

Specialized Purchasing Consultants

PO Box 190 Gorham, NH 03581 (800) 750-1538 www.spccopypro.com

2011-12 Annual Report

Year - End Photocopier Analysis

With projected costs for 2012-13

Karla Miller Augusta Schools 12 Gedney Street Augusta, ME 04330



Specialized Purchasing Consultants Corp. *Serving Maine & New Hampshire since* 1988

October 2012

Skip Tilton President

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Karla Miller Augusta Schools 12 Gedney Street Augusta, ME 04330

VISIT US ON THE WEB: www.spccopypro.com

Dear Karla:

Once again the staff at SPC would like to extend our appreciation for being of service to you and your organization for the past 7 *years*. Though each year seems to pose unique challenges, we are thrilled with all that we have been able to accomplish on behalf of our clients for the past 24 *years*.

In these difficult economic times, our staff continues to be fully committed to assisting your organization in achieving goals and objectives relative to new technologies and related costs. In relation to new services, we are excited to bring to your attention *new cost-savings initiatives as well as a new service called SPC STAR Doc* that will continue to meet our mutual goal of improving the quality of service and equipment while reducing your overall cost.

I hope you find the enclosed annual report useful. We are providing you an overview of your current equipment situation, reports associated with copying and printing costs and, if needed, recommendations for addressing situations posing a problem now or could become a problem in the near future.

Thank you again for allowing SPC the opportunity to be of service. If you have any questions or are in need of more information, please let us know.

Sincerely,

Skip Tilton President

Ship Zitt

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The SPC Team

would like to personally thank you for your continued trust and confidence!



Skip Tilton, President Billie Jo Tilton, Vice President

As co-founders of SPC, Billie Jo and I are very proud of our team of professionals. The concept of group purchasing to save millions has grown since 1988 into providing over 16 different managerial services that increase reliability and extend the life of your equipment. However, none of this would have been possible without the loyalty of over 117 clients (3200+ machines with 1.7 billion prints over five years). Together, we have realized the lowest prices possible while improving the quality of your service and



equipment.



Paul Garozzo General Manager

As General Manager my goal is ensure our clients are pleased with our services and also provide solutions that are efficient, productive and reduce cost. With my 23 years in the copier industry, I will use my experiences to achieve this

goal. In addition, I will be utilizing our new SPC STARDoc system to further enhance SPC services. Clients will now have the benefit of visually seeing where all their devices are located and project future expenses. I could not be more excited to join the SPC team.

Glen Fortier

Auditor, Electronic Specialist & Equipment Implementation
With 24 years of experience in the electrical field, I look forward to continually meeting and helping all of you with your reprographic



needs. It is my sincere commitment to ensure all machine changes are as smooth as possible.



Derik Brasher

Administration & Finance Manager
SPC is committed to providing cost-effective and reliable reprographic platforms to our community of clients. My 20+ years of experience in corporate management will be key in

strengthening the relationships between SPC's clients and vendors. I will be focused on responding to your inquiries with the goal of solving any issues that may arise in a timely and efficient manner. Providing quality customer service is my top priority.

Alex Webster

Director of Customer Relations

It is a great pleasure for me to join the SPC team. One of my responsibilities will be creating detailed maps of your Copiers/Printers and will be assisting the team in monitoring all of your equipment. My background as a



Network Technician and my experience in Customer Service will allow me to give our clients the level of service that they have come to expect from SPC. It is my personal goal to aid in fulfilling each and every promise made to our valued clients.



Robert B. Dutil

Director of Information Technology I have been working with SPC since February 2000. SPC's honesty, work ethics and loyalty have made my experience with the company a pleasurable journey. SPC is

constantly trying to improve their technology to better serve their clients. My goal has been to give our clients and associates the best tools available to allow them to be more productive. By doing this, our clientele has the ability to monitor their assets and keep their costs down. I am excited about what the future holds for SPC and our clients.



Accounting Coordinator

I am responsible for the majority of the accounting communications between SPC and its vendors and clients. I will rely upon my years of experiences and my strong attention to detail to ensure our



client's needs are well served. It is my goal to work accurately and efficiently and to uphold the high standards of customer satisfaction that SPC has provided to their customers. I look forward to establishing a strong working relationship with each and every one of you.



Pam Weed

Client-Vendor Relations

SPC's clients are my Number One priority. When you have a question, concern, need, or problem related to equipment, service or billing, I am available to assist you in getting it resolved promptly. I am pleased to be able to act as liaison between our

clients and vendors to ensure smooth transitions or quick resolutions.

Anne Arbore

Administration

Since many of our clients are educational systems, I find it satisfying to know that my coworkers and I have made a contribution toward their success by assisting them in saving on their budgets for reprographic equipment,



providing better quality equipment to work with and freeing their resources for other needs.



Laura Lynch

Marketing Coordinator & Client Relations

As a member of the SPC team for the past 12 years as their website designer, I am excited to take on this new position. Some of my responsibilities will include

scheduling essential meetings with our clients and vendors, creating new marketing collateral and developing new clients. I look forward to establishing a closer relationship with each of our clients.

Equipment Health Status

Total Number of Machines:	55
Total Black Photocopiers	42
Total Low Cost of Operation Black Network Printers	1
Total High-Speed Duplicators	0
Total Color Photocopiers (including MFP)	9
Total Low Cost of Operation Color Network Printers	3
Total Removed from Service:	0
# of Units OFF Warranty:	1
# of Units Approaching End of Warranty:	14
# of Units Overused:	0
# of Units Underused:	0
# of Units Connected to Network with Print and/or Scan	48
Commencement Date:	5/1/2010
# of Annual Payments Left on Lease	2
All Warranties and Service Contracts Expire:	6/30/2015
Print Management Software Loaded	Yes
LENP Contract Signed	Yes

NOTE: When a machine goes off warranty, it does not mean that the service contract expires. It simply means that if a replacement machine becomes necessary, it may not be at "no charge."

Karla,

In light of the fact that some of your older machines are coming off warranty (15 Units), we may want to take a hard look at an upgrade during the calendar year of 2013 third or fourth quarter. That way you will have paid off another lease payment. It would wise to survey the district before school lets out before 6-2013. Then we would build a new Five Year plan for your review.

We could push this off into 2014 as well but that may be pushing the older units. Either way we will work to make it happen.

The city of Augusta may want to piggyback on the same bid.

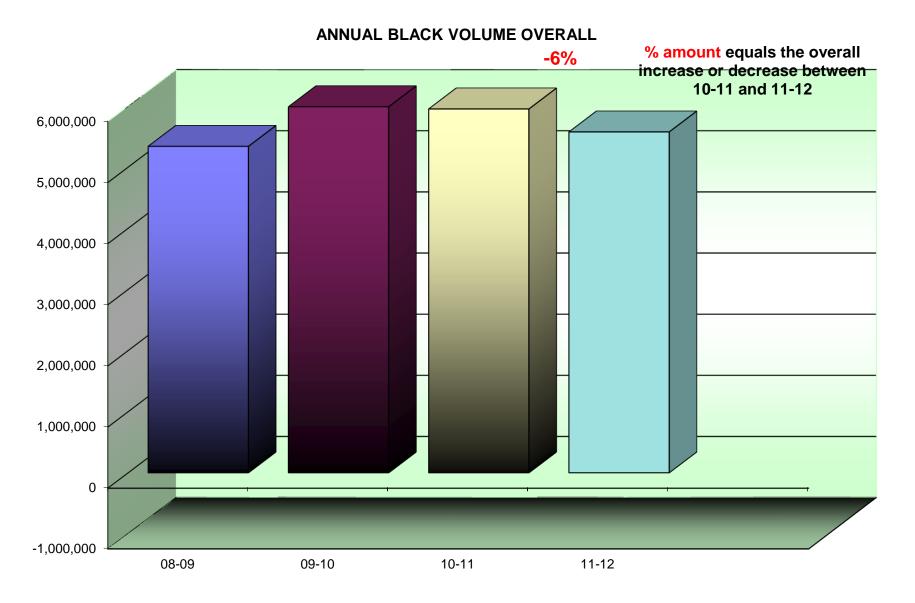
Skip

Aging Equipment Summary

The following equipment is <u>eight or more years</u> from the date they were first offered for sale by the manufacturer. This is a major factor because availability of parts, cost of operation and warranties all become diminished at 10 years from the date of Intro. Usage, age, and service history need to be considered to see if they are due for replacement soon.

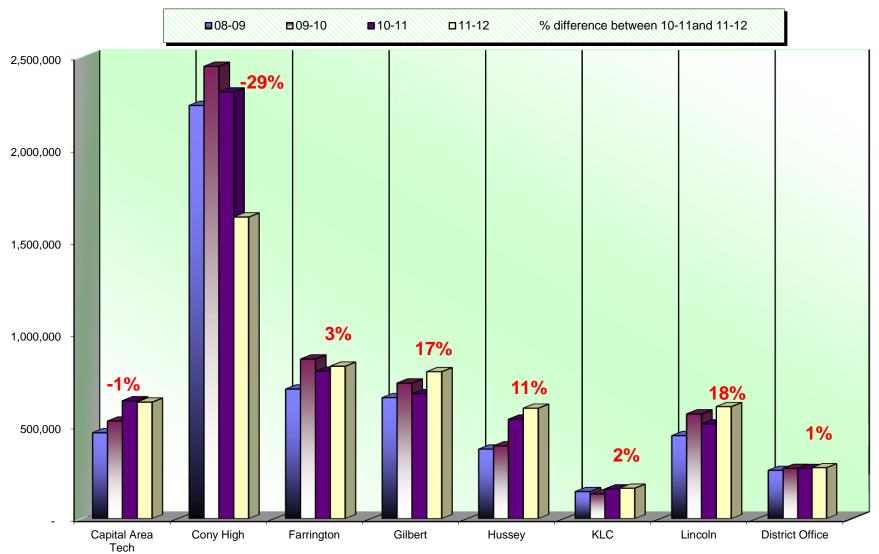
D 11.11	5	351 /2511	0 11"		Intro
Building	Department	Make/Model	Serial #	Vendor ID	Date
Augusta District Office	City Center School Office	Toshiba E-450	CVB524464	1430	01/2004
Capital Area Tech	Main Office	Ricoh 4510	P7246700268		02/2002
Capital Area Tech	Teachers' Room 2nd Floor	Toshiba E-450	CVB524466	0832	01/2004
Cony High	Room 316 Music	Toshiba E-450	CVB524594	1758	01/2004
Capital Area Tech	Diversified Occupations	Xerox 8550DT	WYP342491		06/2005
Cony High	Faculty Room #108	Toshiba E-600	CQF510636	1498	06/2005
Cony High	Guidance Office	Toshiba E-520	DZG512152	0840	06/2005
Cony High	Main Office	Xerox c2424	VVK021602		03/2005
Cony high	Room 126	Toshiba E-520	CZG512142	0831	06/2005
Cony High	Room 226	Toshiba E-520	CZG512129	0836	06/2005
Cony High	Room 312	Toshiba E-520	CZG512149	0980	06/2005
Gilbert Elementary	Library	Toshiba E-600	CQF510628	8802 6318	06/2005
Kennebec Learning Center	Adult Ed Front Office	Toshiba E-520	CZG512039		06/2005
Lincoln Street School	Storage Downstairs	Toshiba E-520	CZG512105	8802 6316	06/2005

This report uses current trends for <u>black volume</u> to project future costs and potential equipment needs on an overall basis.



This report uses current trends for <u>black volume</u> to project future costs and potential equipment needs by building.

ANNUAL BLACK VOLUME BY BUILDING



Average Student to Copy Usage – Black Only

Using the projected costs by building as the basis, this table represents the projected average usage and cost per student for each building.

Building Name	Student Population	Annual Volume	Total School Cost*	Annual Copies Per Student	Annual Cost Per Student
Augusta District Office	0	281,400	\$4,498.10	0	\$0.00
Capital Area Tech	220	637,638	\$10,193.65	2,898	\$40.93
Cony High	1075	2,727,770	\$44,089.36	2,537	\$36.28
Farrington Elementary	376	831,594	\$13,258.84	2,212	\$31.14
Gilbert Elementary	405	801,879	\$12,979.67	1,980	\$28.36
Hussey Elementary	204	605,045	\$9,649.04	2,966	\$41.77
Kennebec Learning Center	0	168,105	\$2,803.61	0	\$0.00
Lincoln Elementary	279	613,466	\$9,852.35	2,199	\$31.21
Totals	2,559	6,666,897	\$107,324.61	2,605	\$37.08

^{*}Total School Cost refers to the cost of Service, Supplies, Paper, and Equipment.

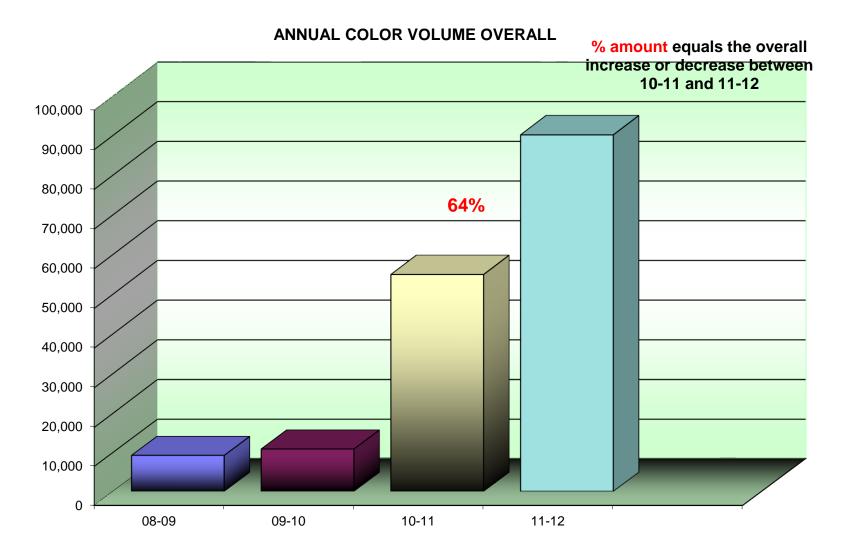
Cost Comparison Black Only

This is an SPC Comparison contrasting your district with 84 client school districts throughout the states of Maine, New Hampshire, and Vermont. By comparing to the Average Student to Copy Usage, this will help you to set up future budgets if student populations increase or decrease within the district or if you plan to build an addition or a new school.

	Total Student	Total Annual	Total	Annual Copies	Annual Cost
	Population	Volume	District Cost*	Per Student	Per Student
All Schools w/student populations	131.784	307.171.835	\$5,571,341,44	2,331	\$42.28

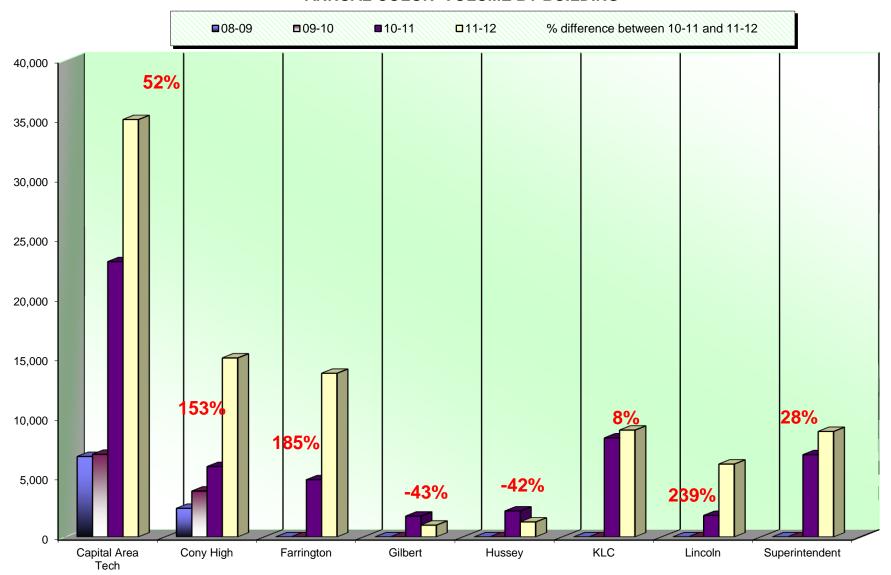
^{*}Total District Cost refers to the cost of Service, Supplies, Paper, and Equipment.

This report uses current trends for *color volume* to project future costs and potential equipment needs on an overall basis.



This report uses current trends for *color volume* to project future costs and potential equipment needs by building.

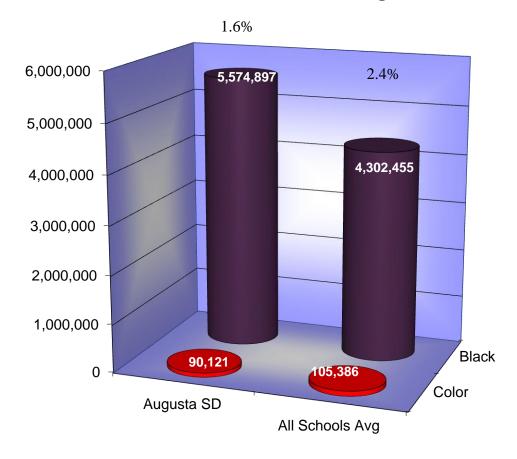
ANNUAL COLOR VOLUME BY BUILDING



Black & Color Usage Comparisons

This chart compares your current usage ratios to the average of all SPC client school districts.

Color to Total Volume Percentage



Average Student to Copy Usage - Color Only

Using the projected costs by building as the basis, this table represents the projected average usage and cost per student for each building.

Building Name	Student Population	Annual Volume	Total School Cost*	Annual Copies Per Student	Annual Cost Per Student
Augusta District Office	0	8,885	\$522.90	0	\$0.00
Capital Area Tech	220	35,016	\$2,098.85	159	\$9.54
Cony High	1075	15,043	\$1,467.32	14	\$1.36
Farrington Elementary	376	13,760	\$809.80	37	\$2.15
Gilbert Elementary	405	997	\$58.68	2	\$0.14
Hussey Elementary	204	1,266	\$74.51	6	\$0.37
Kennebec Learning Center	0	9,000	\$529.67	0	\$0.00
Lincoln Elementary	279	6,154	\$362.18	22	\$1.30
Totals	2,559	90,121	\$5,923.90	35	\$2.31

^{*}Total School Cost refers to the cost of Service, Supplies, and Paper; Equipment Lease costs are not figured into color averages.

Cost Comparison – Color Only

This is an SPC Comparison contrasting your district with 84 client school districts throughout the states of Maine, New Hampshire, and Vermont. By comparing to the Average Student to Copy Usage, this will help you to set up future budgets if student populations increase or decrease within the district or if you plan to build an addition or a new school.

	Total Student Population	Total Annual Volume	Total District Cost*	Annual Copies Per Student	Annual Cost Per Student
All Schools w/student populations	131.784	7,377,029	\$486,775.63	56	\$3.69

^{*}Total District Cost refers to the cost of Service, Supplies and Paper. Equipment is calculated only into the Black Volume.

Usage Profile for Service & Supplies

The usage analysis shown here provides an overview of the usage of each piece of equipment currently under contract and monitored by SPC. Projected Volume comparison is based on projected volume figured on your most recent Five-Year Equipment Replacement Schedule.

Make-Model / Speed Serial Number / Vendor ID Life / Intro Date Connectivity / Printer Exp Date	7/1/2011	6/30/2012	2011/12 Annual	2012/13 Projected	Volume	Cost/Copy	December Judices
Vendor	Meter	Meter	Volume	Volume	Difference	Annuai Cosi	Recommendations
Augusta District Office							
City Center School Office Toshiba E-450 45 CPM	250.925	250 251	7.420	27 090	20.560	¢0.00 5 060	O viagra from Intro
CVB524464 / 1430	350,825	358,254	7,429	37,989	-30,560	\$0.003060	8 years from Intro.
1,000,000 / 01/2004	0	0	0	0	0	\$0.00000	
Black Photocopier	O	O	O .	O .	O	\$0.00	
Connected						7 0 1 0 0	
A-COPI							
Copy Room							
Toshiba E-Studio 655 65 CPM	240,287	508,450	268,163	238,832	29,331	\$0.004020	None at this time.
SCCH911066 / 1593						\$1,078.02	
3,000,000 / 06/2009	0	0	0	0	0		
Black Photocopier						\$0.00	
Connected							
A-COPI							
Main Office							
Xerox 8860MFP 30 CPM Black & Color	3,340	9,148	5,808	26,449	-20,641		None at this time.
HBB403162 /						\$29.39	
750,000 / 09/2007	6,939	15,824	8,885	0	8,885	\$0.05268	
Color Photocopier Connected 6/21/2015						\$468.06	
VARY							
VARI	Subtota	Is R&W	281,400	303,270		\$1,144.99	
				•			
	Subtota	Is Color	8,885	0		\$468.06	

Make-Model / Speed Serial Number / Vendor ID Life / Intro Date Connectivity / Printer Exp Date Vendor	7/1/2011 Meter	6/30/2012 Meter	2011/12 Annual Volume	2012/13 Projected Volume		Cost/Copy Annual Cost	Recommendations
Capital Area Tech							
Auto Tech							
Samsung SCX-5935 35 CPM Z2P3BAKSB00814 / 1548	17,515	25,470	7,955	5,928	2,027	\$0.004020 \$31.98	None at this time.
750,000 / 03/2009	0	0	0	0	0	\$0.00000	
Black Photocopier						\$0.00	
Connected							
A-COPI							
Diversified Occupations 2nd							
Xerox 8550DT	2,189	2,360	171	367	-196	\$0.005060	7 years from Intro.
WYP342491 /						\$0.87	·
750,000 / 06/2005	10,409	11,783	1,374	7,822	-6,448	\$0.09050	
Color Network Printer						\$124.35	
Connected 12/31/2014							
VARY							
Graphics							
Konica Minolta BHC5501 55 CPM	31,088	49,940	18,852	44,452	-25,600	\$0.004020	None at this time.
A0U1011000795 /						\$75.79	
3,000,000 / 10/2008	5,840	18,948	13,108	27,148	-14,040	\$0.05155	
Color Photocopier						\$675.72	
Connected							
KMBS							

Make-Model / Speed Serial Number / Vendor ID Life / Intro Date Connectivity / Printer Exp Date Vendor	7/1/2011 Meter	6/30/2012 Meter	2011/12 Annual Volume	2012/13 Projected Volume		Cost/Copy Annual Cost	Recommendations
Capital Area Tech Main Office							
Ricoh 4510 45 CPM P7246700268 /	71,463	81,980	10,517	0	10,517	\$0.005060 \$53.22	10 years from Intro. Off Service Contract
1,000,000 / 02/2002 Black Network Printer Connected A-COPI	0	0	0	0	0	\$0.00000 \$0.00	
Toshiba E-Studio 855 CED011557 / 1626	220,209	455,449	235,240	202,568	32,672	\$0.004020 \$945.66	None at this time.
5,000,000 / 06/2009 Black Photocopier Connected A-COPI	0	0	0	0	0	\$0.00000 \$0.00	
Scott's Office							
Xerox 8860DN 30 CPM Black & Color HAV503188 /	2,062	3,961	1,899	3,239	-1,340	\$0.005060 \$9.61	None at this time.
750,000 / 09/2007 Color Network Printer Connected 6/21/2015 VARY	2,336	3,749	1,413	6,538	-5,125	\$0.05268 \$74.44	
Stephanie's Office							
Xerox 8860MFP 30 CPM Black & Color HBB403130 /	7,652	16,188	8,536	4,735	3,801	\$0.005060 \$43.19	None at this time.
750,000 / 09/2007 Color Photocopier Connected 6/21/2015 VARY	13,719	32,840	19,121	7,500	11,621	\$0.05268 \$1,007.29	

Make-Model / Speed Serial Number / Vendor ID Life / Intro Date Connectivity / Printer Exp Date Vendor	7/1/2011 Meter	6/30/2012 Meter	2011/12 Annual Volume	2012/13 Projected Volume	Volume Difference	Cost/Copy Annual Cost	Recommendations
Capital Area Tech							
Teachers' Room 2nd Floor Samsung SCX-5935 35 CPM Z2P3BAKSB00309 / 1547	34,080 0	66,368	32,288	20,000	12,288	\$129.80	None at this time.
750,000 / 03/2009 Black Photocopier Connected A-COPI	Ü	U	U	U	U	\$0.00	
Toshiba E-450 45 CPM CVB524466 / 0832	643,401	653,377	9,976	123,781	-113,805	\$0.005060 \$50.48	8 years from Intro.
1,000,000 / 01/2004 Black Photocopier Connected A-COPI	0	0	0	0	0		
Toshiba E-Studio 655 65 CPM SCCF910484 / 1563	281,273	593,477	312,204	288,625	23,579	\$0.004020 \$1,255.06	None at this time.
3,000,000 / 06/2009 Black Photocopier Connected A-COPI	0	0	0	0	0		
	Subtota	Is B&W	637,638	693,695		\$2,595.65	
	Subtota	Is Color	35,016	49,008		\$1,881.80	

Make-Model / Speed Serial Number / Vendor ID Life / Intro Date Connectivity / Printer Exp Date Vendor	7/1/2011 Meter	6/30/2012 Meter	2011/12 Annual Volume	2012/13 Projected Volume	Volume Difference	Cost/Copy Annual Cost	Recommendations
Cony High							
Alcove 111-113 Left							
Toshiba E-455 45 CPM SCQD023445 / 1590	88,278	146,936	58,658	63,591	-4,933	\$0.004020 \$235.81	None at this time.
1,000,000 / 06/2009	0	0	0	0	0	\$0.00000	
Black Photocopier						\$0.00	
Connected							
A-COPI							
Alcove 111-113 Right							
Toshiba E-455 45 CPM	19,014	79,096	60,082	33,553	26,529	\$0.004020	None at this time.
SCQD023440 / 1591						\$241.53	
1,000,000 / 06/2009	0	0	0	0	0	\$0.00000	
Black Photocopier						\$0.00	
Connected							
A-COPI							
Alcove 119-123 Left							
Toshiba E-455 45 CPM	58,987	119,761	60,774	66,481	-5,707	\$0.004020	None at this time.
SCQE024223 / 1585						\$244.31	
1,000,000 / 06/2009	0	0	0	0	0	\$0.00000	
Black Photocopier						\$0.00	
Connected							
A-COPI							

Make-Model / Speed Serial Number / Vendor ID Life / Intro Date Connectivity / Printer Exp Date Vendor	7/1/2011 Meter	6/30/2012 Meter	2011/12 Annual Volume	2012/13 Projected Volume	Volume Difference	Cost/Copy Annual Cost	Recommendations
Cony High							
Alcove 119-123 Right							
Toshiba E-455 45 CPM SCQE024466 / 1584	115,107	199,218	84,111	72,308	11,803	\$0.004020 \$338.13	None at this time.
1,000,000 / 06/2009	0	0	0	0	0	\$0.00000	
Black Photocopier Connected						\$0.00	
A-COPI							
Alcove 211-213 Left							
Toshiba E-455 45 CPM	129,823	218,774	88,951	56,897	32,054		None at this time.
SCQE024744 / 1587						\$357.58	
1,000,000 / 06/2009	0	0	0	0	0	\$0.00000	
Black Photocopier Connected						\$0.00	
A-COPI							
Alcove 211-213 Right							
Toshiba E-455 45 CPM	109,634	215,359	105,725	36,697	69,028	\$0.004020	None at this time.
SCQE024552 / 1589						\$425.01	
1,000,000 / 06/2009	0	0	0	0	0	\$0.00000	
Black Photocopier						\$0.00	
Connected							
A-COPI							

Make-Model / Speed						sy — cra	
Serial Number / Vendor ID Life / Intro Date Connectivity / Printer Exp Date Vendor	7/1/2011 Meter	6/30/2012 Meter	2011/12 Annual Volume	2012/13 Projected Volume		Cost/Copy Annual Cost	Recommendations
Cony High							
Alcove 219-221 Left							
Toshiba E-455 45 CPM SCQE024748 / 1588	11,224	78,494	67,270	17,152	50,118	\$0.004020 \$270.43	None at this time.
1,000,000 / 06/2009	0	0	0	0	0		
Black Photocopier						\$0.00	
Connected							
A-COPI							
Alcove 219-221 Right							
Toshiba E-455 45 CPM	38,186	80,262	42,076	22,251	19,825	\$0.004020	None at this time.
SCQE024390 / 1586	,	,	,	,	,	\$169.15	
1,000,000 / 06/2009	0	0	0	0	0	\$0.00000	
Black Photocopier						\$0.00	
Connected							
A-COPI							
CAD Room 217							
Xerox 8560N 30 CPM Black & Color	1,819	7,116	5,297	6,320	-1,023	\$0.005060	None at this time.
FBT237540 /						\$26.80	
750,000 / 02/2007	5,376	15,991	10,615	5,587	5,028	\$0.09050	
Color Network Printer						\$960.66	
Connected 12/31/2014							
VARY							

Make-Model / Speed Serial Number / Vendor ID Life / Intro Date Connectivity / Printer Exp Date Vendor	7/1/2011 Meter	6/30/2012 Meter	2011/12 Annual Volume	2012/13 Projected Volume	Volume Difference	1.0	Recommendations
Cony High							
Faculty Work Room #108							
Toshiba E-600 60 CPM	1,162,368	1,213,732	51,364	102,393	-51,029		7 years from Intro.
CQF510636 / 1498 3,000,000 / 06/2005	0	0	0	0	0	\$259.90 \$0.00000	
Black Photocopier	U	U	U	U	U	\$0.0000	
Connected						Ψ0.00	
A-COPI							
Faculty Work Room #206							
Toshiba E-Studio 655 65 CPM	168,749	435,899	267,150	296,441	-29,291	\$0.004020	None at this time.
SCCH911060 / 1592						\$1,073.94	
3,000,000 / 06/2009	0	0	0	0	0	\$0.00000	
Black Photocopier						\$0.00	
Connected							
A-COPI							
Faculty Work Room #226							
Toshiba E-Studio 655 65 CPM	257,947	573,770	315,823	273,628	42,195		None at this time.
SCCH911046 / 1550						\$1,269.61	
3,000,000 / 06/2009	0	0	0	0	0	\$0.00000	
Black Photocopier Connected						\$0.00	
A-COPI							
11 0011							

Make-Model / Speed Serial Number / Vendor ID Life / Intro Date Connectivity / Printer Exp Date Vendor	7/1/2011 Meter	6/30/2012 Meter	2011/12 Annual Volume	2012/13 Projected Volume	Volume Difference	Cost/Copy Annual Cost	Recommendations
Cony High							
Guidance Office							
Toshiba E-520 52 CPM	1,736,732	1,857,525	120,793	136,521	-15,728		7 years from Intro.
CZG512152 / 0840		_		_	_	\$611.21	
3,000,000 / 06/2005	0	0	0	0	0	\$0.00000	
Black Photocopier						\$0.00	
Not Connected							
A-COPI							
Library/Media Center							
Toshiba E-452 45 CPM	267,783	319,068	51,285	36,397	14,888	\$0.005060	None at this time.
CIL511104 / 1631						\$259.50	
1,000,000 / 01/2006	0	0	0	0	0	\$0.00000	
Black Photocopier						\$0.00	
Connected							
A-COPI							

Make-Model / Speed Serial Number / Vendor ID Life / Intro Date Connectivity / Printer Exp Date	7/1/2011	6/30/2012	2011/12 Annual	2012/13 Projected		Cost/Copy	
Vendor	Meter	Meter	Volume	Volume	Difference.	Annual Cost	Recommendations
Cony High Main Office							
Toshiba E-Studio 655 65 CPM SCCH911071 / 1539	173,084	364,228	191,144	236,879	-45,735	\$0.004020 \$768.40	None at this time.
3,000,000 / 06/2009 Black Photocopier Connected A-COPI	0	0	0	0	0	\$0.00000 \$0.00	
Xerox C2424DP 24 CPM Black & Color VVK021602 / N/A	13,514	16,994	3,480	2,825	655	\$0.005060 \$17.61	7 years from Intro.
500,000 / 03/2005 Color Photocopier Connected 12/31/2014 VARY	15,614	20,042	4,428	2,417	2,011	\$0.09050 \$400.73	
Room 108							
Toshiba E-Studio 655 65 CPM SCCH911057 / 1565	311,367	768,031	456,664	330,811	125,853	\$0.004020 \$1,835.79	None at this time.
3,000,000 / 06/2009 Black Photocopier Connected A-COPI	0	0	0	0	0	\$0.00000 \$0.00	

Make-Model / Speed Serial Number / Vendor ID Life / Intro Date Connectivity / Printer Exp Date Vendor	7/1/2011 Meter	6/30/2012 Meter	2011/12 Annual Volume	2012/13 Projected Volume		Cost/Copy Annual Cost	Recommendations
Cony High Room 126							
Toshiba E-520 52 CPM CZG512142 / 0831	935,381	976,596	41,215	94,584	-53,369	\$0.005060 \$208.55	7 years from Intro.
3,000,000 / 06/2005 Black Photocopier Connected A-COPI	0	0	0	0	0	\$0.00000 \$0.00	
Room 226							
Toshiba E-520 52 CPM CZG512129 / 0836	1,472,725	1,510,771	38,046	75,141	-37,095	\$0.005060 \$192.51	7 years from Intro.
3,000,000 / 06/2005 Black Photocopier Not Connected A-COPI	0	0	0	0	0	\$0.00000 \$0.00	
Room 312							
Toshiba E-520 52 CPM CZG512149 / 0980	1,199,147	1,237,333	38,186	153,539	-115,353	\$0.005060 \$193.22	7 years from Intro.
3,000,000 / 06/2005 Black Photocopier Not Connected A-COPI	0	0	0	0	0	\$0.00000 \$0.00	

Make-Model / Speed Serial Number / Vendor ID Life / Intro Date			2011/12	2012/13			
Connectivity / Printer Exp Date Vendor	7/1/2011 Meter	6/30/2012 Meter	Annual Volume	Projected Volume		Cost/Copy Annual Cost	Recommendations
Cony High Room 316 Music							
Toshiba E-450 45 CPM CVB524594 / 1758	431,160	454,296	23,136	32,297	-9,161	\$0.005060 \$117.07	8 years from Intro.
1,000,000 / 01/2004 Black Photocopier Not Connected A-COPI	0	0	0	0	0	\$0.00000 \$0.00	
Special Education							
Toshiba E-452 45 CPM SCIK622573 / 1685	131,290	169,506	38,216	63,052	-24,836	\$0.005060 \$193.37	None at this time.
1,000,000 / 01/2006 Black Photocopier Connected A-COPI	0	0	0	0	0	\$0.00000 \$0.00	
Student Project Room #312							
Toshiba E-352 <mark>35 CPM</mark> CGB613366 / 1630	239,722	411,896	172,174	48,572	123,602	\$0.005060 \$871.20	Overused!
750,000 / 01/2006 Black Photocopier Connected A-COPI	0	0	0	0	0	\$0.00000 \$0.00	

Make-Model / Speed Serial Number / Vendor ID Life / Intro Date Connectivity / Printer Exp Date Vendor	7/1/2011 Meter	6/30/2012 Meter	2011/12 Annual Volume	2012/13 Projected Volume	Volume Difference	Cost/Copy Annual Cost	Recommendations
Cony High							
Teachers' Room #126							
Toshiba E-Studio 655 65 CPM	244,558	590,708	346,150	280,663	65,487	\$0.004020	None at this time.
SCCH911067 / 1594						\$1,391.52	
3,000,000 / 06/2009	0	0	0	0	0	\$0.00000	
Black Photocopier						\$0.00	
Connected							
A-COPI							
	Subtota	Is B&W	2,727,770	2,538,993		\$11,572.16	
	Subtota	Is Color	15,043	8,004		\$1,361.39	

Make-Model / Speed Serial Number / Vendor ID Life / Intro Date Connectivity / Printer Exp Date Vendor	7/1/2011 Meter	6/30/2012 Meter	2011/12 Annual Volume	2012/13 Projected Volume	Volume Difference	Cost/Copy Annual Cost	Recommendations
Farrington Elementary							
Main Office	101.767	245 400	102.701	02 001	21 720	¢0.0040 3 0	N
Konica Minolta BH501 50 CPM A0R5011013811 / 88002902	121,767	245,488	123,721	92,001	31,720	\$0.004020	None at this time.
1,000,000 / 06/2008	0	0	0	0	0		
Black Photocopier						\$0.00	
Connected							
KMBS							
Xerox 8860MFP 30 CPM Black & Color	8,740	16,125	7,385	28,050	-20,665	\$0.005060	None at this time.
HBB403095 /						\$37.37	
750,000 / 09/2007	4,831	18,591	13,760	0	13,760	\$0.05268	
Color Photocopier						\$724.88	
Connected 6/21/2015							
VARY							

Make-Model / Speed Serial Number / Vendor ID Life / Intro Date Connectivity / Printer Exp Date Vendor	7/1/2011 Meter	6/30/2012 Meter	2011/12 Annual Volume	2012/13 Projected Volume		Cost/Copy Annual Cost	Recommendations
Farrington Elementary							
Teachers' Room							
Konica Minolta BH601 60 CPM A0PP011008126 / 88002907	338,021	640,738	302,717	317,963	-15,246	\$0.004020 \$1,216.92	None at this time.
3,000,000 / 12/2008	0	0	0	0	0	\$0.00000	
Black Photocopier						\$0.00	
Connected							
KMBS							
Konica Minolta BH601 60 CPM A0PP011008135 / 88002882	336,119	733,890	397,771	388,280	9,491	\$0.004020 \$1,599.04	None at this time.
3,000,000 / 12/2008	0	0	0	0	0		
Black Photocopier	Ü	· ·	O .	O .	· ·	\$0.00	
Connected						7 0 0 0	
KMBS							
	Subtota	Is B&W	831,594	826,294		\$3,350.69	
	Subtota	ls Color	13,760	0		\$724.88	

Make-Model / Speed Serial Number / Vendor ID Life / Intro Date Connectivity / Printer Exp Date Vendor	7/1/2011 Meter	6/30/2012 Meter	2011/12 Annual Volume	2012/13 Projected Volume	Volume Difference	10	Recommendations
Gilbert Elementary							
Front Office							
Konica Minolta BH501 50 CPM A0R5011013807 / 88002900	136,862	258,179	121,317	98,497	22,820	\$0.004020 \$487.69	None at this time.
1,000,000 / 06/2008	0	0	0	0	0	\$0.00000	
Black Photocopier						\$0.00	
Connected KMBS							
Library							
Toshiba E-600 60 CPM	1,939,525	2,126,347	186,822	169,833	16,989		7 years from Intro.
CQF510628 / 88026318	0	0	0	0	0	\$945.32	
3,000,000 / 06/2005 Black Photocopier	U	U	0	0	0	\$0.00000 \$0.00	
Not Connected						ψ0.00	
KMBS							
Main Office							
Xerox 8860MFP 30 CPM Black & Color	2,141	4,309	2,168	37,413	-35,245	\$0,005060	None at this time.
HBB403100 /	2,111	1,507	2,100	37,113	33,213	\$10.97	Trone at time time.
750,000 / 09/2007	1,761	2,758	997	0	997	\$0.05268	
Color Photocopier						\$52.52	
Connected 6/21/2015							
VARY							

Make-Model / Speed Serial Number / Vendor ID Life / Intro Date Connectivity / Printer Exp Date Vendor	7/1/2011 Meter	6/30/2012 Meter	2011/12 Annual Volume	2012/13 Projected Volume	Volume Difference	Cost/Copy Annual Cost	Recommendations
Gilbert Elementary							
Teachers' Room							
Konica Minolta BH601 60 CPM	375,046	866,618	491,572	467,726	23,846	\$0.004020	None at this time.
A0PP011008125 / 88002881						\$1,976.12	
3,000,000 / 12/2008	0	0	0	0	0	\$0.00000	
Black Photocopier						\$0.00	
Connected							
KMBS							
	Subtota	Is B&W	801,879	773,469		\$3,420.10	
	Subtota	Is Color	997	0		\$52.52	

Make-Model / Speed Serial Number / Vendor ID Life / Intro Date Connectivity / Printer Exp Date Vendor	7/1/2011 Meter	6/30/2012 Meter	2011/12 Annual Volume	2012/13 Projected Volume	Volume Difference	Cost/Copy Annual Cost	Recommendations	
Hussey Elementary								
Main Office								
Konica Minolta BH501 50 CPM A0R5011013772 / 88002877	109,656	231,052	121,396	83,199	38,197	\$0.004020 \$488.01	None at this time.	
1,000,000 / 06/2008 Black Photocopier Connected KMBS	0	0	0	0	0	\$0.00000 \$0.00		
Teachers' Room								
Konica Minolta BH601 60 CPM A0PP011008104 / 88002880	435,349	911,502	476,153	280,290	195,863	\$0.004020 \$1,914.14	None at this time.	
3,000,000 / 12/2008 Black Photocopier Connected KMBS	0	0	0	0	0	\$0.00000 \$0.00		
Title One								
Xerox 8860MFP 30 CPM Black & Color HBB403161 /	690	8,186	7,496	21,255	-13,759	\$0.005060 \$37.93	None at this time.	
750,000 / 09/2007 Color Photocopier Connected 6/21/2015 VARY	2,194	3,460	1,266	0	1,266	\$0.05268 \$66.69		
	Subtota	Is B&W	605,045	384,744		\$2,440.08		
	Subtotals Color		1,266	0	•		\$66.69	

Make-Model / Speed Serial Number / Vendor ID Life / Intro Date Connectivity / Printer Exp Date Vendor	7/1/2011 Meter	6/30/2012 Meter	2011/12 Annual Volume	2012/13 Projected Volume	Volume Difference	Cost/Copy Annual Cost	Recommendations
Kennebec Learning Center					33		
Adult Ed							
Xerox 8860MFP 30 CPM Black & Color HBB403128 /	10,002	20,180	10,178	0	10,178	\$0.005060 \$51.50	None at this time.
750,000 / 09/2007 Color Photocopier Connected 6/21/2015 VARY	8,343	17,343	9,000	0	9,000	\$0.05268 \$474.12	
Adult Ed Front Office							
Toshiba E-520 52 CPM CZG512039 /	1,749,228	1,833,936	84,708	90,427	-5,719	\$0.005060 \$428.62	7 years from Intro.
3,000,000 / 06/2005 Black Photocopier Not Connected KMBS	0	0	0	0	0	\$0.00000 \$0.00	
Adult Ed Hall							
Konica Minolta BH420 42 CPM 42GE07270 / 88002883	272,924	346,143	73,219	75,762	-2,543	\$0.004330 \$317.04	None at this time.
1,000,000 / 03/2006 Black Photocopier Connected KMBS	0	0	0	0	0	\$0.00000 \$0.00	
	Subtota	als B&W	168,105	166,189		\$797.16	
	Subtotals Color		9,000 0		\$474.12		

Make-Model / Speed Serial Number / Vendor ID Life / Intro Date Connectivity / Printer Exp Date Vendor	7/1/2011 Meter	6/30/2012 Meter	2011/12 Annual Volume	2012/13 Projected Volume		Cost/Copy Annual Cost	Recommendations
Lincoln Elementary Main Office							
Konica Minolta BH501 50 CPM A0R5011013800 / 88002875	69,627	170,883	101,256	78,693	22,563	\$0.004020 \$407.05	None at this time.
1,000,000 / 06/2008 Black Photocopier Connected KMBS	0	0	0	0	0	\$0.00000 \$0.00	
Xerox 8860MFP 30 CPM Black & Color HBB403063 /	2,036	7,999	5,963	19,214	-13,251	\$0.005060 \$30.17	None at this time.
750,000 / 09/2007 Color Photocopier Connected 6/21/2015 VARY	1,815	7,969	6,154	0	6,154	\$0.05268 \$324.19	
Storage Downstairs							
Toshiba E-520 52 CPM CZG512105 / 88026316	1,242,382	1,308,521	66,139	119,756	-53,617	\$0.005060 \$334.66	7 years from Intro.
3,000,000 / 06/2005 Black Photocopier Not Connected KMBS	0	0	0	0	0	\$0.00000 \$0.00	

Make-Model / Speed Serial Number / Vendor ID Life / Intro Date Connectivity / Printer Exp Date Vendor	7/1/2011 Meter	6/30/2012 Meter	2011/12 Annual Volume	2012/13 Projected Volume	Volume Difference	Cost/Copy Annual Cost	Recommendations
Lincoln Elementary							
Teachers' Room Konica Minolta BH601 60 CPM A0PP011008037 / 88002906	390,503	830,611	440,108	353,946	86,162	\$0.004020 \$1,769.23	None at this time.
3,000,000 / 12/2008 Black Photocopier Connected	0	0	0	0	0		
KMBS							
	Subtota	Is B&W	613,466	571,609		\$2,541.12	
	Subtota	ls Color	6,154	0		\$324.19	
District Wide Black Totals			6,666,897	6,258,263		\$27,861.95	
District Wide Color Totals			90,121	57,012		\$5,353.65	

SPC Service & Supply Cost Savings

This table compares your equipment cost per copy for service and supplies (black prints or copies only) before becoming an SPC client with your projected cost per copy through SPC presently. Annual Volume represents actual projected volume when you first became an SPC client on 8/15/2005. If all things remained the same, this table demonstrates your average annual and five-year savings.

Annual Volume	Before	After	SPC's	SPC's Annual	SPC's 5-year	
	SPC CPC	SPC CPC	CPC Savings	Cost Savings	Cost Savings	
6,340,223	\$0.01514	\$0.00427	\$0.01087	\$68,918.22	\$344,591.10	

Projected Equipment Costs by Building - Black

This table represents projected expenses for BLACK prints or copies by building based on recent activity. Approximate current paper case costs and averaged current annual lease payment are figured in to provide budget information for the upcoming fiscal year.

Building Name	Projected Volume	Service & Supply Cost	Paper Cost \$24.81/Case	Equipment Cost	Total Cost
Augusta District Office	281,400	\$1,170.72	\$1,396.31	\$1,931.08	\$4,498.10
Capital Area Tech	637,638	\$2,653.97	\$3,163.96	\$4,375.72	\$10,193.65
Cony High	2,727,770	\$11,835.15	\$13,535.19	\$18,719.01	\$44,089.36
Farrington Elementary	831,594	\$3,425.75	\$4,126.37	\$5,706.72	\$13,258.84
Gilbert Elementary	801,879	\$3,497.94	\$3,978.92	\$5,502.80	\$12,979.67
Hussey Elementary	605,045	\$2,494.76	\$3,002.23	\$4,152.05	\$9,649.05
Kennebec Learning Center	168,105	\$815.87	\$834.14	\$1,153.60	\$2,803.61
Lincoln Elementary	613,466	\$2,598.49	\$3,044.02	\$4,209.84	\$9,852.35
Totals	6,666,897	\$28,492.65	\$33,081.14	\$45,750.82	\$107,324.61

Service & Supply Usage Profile by Vendor - Black

This table represents actual expenses for BLACK prints or copies by vendor for the current year along with projected service & supply expenses for the upcoming fiscal year. Vendor typically invoices 80% of projected costs annually in advance. Cost per copy typically increases by 5% or CPI annually, whichever is less. Next year's increase will be 2.3%.

Vendor	Equipment Type	2011/12 Annual Volume	2011/12 Cost Per Copy	2011/12 Total Cost	2012/13 Cost Per Copy	2012/13 Projected Cost
						,
A-COPI	Black Photocopier	591,820	\$0.00506	\$2,994.61	\$0.00518	\$3,065.63
A-COPI	Black Photocopier	3,000,428	\$0.00402	\$12,061.72	\$0.00411	\$12,331.76
A-COPI	Black Network Printer	10,517	\$0.00506	\$53.22	\$0.00518	\$54.48
Konica-Minolta	Color Photocopier	18,852	\$0.00402	\$75.79	\$0.00411	\$77.48
Konica-Minolta	Black Photocopier	337,669	\$0.00506	\$1,708.61	\$0.00518	\$1,749.13
Konica-Minolta	Black Photocopier	73,219	\$0.00433	\$317.04	\$0.00443	\$324.36
Konica-Minolta	Black Photocopier	2,576,011	\$0.00402	\$10,355.56	\$0.00411	\$10,587.41
Vary Technologies	Color Photocopier	51,014	\$0.00506	\$258.13	\$0.00518	\$264.25
Vary Technologies	Color Network Printer	7,367	\$0.00506	\$37.28	\$0.00518	\$38.16
Totals and A	verages	6,666,897	\$0.00418	\$27,861.95	\$0.00427	\$28,492.66

Projected Equipment Costs by Building - Color

This table represents projected expenses for COLOR prints or copies by building based on recent activity. Approximate current paper costs are figured in to provide budget information for the upcoming fiscal year. Equipment cost is not calculated with color usage.

Building Name	Projected Volume	Service & Supply Cost	Paper Cost \$24.81/Case	Total Cost
Augusta District Office	8,885	\$478.81	\$44.09	\$522.90
Capital Area Tech	35,016	\$1,925.10	\$173.75	\$2,098.85
Cony High	15,043	\$1,392.68	\$74.64	\$1,467.32
Farrington Elementary	13,760	\$741.53	\$68.28	\$809.80
Gilbert Elementary	997	\$53.73	\$4.95	\$58.68
Hussey Elementary	1,266	\$68.22	\$6.28	\$74.51
Kennebec Learning Center	9,000	\$485.01	\$44.66	\$529.67
Lincoln Elementary	6,154	\$331.64	\$30.54	\$362.18
Totals	90,121	\$5,476.72	\$447.18	\$5,923.90

Service & Supply Usage Profile by Vendor - Color

This table represents actual and projected expenses for COLOR prints or copies by vendor for the current and next fiscal year. Color copies are typically billed in arrears quarterly or semi-annually. Cost per copy typically increases by 5% or CPI annually, whichever is less. Next year's increase will be 2.3%.

Vendor	Equipment Type	2011/12 Annual Volume	2011/12 Cost Per Copy	2011/12 Actual Cost	2012/13 Cost Per Copy	2012/13 Projected Cost
Konica-Minolta Bu	siness Solutions Color	13,108	\$0.05155	\$675.72	\$0.05274	\$691.32
Vary Technologies	Color Photocopier	4,428	\$0.09050	\$400.73	\$0.09258	\$409.94
Vary Technologies	Color Photocopier	59,183	\$0.05268	\$3,117.76	\$0.05389	\$3,189.37
Vary Technologies	Color Network Printer	11,989	\$0.09050	\$1,085.00	\$0.09258	\$1,109.94
Vary Technologies	Color Network Printer	1,413	\$0.05268	\$74.44	\$0.05389	\$76.15
Totals and A	verages	90,121	\$0.05941	\$5,353.65	\$0.06077	\$5,476.72

Reprographic Equipment Assessment

This chart provides the status of your equipment and details of your current lease, if any. *

Total # of Units	55	
# of Units on Lease	37	
# of Units Owned	18	
Lease Company	Northway Bank	
Lease Start Date	5/1/2010	
Lease End Date	8/1/2014	
Term	5 Annual	
Annual Payment usually due on 8/1	\$45,750.82	
Remaining Payments	2	

^{*}The determination on the lease has no bearing on Service & Supply and Warranty Contracts.

Leased Equipment

Equipment currently held as collateral under SPC-monitored or private lease.

Building	Make	Model	Serial #
Augusta District Office	Toshiba	E-Studio 655	SCCH911066
Augusta District Office	Xerox	8860MFP	HBB403162
Capital Area Tech	Konica Minolta	BHC5501	A0U1011000795
Capital Area Tech	Samsung	SCX-5935	Z2P3BAKSB00309
Capital Area Tech	Samsung	SCX-5935	Z2P3BAKSB00814
Capital Area Tech	Toshiba	E-Studio 655	SCCF910484
Capital Area Tech	Toshiba	E-Studio 855	CED011557
Capital Area Tech	Xerox	8860DN	HAV503188
Capital Area Tech	Xerox	8860MFP	HBB403130
Cony High	Toshiba	E-455	SCQD023440
Cony High	Toshiba	E-455	SCQD023445
Cony High	Toshiba	E-455	SCQE024223
Cony High	Toshiba	E-455	SCQE024466
Cony High	Toshiba	E-455	SCQE024390
Cony High	Toshiba	E-455	SCQE024744
Cony High	Toshiba	E-455	SCQE024552
Cony High	Toshiba	E-455	SCQE024748
Cony High	Toshiba	E-Studio 655	SCCH911046
Cony High	Toshiba	E-Studio 655	SCCH911071
Cony High	Toshiba	E-Studio 655	SCCH911057
Cony High	Toshiba	E-Studio 655	SCCH911067
Cony High	Toshiba	E-Studio 655	SCCH911060
Cony High	Toshiba	E-520	CZG512152
Farrington Elementary	Konica Minolta	BH601	A0PP011008126
Farrington Elementary	Konica Minolta	BH601	A0PP011008135
Farrington Elementary	Konica Minolta	BH501	A0R5011013811

Augusta Schools

Building	Make	Model	Serial #
Farrington Elementary	Xerox	8860MFP	HBB403095
Gilbert Elementary	Konica Minolta	BH601	A0PP011008125
Gilbert Elementary	Konica Minolta	BH501	A0R5011013807
Gilbert Elementary	Xerox	8860MFP	HBB403100
Hussey Elementary	Konica Minolta	BH601	A0PP011008104
Hussey Elementary	Konica Minolta	BH501	A0R5011013772
Hussey Elementary	Xerox	8860MFP	HBB403161
Kennebec Learning Center	Xerox	8860MFP	HBB403128
Lincoln Elementary	Konica Minolta	BH501	A0R5011013800
Lincoln Elementary	Konica Minolta	BH601	A0PP011008037
Lincoln Elementary	Xerox	8860MFP	HBB403063

Owned Equipment

Equipment currently owned by client.

Building	Make	Model	Serial #
Augusta District Office	Toshiba	E-450	CVB524464
Capital Area Tech	Ricoh	4510	P7246700268
Capital Area Tech	Toshiba	E-450	CVB524466
Capital Area Tech	Xerox	8550DT	WYP342491
Cony High	Toshiba	E-452	SCIK622573
Cony High	Toshiba	E-352	CGB613366
Cony High	Toshiba	E-452	CIL511104
Cony High	Toshiba	E-520	CZG512129
Cony High	Toshiba	E-520	CZG512149
Cony High	Toshiba	E-450	CVB524594
Cony High	Toshiba	E-600	CQF510636
Cony High	Toshiba	E-520	CZG512142
Cony High	Xerox	C2424DP	VVK021602
Cony High	Xerox	8560N	FBT237540
Gilbert Elementary	Toshiba	E-600	CQF510628
Kennebec Learning Center	Konica Minolta	BH420	42GE07270
Kennebec Learning Center	Toshiba	E-520	CZG512039
Lincoln Elementary	Toshiba	E-520	CZG512105

NOTE: With your next upgrade, your current Leased Equipment would be listed as Owned, and any new equipment would be listed as Leased. Your current Owned Equipment would be traded out.

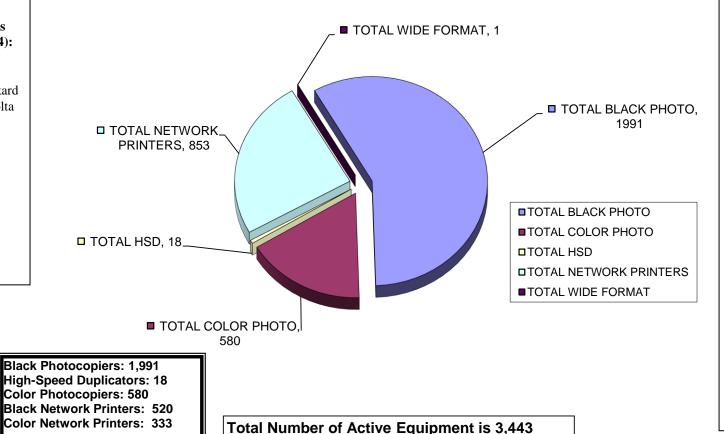
Active Reprographic Equipment & Manufacturers

SPC currently maintains 3,4 high-end production reprographic units across the tri-state region. They are currently running over 301 million annual prints (black and color), culminating into over 1.5 billion prints over five years!

SPC Total Active Equipment

Current Manufacturers Represented (14):

- Canon
- Gestetner
- Hewlett-Packard
- Konica-Minolta
- Kyocera
- Lexmark
- Océ
- Ricoh
- Risograph
- Samsung
- Savin
- Sharp
- Toshiba
- Xerox



Current Vendors Represented (15):

- A-COPI
- Catamount/Lockrows
- Conway
- KMBS
- Levesque
- Océ
- Office Systems of VT
- Offtech New England
- Ricoh USA
- Spillers
- SymQuest
- Toshiba
- UBM
- Vary Tech
- Xerox

Those marked in bold have won bids in the last 12 months.

Total Number of Units: 3,443 Number of Manufacturers: 14 Number of Vendors: 15

Improved SPC Services

Print Management Software (MagicSoft) with its Benefits

In 2007 we initiated what is called **Print Management Software**. It was designed to capture meter reads and order supplies electronically on most, if not all, of your networked printing devices automatically. This software offers the following benefits:

Collect meter reads daily. Benefits...

- IT staff can isolate problem volume locations
- Monitor over-use or under-use locations and make the adjustments sooner
- Know when to shift from expensive laser and inkjet printers to low-cost-of-operation reprographic units
- Project cost on both black and color prints before the invoice arrives

Automatic ordering of consumable items. Benefits...

• Eliminate the need of valuable time spent ordering supplies manually

Automatic service alert sent to service provider. Benefit...

• E-mail sent out to both IT staff and service provider. Provider will then call to verify service need with IT staff to qualify the issue and send out a technician.

Cost per print plan for networking printing devices such as HP and Lexmark network printers. Benefits...

• Instead of individual expensive purchase of supply items, a cost-per-print quarterly in arrears at about half what you are currently paying will be offered.

Announcing : STAR Doc!

SPC would like to introduce an exciting new tool:



STAR Doc has been custom developed and designed by SPC to assist their clients in efficiently and effectively managing all their assets. The detailed floor maps feature for all of our clients' devices is unique and invaluable. The floor maps will provide online, real-time information on each device daily, including meter reads. SPC realizes how important it is for their clients to be aligned with their budget. In response to that need, STAR Doc has the ability to project your budget and determine if you are on target or falling behind. This valuable feature provides our clients the access to information needed to make important budget decisions before the end of the year. Additionally, STAR Doc will store all your documents, which will include your most recent Upgrade Report, Annual Report, Compare Report, and Total Bid Analysis. At SPC we strive to improve our services and optimize our clients' resources; we are proud to be able to offer our clients all the benefits of the STAR Doc system.

Anticipated released date: September 2012

SPC's Service & Supply Contract - Purpose & Sample

In an effort to serve our clients better, at our own expense, SPC hired Bond Counsel to set up your Service & Supply Contract to ensure accuracy and protection to our Clients. Integrated into and tailored to mirror the Lease-Purchase Agreement, this contract protects equipment held as collateral under the Lease-Purchase Agreement or for equipment already owned and purchased outright. Please note that it provides you with the option to upgrade your service contract with a <u>30-day termination notice</u>. This provides you tremendous flexibility.

CONTRACT SAMPLE:

SERVICE AND SUPPLY CONTRACT

(LEASED EQUIPMENT)

The Vendor identified below of the equipment described at Exhibit A to Property Schedule No. 1 (the "Equipment") to a Master Lease-Purchase Agreement between M.S.T. Government Leasing, LLC, as lessor (the "Lessor") and <u>Client</u>, as lessee (the "Lessee"), dated <u>beginning date</u>, (the "Lease-Purchase") hereby contracts with Lessee for the term of the Lease-Purchase (terminating on <u>ending date</u>) to provide comprehensive services, supplies, and maintenance to such Equipment, excluding only the cost of paper, transparencies, and staples, at a cost per copy per item of Equipment as shown on Schedule A attached hereto. In addition, for high-speed duplicators, Vendor may charge the cost shown on Schedule A attached hereto for masters used when the number of copies made by use of such masters is, on an annual average, fewer than 100. Vendor shall provide a four-hour response time to all service calls.

On July 1 of each calendar year during the term of the Lease-Purchase, Vendor, at its option, may increase such costs per copy under this Service and Supply Contract (the "Contract") by 5% or by a percentage equal to the increase during the immediately preceding 12-month period of "The Consumer Price Index for All Urban Consumers (CPI-U) for the U.S. City Average for All Items, 1982-84 = 100," whichever is less.

On July 1 of each calendar year during the term of the Lease-Purchase, Vendor shall credit to Lessee any cost of this Contract prepaid by Lessee and unused by Lessee because fewer copies were made by Lessee during the Contract period ending on such July 1 than were originally estimated under this Contract to be made by Lessee during such period. If the Lease-Purchase is terminated prior to the end of its term, Vendor shall prorate and return to Lessee, within 30 days of such termination, any cost of this Contract prepaid by Lessee and unused by Lessee because of such early termination of the Lease-Purchase.

Vendor:	 Lessee:	
Street Address:	 Street Address:	
City/State/Zip:	 City/State/Zip:	
By (signature):	 By (signature):	
Name:	 Name:	
Title:	 Title:	

SPC's Dual-Layered Warranty – Purpose & Explanation

Reprographic equipment is expensive and does not hold its value. Therefore, it is crucial for you and the banking industry holding the collateral to secure this asset.

Our unique Dual-Layered Warranty guarantees a like-for-like no-charge replacement unit in the event of equipment not performing satisfactorily.

- 1. **Servicing Vendor**; implemented in 1988
- 2. **ESP Electrical**; implemented in 2007, all photocopiers with such units will be warranted from electrical damage by ESP.

ESPs (Electronic Surge Protectors) with our most recent upgrades are being installed by SPC on 40 CPM units and faster in order to cut down on approximately 30% of all service calls. These units will not only protect from electrical surges but will also filter out electronic noise that creates havoc with boards and the operation of your equipment.

WARRANTY (LEASED EQUIPMENT)

sold by Vendor to	uipment described on Schedule A(P) attached hereto (the "Equipment") _ (the "Owner") hereby warrants to Owner that, if any such Equipment
——————————————————————————————————————	ring a term commencing on and terminating on nent cannot be repaired promptly, Vendor promptly will replace such
Equipment with equipment which is equal to at no cost to Owner.	o or superior in quality and capabilities to the Equipment being replaced,
The only exclusions to this Warranty a	re as follows:
·	n item of Equipment when the life expectancy of such item of Equipment on Schedule A(P) attached hereto, is exceeded;
· · · · · · · · · · · · · · · · · · ·	n item of Equipment at the date which is ten years after such Equipment se by the manufacturer as shown on Schedule A(P) attached hereto.
Vendor:	
Street Add	
City/State By (signat	•
Name:	
Title:	