



SCHEDULE A SERVICE & SUPPLY CONTRACT - CLIENT

Client: Augusta, City of
Contracted Vendor: Budget Document Technologies
Term: 08/02/2019 through 6/30/2025

<i>Building</i>	<i>Room</i>	<i>Model</i>	<i>Serial Number</i>	<i>Machine Type</i>	<i>Black Cost/Copy</i>	<i>COLOR Cost/Copy</i>
Augusta Airport	Additional Building	HP Laser Jet Pro M404dn	PHBB309528	Black Network Printer	\$0.01500	\$0.00000
Augusta Airport	Reception Area	Konica Minolta BHc360i	AA2J011001771	Color Photocopier	\$0.00380	\$0.03663
Augusta City Hall	Assessing Bureau	Konica Minolta BH284e	A61G011008560	Black Photocopier	\$0.00420	\$0.00000
Augusta City Hall	Assessing Bureau	HP Laser Jet Enterprise600 M601DN	CNBCD3M3C5	Black Network Printer	\$0.01500	\$0.00000
Augusta City Hall	Audit Department	Konica Minolta BH458	AA6U011014282	Black Photocopier	\$0.00380	\$0.00000
Augusta City Hall	Audit Department	HP Laser Jet P3015	VNB3441363	Black Network Printer	\$0.02125	\$0.00000
Augusta City Hall	Central Services	Konica Minolta BHC558	A79K011024202	Color Photocopier	\$0.00380	\$0.03663
Augusta City Hall	Community Service	Konica Minolta BH284e	A61G011004237	Black Photocopier	\$0.00420	\$0.00000
Augusta City Hall	Community Service - Mr. Dahlin	HP Laser Jet Pro M404dn	PHBB309535	Black Network Printer	\$0.01500	\$0.00000
Augusta City Hall	Custodial Office	HP Laser Jet Pro M404dn	PHBB309537	Black Network Printer	\$0.01500	\$0.00000
Augusta City Hall	Fort Western	Konica Minolta BHC3350i	A93E011001133	Color Laser MFP	\$0.01000	\$0.07750
Augusta City Hall	Health & Welfare	Konica Minolta BH458	AA6U011015037	Black Photocopier	\$0.00380	\$0.00000
Augusta City Hall	Human Resources	Konica Minolta BH458	AA6U011015038	Black Photocopier	\$0.00380	\$0.00000
Augusta City Hall	Room 130 Development Services	Konica Minolta BHc360i	AA2J011002069	Color Photocopier	\$0.00380	\$0.03663

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Augusta City Hall	Room 130 Development Services Copy Room	Konica Minolta BH658	AA6R011005011	Black Photocopier	\$0.00380	\$0.00000
Augusta City Hall	Room 205	HP Laser Jet Pro M404dn	PHBB309516	Black Network Printer	\$0.01500	\$0.00000
Augusta City Hall	Room 213 City Clerk/Treasurer/Tax Collector	Konica Minolta BH458	AA6U011014956	Black Photocopier	\$0.00380	\$0.00000
Augusta City Hall	Room 236 - Administration	Konica Minolta BHC458	A79M011043540	Color Photocopier	\$0.00380	\$0.03663
Augusta City Hall	Room 236 - City Manager	Konica Minolta BHC3300i	AAJT011000392	Color Network Printer	\$0.01000	\$0.07750
Augusta City Hall	Treasury Bureau	HP Laser Jet Enterprise M506dn	PHBGQ48347	Black Network Printer	\$0.01500	\$0.00000
Augusta City Hall	Treasury Bureau	HP Laser Jet Enterprise M506dn	PHBGQ48351	Black Network Printer	\$0.01500	\$0.00000
Augusta City Hall	Treasury Bureau	HP Laser Jet Enterprise M506dn	PHBGQ48339	Black Network Printer	\$0.01500	\$0.00000
Augusta City Hall	Treasury Bureau	HP Laser Jet Enterprise M506dn	PHBGQ48350	Black Network Printer	\$0.01500	\$0.00000
Augusta City Hall	Treasury Bureau	HP Laser Jet Enterprise M506dn	PHBGQ48345	Black Network Printer	\$0.01500	\$0.00000
Augusta Civic Center	Director's Office	HP Laser Jet Pro M404dn	PHBB309504	Black Network Printer	\$0.01500	\$0.00000
Augusta Civic Center	Kitchen	HP Laser Jet Pro M404dn	PHBB309509	Black Network Printer	\$0.01500	\$0.00000
Augusta Civic Center	Main Office	Konica Minolta BHC458	A79M011045631	Color Photocopier	\$0.00380	\$0.03663
Augusta Civic Center	Maintenance Office	HP Laser Jet Pro M404dn	PHBB309512	Black Network Printer	\$0.01500	\$0.00000
Augusta Fire Dept - Hartford	Admin Office 2nd Floor of City Hall	Konica Minolta BHc360i	AA2J011001703	Color Photocopier	\$0.00380	\$0.03663
Augusta Fire Dept - Hartford	Alarm Room	HP Laser Jet Pro M402dn	PHBQG10462	Black Network Printer	\$0.01500	\$0.00000
Augusta Fire Dept - Hartford	Chief's Office	HP Laser Jet Pro M404dn	PHBB309514	Black Network Printer	\$0.01500	\$0.00000
Augusta Fire Dept - Hartford	Common Area 2nd Floor of City Hall	HP Laser Jet Pro M404dn	PHBB309520	Black Network Printer	\$0.01500	\$0.00000
Augusta Fire Dept - North	Main Office	Konica Minolta BH454E	A61ED11010308	Black Photocopier	\$0.00420	\$0.00000
Augusta Fire Dept - North	Spare Office	HP Laser Jet Pro M404dn	PHBB309510	Black Network Printer	\$0.01500	\$0.00000
Augusta Fire Dept - Wells	Wells Fire Station	HP Laser Jet Pro M404dn	PHBB309511	Black Network Printer	\$0.01500	\$0.00000

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Augusta Fire Dept - Wells	Wells Fire Station Back Office	HP Laser Jet Pro M404dn	PHBB309515	Black Network Printer	\$0.01500	\$0.00000
Augusta Police Dept	Alternate Dispatch Center (City Hall)	HP Laser Jet Pro M402dn	PHBQG11107	Black Network Printer	\$0.01500	\$0.00000
Augusta Police Dept	Booking Room	HP Laser Jet Pro M404dn	PHBB309513	Black Network Printer	\$0.01500	\$0.00000
Augusta Police Dept	Chief Criminal Investigations	HP Laser Jet Pro M404dn	PHBB309508	Black Network Printer	\$0.01500	\$0.00000
Augusta Police Dept	Chief's Administrative Assistant	HP Laser Jet Pro M404dn	PHBB309533	Black Network Printer	\$0.01500	\$0.00000
Augusta Police Dept	Chief's Office	HP Laser Jet Pro M404dn	PHBB309505	Black Network Printer	\$0.01500	\$0.00000
Augusta Police Dept	Court Officer	HP Laser Jet Pro M404dn	PHBB309519	Black Network Printer	\$0.01500	\$0.00000
Augusta Police Dept	Deputy Chief	HP Laser Jet Pro M404dn	PHBB309517	Black Network Printer	\$0.01500	\$0.00000
Augusta Police Dept	Dispatch Center 1st Floor	HP Laser Jet Pro M404dn	PHBB309562	Black Network Printer	\$0.01500	\$0.00000
Augusta Police Dept	Hallway Outside Dispatch	Konica Minolta BHC458	A79M011043565	Color Photocopier	\$0.00380	\$0.03663
Augusta Police Dept	Lunch Room 2nd Floor	Konica Minolta BHC458	A79M011044807	Color Photocopier	\$0.00380	\$0.03663
Augusta Police Dept	Lunch Room Back Office	HP Laser Jet Pro M404dn	PHBB309464	Black Network Printer	\$0.01500	\$0.00000
Augusta Police Dept	Patrol Command	Konica Minolta BHC3300i	AAJT011000441	Color Network Printer	\$0.01000	\$0.07750
Augusta Police Dept	Patrol Room - 1st Floor	HP Laser Jet Pro M404dn	PHBB309524	Black Network Printer	\$0.01500	\$0.00000
Augusta Public Works	Conference Room 2nd Floor	Konica Minolta BHc360i	AA2J011002293	Color Photocopier	\$0.00380	\$0.03663
Augusta Public Works	Main Office	Konica Minolta BHC3350i	A93E011001127	Color Laser MFP	\$0.01000	\$0.07750
Buker Center	Main Office	Konica Minolta BHC558	A79K011024197	Color Photocopier	\$0.00380	\$0.03663
Hatch Hill Landfill	Main Office	Konica Minolta BH4422	AAFM011001169	Black Laser MFP	\$0.01500	\$0.00000
Hatch Hill Landfill	Office	HP Laser Jet Pro M404dn	PHBB309522	Black Network Printer	\$0.01500	\$0.00000
Lithgow Public Library	1st Floor Office	Konica Minolta BHC3300i	AAJT011000230	Color Network Printer	\$0.01000	\$0.07750
Lithgow Public Library	Adult Services Desk	HP Laser Jet Pro M402dw	PHBVD48284	Black Network Printer	\$0.01500	\$0.00000

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Lithgow Public Library	Adult Services Desk	Konica Minolta BHc360i	AA2J011002165	Color Photocopier	\$0.00380	\$0.03663
Lithgow Public Library	Directors Office	Konica Minolta BHC3350i	A93E011002410	Color Laser MFP	\$0.01000	\$0.07750
Lithgow Public Library	Tech Room	Konica Minolta BHC3300i	AAJT011000442	Color Network Printer	\$0.01000	\$0.07750
Lithgow Public Library	Youth Services	Konica Minolta BHC3300i	AAJT011000326	Color Network Printer	\$0.01000	\$0.07750

Subject to change and correction and future additions.

Additional Provisions:

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SERVICE AND SUPPLY CONTRACT - CLIENT

M.S.T. Government Leasing, LLC (M.S.T.) hereby contracts with ("Client") to provide comprehensive services, supplies, and maintenance to equipment described on Schedule A ("Equipment") using the Contracted Vendor shown below at a cost per print shown on said Schedule A, commencing on August 2, 2019 and terminating on June 30, 2025. This Service and Supply Contract ("Contract") shall exclude only the cost of paper, transparencies, and staples. Refer to Schedule A for Additional Provisions, if any.

M.S.T. assumes responsibility for all billing and vendor payment. M.S.T. shall invoice Client one-half of the annual projected number of pages multiplied by the cost per print listed on Schedule A. This semi-annual billing will take place July 1 and January 1. Actual meter reads will be collected by M.S.T. either electronically or from Client staff during the month of June. A final Reconciliation spreadsheet and invoice will then be completed and sent to client. Upon payment of each billing invoice during the year, M.S.T. will reimburse Contracted Vendor appropriately. Client is responsible for making payment in full within 30 days of said invoicing to avoid suspension of supplies by Contracted Vendor.

On July 1 of each calendar year during the afore-mentioned term, M.S.T. shall credit Client any unused prepaid pages to Client if fewer copies were made by Client during the Contract period ending on or before June 30 annually than were originally estimated under this Contract for such period. If more pages were consumed than billed in the combined semi-annual billing, an overage invoice will be generated. Following semi-annual billing will be based on previous year volume.

On July 1 of each calendar year during the term of this Contract, M.S.T., at its option, may increase such costs per print under this Service and Supply Contract by 5% or by a percentage equal to the increase during the immediately preceding 12-month period of "The Consumer Price Index for All Urban Consumers (CPI-U) for the U.S. City Average for All Items, 1982-84 = 100," whichever is less.

Client or M.S.T. may terminate Contract at any time with a 30-day written notice. Client will be required to provide final meter reads on all Equipment listed on Schedule A, including those added during the Contract term. Any credits owed to Client after reconciling actual usage versus projected will be paid to Client. Client must return any unused consumables to Contracted Vendor.

AGREED AND ACCEPTED BY:
M.S.T. Government Leasing, LLC

By: Skip Tilton

Title: President

Date: 8-13-2019

Signature: 

Named Contracted Vendor: Budget Document Technologies
P.O. Box 2322
Lewiston, ME 04241-2322
(207) 782-7427

AGREED AND ACCEPTED BY:

By: Ralph St. Pierre

Title: ~~Business Manager~~ ASST. CTY. MGR

Date: 07-25-2019

Signature: 