro M401dne	VNG4805354	Black Network Printer	\$0.01375	
Warren School	Room 17 SPED	Kyocera P2040dw	VD27408569	Black Network Printer	\$0.01000	
Warren School	Room 25 SPED	Kyocera P2040dw	VD27408576	Black Network Printer	\$0.01000	
Warren School	Upstairs Hallway	Toshiba e-Studio 556	CGHC18089	Black Photocopier	\$0.00370	

Subject to change and correction and future additions.

Additional Provisions:



SERVICE AND SUPPLY CONTRACT - CLIENT

Specialized Purchasing Consultants ("SPC") hereby contracts with Harwood Union Unified School District ("Client") to provide comprehensive services, supplies, and maintenance to equipment described on Schedule A ("Equipment") using the Contracted Vendor shown below at a cost per print shown on said Schedule A, commencing on July 1, 2017 and terminating on June 30, 2022. This Service and Supply Contract ("Contract") shall exclude only the cost of paper, transparencies, and staples. Refer to Schedule A for Additional Provisions, if any.

SPC assumes responsibility for all billing and vendor payment. SPC shall invoice Client one-half of the annual projected number of pages multiplied by the cost per print listed on Schedule A. This semi-annual billing will take place July 1 and January 1. Actual meter reads will be collected by SPC either electronically or from Client staff during the month of June. A final Reconciliation spreadsheet and invoice will then be completed and sent to client. Upon payment of each billing invoice during the year, SPC will reimburse Contracted Vendor appropriately. Client is responsible for making payment in full within 30 days of said invoicing to avoid suspension of supplies by Contracted Vendor.

On July 1 of each calendar year during the afore-mentioned term, SPC shall credit Client any unused prepaid pages to Client if fewer copies were made by Client during the Contract period ending on or before June 30 annually than were originally estimated under this Contract for such period. If more pages were consumed than billed in the combined semi-annual billing, an overage invoice will be generated. Following semi-annual billing will be based on previous year volume.

On July 1 of each calendar year during the term of this Contract, SPC, at its option, may increase such costs per print under this Service and Supply Contract by 5% or by a percentage equal to the increase during the immediately preceding 12-month period of "The Consumer Price Index for All Urban Consumers (CPI-U) for the U.S. City Average for All Items, 1982-84 = 100," whichever is less.

Client or SPC may terminate Contract at any time with a 30-day written notice. Client will be required to provide final meter reads on all Equipment listed on Schedule A, including those added during the Contract term. Any credits owed to Client after reconciling actual usage versus projected will be paid to Client. Client must return any unused consumables to Contracted Vendor.

AGREED AND ACCEPTED BY:
Specialized Purchasing Consultants

By: Skip Tilton

Title: President/Owner

Date: 6-20-17

Signature:

AGREED AND ACCEPTED BY:
Harwood Union Unified School District

By: Michelle Baker

Title: Director of Finance

Date: June 20 2017

Signature:

Named Contracted Vendor: Office Systems of Vermont
131 South Main Street
Barre, VT 05641
(802) 479-3311