



SCHEDULE A

SERVICE & SUPPLY CONTRACT - CLIENT

Client: City of Biddeford

Contracted Vendor: Axis Business Solutions

Term: 7/1/2015 through 6/30/2020

<i>Building</i>	<i>Room</i>	<i>Model</i>	<i>Serial Number</i>	<i>Black Begin Meter</i>	<i>Black Cost/Copy</i>	<i>Color Begin Meter</i>	<i>COLOR Cost/Copy</i>
Biddeford City Hall	City Clerk	HP LaserJet P3015dn	VND3F87532	0	\$0.01238		
Biddeford City Hall	Finance Department	HP LaserJet P3015dn	VND3F87538	0	\$0.01238		
Biddeford City Hall	Finance Office	HP LaserJet P3015dn	VND3F87539	0	\$0.01238		
Biddeford City Hall	MVR3	HP LaserJet P3015dn	VND3F87542	0	\$0.01238		
Biddeford City Hall	MVR3	HP LaserJet P3015dn	VND3F82493	0	\$0.01238		
Biddeford City Hall	Personnel	HP LaserJet P3015dn	VND3F87540	0	\$0.01238		
Biddeford City Hall	Computer Room – Room 204	HP LaserJet P3015dn	VND3F87541	0	\$0.01238		
Biddeford Public Works	Garage Office	HP Color LaserJet M651dn	JPCCH5T134	0	\$0.01238	0	\$0.13625
Biddeford Recreation	50 Plus Club	HP Color LaserJet M451dn	CNC8DCSS78	17050	\$0.01238	7439	\$0.13625
Biddeford Recreation	Main Office	HP LaserJet P3015dn	VND3F87549	0	\$0.01238		

Subject to change and correction and future additions.

Additional Provisions:



SERVICE AND SUPPLY CONTRACT - CLIENT

Specialized Purchasing Consultants ("SPC") hereby contracts with City of Biddeford ("Client") to provide comprehensive services, supplies, and maintenance to equipment described on Schedule A ("Equipment") using the Contracted Vendor shown below at a cost per print shown on said Schedule A, commencing on July 1, 2015 and terminating on June, 30 2020. This Service and Supply Contract ("Contract") shall exclude only the cost of paper, transparencies, and staples. Refer to Schedule A for Additional Provisions, if any.

SPC assumes responsibility for all billing and vendor payment. SPC shall invoice Client one-half of the annual projected number of pages multiplied by the cost per print listed on Schedule A. This semi-annual billing will take place July 1 and January 1. Actual meter reads will be collected by SPC either electronically or from Client staff during the month of June. A final Reconciliation spreadsheet and invoice will then be completed and sent to client. Upon payment of each billing invoice during the year, SPC will reimburse Contracted Vendor appropriately. Client is responsible for making payment in full within 30 days of said invoicing to avoid suspension of supplies by Contracted Vendor.

On July 1 of each calendar year during the afore-mentioned term, SPC shall credit Client any unused prepaid pages to Client if fewer copies were made by Client during the Contract period ending on or before June 30 annually than were originally estimated under this Contract for such period. If more pages were consumed than billed in the combined semi-annual billing, an overage invoice will be generated. Following semi-annual billing will be based on previous year volume.

On July 1 of each calendar year during the term of this Contract, SPC, at its option, may increase such costs per print under this Service and Supply Contract by 5% or by a percentage equal to the increase during the immediately preceding 12-month period of "The Consumer Price Index for All Urban Consumers (CPI-U) for the U.S. City Average for All Items, 1982-84 = 100," whichever is less.

Client may terminate Contract at any time with a 30-day written notice. Client will be required to provide final meter reads on all Equipment listed on Schedule A, including those added during the Contract term. Any credits owed to Client after reconciling actual usage versus projected will be paid to Client. Client must return any unused consumables to Contracted Vendor.

AGREED AND ACCEPTED BY:
Specialized Purchasing Consultants

By: Skip Tilton

Title: President/Owner

Date: 6-8-2015

Signature: [Signature]

Named Contracted Vendor: *Axis Business Solutions*
57 Green St
Portsmouth, NH 03801
(603) 294-4256

AGREED AND ACCEPTED BY:
City of Biddeford

By: John D. Bubier

Title: City Manager

Date: JUNE 8, 2015

Signature: [Signature]