

Specialized Purchasing Consultants

1491 East Side River Road

Dummer, NH 03588

(800)750-1538



FY21 Annual Report

With FY22 Projections

Christopher Howell
RSU 14 - Windham Raymond
228 Windham Center Road
Windham, ME 04062



Specialized Purchasing Consultants Inc.
Serving Maine, New Hampshire & Vermont since 1988

September 2021

Christopher Howell
RSU 14 - Windham Raymond
228 Windham Center Road
Windham, ME 04062

Skip Tilton
President

Corporate Office:
1491 East Side River Road
Dummer, NH 03588
(800) 750-1538

VISIT US ON THE WEB:
www.spccopypro.com

Dear Christopher:

We at Specialized Purchasing Consultants wish to thank you for your continued confidence in us for the **past 20 years**. We hope we can continue this relationship for many years to come.

This year's Annual Report provides an overview of last year's reprographic equipment usage and status. We recognize that this was an unusual year and that accurate usage may not be fully reflected. However, it is still good to compare and review to see just how the pandemic has impacted usage. Recommendations have still been made to address any potential problem areas and help to avoid needless down time and improve equipment reliability.

Every year we strive to improve or enhance our services to save our clients time, money, and effort. Hopefully you have been able to benefit from these services, and we hope to continue to offer new services. In fact, one new service is the Client Warranty and Relief Fund. A description of this valuable service is provided in this year's report. We are pleased to continue offering all of our services to you at no additional charge.

We appreciate the opportunity to provide you with the best possible pricing, service, and equipment. We look forward to our meeting. Feel free to share your thoughts and feelings concerning your overall experience with SPC.

Sincerely,

Skip Tilton
President

"Protecting Your Copier Interests"

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MEET YOUR TEAM

Skip Tilton, President
Billie Jo Tilton, Vice President



As co-founders of SPC, we are very proud of our team of professionals. The concept of group purchasing to save millions has grown since 1988 into providing over 16 different managerial services that increase reliability and extend the life of your equipment. However, none of this would have been possible without the loyalty of our clients, many of whom we have assisted for more than 20 years! Together, we have realized the lowest prices possible while improving the quality of your service and equipment. We have also been able to find ways to increase your equipment reliability, monitor and track usage variations throughout the year, and keep your costs under control.



Alex Webster
Operations, Marketing & IT Manager

Alex is involved in every aspect of SPC. He actively seeks to improve the cooperative bidding process and is continually seeking to improve the buying power in New England. Alex organizes and prepares the bids for new and existing clients, tabulates the bid results and presents them to our clients. He also presents our Annual Reports each year. He keeps our office equipment up to date, ensuring we are always online and using the latest technology to maintain STARDoc and FM Audit so our clients have access to valuable information on their equipment.

Pam Weed
Client-Vendor Relations

Pam helps maintain a good relationship between clients and vendors, overseeing warranty complaints and replacements, equipment upgrades and changes, end-of-year meter collection and billing, and Annual Reports. Pam also assists with marketing SPC services.



Kelly Fortier
Office Support

Our newest team member, Kelly creates and maintains Service & Supply contracts and Warranties, equipment additions and upgrades, lease documentation, bookkeeping, and other office support.

Heidi Tilton
Accounting Support

Heidi assists with bookkeeping and billing for both clients and vendors, processing payments, contact information updates, and other office support.



Sue Penney
Accounting Coordinator

Sue rejoins our team to oversee billing, leases, and purchase transactions.

Robert Dutil
Information Technology

Bob keeps SPC running by maintaining and updating database processes as well as assisting in updates to SPC's STARDoc website and the creation of code to create the many reports SPC generates to give you the accurate information of your usage.



Jamin Tilton
Operations Support

Jamin plays a vital role in performing onsite and virtual equipment surveys and installation audits. He assists with STARDoc and FM Audit updates as well.

SPC TIMELINE

1988 Specialized Purchasing Consultants opens its doors

- Began offering equipment at the sales representative's cost with continued cooperative buying power obtaining competitive rates on leases, equipment, and Service & Supply contracts.

1999 Improved Annual Report

- Revised Annual Report format to include new charts and tables for more expansive usage and budget detail.
- Established Student Ratios.

2001 Meter Collection

- Began collecting meter reads directly from client and submitting to vendors via spreadsheet, providing more accurate and consistent billing.

2002 Bond Counsel Review

- Added Bond Counsel Review to ensure any and all funding sources provided legal documentation to meet State statutes and regulations.

2003 Bond Counsel Review of Contracts and Warranties

- Service & Supply Contracts revised to reflect SPC's commitment to managing a client's account for five years while allowing the client a 30-day cancel option.
- Warranty revised to protect equipment, guaranteeing service or replacement at no charge, even if a vendor goes out of business.

2012 STARDoc and Simplified Billing Developed and Implemented

- Live Floor Plans: Allows IT administrators to move devices around on their own floor plans.
- STARDoc: Helps project out the end-of-year costs and potential overages.
- Simplified Billing: Designed to eliminate hundreds of invoices and condenses it down to 2 or 3 a year.

2013 STARDoc - Daily Tracking

- Meters gathered daily to track usage

2014 STARDoc - Monthly Audits

- Users can see a monthly snapshot of current usage and estimated projections

2015 STARDoc - Mapping Options and Asset Management

- Allows mapping of other IT devices (Wireless Access Points, IP Cameras, Projectors, VoIP Phones, etc.)
- IT Asset Management tracks all IT purchases, warranty expirations, etc.

SPC TIMELINE (Continued)

2018 STARDoc - Improved Pinpointing of Budget and Communications

- Improved pinpointing of machines projected to go over budget
- Facilitate communication with your vendor's service manager
- Request service history on any given printer or copier

2019 STARDoc – Service Histories, Chromebook Bid

- Mandatory annual fleet service history: Provides data on the overall reliability of the fleet.
- SPC's Chromebook bid allowed organizations to piggyback off our cooperative pricing. Many schools like SAU 67 - Bow and SAU 57 - Salem benefited from this pricing.
- Five-Year Fleet Management (FYFM): Projecting out five-year costs for all equipment based on current and past usage.

2020 Mock Bids - Warranty and Relief Fund

- Mock Bids: allows us to show where a client's pricing would come in without having to go out to bid. This allows them to buy off an existing bid, thus saving time and money.
- Warranty and Relief Fund: Due to the pandemic, there are serious upheavals in the industry. In an effort to cushion our clients, this fund was established. For more information, see the last page of the Annual Report.

2020 Chromebook Bid

- Third year in a row, awarding primarily to Y & S Technologies for Lenovo
- Sold 3,379 units to 17 clients for just under \$815k in sales

2021 Vendor Services and Warranty Relief Equipment

- Vendor Bid Portal allows vendors to electronically submit bids, ensuring accuracy and saving time when calculating bid results for presentation.
- Premier Vendors Classification notes which vendors are not only cooperative to SPC bids but who demonstrate willingness to support SPC's processes before, during, and after the bid.
- Warranty Relief Equipment Base: Premier Vendors will have access to SPC-traded high-quality, low-meter machines. For more information, see the last page of the Annual Report.

2022 SPC Roadmap

- STARDoc Upgrade: Plans are being made to give STARDoc a more modern facelift.
- Internal restructuring to ensure our clients receive the best possible service from SPC.

EQUIPMENT HEALTH STATUS

Total Number of Machines	232
Total Black Photocopiers & MFPs:	42
Total Color Photocopiers & MFPs:	20
Total Black Network Printers:	136
Total Color Network Printers:	34
Total Removed From Service:	13
# of Units Not in Use for FY21	8
# of Units OFF Warranty**	9
# of Units Approaching End of Warranty	116
# of Units Overused	0
# of Units Underused	0
Contract Commencement Date	09/15/2016
All Warranties and Service Contracts Expire	06/30/2022
# of Annual Payments Left on Lease	0
SPC's FM Audit Print Management Software Loaded	Yes
Printer Contract Signed	Yes

**NOTE: When a machine goes off warranty, it does not mean that the service contract expires. It simply means that if a replacement machine becomes necessary, it may not be at "no charge."

Dear Christopher,

Client budgets have been significantly impacted for the past two years because of the COVID-19 restrictions. Black usage dropped again by a significant average because of the change to working remotely most of the year. Black pre-COVID usage averaged 2,291 copies per student but this year is down to 1,284 copies per student ... your average is **1,258**. Color pre-COVID usage averaged 216 copies per student but this year is down to 182 copies per student ... your average is **214**.

Your vendorf seem to be taking good care of your fleet (see Service History Report), though some of your equipment is aging. When equipment reaches ten years out from its model introduction, parts are harder to find. It is our recommendation that you consider an upgrade that would commence on July 1, 2022. Your last lease payment was made on August 1, 2021. Your first payment of the new lease would be on August 1, 2022. It is our opinion that your lease cost would drop significantly as well as your service-and-supply contract costs. This could result in a savings of \$69,559.66 over five years in color usage at COVID (lower-than-usual) volumes. We can discuss this at our meeting.

Sincerely,
Skip

Donn Davis

228 Windham Center Road

Windham, ME 04062

Five-Year Basis beginning with the 2016/2017 Fiscal Year

Copies-per-Year: 8,393,287

Present vs. Proposed Recommendations as of 9/15/2016

PRESENT SITUATION

PROPOSED SITUATION

- 1) Guarantees on Photocopiers...**Less than One Year**
- 2) Annual Price Ceilings Left... **Less than One Year**
- 3) High Volume Console Units...**26**
- 4) Units to be Traded...**102**
- 5) Photocopiers...**54**
- 6) Color Photocopiers Networked ...**16**
- 7) MFP's ...**8**
- 8) Network Printers....**151 w/ 25 Color**

- 1) Guarantees for both New, Recons & Used Photo's...**Five+ Years**
- 2) 5% or CPI Annual Ceilings, whichever is less...**Five+ Years**
- 3) High Volume Console Units with 3 Million plus...**29**
- 4) Replaced **82 New**
- 5) Photocopiers...**52 with Secure Print/Confidential Mailbox**
- 6) Low Cost Color Photocopiers Networked...**17**
- 7) MFP's ... **8**
- 8) Network Printers...**136 w/ 23 Color**

Total number of Units...213

Total number of Units... 196 CO 17 Due to Combining

- 9) Duplex's...**180**
- 10) Finisher's...**52**

- 9) Duplex's... **196**
- 10) Finisher's... **51**

Overall Description of Equipment Fleet:

Presently, you have **Eleven different Manufacturers & Dozens of different Models of Low end Network Printers. The new arrangement will shift to Two manufacturers...Toshiba & HP.** This will greatly reduce cost and improve reliability. In addition, 27 older Kyocera Printers will be kept in storage by A-Copi to be used as hot swaps as necessary. With the assistance of SPC, A-copi will also agree to cover the replacement of all equipment Copiers or otherwise at no charge in the event of product failure.

Capital:

Presently, your municipal lease is paid off as of 8-1-2016. With the new arrangement, you will again have **one** 'municipal' master lease at 3.04% interest. Your first of five annual lease payments will be due on August 1st 2017. A legal opinion from SPC's bond counsel (John Larouche in Augusta ME) will be done on this lease transaction. This will assure that all documents are prepared correctly and signed by the appropriate school and bank officials, and that the lease purchase is a tax-exempt obligation with no premium payable by the school district for prepayment. At your own expense, you can have your own bond counsel also review the documents which would simply duplicate this service.

Service & Supplies:

Considering all of your consumable cost centers including service you are averaging **\$0.005592 for black and \$0.061873 for Color.** The new contract will come in as low as **\$0.005561 for Black and \$0.049802 for Color.** Axis bid will be OEM on new Printers through 12-31-2016 at an additional cost of \$3,858.30.

Vendor Packages:

SPC has brought to you **Six** different vendor combinations, matching up the best technology available to meet your needs. We would like to highlight the most qualified bid combination, which is **A-Copi with Toshiba copiers & Axis with HP Printers (Existing Vendors)**

<u>Cost Center</u>	<u>Present</u>	<u>A-Copi & Axis (USA Generic)</u>
1. Service & Supplies Color Photo only	\$31,744.93	\$25,551.67
2. Service & Supplies Black Photo only	\$44,067.23	\$43,825.53
3. Annual Muni Lease	\$71,088.17	\$78,875.84 (3.04%)
4. Forced Upgrade (owned & not on Lease)	<u>\$38,770.00</u>	<u>\$00.00</u>
RSU 14 Totals	\$185,670.33	\$148,253.04
Annual Cost Savings		\$37,417.29
Annual Cost Savings backing out Forced Upgrades		(\$1,352.71)

The successful bidders will have a blanket servicing contract that includes all consumables excluding only staples and paper for all of the equipment that is under their factory authorized ability to service. They will provide one easy 'Cost per Copy' billing plan done twice a year in July & January with a reconciliation invoice in June. Your service contract will be fixed through **June 30th 2017**. A contract extension has been negotiated for four more years, which will have an annual price ceiling of five percent or CPI, whichever is less. You however, only commit funds for one-year at a time to the servicing vendor. And even this scenario allows you to upgrade, lowering the service costs, if it is to your advantage to go out to bid at any time. SPC will set up both the service- supply contracts and the warranty cards with the successful bidding vendors. Security package: Wiping out old data on trade out units has been included in the package.

AGING EQUIPMENT SUMMARY

The following equipment is seven or more years from the date the model was first offered for sale by the manufacturer. This is a major factor due to availability of parts, cost of operation, and warranties expiring at 10 years from the Date of Introduction. Usage, age, and service history should be considered to see if they are due for replacement soon.

Building	Room	Make/Model	Serial Number	Vendor	Intro Date
Adult Education	Cathy Renaud	HP Laser Jet Pro M401dn	VNB3N04864	AXIS	06/01/2012
Adult Education	Computer Lab	HP Laser Jet Pro M401dn	VNB4F00026	AXIS	06/01/2012
Field Allen School	Blue Portable - Peter Mullen	HP Laser Jet Pro M401dn	VNB3N04658	AXIS	06/01/2012
Field Allen School	Health	HP Laser Jet Pro M401dn	VNB3N04652	AXIS	06/01/2012
Field Allen School	Office	Toshiba e-Studio 3555c	C7CF59054	A-COPI	07/01/2013
Field Allen School	Office	Toshiba e-Studio 756	CKE210719	A-COPI	02/01/2012
Field Allen School	Room 02	HP Laser Jet Pro M401dn	VNB3N04792	AXIS	06/01/2012
Field Allen School	Room 05	HP Laser Jet Pro M401dn	VNB3N04856	AXIS	06/01/2012
Field Allen School	Room 06	HP Laser Jet Pro M401dn	VNB3N04786	AXIS	06/01/2012
Field Allen School	Room 20	HP Laser Jet Pro M401dn	VNB3N04659	AXIS	06/01/2012
Field Allen School	Room 22	HP Laser Jet Pro M401dn	VNB4F00041	AXIS	06/01/2012
Field Allen School	Tina Johnson	HP Laser Jet Pro M401dn	VNB3N04790	AXIS	06/01/2012
Jordan-Small Middle	Room A103	Toshiba e-Studio 456	C2D236055	A-COPI	02/01/2012
Jordan-Small Middle	Room A105	HP Laser Jet Pro M401dn	VNB3X04622	AXIS	06/01/2012
Jordan-Small Middle	Room A110	HP Laser Jet Pro M401dn	VNB3N04787	AXIS	06/01/2012
Jordan-Small Middle	Room B110	HP Laser Jet Pro M401dn	VNB4M00090	AXIS	06/01/2012

Building	Room	Make/Model	Serial Number	Vendor	Intro Date
Jordan-Small Middle	Room B112 Tech Office	HP Laser Jet Pro M401dne	PHGFD48781	AXIS	01/01/2013
Jordan-Small Middle	Room C113	HP Laser Jet Pro M401dn	VNB3H07016	AXIS	06/01/2012
Jordan-Small Middle	Teachers' Work Room	Toshiba e-Studio 757	CAHDI3764	A-COPI	06/01/2014
Katahdin Program	Office	Toshiba e-Studio 3055C	C71C23480	A-COPI	07/01/2013
Manchester School	Administration Office	HP Laser Jet Pro M401dn	VNB3H07012	AXIS	06/01/2012
Manchester School	Assistant Principal	HP Laser Jet Pro M401dn	VNB3H07014	AXIS	06/01/2012
Manchester School	Lab 2	HP Laser Jet Pro M401dn	VNB3B07038	AXIS	06/01/2012
Manchester School	Library	HP Laser Jet Pro M401dn	VNB3H07015	AXIS	06/01/2012
Manchester School	Main Office	Toshiba e-Studio 4540c	CMD218320	A-COPI	05/01/2011
Manchester School	Nurse	HP Laser Jet Pro M401dn	VNB3B07036	AXIS	06/01/2012
Manchester School	Room 134	HP Laser Jet Pro M401dn	VNB3H06983	AXIS	06/01/2012
Manchester School	Room 178	HP Laser Jet Pro M401dn	VNB3X04628	AXIS	06/01/2012
Raymond Elementary	Room B206D	HP Laser Jet 400 M401n	VNB3NI3281	AXIS	01/01/2013
Raymond Elementary	Superintendent	Toshiba e-Studio 457	CEHD28550	A-COPI	06/01/2014
Raymond Elementary	Work Room	Toshiba e-studio 287CSL	TJGFI2996	A-COPI	07/01/2014
RSU 14 District Bldg	Accounts Payable	Samsung SCX-4623FW	Z4YSBFFB200760Z	SPC	06/01/2010
RSU 14 District Bldg	Asst. Supt - Christine Frost-Bartinet	HP Laser Jet Pro M401dn	VNB4M00087	AXIS	06/01/2012
RSU 14 District Bldg	Check Printer - Back up	HP Laser Jet 600 M602	CNCCG580X6	AXIS	11/01/2011
RSU 14 District Bldg	Colonial Conf Room, 2nd Floor	Toshiba e-Studio 3055C	C71C23506	A-COPI	07/01/2013
RSU 14 District Bldg	Exec Asst - Terri Coolidge	HP Laser Jet Pro M401dn	VNB3N04810	AXIS	06/01/2012
RSU 14 District Bldg	Facilities Director - Bill Hansen	Samsung SCX-4623FW	Z4YSBFFZA00004Z	SPC	06/01/2010

Building	Room	Make/Model	Serial Number	Vendor	Intro Date
RSU 14 District Bldg	Human Resources	HP Color Laser Jet M451dn	CNDF370831	AXIS	02/01/2012
RSU 14 District Bldg	Payroll	Samsung SCX-4623FW	Z4YSBFFB900602A	SPC	06/01/2010
RSU 14 District Bldg	Reception - Kellie Sampson	HP Laser Jet Pro M401dn	VNB3N04865	AXIS	06/01/2012
RSU 14 District Bldg	Student Svcs Dir - Lisa Garneau	HP Laser Jet Pro M401dn	VNB3N04821	AXIS	06/01/2012
RSU 14 District Bldg	Superintendent - Chris Howell	HP Laser Jet Pro M401dn	VNB4F00022	AXIS	06/01/2012
RSU 14 School Transportation	Main Office	Toshiba e-Studio 3040c	CNB326928	A-COPI	05/01/2011
Windham High	Assistant Principal	HP Laser Jet Pro M401dn	VNB3N04797	AXIS	06/01/2012
Windham High	Athletics Office	Toshiba e-Studio 3555c	C7CF58856	A-COPI	07/01/2013
Windham High	Blue Café	HP Laser Jet Pro M401dn	VNB3N04857	AXIS	06/01/2012
Windham High	Café	Toshiba e-Studio 456	C2D236072	A-COPI	02/01/2012
Windham High	Café	HP Laser Jet Pro M401dn	VNB3N04850	AXIS	06/01/2012
Windham High	Custodial Office	HP Laser Jet Pro M401dn	VNB3N04788	AXIS	06/01/2012
Windham High	Faculty Office B	HP Laser Jet Pro M401dn	VNB4F00033	AXIS	06/01/2012
Windham High	Faculty Office K	Toshiba e-Studio 3555c	C7CF58845	A-COPI	07/01/2013
Windham High	Faculty Office K (HP Printer)	HP Laser Jet Pro M401dn	VNB4F00035	AXIS	06/01/2012
Windham High	Guidance Office	HP Laser Jet Pro M401dn	VNB4F00027	AXIS	06/01/2012
Windham High	Jim Babcock	HP Laser Jet Pro M401dn	VNB4F00042	AXIS	06/01/2012
Windham High	Library	Toshiba e-Studio 856	CRD210777	A-COPI	02/01/2012
Windham High	Library	Toshiba e-Studio 456	C2LC11196	A-COPI	02/01/2012
Windham High	Library (Copier)	Toshiba e-Studio 3555c	C7CF58791	A-COPI	07/01/2013
Windham High	Main Office	HP Laser Jet Pro M401dn	VNB3N04799	AXIS	06/01/2012

Building	Room	Make/Model	Serial Number	Vendor	Intro Date
Windham High	Nurse	HP Laser Jet Pro M401dn	VNB4F00044	AXIS	06/01/2012
Windham High	Physical Education Office	HP Laser Jet Pro M401dne	PHGFC50133	AXIS	01/01/2013
Windham High	Principal's Secretary - Fone	HP Laser Jet Pro M401dn	VNB4M00088	AXIS	06/01/2012
Windham High	Resource Officer	Samsung SCX-4623FW	Z4YSBFFB501025E	SPC	06/01/2010
Windham High	Room 112	HP Laser Jet Pro M401dn	VNB4F00016	AXIS	06/01/2012
Windham High	Room 116	HP Laser Jet Pro M401dn	VNB3N04802	AXIS	06/01/2012
Windham High	Room 126D - Not in Use	Toshiba e-Studio 756	CKE210656	A-COPI	02/01/2012
Windham High	Room 127D	HP Laser Jet Pro M401dn	VNB3N04798	AXIS	06/01/2012
Windham High	Room 131-132 Life Skills	HP Laser Jet 400 M401n	VNB3H07001	AXIS	01/01/2013
Windham High	Room 136	HP Laser Jet Pro M401dne	PHGFD48672	AXIS	01/01/2013
Windham High	Room 137 - Kathy Gillis (Testing)	HP Laser Jet Pro M401dn	VNB4F00015	AXIS	06/01/2012
Windham High	Room 138 - Karin Kinney	HP Laser Jet Pro M401dn	VNB3N04853	AXIS	06/01/2012
Windham High	Room 139	HP Laser Jet Pro M401dn	VNB4M00097	AXIS	06/01/2012
Windham High	Room 1A School Counselor - Ginn	HP Laser Jet Pro M401dn	VNB4F00025	AXIS	06/01/2012
Windham High	Room 201J	HP Laser Jet Pro M401dn	VNB3N04854	AXIS	06/01/2012
Windham High	Room 216	HP Laser Jet Pro M401dn	VNB3N04851	AXIS	06/01/2012
Windham High	Room 228 RLP Office	HP Laser Jet Pro M401dn	VNB3H23583	AXIS	06/01/2012
Windham High	Room 2A School Counselor - Burbank	HP Laser Jet Pro M401dn	VNB4F00032	AXIS	06/01/2012
Windham High	Room 305	HP Color Laser Jet M451dn	CNBH203074	AXIS	02/01/2012
Windham High	Room 306 Music Room	HP Laser Jet Pro M401dn	VNB4F00023	AXIS	06/01/2012
Windham High	Room 310 Piano Room	HP Laser Jet Pro M401dn	VNB4M00098	AXIS	06/01/2012

Building	Room	Make/Model	Serial Number	Vendor	Intro Date
Windham High	Room 322 Special Ed	HP Laser Jet Pro M401dn	VNB4F00030	AXIS	06/01/2012
Windham High	Room 326 Health Lab	Toshiba e-Studio 3555c	C7CF59028	A-COPI	07/01/2013
Windham High	Room 3A School Counselor - Haberstroh	HP Laser Jet Pro M401dn	VNB4F00040	AXIS	06/01/2012
Windham High	Room A Social Worker - Dangle	HP Laser Jet Pro M401dn	VNB3N04794	AXIS	06/01/2012
Windham High	School Store	HP Laser Jet Pro M401dn	VNB4F00018	AXIS	06/01/2012
Windham High	Shane's Printer	HP Laser Jet Pro M401dn	VNB3N04861	AXIS	06/01/2012
Windham High	Student Hallway Printer - Math Dept M	HP Laser Jet Pro M401dn	VNB3N04852	AXIS	06/01/2012
Windham High	Student Services	HP Laser Jet Pro M401dn	VNB4F00013	AXIS	06/01/2012
Windham High	Student Services #2	HP Laser Jet Pro M401dn	VNB4F00031	AXIS	06/01/2012
Windham High	Student Services - Guidance Lounge	Toshiba e-Studio 3555c	C7CF58699	A-COPI	07/01/2013
Windham Middle	Andrea Morrell	HP Laser Jet Pro M401dn	VNB3N04789	AXIS	06/01/2012
Windham Middle	Guidance Office	HP Laser Jet Pro M401dn	VNB4M00100	AXIS	06/01/2012
Windham Middle	Industrial Arts Office	HP Laser Jet Pro M401dn	VNB4M00085	AXIS	06/01/2012
Windham Middle	Julie Packard Office	HP Color Laser Jet M451dn	CNDG324730	AXIS	02/01/2012
Windham Middle	Kitchen Office	HP Laser Jet Pro M401dn	VNB4F00024	AXIS	06/01/2012
Windham Middle	Main Office	Toshiba e-Studio 3555c	C7CF58855	A-COPI	07/01/2013
Windham Middle	Nurse	HP Laser Jet Pro M401dn	VNB4M00092	AXIS	06/01/2012
Windham Middle	Principal	HP Laser Jet Pro M401dn	VNB4M00077	AXIS	06/01/2012
Windham Middle	Room 101	HP Laser Jet Pro M401dn	VNB3N04801	AXIS	06/01/2012
Windham Middle	Room 103	HP Laser Jet Pro M401dne	PHGFD36835	AXIS	01/01/2013
Windham Middle	Room 104	HP Laser Jet P3015	VND3F29710	AXIS	07/01/2008

Building	Room	Make/Model	Serial Number	Vendor	Intro Date
Windham Middle	Room 106	HP Laser Jet Pro M401dn	VNB3N04791	AXIS	06/01/2012
Windham Middle	Room 107A	HP Laser Jet Pro M401dn	VNB3N04804	AXIS	06/01/2012
Windham Middle	Room 108	HP Laser Jet Pro M401dn	VNB4M00084	AXIS	06/01/2012
Windham Middle	Room 110	HP Laser Jet Pro M401dn	VNB3N04805	AXIS	06/01/2012
Windham Middle	Room 111	HP Laser Jet Pro M401dn	VNB4M00093	AXIS	06/01/2012
Windham Middle	Room 112	HP Laser Jet Pro M401dn	VNB3N04649	AXIS	06/01/2012
Windham Middle	Room 201	HP Laser Jet Pro M401dn	VNB4M00094	AXIS	06/01/2012
Windham Middle	Room 201A Supply Closet	Toshiba e-Studio 756	CKE210744	A-COPI	02/01/2012
Windham Middle	Room 203	HP Laser Jet Pro M401dn	VNB4M00095	AXIS	06/01/2012
Windham Middle	Room 204	HP Laser Jet Pro M401dn	VNB3N04800	AXIS	06/01/2012
Windham Middle	Room 210	HP Laser Jet Pro M401dn	VNB4M00091	AXIS	06/01/2012
Windham Middle	Room 212	HP Laser Jet Pro M401dn	VNB4M00096	AXIS	06/01/2012
Windham Middle	Room 213A	HP Laser Jet Pro M401dn	VNG4N01770	AXIS	06/01/2012
Windham Middle	Room 216	HP Laser Jet Pro M401dn	VNB3N04783	AXIS	06/01/2012
Windham Middle	Room 302	HP Color Laser Jet M451dn	CNBH203062	AXIS	02/01/2012
Windham Middle	Room 302	HP Color Laser Jet M451dn	CNDF372766	AXIS	02/01/2012
Windham Middle	Room 304	HP Color Laser Jet M451dn	CNDF370646	AXIS	02/01/2012
Windham Middle	Room 304A	HP Laser Jet Pro M401dn	VNB3NI3288	AXIS	06/01/2012
Windham Middle	School Resource Officer	HP Laser Jet 400 M401n	PHGFG30616	AXIS	01/01/2013
Windham Primary	Computer Lab I	HP Laser Jet Pro M401dn	VNB3N04653	AXIS	06/01/2012
Windham Primary	IT Room (Kirby)	HP Laser Jet Pro M401dn	VNB3N04661	AXIS	06/01/2012

Building	Room	Make/Model	Serial Number	Vendor	Intro Date
Windham Primary	Kitchen Office	HP Laser Jet Pro M401dn	VNB3N04665	AXIS	06/01/2012
Windham Primary	Library	HP Laser Jet Pro M401dn	VNB3N04651	AXIS	06/01/2012
Windham Primary	Main Office	Toshiba e-Studio 457	CEHD30694	A-COPI	06/01/2014
Windham Primary	New Portable	Toshiba e-Studio 456	C2D235912	A-COPI	02/01/2012
Windham Primary	Room C44	Kyocera FS-C5350DN	QVQIZ05202	A-COPI	08/01/2009
Windham Primary	Special Ed Office in Portable	HP Laser Jet Pro M401dn	VNB3N04657	AXIS	06/01/2012

NON-CONTRACTED DEVICES

Make - Model	Serial Number	IP Address	Last Update
HP Officejet Pro 8610	CN55UF3IC9	10.10.11.104	2021-06-11 02:59:11

WARRANTY REPLACED MACHINES

The following copiers or printers have been replaced by the vendor under the service warranty agreement.

Building	Department/Room	Make/Model	Serial #	Vendor ID #	Date of Trade
Manchester School	Library	HP-Laser Jet Pro M401dn	VNB3H07015		2021-06-30
Windham High	Pam's Printer - REMOVED	Samsung-SCX-4623FW	Z4YSBFFB801401E		2020-10-22
Windham Middle	Room 104	HP-Laser Jet Pro M402dn	JPBDY16986		2020-09-25
Windham Middle	Storage	HP-Color Laser Jet M452dn	VNB3B32482		2021-06-30

FIVE-YEAR FLEET MANAGEMENT (FYFM)

We have all heard the saying that Information is Power! Beginning with your next upgrade, FYFM will put you in the driver's seat.

Purpose of FYFM:

Interactive Tool you can alter with your printing habits. With the click of one button, it will incorporate both past, present and future usage, flagging any potential problematic areas. **Right-Sized Print Management** will help to eliminate overused color copiers.

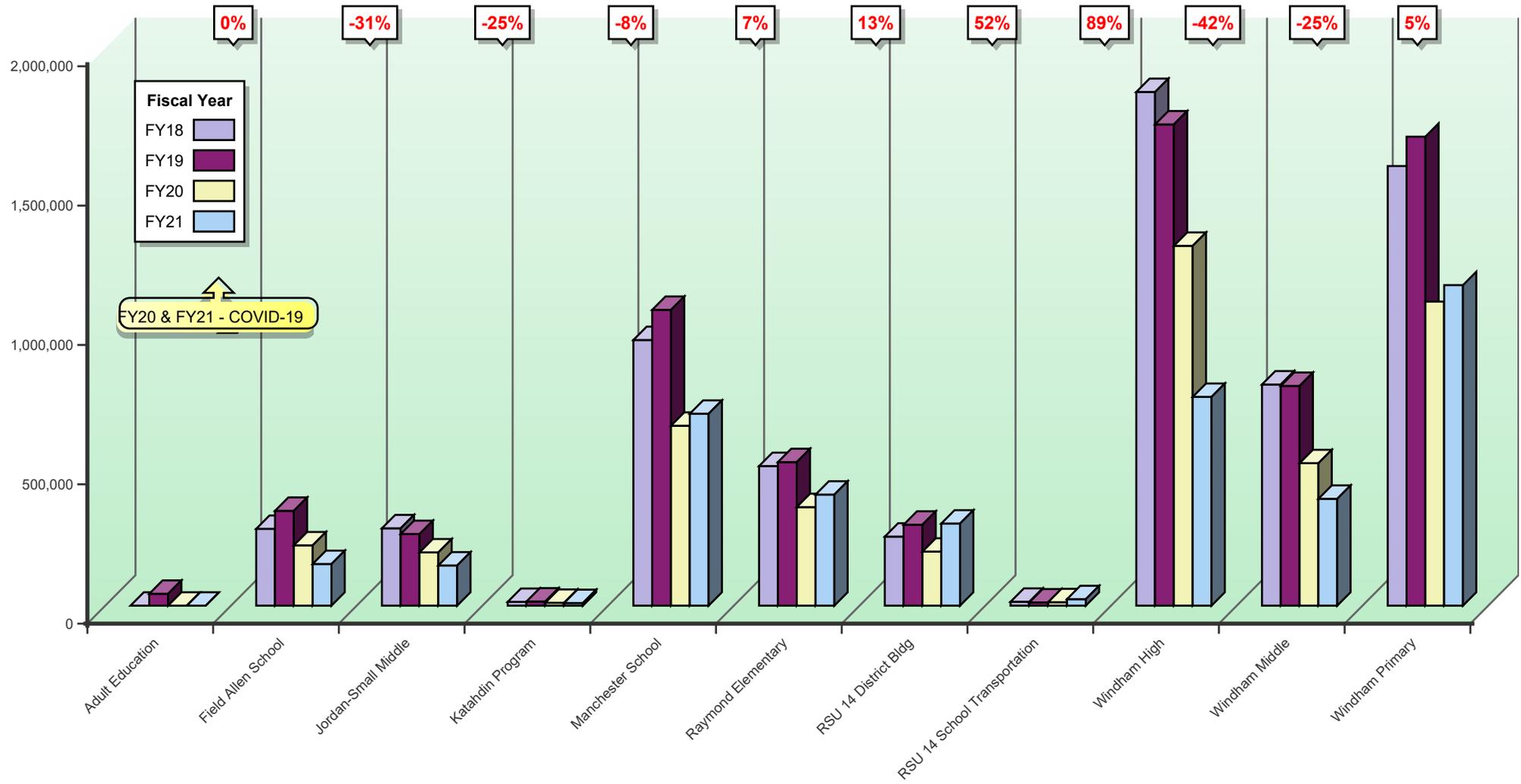
Setting up Future Budgets:

Projecting out your cost is crucial in setting up your budgets. With FYFM you will be able to take control of your future cost for the entire life of your fleet of copiers, MFP's and printers. STARDoc currently studies your printing habits and projects out for about eight months. FYFM will be able to project out your cost and volume for the entire life of your fleet, usually five years out.

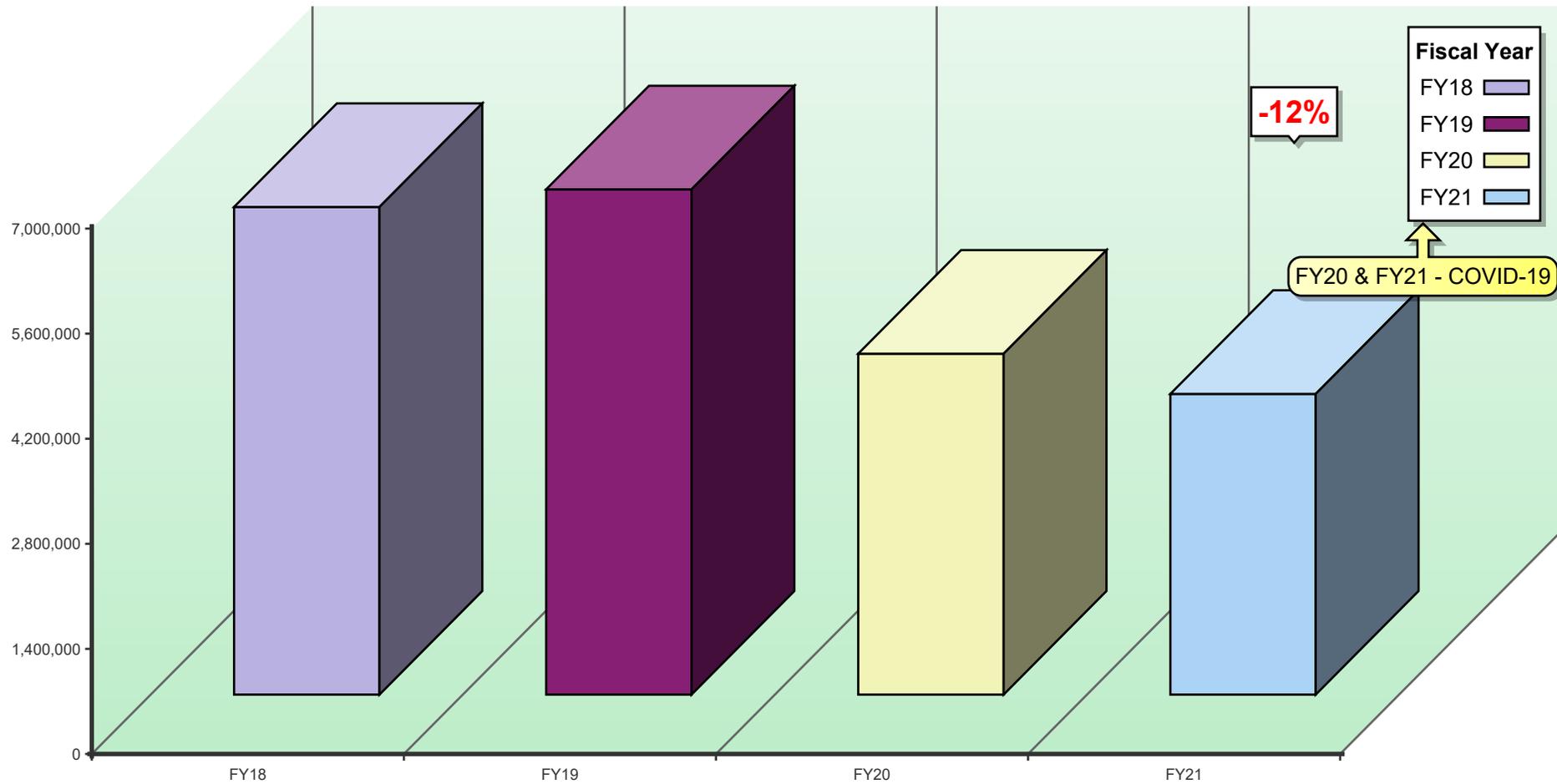
Problematic Machines:

How would you know if your equipment is truly malfunctioning and needs to be replaced under warranty? FYFM will compare your service calls to all SPC's clients for like models and speeds. It will provide you with the number of service calls in a fiscal year and the average copies between calls so that you will know if your equipment is running efficiently and/or needs to be replaced under warranty at no charge. In awarding future bids, you will be able to see which company and which manufacturer is operating the best in your geographic area.

ANNUAL BLACK VOLUME BY LOCATION



ANNUAL BLACK VOLUME OVERALL



% amount equals the overall increase or decrease between Previous Year & Current Year

AVERAGE STUDENT-TO-COPY USAGE - BLACK

Using the Projected Costs by Building as the basis, this table represents the projected average usage and cost per student for each building.

Building	Student Population	Annual Black Volume	Total School Cost*	Average Annual Black Prints Per Student	Average Annual Black Cost Per Student
Adult Education	0	15,505	\$455.90	0	\$0.00
Field Allen School	230	149,514	\$4,565.90	650	\$19.85
Jordan-Small Middle	180	144,229	\$4,194.20	801	\$23.30
Katahdin Program	23	9,424	\$289.15	410	\$12.57
Manchester School	380	688,658	\$20,030.44	1,812	\$52.71
Raymond Elementary	248	398,525	\$11,619.67	1,607	\$46.85
RSU 14 District Bldg.	0	294,673	\$9,019.80	0	\$0.00
RSU 14 School Transportation	0	23,356	\$702.33	0	\$0.00
Windham High	933	749,191	\$22,658.62	803	\$24.29
Windham Middle	430	383,492	\$11,654.65	892	\$27.10
Windham Primary	762	1,150,212	\$33,252.06	1,509	\$43.64
TOTALS	3,186	4,006,779	\$118,442.73	1,258	\$37.17

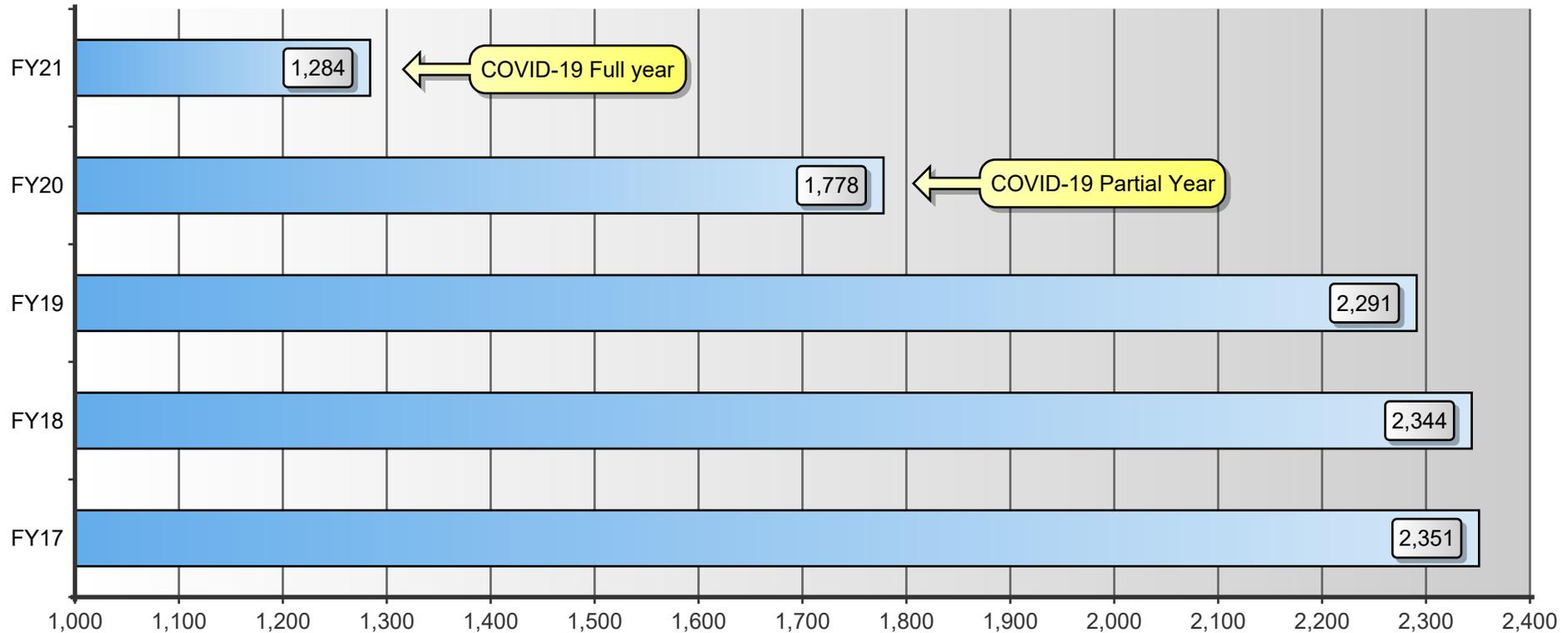
*Total School Cost refers to the cost of Service & Supplies, Paper, and Equipment. See Projected Equipment Costs by Building table later in this report.

INDUSTRY AVERAGE COPIES PER STUDENT - BLACK

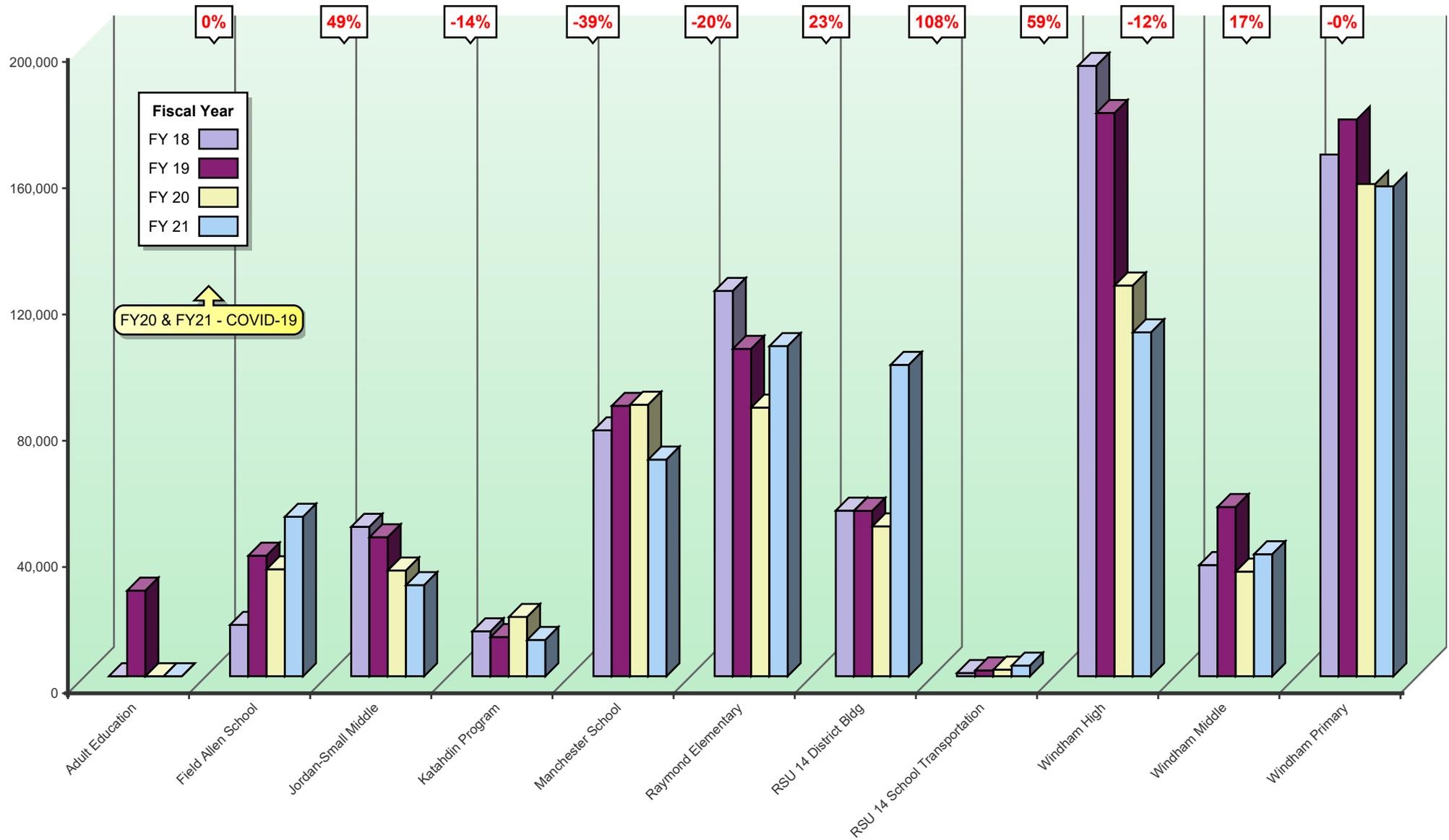
This is an SPC comparison contrasting your district with other client school districts throughout the states of Maine, New Hampshire, and Vermont. By comparing to the Average Student to Copy Usage, this will help you to set up future budgets if student populations increase or decrease within the district or if you plan to build an addition or a new school.

	Total Student Population	Total Annual Volume	Total District Cost*	Annual Copies Per Student	Annual Cost Per Student
All Schools w/Student Populations	74,829	96,111,166	\$2,941,043.66	1,284	\$39.30

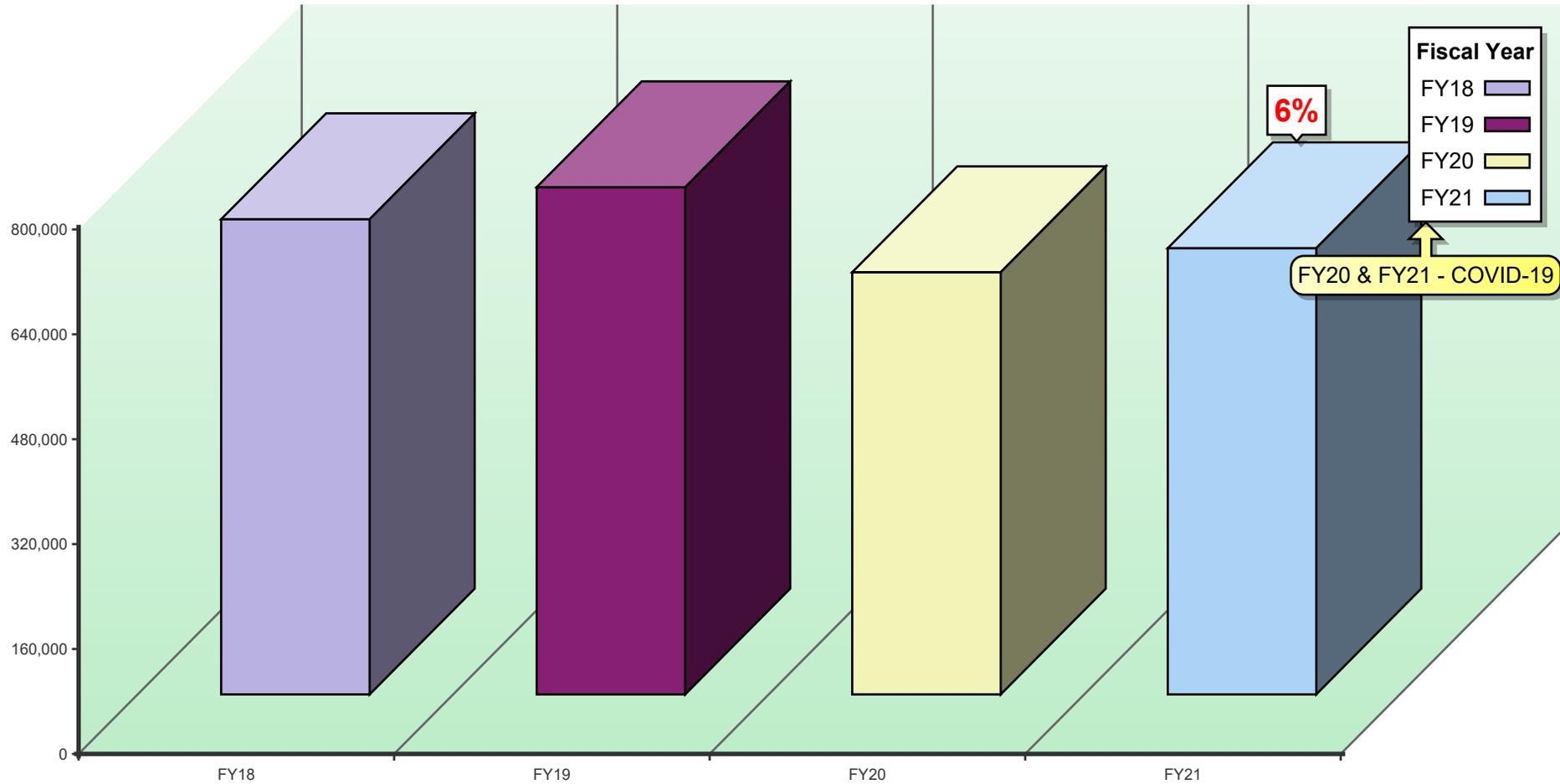
*Total District Cost refers to the cost of Service, Supplies, Paper, and Equipment.



ANNUAL COLOR VOLUME BY LOCATION



ANNUAL COLOR VOLUME OVERALL



% amount equals the overall increase or decrease between Previous Year & Current Year

AVERAGE STUDENT-TO-COPY USAGE - COLOR

Using the Projected Costs by Building as the basis, this table represents the projected average usage and cost per student for each building.

Building	Student Population	Annual Color Volume	Total School Cost*	Average Annual Color Prints Per Student	Average Annual Color Cost Per Student
Adult Education	0	11,979	\$582.92	0	\$0.00
Field Allen School	230	50,501	\$2,428.59	220	\$10.56
Jordan-Small Middle	180	28,842	\$1,387.01	160	\$7.71
Katahdin Program	23	11,496	\$622.16	500	\$27.05
Manchester School	380	68,612	\$4,913.89	181	\$12.93
Raymond Elementary	248	104,558	\$5,028.19	422	\$20.27
RSU 14 District Bldg.	0	98,618	\$5,654.66	0	\$0.00
RSU 14 School Transportation	0	3,347	\$250.99	0	\$0.00
Windham High	933	108,918	\$5,840.38	117	\$6.26
Windham Middle	430	38,636	\$3,373.11	90	\$7.84
Windham Primary	762	155,160	\$7,516.62	204	\$9.86
Totals	3,186	680,667	\$37,598.53	214	\$11.80

*Total School Cost refers only to Service & Supplies, as Paper and Equipment are included in the previous table for black prints.

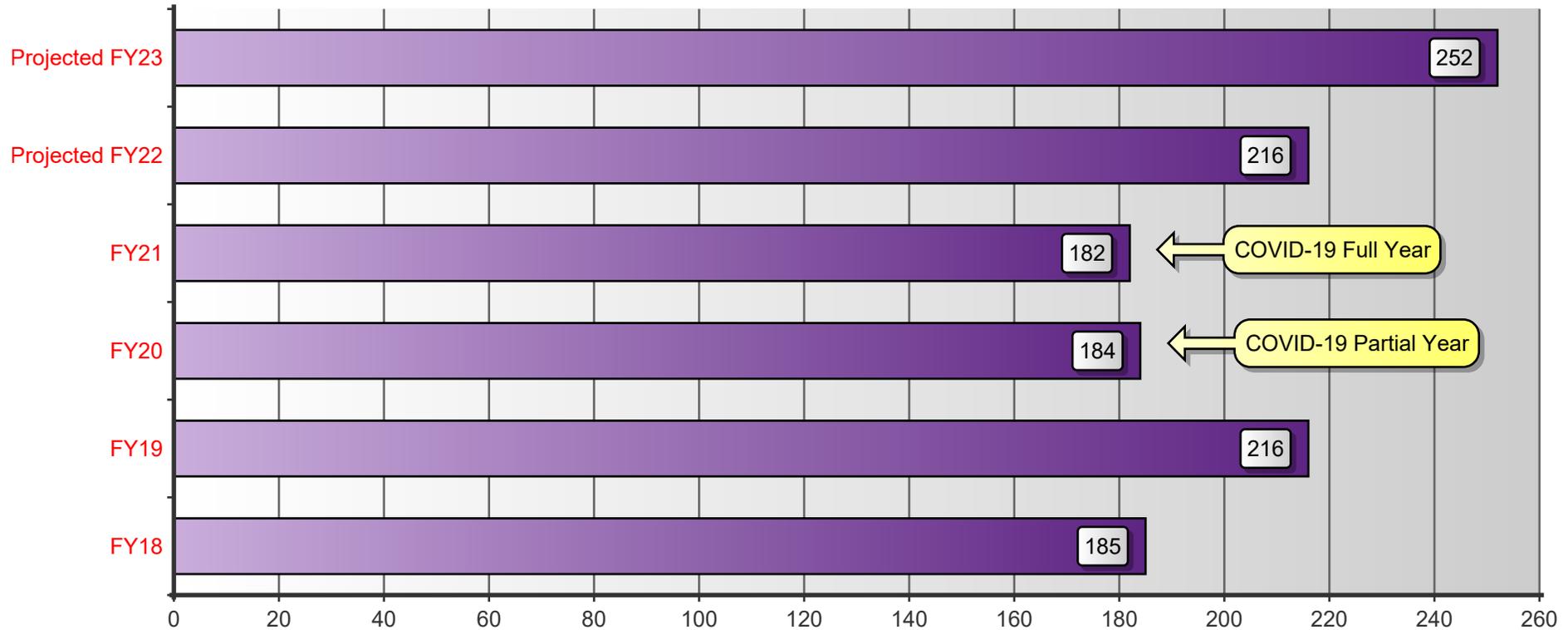
NOTE: STARDoc tool will flag any future high color usage. See page 107 of STARDoc Features. Current industry ratio averages 182 color prints per student per year. Your color volume this year averages 112 per student. Please contact our SPC technical team to provide training to your staff if your usage is too high.

INDUSTRY AVERAGE COPIES PER STUDENT - COLOR

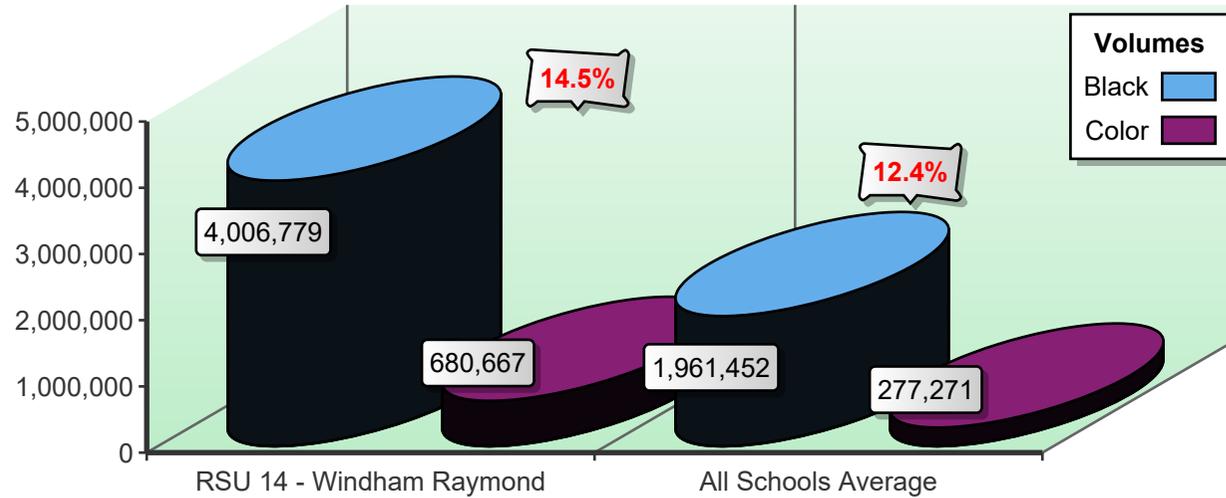
This is an SPC comparison contrasting your district with other client school districts throughout the states of Maine, New Hampshire, and Vermont. By comparing to the Average Student to Copy Usage, this will help you to set up future budgets if student populations increase or decrease within the district or if you plan to build an addition or a new school.

	Total Student Population	Total Annual Volume	Total District Cost*	Annual Copies Per Student	Annual Cost Per Student
All Schools w/Student Populations	74,829	13,586,276	\$651,358.83	182	\$8.70

*Total District Cost refers to the cost of Service, Supplies, and Paper. Equipment is calculated only into the Black Volume.



COLOR-TO-TOTAL VOLUME COMPARISON



SPC Analysis

COLOR printing plummeted from FY19 to FY20 by 20%, but overall it only dropped by just over 2% between FY20 and FY21, even though COVID restrictions affected only three months of FY20 while it affected all of FY21. This indicates that once restrictions are lifted, color usage will again significantly increase. Obviously some color printing is necessary, but if it is not monitored properly, it could blow up your entire printing budget. The best time to financially achieve the color control goal is when you do your next upgrade. For that recommendation, please review the Health Status page.

SOLUTION: SPC has incorporated into our bids Right-Sized Print Management software that pinpoints the problematic locations and implements tailor-made software that controls your color printing. Instead of forcing the entire organization to change all printing habits, SPC focuses only on problematic locations.

EQUIPMENT USAGE & RECOMMENDATIONS

The usage analysis shown here provides an overview of the usage of each piece of equipment currently under contract and monitored by SPC.

Date of Last Upgrade: 09/15/2016

Make-Model / Speed Serial Number / Vendor ID Life Expectancy / Model Intro Date Equipment Type / Vendor	07/01/2020 Meter	06/30/2021 Meter	FY21 Annual Volume	Cost/Copy Annual Cost	Recommendations
Adult Education					
Cathy Renaud					
HP Laser Jet Pro M401dn / 35 PPM	49,459	50,785	1,326	\$0.01125	9 years from Intro.
VNB3N04864 /				\$14.92	
750,000 / 06/2012	0	0	0	\$0.00000	
Black Network Printer / AXIS				\$0.00	
Computer Lab					
HP Laser Jet Pro M401dn / 35 PPM	23,031	23,314	283	\$0.01125	9 years from Intro.
VNB4F00026 /				\$3.18	
750,000 / 06/2012	0	0	0	\$0.00000	
Black Network Printer / AXIS				\$0.00	
Learning Center					
HP Color Laser Jet M452dn / 28 PPM	2,800	2,806	6	\$0.01125	None at this time.
VNB3M37235 /				\$0.07	
500,000 / 10/2015	8,262	8,363	101	\$0.11250	
Color Network Printer / AXIS				\$11.36	

Make-Model / Speed Serial Number / Vendor ID Life Expectancy / Model Intro Date Equipment Type / Vendor	07/01/2020 Meter	06/30/2021 Meter	FY21 Annual Volume	Cost/Copy Annual Cost	Recommendations
Lobby					
Toshiba e-Studio 4505AC / 45 PPM CFGF44639 / 6449 1,000,000 / 07/2016 Color Photocopier / A-COPI	116,768	130,658	13,890	\$0.00368 \$51.12 \$0.04669 \$554.58	None at this time.
		Subtotal Black	15,505	\$69.28	
		Subtotal Color	11,979	\$565.95	

Make-Model / Speed Serial Number / Vendor ID Life Expectancy / Model Intro Date Equipment Type / Vendor	07/01/2020 Meter	06/30/2021 Meter	FY21 Annual Volume	Cost/Copy Annual Cost	Recommendations
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Field Allen School

Blue Portable - Peter Mullen

HP Laser Jet Pro M401dn / 35 PPM VNB3N04658 / 750,000 / 06/2012 Black Network Printer/AXIS	15,119 0	16,931 0	1,812 0	\$0.01125 \$20.39 \$0.00000 \$0.00	9 years from Intro.
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Field Allen Portable

HP Laser Jet Pro M402dw / 40 PPM PHBVD41603 / 1,000,000 / 10/2015 Black Network Printer / AXIS	7,079 0	12,641 0	5,562 0	\$0.01125 \$62.57 \$0.00000 \$0.00	None at this time.
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Health

HP Laser Jet Pro M401dn / 35 PPM VNB3N04652 / 750,000 / 06/2012 Black Network Printer / AXIS	44,420 0	47,626 0	3,206 0	\$0.01125 \$36.07 \$0.00000 \$0.00	9 years from Intro.
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Office

Toshiba e-Studio 756 / 75 PPM CKE210719 / 3108 4,000,000 / 02/2012 Black Photocopier / A-COPI	826,129 0	840,981 0	14,852 0	\$0.00389 \$57.77 \$0.00000 \$0.00	9 years from Intro.
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Make-Model / Speed Serial Number / Vendor ID Life Expectancy / Model Intro Date Equipment Type / Vendor	07/01/2020 Meter	06/30/2021 Meter	FY21 Annual Volume	Cost/Copy Annual Cost	Recommendations
Office					
Toshiba e-Studio 3555c / 35 PPM C7CF59054 / 6442 750,000 / 07/2013 Color Photocopier / A-COPI	72,031	95,161	23,130	\$0.00368 \$85.12 \$0.04669 \$2,357.89	8 years from Intro.
Outside FA Office					
Toshiba e-Studio 7508A / 75 PPM CIHF11140 / 6582 4,000,000 / 07/2016 Black Photocopier / A-COPI	670,317	744,944	74,627	\$0.00368 \$274.63 \$0.00000 \$0.00	None at this time.
Room 02					
HP Laser Jet Pro M401dn / 35 PPM VNB3N04792 / 750,000 / 06/2012 Black Network Printer / AXIS	41,715	48,558	6,843	\$0.01125 \$76.98 \$0.00000 \$0.00	9 years from Intro.
Room 05					
HP Laser Jet Pro M401dn / 35 PPM VNB3N04856 / 750,000 / 06/2012 Black Network Printer / AXIS	60,223	64,972	4,749	\$0.01125 \$53.43 \$0.00000 \$0.00	9 years from Intro.

Make-Model / Speed Serial Number / Vendor ID Life Expectancy / Model Intro Date Equipment Type / Vendor	07/01/2020 Meter	06/30/2021 Meter	FY21 Annual Volume	Cost/Copy Annual Cost	Recommendations
Room 06					
HP Laser Jet Pro M401dn / 35 PPM VNB3N04786 / 750,000 / 06/2012 Black Network Printer / AXIS	39,568 0	43,640 0	4,072 0	\$0.01125 \$45.81 \$0.00000 \$0.00	9 years from Intro.
Room 12 Faculty					
HP Laser Jet Pro M402dn / 40 PPM JPBDY16965 / 1,000,000 / 10/2015 Black Network Printer / AXIS	13,434 0	13,456 0	22 0	\$0.01125 \$0.25 \$0.00000 \$0.00	None at this time.
Room 20					
HP Laser Jet Pro M401dn / 35 PPM VNB3N04659 / 750,000 / 06/2012 Black Network Printer / AXIS	49,312 0	53,468 0	4,156 0	\$0.01125 \$46.76 \$0.00000 \$0.00	9 years from Intro.
Room 22					
HP Laser Jet Pro M401dn / 35 PPM VNB4F00041 / 750,000 / 06/2012 Black Network Printer / AXIS	17,662 0	19,581 0	1,919 0	\$0.01125 \$21.59 \$0.00000 \$0.00	9 years from Intro.

Make-Model / Speed Serial Number / Vendor ID Life Expectancy / Model Intro Date Equipment Type / Vendor	07/01/2020 Meter	06/30/2021 Meter	FY21 Annual Volume	Cost/Copy Annual Cost	Recommendations
Tina Johnson					
HP Laser Jet Pro M401dn / 35 PPM VNB3N04790 / 750,000 / 06/2012 Black Network Printer / AXIS	46,960	51,524	4,564	\$0.01125 \$51.35 \$0.00000 \$0.00	9 years from Intro.
			Subtotal Black	149,514	\$832.70
			Subtotal Color	50,501	\$2,357.89

Make-Model / Speed Serial Number / Vendor ID Life Expectancy / Model Intro Date Equipment Type / Vendor	04/15/2021 Meter	06/30/2021 Meter	FY21 Annual Volume	Cost/Copy Annual Cost	Recommendations
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Jordan-Small Middle

Food Services Office

HP Laser Jet Pro M404dn / 40 PPM PHDGC04108 / 131221 750,000 / 07/2019 Black Network Printer/	15	15	0	\$0.00750 \$0.00 \$0.00000 \$0.00	Not in use for FY21.
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Kitchen Office

HP Laser Jet Pro M402dn / 40 PPM JPBDZ16492 / 1,000,000 / 10/2015 Black Network Printer / AXIS	2,443	2,443	0	\$0.01125 \$0.00 \$0.00000 \$0.00	Traded.
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Library

HP Laser Jet Pro M402dn / 40 PPM PHBQC41374 / 1,000,000 / 10/2015 Black Network Printer / AXIS	12,854	15,627	2,773	\$0.01125 \$31.20 \$0.00000 \$0.00	None at this time.
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Main Office

Toshiba e-Studio 6506AC / 65 PPM CHHF11124 / 6591 4,000,000 / 07/2016 Color Photocopier / A-COPI	249,741	269,723	19,982	\$0.00368 \$73.53 \$0.04669 \$1,346.63	None at this time.
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Make-Model / Speed Serial Number / Vendor ID Life Expectancy / Model Intro Date Equipment Type / Vendor	07/01/2020 Meter	06/30/2021 Meter	FY21 Annual Volume	Cost/Copy Annual Cost	Recommendations
Room A103					
Toshiba e-Studio 456 / 45 PPM C2D236055 / 3091 1,000,000 / 02/2012 Black Photocopier / A-COPI	520,623 0	534,546 0	13,923 0	\$0.00389 \$54.16 \$0.00000 \$0.00	9 years from Intro.
Room A105					
HP Laser Jet Pro M401dn / 35 PPM VNB3X04622 / 750,000 / 06/2012 Black Network Printer / AXIS	97,414 0	97,415 0	1 0	\$0.01125 \$0.01 \$0.00000 \$0.00	9 years from Intro.
Room A110					
HP Laser Jet Pro M401dn / 35 PPM VNB3N04787 / 750,000 / 06/2012 Black Network Printer / AXIS	2,732 0	3,173 0	441 0	\$0.01125 \$4.96 \$0.00000 \$0.00	9 years from Intro.
Room B105					
HP Laser Jet Pro M401dn / 35 PPM VNB4F00028 / 750,000 / 06/2012 Black Network Printer / AXIS	1,168 0	1,168 0	0 0	\$0.01125 \$0.00 \$0.00000 \$0.00	Traded.

Make-Model / Speed Serial Number / Vendor ID Life Expectancy / Model Intro Date Equipment Type / Vendor	07/01/2020 Meter	06/30/2021 Meter	FY21 Annual Volume	Cost/Copy Annual Cost	Recommendations
Room B110					
HP Laser Jet Pro M401dn / 35 PPM VNB4M00090 / 750,000 / 06/2012 Black Network Printer / AXIS	27,415 0	30,914 0	3,499 0	\$0.01125 \$39.36 \$0.00000 \$0.00	9 years from Intro.
Room B112 Tech Office					
HP Laser Jet Pro M401dne / 35 PPM PHGFD48781 / 750,000 / 01/2013 Black Network Printer / AXIS	25,553 0	25,553 0	0 0	\$0.01125 \$0.00 \$0.00000 \$0.00	Not in use for FY21. 8 years from Intro.
Room C113					
HP Laser Jet Pro M401dn / 35 PPM VNB3H07016 / 750,000 / 06/2012 Black Network Printer / AXIS	96,653 0	97,020 0	367 0	\$0.01125 \$4.13 \$0.00000 \$0.00	9 years from Intro.
Room C126					
Toshiba e-Studio 7508A / 75 PPM CIHF11097 / 6576 4,000,000 / 07/2016 Black Photocopier / A-COPI	215,717 0	263,320 0	47,603 0	\$0.00368 \$175.18 \$0.00000 \$0.00	None at this time.

Make-Model / Speed Serial Number / Vendor ID Life Expectancy / Model Intro Date Equipment Type / Vendor	07/01/2020 Meter	06/30/2021 Meter	FY21 Annual Volume	Cost/Copy Annual Cost	Recommendations
Room C128 Music					
HP Laser Jet Pro M401dn / 35 PPM VNB4F00034 / 750,000 / 06/2012 Black Network Printer / AXIS	58,347 0	58,347 0	0 0	\$0.01125 \$0.00 \$0.00000 \$0.00	Traded.
Teachers' Work Room					
Toshiba e-Studio 757 / 75 PPM CAHDI3764 / 5247 4,000,000 / 06/2014 Black Photocopier / A-COPI	292,272 0	347,912 0	55,640 0	\$0.00389 \$216.44 \$0.00000 \$0.00	7 years from Intro.
		Subtotal Black	144,229	\$598.97	
		Subtotal Color	28,842	\$1,346.63	

Make-Model / Speed Serial Number / Vendor ID Life Expectancy / Model Intro Date Equipment Type / Vendor	07/01/2020 Meter	06/30/2021 Meter	FY21 Annual Volume	Cost/Copy Annual Cost	Recommendations
Katahdin Program					
Front Desk					
HP Laser Jet Pro M402dn / 40 PPM PHBQC41397 / 1,000,000 / 10/2015 Black Network Printer/AXIS	8,805 0	10,818 0	2,013 0	\$0.01125 \$22.65 \$0.00000 \$0.00	None at this time.
Office					
Toshiba e-Studio 3055C / 30 PPM C71C23480 / 5241 750,000 / 07/2013 Color Photocopier / A-COPI	69,908 61,606	77,319 73,102	7,411 11,496	\$0.00420 \$31.13 \$0.05254 \$604.00	8 years from Intro.
Subtotal Black			9,424	\$53.77	
Subtotal Color			11,496	\$604.00	

Make-Model / Speed Serial Number / Vendor ID Life Expectancy / Model Intro Date Equipment Type / Vendor	07/01/2020 Meter	06/30/2021 Meter	FY21 Annual Volume	Cost/Copy Annual Cost	Recommendations
Manchester School					
Administration Office					
HP Laser Jet Pro M401dn / 35 PPM VNB3H07012 / 750,000 / 06/2012 Black Network Printer/AXIS	5,466 0	5,634 0	168 0	\$0.01125 \$1.89 \$0.00000 \$0.00	9 years from Intro.
Assistant Principal					
HP Laser Jet Pro M401dn / 35 PPM VNB3H07014 / 750,000 / 06/2012 Black Network Printer / AXIS	5,822 0	6,400 0	578 0	\$0.01125 \$6.50 \$0.00000 \$0.00	9 years from Intro.
Café Office					
HP Laser Jet Pro M402dn / 40 PPM JPBDZ16482 / 1,000,000 / 10/2015 Black Network Printer / AXIS	4,359 0	6,505 0	2,146 0	\$0.01125 \$24.14 \$0.00000 \$0.00	None at this time.
Copy Room					
HP Laser Jet Pro M402dn / 40 PPM JPBDY16959 / 1,000,000 / 10/2015 Black Network Printer / AXIS	81,062 0	87,753 0	6,691 0	\$0.01125 \$75.27 \$0.00000 \$0.00	None at this time.

Make-Model / Speed Serial Number / Vendor ID Life Expectancy / Model Intro Date Equipment Type / Vendor	07/01/2020 Meter	06/30/2021 Meter	FY21 Annual Volume	Cost/Copy Annual Cost	Recommendations
Copy Room Left					
Toshiba e-Studio 8508A / 85 PPM CIHF11765 / 6546 5,000,000 / 07/2016 Black Photocopier / A-COPI	744,053 0	1,010,915 0	266,862 0	\$0.00368 \$982.05 \$0.00000 \$0.00	None at this time.
Copy Room Middle					
Toshiba e-Studio 8508A / 85 PPM CIHF11740 / 6532 5,000,000 / 07/2016 Black Photocopier / A-COPI	1,057,963 0	1,087,461 0	29,498 0	\$0.00368 \$108.55 \$0.00000 \$0.00	None at this time.
Copy Room Right					
Toshiba e-Studio 8508A / 85 PPM CIHF12145 / 6538 5,000,000 / 07/2016 Black Photocopier / A-COPI	986,097 0	1,311,981 0	325,884 0	\$0.00368 \$1,199.25 \$0.00000 \$0.00	None at this time.
Lab 1					
HP Color Laser Jet M452dn / 28 PPM VNB3B32475 / 500,000 / 10/2015 Color Network Printer / AXIS	8,751 15,284	14,698 27,649	5,947 12,365	\$0.01125 \$66.90 \$0.11250 \$1,391.06	None at this time.

Make-Model / Speed Serial Number / Vendor ID Life Expectancy / Model Intro Date Equipment Type / Vendor	07/01/2020 Meter	06/30/2021 Meter	FY21 Annual Volume	Cost/Copy Annual Cost	Recommendations
Lab 2					
HP Laser Jet Pro M401dn / 35 PPM VNB3B07038 / 750,000 / 06/2012 Black Network Printer / AXIS	62,400 0	62,824 0	424 0	\$0.01125 \$4.77 \$0.00000 \$0.00	9 years from Intro.
Library					
HP Laser Jet Pro M401dn / 35 PPM VNB3H07015 / 750,000 / 06/2012 Black Network Printer / AXIS	5,215 0	6,239 0	1,024 0	\$0.01125 \$11.52 \$0.00000 \$0.00	9 years from Intro.
Main Office					
Toshiba e-Studio 4540c / 45 PPM CMD218320 / 3101 1,000,000 / 05/2011 Color Photocopier / A-COPI	249,732 277,258	258,304 291,353	8,572 14,095	\$0.00420 \$36.00 \$0.05254 \$740.55	10 years from Intro.
Main Office					
Toshiba e-Studio 5506AC / 55 PPM CHHF11007 / 6537 3,000,000 / 07/2016 Color Photocopier / A-COPI	102,458 117,711	116,563 149,668	14,105 31,957	\$0.00368 \$51.91 \$0.04669 \$1,492.07	None at this time.

Make-Model / Speed Serial Number / Vendor ID Life Expectancy / Model Intro Date Equipment Type / Vendor	07/01/2020 Meter	06/30/2021 Meter	FY21 Annual Volume	Cost/Copy Annual Cost	Recommendations
Nurse					
HP Laser Jet Pro M401dn / 35 PPM VNB3B07036 / 750,000 / 06/2012 Black Network Printer / AXIS	10,599 0	11,566 0	967 0	\$0.01125 \$10.88 \$0.00000 \$0.00	9 years from Intro.
Room 134					
HP Laser Jet Pro M401dn / 35 PPM VNB3H06983 / 750,000 / 06/2012 Black Network Printer / AXIS	54,925 0	62,332 0	7,407 0	\$0.01125 \$83.33 \$0.00000 \$0.00	9 years from Intro.
Room 137					
HP Laser Jet Pro M402dn / 40 PPM PHBQC36147 / 1,000,000 / 10/2015 Black Network Printer / AXIS	182,690 0	189,855 0	7,165 0	\$0.01125 \$80.61 \$0.00000 \$0.00	None at this time.
Room 174 Special Ed					
HP Color Laser Jet M452dn / 28 PPM VNB3B32479 / 500,000 / 10/2015 Color Network Printer / AXIS	11,333 27,711	12,437 30,365	1,104 2,654	\$0.01125 \$12.42 \$0.11250 \$298.58	None at this time.

Make-Model / Speed Serial Number / Vendor ID Life Expectancy / Model Intro Date Equipment Type / Vendor	07/01/2020 Meter	06/30/2021 Meter	FY21 Annual Volume	Cost/Copy Annual Cost	Recommendations
Room 177					
HP Color Laser Jet M452dn / 28 PPM VNB3B32476 / 500,000 / 10/2015 Color Network Printer / AXIS	8,245 12,107	11,097 19,648	2,852 7,541	\$0.01125 \$32.09 \$0.11250 \$848.36	None at this time.
Room 178					
HP Laser Jet Pro M401dn / 35 PPM VNB3X04628 / 750,000 / 06/2012 Black Network Printer / AXIS	51,580 0	53,550 0	1,970 0	\$0.01125 \$22.16 \$0.00000 \$0.00	9 years from Intro.
Room 183					
HP Laser Jet Pro M402dn / 40 PPM JPBDY16950 / 1,000,000 / 10/2015 Black Network Printer / AXIS	17,005 0	21,383 0	4,378 0	\$0.01125 \$49.25 \$0.00000 \$0.00	None at this time.
Special Ed					
Konica Minolta BH3602P / 35 PPM AAFK011001522 / 131197 500,000 / 08/2018 Black Network Printer / SYMQUEST	17 0	933 0	916 0	\$0.00613 \$5.62 \$0.00000 \$0.00	None at this time.
Subtotal Black			688,658	\$2,865.12	
Subtotal Color			68,612	\$4,770.62	

Make-Model / Speed Serial Number / Vendor ID Life Expectancy / Model Intro Date Equipment Type / Vendor	07/01/2020 Meter	06/30/2021 Meter	FY21 Annual Volume	Cost/Copy Annual Cost	Recommendations
Raymond Elementary					
Copy Room 2nd Floor					
Toshiba e-Studio 7508A / 75 PPM CIHF11037 / 6545 4,000,000 / 07/2016 Black Photocopier/A-COPI	303,262	472,413	169,151	\$0.00368 \$622.48 \$0.00000 \$0.00	None at this time.
Food Services Office					
HP LaserJet Pro M404dw / 40 PPM PHDGC04103 / 131219 750,000 / 07/2019 Black Network Printer /	0	249	249	\$0.00750 \$1.87 \$0.00000 \$0.00	None at this time.
K-Wing Kitchen					
HP Laser Jet Pro M402dn / 40 PPM JPBDY16947 / 1,000,000 / 10/2015 Black Network Printer / AXIS	25,865	34,169	8,304	\$0.01125 \$93.42 \$0.00000 \$0.00	None at this time.
Kitchen					
HP Laser Jet Pro M402dn / 40 PPM JPBDZ16427 / 1,000,000 / 10/2015 Black Network Printer / AXIS	3,463	4,132	669	\$0.01125 \$7.53 \$0.00000 \$0.00	Traded.

Make-Model / Speed Serial Number / Vendor ID Life Expectancy / Model Intro Date Equipment Type / Vendor	07/01/2020 Meter	06/30/2021 Meter	FY21 Annual Volume	Cost/Copy Annual Cost	Recommendations
Main Office					
Toshiba e-Studio 5506AC / 55 PPM CHIF11286 / 6536 3,000,000 / 07/2016 Color Photocopier / A-COPI	165,933	175,743	9,810	\$0.00368 \$36.10 \$0.04669 \$1,636.44	None at this time.
Old Supt Office					
HP Laser Jet Pro M402dn / 40 PPM JPBDY16953 / 1,000,000 / 10/2015 Black Network Printer / AXIS	29,425	49,017	19,592	\$0.01125 \$220.41 \$0.00000 \$0.00	None at this time.
Room B206D					
HP Laser Jet 400 M401n / 35 PPM VNB3NI3281 / 750,000 / 01/2013 Black Network Printer / AXIS	3,771	3,775	4	\$0.01125 \$0.05 \$0.00000 \$0.00	8 years from Intro.
Special Ed					
Konica Minolta BH3602P / 35 PPM AAFK011001531 / 131198 500,000 / 08/2018 Black Network Printer / SYMQUEST	23	23	0	\$0.00613 \$0.00 \$0.00000 \$0.00	Not in use for FY21.

Make-Model / Speed Serial Number / Vendor ID Life Expectancy / Model Intro Date Equipment Type / Vendor	07/01/2020 Meter	06/30/2021 Meter	FY21 Annual Volume	Cost/Copy Annual Cost	Recommendations
Superintendent					
Toshiba e-Studio 457 / 45 PPM CEHD28550 / 5233 1,000,000 / 06/2014 Black Photocopier / A-COPI	304,055 0	311,220 0	7,165 0	\$0.00389 \$27.87 \$0.00000 \$0.00	7 years from Intro.
Work Room					
Toshiba e-studio 287CSL / 30 PPM TJGFI2996 / 6531 750,000 / 07/2014 Color Photocopier / A-COPI	8,523 164,980	9,576 234,489	1,053 69,509	\$0.00368 \$3.88 \$0.04669 \$3,245.38	7 years from Intro.
Work Room					
Toshiba e-Studio 8508A / 85 PPM CIHFII767 / 6533 5,000,000 / 07/2016 Black Photocopier / A-COPI	989,923 0	1,172,451 0	182,528 0	\$0.00368 \$671.70 \$0.00000 \$0.00	None at this time.
		Subtotal Black	398,525	\$1,685.30	
		Subtotal Color	104,558	\$4,881.81	

Make-Model / Speed Serial Number / Vendor ID Life Expectancy / Model Intro Date Equipment Type / Vendor	07/01/2020 Meter	06/30/2021 Meter	FY21 Annual Volume	Cost/Copy Annual Cost	Recommendations
RSU 14 District Bldg					
Accounts Payable					
Samsung SCX-4623FW / 23 PPM Z4YSBFFB200760Z / 500,000 / 06/2010 Black Laser MFP/SPC	10,446 0	10,903 0	457 0	\$0.03449 \$15.76 \$0.00000 \$0.00	11 years from Intro.
Asst. Supt - Christine Frost-Bartinet					
HP Laser Jet Pro M401dn / 35 PPM VNB4M00087 / 750,000 / 06/2012 Black Network Printer / AXIS	9,280 0	9,882 0	602 0	\$0.01125 \$6.77 \$0.00000 \$0.00	9 years from Intro.
Check Printer - Back up					
HP Laser Jet 600 M602 / 52 PPM CNCCG580X6 / 3,000,000 / 11/2011 Black Network Printer / AXIS	29,694 0	29,694 0	0 0	\$0.01125 \$0.00 \$0.00000 \$0.00	Not in use for FY21. 10 years from Intro.
Colonial Conf Room, 2nd Floor					
Toshiba e-Studio 3055C / 30 PPM C71C23506 / 5256 750,000 / 07/2013 Color Photocopier / A-COPI	60,454 12,056	70,281 43,842	9,827 31,786	\$0.00420 \$41.27 \$0.05254 \$1,670.04	8 years from Intro.

Make-Model / Speed Serial Number / Vendor ID Life Expectancy / Model Intro Date Equipment Type / Vendor	07/01/2020 Meter	06/30/2021 Meter	FY21 Annual Volume	Cost/Copy Annual Cost	Recommendations
Copy Room					
HP Color Laser Jet M452dn / 28 PPM VNB3B32480 / 500,000 / 10/2015 Color Network Printer / AXIS	59,044 16,656	68,480 17,811	9,436 1,155	\$0.01125 \$106.16 \$0.11250 \$129.94	None at this time.
Copy Room - Check Printer					
HP Laser Jet 600 M607 / 52 PPM CNBCL5Q11P / 2,000,000 / 05/2017 Black Network Printer / AXIS	14,038 0	18,762 0	4,724 0	\$0.01125 \$53.15 \$0.00000 \$0.00	None at this time.
Copy Room Left					
Toshiba e-Studio 7508A / 75 PPM CIHF11074 / 6580 4,000,000 / 07/2016 Black Photocopier / A-COPI	443,352 0	576,704 0	133,352 0	\$0.00368 \$490.74 \$0.00000 \$0.00	None at this time.
Curriculum - Christine Hesler					
HP Color Laser Jet M452dn / 28 PPM VNB3B32477 / 500,000 / 10/2015 Color Network Printer / SYMQUEST	4,028 3,992	4,072 4,205	44 213	\$0.00750 \$0.33 \$0.06500 \$13.85	None at this time.

Make-Model / Speed Serial Number / Vendor ID Life Expectancy / Model Intro Date Equipment Type / Vendor	07/01/2020 Meter	06/30/2021 Meter	FY21 Annual Volume	Cost/Copy Annual Cost	Recommendations
Curriculum Dir - Christine Hesler					
HP Color Laser Jet M452dn / 28 PPM VNB3B32481 / 500,000 / 10/2015 Color Network Printer / AXIS	7,115 14,066	7,151 14,566	36 500	\$0.01125 \$0.41 \$0.11250 \$56.25	None at this time.
Exec Asst - Terri Coolidge					
Samsung SCX-4623FW / 23 PPM Z4YSBFFB502059K / 500,000 / 06/2010 Black Laser MFP / SPC	47,662 0	47,662 0	0 0	\$0.03449 \$0.00 \$0.00000 \$0.00	Traded.
Exec Asst - Terri Coolidge					
HP Laser Jet Pro M401dn / 35 PPM VNB3N04810 / 750,000 / 06/2012 Black Network Printer / AXIS	64,341 0	64,870 0	529 0	\$0.01125 \$5.95 \$0.00000 \$0.00	9 years from Intro.
Facilities Director - Bill Hansen					
Samsung SCX-4623FW / 23 PPM Z4YSBFFZA00004Z / 500,000 / 06/2010 Black Laser MFP / SPC	16,755 0	17,324 0	569 0	\$0.03449 \$19.62 \$0.00000 \$0.00	11 years from Intro.

Make-Model / Speed Serial Number / Vendor ID Life Expectancy / Model Intro Date Equipment Type / Vendor	07/01/2020 Meter	06/30/2021 Meter	FY21 Annual Volume	Cost/Copy Annual Cost	Recommendations
Front Foyer (color)					
Toshiba e-Studio 5506AC / 55 PPM CHHF11244 / 6590 3,000,000 / 07/2016 Color Photocopier / A-COPI	92,851	185,854	93,003	\$0.00368 \$342.25 \$0.04669 \$2,428.95	None at this time.
Human Resources					
HP Color Laser Jet M451dn / 21 PPM CNDF370831 / 500,000 / 02/2012 Color Network Printer / AXIS	2,718	6,421	3,703	\$0.01125 \$41.66 \$0.11250 \$534.49	9 years from Intro.
Jeanne Reilly					
Samsung SCX-4623FW / 23 PPM Z4YSBFFB102606X / 500,000 / 06/2010 Black Laser MFP / SPC	14,617	14,617	0	\$0.03449 \$0.00 \$0.00000 \$0.00	Traded.
Payroll					
Samsung SCX-4623FW / 23 PPM Z4YSBFFB900602A / 500,000 / 06/2010 Black Laser MFP / SPC	43,335	46,705	3,370	\$0.03449 \$116.23 \$0.00000 \$0.00	11 years from Intro.

Make-Model / Speed Serial Number / Vendor ID Life Expectancy / Model Intro Date Equipment Type / Vendor	07/01/2020 Meter	06/30/2021 Meter	FY21 Annual Volume	Cost/Copy Annual Cost	Recommendations
Reception - Kellie Sampson					
HP Laser Jet Pro M401dn / 35 PPM	18,185	24,955	6,770	\$0.01125	9 years from Intro.
VNB3N04865 /				\$76.16	
750,000 / 06/2012	0	0	0	\$0.00000	
Black Network Printer / AXIS				\$0.00	
REMOVED					
Samsung SCX-4623FW / 23 PPM	68,598	69,887	1,289	\$0.03449	Traded.
Z4YSBFFB200750P /				\$44.46	
500,000 / 06/2010	0	0	0	\$0.00000	
Black Laser MFP / SPC				\$0.00	
Special Ed - Dubay					
Konica Minolta BH3602P / 35 PPM	17	249	232	\$0.00613	None at this time.
AAFK011001516 / 131195				\$1.42	
500,000 / 08/2018	0	0	0	\$0.00000	
Black Network Printer / SYMQUEST				\$0.00	
Special Ed - Stacie Webster					
HP Color Laser Jet M454dn / 28 PPM	0	365	365	\$0.00750	None at this time.
VNB3T12537 / 131220				\$2.74	
500,000 / 06/2019	0	5,580	5,580	\$0.06500	
Color Network Printer / SYMQUEST				\$362.70	

Make-Model / Speed Serial Number / Vendor ID Life Expectancy / Model Intro Date Equipment Type / Vendor	07/01/2020 Meter	06/30/2021 Meter	FY21 Annual Volume	Cost/Copy Annual Cost	Recommendations
Special Ed Coord - Melissa Boire					
HP Color Laser Jet M452dn / 28 PPM VNB3M40718 / 500,000 / 10/2015 Color Network Printer / AXIS	1,694 2,373	2,313 3,528	619 1,155	\$0.01125 \$6.96 \$0.11250 \$129.94	None at this time.
Storage					
HP Color Laser Jet M452dn / 28 PPM VNB3B32483 / 500,000 / 10/2015 Color Network Printer / AXIS	677 4,339	677 4,339	0 0	\$0.01125 \$0.00 \$0.11250 \$0.00	Not in use for FY21.
Student Services Assistant					
HP Color Laser Jet M452dn / 28 PPM VNB3B32474 / 500,000 / 10/2015 Color Network Printer / AXIS	15,987 14,677	28,011 16,132	12,024 1,455	\$0.01125 \$135.27 \$0.11250 \$163.69	None at this time.
Student Services Coordinator					
HP Laser Jet Pro M402dn / 40 PPM JPBDY16983 / 1,000,000 / 10/2015 Black Network Printer / AXIS	10,081 0	13,761 0	3,680 0	\$0.01125 \$41.40 \$0.00000 \$0.00	None at this time.

Make-Model / Speed Serial Number / Vendor ID Life Expectancy / Model Intro Date Equipment Type / Vendor	07/01/2020 Meter	06/30/2021 Meter	FY21 Annual Volume	Cost/Copy Annual Cost	Recommendations
Student Svcs Dir - Lisa Garneau					
HP Laser Jet Pro M401dn / 35 PPM VNB3N04821 / 750,000 / 06/2012 Black Network Printer / AXIS	102,695 0	111,416 0	8,721 0	\$0.01125 \$98.11 \$0.00000 \$0.00	9 years from Intro.
Superintendent - Chris Howell					
HP Laser Jet Pro M401dn / 35 PPM VNB4F00022 / 750,000 / 06/2012 Black Network Printer / AXIS	13,748 0	15,069 0	1,321 0	\$0.01125 \$14.86 \$0.00000 \$0.00	9 years from Intro.
		Subtotal Black	294,673	\$1,661.68	
		Subtotal Color	98,618	\$5,489.84	

Make-Model / Speed Serial Number / Vendor ID Life Expectancy / Model Intro Date Equipment Type / Vendor	07/01/2020 Meter	06/30/2021 Meter	FY21 Annual Volume	Cost/Copy Annual Cost	Recommendations
RSU 14 School Transportation					
Main Office					
Toshiba e-Studio 3040c / 30 PPM CNB326928 / 6187 750,000 / 05/2011 Color Photocopier/A-COPI	129,879	150,213	20,334	\$0.00420 \$85.40 \$0.05254 \$116.43	10 years from Intro.
Main Office					
HP Color Laser Jet M452dn / 28 PPM VNB3B32478 / 500,000 / 10/2015 Color Network Printer / AXIS	2,196	5,218	3,022	\$0.01125 \$34.00 \$0.11250 \$127.24	None at this time.
Subtotal Black			23,356	\$119.40	
Subtotal Color			3,347	\$243.67	

Make-Model / Speed Serial Number / Vendor ID Life Expectancy / Model Intro Date Equipment Type / Vendor	07/01/2020 Meter	06/30/2021 Meter	FY21 Annual Volume	Cost/Copy Annual Cost	Recommendations
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Windham High

Academic Support Center

HP Laser Jet Pro M401dn / 35 PPM VNB4M00089 / 750,000 / 06/2012 Black Network Printer/AXIS	52,395 0	52,395 0	0 0	\$0.01125 \$0.00 \$0.00000 \$0.00	Traded.
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Assistant Principal

HP Laser Jet Pro M401dn / 35 PPM VNB3N04797 / 750,000 / 06/2012 Black Network Printer / AXIS	24,282 0	26,984 0	2,702 0	\$0.01125 \$30.40 \$0.00000 \$0.00	9 years from Intro.
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Athletics Office

Toshiba e-Studio 3555c / 35 PPM C7CF58856 / 6223 750,000 / 07/2013 Color Photocopier / A-COPI	85,313 8,615	93,740 11,084	8,427 2,469	\$0.00368 \$31.01 \$0.04669 \$115.28	8 years from Intro.
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Blue Café

HP Laser Jet Pro M401dn / 35 PPM VNB3N04857 / 750,000 / 06/2012 Black Network Printer / AXIS	21,963 0	22,005 0	42 0	\$0.01125 \$0.47 \$0.00000 \$0.00	9 years from Intro.
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Make-Model / Speed Serial Number / Vendor ID Life Expectancy / Model Intro Date Equipment Type / Vendor	07/01/2020 Meter	06/30/2021 Meter	FY21 Annual Volume	Cost/Copy Annual Cost	Recommendations
Café					
HP Laser Jet Pro M401dn / 35 PPM VNB3N04850 / 750,000 / 06/2012 Black Network Printer / AXIS	27,961 0	33,041 0	5,080 0	\$0.01125 \$57.15 \$0.00000 \$0.00	9 years from Intro.
Café					
Toshiba e-Studio 456 / 45 PPM C2D236072 / 3102 1,000,000 / 02/2012 Black Photocopier / A-COPI	378,810 0	378,869 0	59 0	\$0.00389 \$0.23 \$0.00000 \$0.00	9 years from Intro.
Custodial Office					
HP Laser Jet Pro M401dn / 35 PPM VNB3N04788 / 750,000 / 06/2012 Black Network Printer / AXIS	5,833 0	6,544 0	711 0	\$0.01125 \$8.00 \$0.00000 \$0.00	9 years from Intro.
Faculty Office B					
HP Laser Jet Pro M401dn / 35 PPM VNB4F00033 / 750,000 / 06/2012 Black Network Printer / AXIS	121,753 0	126,657 0	4,904 0	\$0.01125 \$55.17 \$0.00000 \$0.00	9 years from Intro.

Make-Model / Speed Serial Number / Vendor ID Life Expectancy / Model Intro Date Equipment Type / Vendor	07/01/2020 Meter	06/30/2021 Meter	FY21 Annual Volume	Cost/Copy Annual Cost	Recommendations
Faculty Office B					
Toshiba e-Studio 8508A / 85 PPM CIIFI1852 / 6588 5,000,000 / 07/2016 Black Photocopier / A-COPI	922,027 0	1,036,529 0	114,502 0	\$0.00368 \$421.37 \$0.00000 \$0.00	None at this time.
Faculty Office E					
HP Laser Jet Pro M402dn / 40 PPM JPBDY10472 / 1,000,000 / 10/2015 Black Network Printer / AXIS	56,669 0	58,084 0	1,415 0	\$0.01125 \$15.92 \$0.00000 \$0.00	None at this time.
Faculty Office K					
Toshiba e-Studio 8508A / 85 PPM CIIFI1808 / 6587 5,000,000 / 07/2016 Black Photocopier / A-COPI	739,774 0	809,656 0	69,882 0	\$0.00368 \$257.17 \$0.00000 \$0.00	None at this time.
Faculty Office K					
Toshiba e-Studio 3555c / 35 PPM C7CF58845 / 6459 750,000 / 07/2013 Color Photocopier / A-COPI	114,174 142,768	124,670 162,537	10,496 19,769	\$0.00368 \$38.63 \$0.04669 \$923.01	8 years from Intro.

Make-Model / Speed Serial Number / Vendor ID Life Expectancy / Model Intro Date Equipment Type / Vendor	07/01/2020 Meter	06/30/2021 Meter	FY21 Annual Volume	Cost/Copy Annual Cost	Recommendations
Faculty Office K (HP Printer)					
HP Laser Jet Pro M401dn / 35 PPM VNB4F00035 / 750,000 / 06/2012 Black Network Printer / AXIS	55,649 0	56,892 0	1,243 0	\$0.01125 \$13.98 \$0.00000 \$0.00	9 years from Intro.
Faculty Office M - Math					
Toshiba e-Studio 8508A / 85 PPM C11F12138 / 6586 5,000,000 / 07/2016 Black Photocopier / A-COPI	1,180,554 0	1,343,741 0	163,187 0	\$0.00368 \$600.53 \$0.00000 \$0.00	None at this time.
Faculty Office M - Math					
HP Laser Jet Pro M402dn / 40 PPM JPBDY10471 / 1,000,000 / 10/2015 Black Network Printer / AXIS	63,412 0	73,668 0	10,256 0	\$0.01125 \$115.38 \$0.00000 \$0.00	None at this time.
Front Office Attendance Printer					
HP Laser Jet Pro M402dn / 40 PPM JPBDY10469 / 1,000,000 / 10/2015 Black Network Printer / AXIS	43,847 0	50,054 0	6,207 0	\$0.01125 \$69.83 \$0.00000 \$0.00	None at this time.

Make-Model / Speed Serial Number / Vendor ID Life Expectancy / Model Intro Date Equipment Type / Vendor	07/01/2020 Meter	06/30/2021 Meter	FY21 Annual Volume	Cost/Copy Annual Cost	Recommendations
Guidance Office					
HP Laser Jet Pro M401dn / 35 PPM VNB4F00027 / 750,000 / 06/2012 Black Network Printer / AXIS	11,265 0	12,174 0	909 0	\$0.01125 \$10.23 \$0.00000 \$0.00	9 years from Intro.
Guidance Office Closet					
Toshiba e-Studio 5508A / 55 PPM C11F12379 / 6593 2,000,000 / 08/2016 Black Photocopier / A-COPI	59,220 0	121,678 0	62,458 0	\$0.00368 \$229.85 \$0.00000 \$0.00	None at this time.
Jim Babcock					
HP Laser Jet Pro M401dn / 35 PPM VNB4F00042 / 750,000 / 06/2012 Black Network Printer / AXIS	18,079 0	20,164 0	2,085 0	\$0.01125 \$23.46 \$0.00000 \$0.00	9 years from Intro.
Library					
Toshiba e-Studio 456 / 45 PPM C2LC11196 / 4718 1,000,000 / 02/2012 Black Photocopier / A-COPI	100,004 0	104,306 0	4,302 0	\$0.00389 \$16.73 \$0.00000 \$0.00	9 years from Intro.

Make-Model / Speed Serial Number / Vendor ID Life Expectancy / Model Intro Date Equipment Type / Vendor	07/01/2020 Meter	06/30/2021 Meter	FY21 Annual Volume	Cost/Copy Annual Cost	Recommendations
Library					
Toshiba e-Studio 856 / 85 PPM CRD210777 / 3033 4,000,000 / 02/2012 Black Photocopier / A-COPI	1,449,711 0	1,469,158 0	19,447 0	\$0.00389 \$75.65 \$0.00000 \$0.00	9 years from Intro.
Library (Copier)					
Toshiba e-Studio 3555c / 35 PPM C7CF58791 / 6460 750,000 / 07/2013 Color Photocopier / A-COPI	56,445 105,737	66,877 132,751	10,432 27,014	\$0.00368 \$38.39 \$0.04669 \$1,261.28	8 years from Intro.
Library (HP Printer)					
HP Laser Jet Pro M402dn / 40 PPM JPBDY10462 / 1,000,000 / 10/2015 Black Network Printer / AXIS	8,122 0	9,687 0	1,565 0	\$0.01125 \$17.61 \$0.00000 \$0.00	None at this time.
Main Office					
HP Laser Jet Pro M401dn / 35 PPM VNB3N04799 / 750,000 / 06/2012 Black Network Printer / AXIS	73,337 0	78,780 0	5,443 0	\$0.01125 \$61.23 \$0.00000 \$0.00	9 years from Intro.

Make-Model / Speed Serial Number / Vendor ID Life Expectancy / Model Intro Date Equipment Type / Vendor	07/01/2020 Meter	06/30/2021 Meter	FY21 Annual Volume	Cost/Copy Annual Cost	Recommendations
Main Office Large Copier					
Toshiba e-Studio 8508A / 85 PPM CIHF11778 / 6596 5,000,000 / 07/2016 Black Photocopier / A-COPI	650,165 0	703,090 0	52,925 0	\$0.00368 \$194.76 \$0.00000 \$0.00	None at this time.
Main Office Smaller Copier					
Toshiba e-Studio 4505AC / 45 PPM CFHF47150 / 6597 1,000,000 / 07/2016 Color Photocopier / A-COPI	148,811 125,019	164,465 151,727	15,654 26,708	\$0.00368 \$57.61 \$0.04669 \$1,247.00	None at this time.
Maintenance Office					
HP Color Laser Jet M452dw / 28 PPM VNB3D36522 / 500,000 / 10/2015 Color Network Printer / AXIS	123 247	191 288	68 41	\$0.01125 \$0.77 \$0.11250 \$4.61	None at this time.
Natalie Flynn					
HP Laser Jet Pro M402dn / 40 PPM PHBQH59861 / 1,000,000 / 10/2015 Black Network Printer / AXIS	8,757 0	14,288 0	5,531 0	\$0.01125 \$62.22 \$0.00000 \$0.00	None at this time.

Make-Model / Speed Serial Number / Vendor ID Life Expectancy / Model Intro Date Equipment Type / Vendor	07/01/2020 Meter	06/30/2021 Meter	FY21 Annual Volume	Cost/Copy Annual Cost	Recommendations
Nurse					
HP Laser Jet Pro M401dn / 35 PPM VNB4F00044 / 750,000 / 06/2012 Black Network Printer / AXIS	12,327 0	15,204 0	2,877 0	\$0.01125 \$32.37 \$0.00000 \$0.00	9 years from Intro.
Pam's Office					
HP Laserjet Pro MFP M428fdn / 40 PPM MXBPN8Z0TY / 750,000 / 05/2019 Black Laser MFP / SPC	0 0	643 0	643 0	\$0.02774 \$17.84 \$0.00000 \$0.00	None at this time.
Pam's Printer - REMOVED					
Samsung SCX-4623FW / 23 PPM Z4YSBFFB801401E / 500,000 / 06/2010 Black Laser MFP / SPC	15,642 0	16,004 0	362 0	\$0.03449 \$12.49 \$0.00000 \$0.00	Traded.
Physical Education Office					
HP Laser Jet Pro M401dne / 35 PPM PHGFC50133 / 750,000 / 01/2013 Black Network Printer / AXIS	1,576 0	1,586 0	10 0	\$0.01125 \$0.11 \$0.00000 \$0.00	8 years from Intro.

Make-Model / Speed Serial Number / Vendor ID Life Expectancy / Model Intro Date Equipment Type / Vendor	07/01/2020 Meter	06/30/2021 Meter	FY21 Annual Volume	Cost/Copy Annual Cost	Recommendations
Principal's Secretary - Fone					
HP Laser Jet Pro M401dn / 35 PPM VNB4M00088 / 750,000 / 06/2012 Black Network Printer / AXIS	32,763 0	36,374 0	3,611 0	\$0.01125 \$40.62 \$0.00000 \$0.00	9 years from Intro.
Resource Officer					
Samsung SCX-4623FW / 23 PPM Z4YSBFFB501025E / 500,000 / 06/2010 Black Laser MFP / SPC	12,447 0	12,997 0	550 0	\$0.03449 \$18.97 \$0.00000 \$0.00	11 years from Intro.
RLP - Amy Sullivan					
HP Laser Jet Pro M402dn / 40 PPM JPBDY10474 / 1,000,000 / 10/2015 Black Network Printer / AXIS	25,617 0	32,103 0	6,486 0	\$0.01125 \$72.97 \$0.00000 \$0.00	None at this time.
Room 112					
HP Laser Jet Pro M401dn / 35 PPM VNB4F00016 / 750,000 / 06/2012 Black Network Printer / AXIS	51,178 0	52,454 0	1,276 0	\$0.01125 \$14.36 \$0.00000 \$0.00	9 years from Intro.

Make-Model / Speed Serial Number / Vendor ID Life Expectancy / Model Intro Date Equipment Type / Vendor	07/01/2020 Meter	06/30/2021 Meter	FY21 Annual Volume	Cost/Copy Annual Cost	Recommendations
Room 116					
HP Laser Jet Pro M401dn / 35 PPM VNB3N04802 / 750,000 / 06/2012 Black Network Printer / AXIS	65,881 0	67,721 0	1,840 0	\$0.01125 \$20.70 \$0.00000 \$0.00	9 years from Intro.
Room 126D - Not in Use					
Toshiba e-Studio 756 / 75 PPM CKE210656 / 3114 4,000,000 / 02/2012 Black Photocopier / A-COPI	1,030,953 0	1,030,998 0	45 0	\$0.00389 \$0.18 \$0.00000 \$0.00	9 years from Intro.
Room 127D					
HP Laser Jet Pro M401dn / 35 PPM VNB3N04798 / 750,000 / 06/2012 Black Network Printer / AXIS	20,623 0	23,244 0	2,621 0	\$0.01125 \$29.49 \$0.00000 \$0.00	9 years from Intro.
Room 131-132 Life Skills					
HP Laser Jet 400 M401n / 35 PPM VNB3H07001 / 750,000 / 01/2013 Black Network Printer / AXIS	49,918 0	57,361 0	7,443 0	\$0.01125 \$83.73 \$0.00000 \$0.00	8 years from Intro.

Make-Model / Speed Serial Number / Vendor ID Life Expectancy / Model Intro Date Equipment Type / Vendor	07/01/2020 Meter	06/30/2021 Meter	FY21 Annual Volume	Cost/Copy Annual Cost	Recommendations
Room 133					
HP Color Laser Jet M452dn / 28 PPM VNB3M40734 / 500,000 / 10/2015 Color Network Printer / AXIS	13,999 6,360	15,684 8,965	1,685 2,605	\$0.01125 \$18.96 \$0.11250 \$293.06	None at this time.
Room 136					
HP Laser Jet Pro M401dne / 35 PPM PHGFD48672 / 750,000 / 01/2013 Black Network Printer / AXIS	17,765 0	19,114 0	1,349 0	\$0.01125 \$15.18 \$0.00000 \$0.00	8 years from Intro.
Room 137 - Kathy Gillis (Testing)					
HP Laser Jet Pro M401dn / 35 PPM VNB4F00015 / 750,000 / 06/2012 Black Network Printer / AXIS	68,682 0	68,682 0	0 0	\$0.01125 \$0.00 \$0.00000 \$0.00	Not in use for FY21. 9 years from Intro.
Room 138 - Karin Kinney					
HP Laser Jet Pro M401dn / 35 PPM VNB3N04853 / 750,000 / 06/2012 Black Network Printer / AXIS	83,924 0	84,254 0	330 0	\$0.01125 \$3.71 \$0.00000 \$0.00	9 years from Intro.

Make-Model / Speed Serial Number / Vendor ID Life Expectancy / Model Intro Date Equipment Type / Vendor	07/01/2020 Meter	06/30/2021 Meter	FY21 Annual Volume	Cost/Copy Annual Cost	Recommendations
Room 139					
HP Laser Jet Pro M401dn / 35 PPM VNB4M00097 / 750,000 / 06/2012 Black Network Printer / AXIS	126,422 0	143,332 0	16,910 0	\$0.01125 \$190.24 \$0.00000 \$0.00	9 years from Intro.
Room 139					
Toshiba e-Studio 6508A / 65 PPM CIIFI1876 / 6574 3,000,000 / 08/2016 Black Photocopier / A-COPI	137,067 0	179,033 0	41,966 0	\$0.00389 \$163.25 \$0.00000 \$0.00	None at this time.
Room 1A School Counselor - Ginn					
HP Laser Jet Pro M401dn / 35 PPM VNB4F00025 / 750,000 / 06/2012 Black Network Printer / AXIS	6,822 0	7,012 0	190 0	\$0.01125 \$2.14 \$0.00000 \$0.00	9 years from Intro.
Room 201J					
HP Laser Jet Pro M401dn / 35 PPM VNB3N04854 / 750,000 / 06/2012 Black Network Printer / AXIS	58,889 0	63,725 0	4,836 0	\$0.01125 \$54.41 \$0.00000 \$0.00	9 years from Intro.

Make-Model / Speed Serial Number / Vendor ID Life Expectancy / Model Intro Date Equipment Type / Vendor	07/01/2020 Meter	06/30/2021 Meter	FY21 Annual Volume	Cost/Copy Annual Cost	Recommendations
Room 212 Principal					
HP Color Laser Jet M452dn / 28 PPM VNB3M37240 / 500,000 / 10/2015 Color Network Printer / AXIS	1,557 1,886	1,584 1,937	27 51	\$0.01125 \$0.30 \$0.11250 \$5.74	None at this time.
Room 216					
HP Laser Jet Pro M401dn / 35 PPM VNB3N04851 / 750,000 / 06/2012 Black Network Printer / AXIS	74,805 0	75,625 0	820 0	\$0.01125 \$9.23 \$0.00000 \$0.00	9 years from Intro.
Room 228 RLP Office					
HP Laser Jet Pro M401dn / 35 PPM VNB3H23583 / 750,000 / 06/2012 Black Network Printer / AXIS	63,557 0	70,049 0	6,492 0	\$0.01125 \$73.04 \$0.00000 \$0.00	9 years from Intro.
Room 2A School Counselor - Burbank					
HP Laser Jet Pro M401dn / 35 PPM VNB4F00032 / 750,000 / 06/2012 Black Network Printer / AXIS	12,093 0	12,743 0	650 0	\$0.01125 \$7.31 \$0.00000 \$0.00	9 years from Intro.

Make-Model / Speed Serial Number / Vendor ID Life Expectancy / Model Intro Date Equipment Type / Vendor	07/01/2020 Meter	06/30/2021 Meter	FY21 Annual Volume	Cost/Copy Annual Cost	Recommendations
Room 302H					
HP Color Laser Jet M452dn / 28 PPM VNB3M37231 / 500,000 / 10/2015 Color Network Printer / AXIS	3,701 4,030	4,188 5,134	487 1,104	\$0.01125 \$5.48 \$0.11250 \$124.20	None at this time.
Room 303					
HP Color Laser Jet M452dn / 28 PPM VNB3M37234 / 500,000 / 10/2015 Color Network Printer / AXIS	4,232 6,453	4,334 6,918	102 465	\$0.01125 \$1.15 \$0.11250 \$52.31	None at this time.
Room 304 Art					
HP Color Laser Jet M452dn / 28 PPM VNB3M37238 / 500,000 / 10/2015 Color Network Printer / AXIS	4,239 8,226	4,370 8,888	131 662	\$0.01125 \$1.47 \$0.11250 \$74.48	None at this time.
Room 305					
HP Color Laser Jet M451dn / 21 PPM CNBH203074 / 500,000 / 02/2012 Color Network Printer / AXIS	4,374 3,001	4,453 3,478	79 477	\$0.01125 \$0.89 \$0.11250 \$53.66	9 years from Intro.

Make-Model / Speed Serial Number / Vendor ID Life Expectancy / Model Intro Date Equipment Type / Vendor	07/01/2020 Meter	06/30/2021 Meter	FY21 Annual Volume	Cost/Copy Annual Cost	Recommendations
Room 306 Music Room					
HP Laser Jet Pro M401dn / 35 PPM VNB4F00023 / 750,000 / 06/2012 Black Network Printer / AXIS	34,722 0	36,194 0	1,472 0	\$0.01125 \$16.56 \$0.00000 \$0.00	9 years from Intro.
Room 310 Piano Room					
HP Laser Jet Pro M401dn / 35 PPM VNB4M00098 / 750,000 / 06/2012 Black Network Printer / AXIS	15,659 0	16,311 0	652 0	\$0.01125 \$7.34 \$0.00000 \$0.00	9 years from Intro.
Room 313 Computer Lab					
HP Laser Jet Pro M401dn / 35 PPM VNG4N01748 / 750,000 / 06/2012 Black Network Printer / AXIS	3,409 0	3,409 0	0 0	\$0.01125 \$0.00 \$0.00000 \$0.00	Traded.
Room 322 Special Ed					
HP Laser Jet Pro M401dn / 35 PPM VNB4F00030 / 750,000 / 06/2012 Black Network Printer / AXIS	33,527 0	43,970 0	10,443 0	\$0.01125 \$117.48 \$0.00000 \$0.00	9 years from Intro.

Make-Model / Speed Serial Number / Vendor ID Life Expectancy / Model Intro Date Equipment Type / Vendor	07/01/2020 Meter	06/30/2021 Meter	FY21 Annual Volume	Cost/Copy Annual Cost	Recommendations
Room 326 Health Lab					
Toshiba e-Studio 3555c / 35 PPM C7CF59028 / 6463 750,000 / 07/2013 Color Photocopier / A-COPI	113,850	125,216	11,366	\$0.00368 \$41.83 \$0.04669 \$220.10	8 years from Intro.
Room 3A School Counselor - Haberstroh					
HP Laser Jet Pro M401dn / 35 PPM VNB4F00040 / 750,000 / 06/2012 Black Network Printer / AXIS	12,207	13,052	845	\$0.01125 \$9.51 \$0.00000 \$0.00	9 years from Intro.
Room A Social Worker - Dangle					
HP Laser Jet Pro M401dn / 35 PPM VNB3N04794 / 750,000 / 06/2012 Black Network Printer / AXIS	4,738	4,963	225	\$0.01125 \$2.53 \$0.00000 \$0.00	9 years from Intro.
School Store					
HP Laser Jet Pro M401dn / 35 PPM VNB4F00018 / 750,000 / 06/2012 Black Network Printer / AXIS	13,088	13,512	424	\$0.01125 \$4.77 \$0.00000 \$0.00	9 years from Intro.

Make-Model / Speed Serial Number / Vendor ID Life Expectancy / Model Intro Date Equipment Type / Vendor	07/01/2020 Meter	06/30/2021 Meter	FY21 Annual Volume	Cost/Copy Annual Cost	Recommendations
Shane's Printer					
HP Laser Jet Pro M401dn / 35 PPM VNB3N04861 / 750,000 / 06/2012 Black Network Printer / AXIS	9,576 0	9,577 0	1 0	\$0.01125 \$0.01 \$0.00000 \$0.00	9 years from Intro.
Special Ed					
Konica Minolta BH3602P / 35 PPM AAFK011001521 / 131196 500,000 / 08/2018 Black Network Printer / SYMQUEST	18 0	21 0	3 0	\$0.00613 \$0.02 \$0.00000 \$0.00	None at this time.
Storage Room 331					
HP Laser Jet Pro M401dn / 35 PPM VNB4F00029 / 750,000 / 06/2012 Black Network Printer / AXIS	18,438 0	18,716 0	278 0	\$0.01125 \$3.13 \$0.00000 \$0.00	Traded.
Student Grad Pod					
HP Laser Jet Pro M402dn / 40 PPM JPBDY10478 / 1,000,000 / 10/2015 Black Network Printer / AXIS	70,323 0	76,598 0	6,275 0	\$0.01125 \$70.59 \$0.00000 \$0.00	None at this time.

Make-Model / Speed Serial Number / Vendor ID Life Expectancy / Model Intro Date Equipment Type / Vendor	07/01/2020 Meter	06/30/2021 Meter	FY21 Annual Volume	Cost/Copy Annual Cost	Recommendations
Student Hallway Printer - Math Dept M					
HP Laser Jet Pro M401dn / 35 PPM VNB3N04852 / 750,000 / 06/2012 Black Network Printer / AXIS	84,322 0	87,965 0	3,643 0	\$0.01125 \$40.98 \$0.00000 \$0.00	9 years from Intro.
Student Printer Faculty Office B					
HP Laser Jet Pro M402dn / 40 PPM JPBDY10481 / 1,000,000 / 10/2015 Black Network Printer / AXIS	77,128 0	80,167 0	3,039 0	\$0.01125 \$34.19 \$0.00000 \$0.00	None at this time.
Student Printer Map Hallway					
HP Laser Jet Pro M402dn / 40 PPM JPBDY10470 / 1,000,000 / 10/2015 Black Network Printer / AXIS	83,229 0	83,229 0	0 0	\$0.01125 \$0.00 \$0.00000 \$0.00	Traded.
Student Services					
HP Laser Jet Pro M401dn / 35 PPM VNB4F00013 / 750,000 / 06/2012 Black Network Printer / AXIS	71,269 0	76,680 0	5,411 0	\$0.01125 \$60.87 \$0.00000 \$0.00	9 years from Intro.

Make-Model / Speed Serial Number / Vendor ID Life Expectancy / Model Intro Date Equipment Type / Vendor	07/01/2020 Meter	06/30/2021 Meter	FY21 Annual Volume	Cost/Copy Annual Cost	Recommendations
Student Services #2					
HP Laser Jet Pro M401dn / 35 PPM VNB4F00031 / 750,000 / 06/2012 Black Network Printer / AXIS	30,757 0	35,482 0	4,725 0	\$0.01125 \$53.16 \$0.00000 \$0.00	9 years from Intro.
Student Services (across from Sue)					
HP Color Laser Jet M452dn / 28 PPM VNB3M37236 / 500,000 / 10/2015 Color Network Printer / AXIS	1,535 4,297	1,548 4,395	13 98	\$0.01125 \$0.15 \$0.11250 \$11.03	None at this time.
Student Services - Guidance Lounge					
Toshiba e-Studio 3555c / 35 PPM C7CF58699 / 6468 750,000 / 07/2013 Color Photocopier / A-COPI	77,597 117,441	88,922 136,797	11,325 19,356	\$0.00368 \$41.68 \$0.04669 \$903.73	8 years from Intro.
Students' 300 Wing Hallway Cart					
HP Laser Jet Pro M402dn / 40 PPM JPBDY10468 / 1,000,000 / 10/2015 Black Network Printer / AXIS	357 0	4,128 0	3,771 0	\$0.01125 \$42.42 \$0.00000 \$0.00	None at this time.

Make-Model / Speed Serial Number / Vendor ID Life Expectancy / Model Intro Date Equipment Type / Vendor	07/01/2020 Meter	06/30/2021 Meter	FY21 Annual Volume	Cost/Copy Annual Cost	Recommendations
Tech Room					
HP Color Laser Jet M452dn / 28 PPM VNB3M37230 / 500,000 / 10/2015 Color Network Printer / AXIS	3,359	3,852	493	\$0.01125 \$5.55 \$0.11250 \$146.93	None at this time.
Vice Principal - Michaud					
HP Color Laser Jet M452dn / 28 PPM VNB3M40724 / 500,000 / 10/2015 Color Network Printer / AXIS	4,975	6,012	1,037	\$0.01125 \$11.67 \$0.11250 \$233.89	None at this time.
		Subtotal Black	749,191	\$3,958.70	
		Subtotal Color	108,918	\$5,670.30	

Make-Model / Speed Serial Number / Vendor ID Life Expectancy / Model Intro Date Equipment Type / Vendor	07/01/2020 Meter	06/30/2021 Meter	FY21 Annual Volume	Cost/Copy Annual Cost	Recommendations
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Windham Middle

Andrea Morrell

HP Laser Jet Pro M401dn / 35 PPM VNB3N04789 / 750,000 / 06/2012 Black Network Printer/AXIS	41,637 0	47,009 0	5,372 0	\$0.01125 \$60.44 \$0.00000 \$0.00	9 years from Intro.
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Guidance Office

HP Laser Jet Pro M401dn / 35 PPM VNB4M00100 / 750,000 / 06/2012 Black Network Printer / AXIS	73,745 0	85,358 0	11,613 0	\$0.01125 \$130.65 \$0.00000 \$0.00	9 years from Intro.
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Guidance Office Conference Room

Toshiba e-Studio 6508A / 65 PPM C11F11900 / 6571 3,000,000 / 08/2016 Black Photocopier / A-COPI	282,073 0	345,403 0	63,330 0	\$0.00368 \$233.05 \$0.00000 \$0.00	None at this time.
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Industrial Arts Office

HP Laser Jet Pro M401dn / 35 PPM VNB4M00085 / 750,000 / 06/2012 Black Network Printer / AXIS	69,989 0	75,301 0	5,312 0	\$0.01125 \$59.76 \$0.00000 \$0.00	9 years from Intro.
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Make-Model / Speed Serial Number / Vendor ID Life Expectancy / Model Intro Date Equipment Type / Vendor	07/01/2020 Meter	06/30/2021 Meter	FY21 Annual Volume	Cost/Copy Annual Cost	Recommendations
Julie Packard Office					
HP Color Laser Jet M451dn / 21 PPM CNDG324730 / 500,000 / 02/2012 Color Network Printer / AXIS	7,500	7,782	282	\$0.01125 \$3.17 \$0.11250 \$97.99	9 years from Intro.
Kitchen Office					
HP Laser Jet Pro M401dn / 35 PPM VNB4F00024 / 750,000 / 06/2012 Black Network Printer / AXIS	18,271	20,635	2,364	\$0.01125 \$26.60 \$0.00000 \$0.00	9 years from Intro.
Library Front Desk					
HP Color LaserJet M553 / 40 PPM JPCCMBX24X / 1,000,000 / 04/2016 Color Network Printer / AXIS	1,083	4,660	3,577	\$0.01125 \$40.24 \$0.11250 \$1,286.66	None at this time.
Main Office					
Toshiba e-Studio 3555c / 35 PPM C7CF58855 / 6470 750,000 / 07/2013 Color Photocopier / A-COPI	186,210	219,728	33,518	\$0.00368 \$123.35 \$0.04669 \$760.39	8 years from Intro.

Make-Model / Speed Serial Number / Vendor ID Life Expectancy / Model Intro Date Equipment Type / Vendor	07/01/2020 Meter	06/30/2021 Meter	FY21 Annual Volume	Cost/Copy Annual Cost	Recommendations
Main Office					
Toshiba e-Studio 7508A / 75 PPM CIHFIII39 / 6573 4,000,000 / 07/2016 Black Photocopier / A-COPI	599,803 0	656,897 0	57,094 0	\$0.00368 \$210.11 \$0.00000 \$0.00	None at this time.
Main Office Color					
HP Color Laser Jet M452dn / 28 PPM VNB3M94312 / 500,000 / 10/2015 Color Network Printer / AXIS	2,005 10,474	2,187 11,972	182 1,498	\$0.01125 \$2.05 \$0.11250 \$168.53	None at this time.
Music Teacher					
HP Color Laser Jet M452dn / 28 PPM VNB3B32464 / 500,000 / 10/2015 Color Network Printer / AXIS	6,936 2,926	7,299 3,778	363 852	\$0.01125 \$4.08 \$0.11250 \$95.85	None at this time.
Nurse					
HP Laser Jet Pro M401dn / 35 PPM VNB4M00092 / 750,000 / 06/2012 Black Network Printer / AXIS	47,354 0	48,358 0	1,004 0	\$0.01125 \$11.30 \$0.00000 \$0.00	9 years from Intro.

Make-Model / Speed Serial Number / Vendor ID Life Expectancy / Model Intro Date Equipment Type / Vendor	07/01/2020 Meter	06/30/2021 Meter	FY21 Annual Volume	Cost/Copy Annual Cost	Recommendations
OT Office					
HP Color Laser Jet M452dn / 28 PPM VNB3B32473 / 500,000 / 10/2015 Color Network Printer / AXIS	1,570 18,143	1,775 18,785	205 642	\$0.01125 \$2.31 \$0.11250 \$72.23	None at this time.
Principal					
HP Laser Jet Pro M401dn / 35 PPM VNB4M00077 / 750,000 / 06/2012 Black Network Printer / AXIS	14,162 0	15,598 0	1,436 0	\$0.01125 \$16.16 \$0.00000 \$0.00	9 years from Intro.
Room 101					
HP Laser Jet Pro M401dn / 35 PPM VNB3N04801 / 750,000 / 06/2012 Black Network Printer / AXIS	24,878 0	27,371 0	2,493 0	\$0.01125 \$28.05 \$0.00000 \$0.00	9 years from Intro.
Room 103					
HP Laser Jet Pro M401dne / 35 PPM PHGFD36835 / 750,000 / 01/2013 Black Network Printer / AXIS	5,242 0	8,159 0	2,917 0	\$0.01125 \$32.82 \$0.00000 \$0.00	8 years from Intro.

Make-Model / Speed Serial Number / Vendor ID Life Expectancy / Model Intro Date Equipment Type / Vendor	07/01/2020 Meter	06/30/2021 Meter	FY21 Annual Volume	Cost/Copy Annual Cost	Recommendations
Room 103A					
Toshiba e-Studio 7508A / 75 PPM CIHF11657 / 6572 4,000,000 / 07/2016 Black Photocopier / A-COPI	668,643 0	749,779 0	81,136 0	\$0.00368 \$298.58 \$0.00000 \$0.00	None at this time.
Room 104					
HP Laser Jet P3015 / 42 PPM VND3F29710 / 500,000 / 07/2008 Black Network Printer / AXIS	30,816 0	32,755 0	1,939 0	\$0.01125 \$21.81 \$0.00000 \$0.00	13 years from Intro.
Room 104					
HP Laser Jet Pro M402dn / 40 PPM JPBDY16986 / 1,000,000 / 10/2015 Black Network Printer / AXIS	11,271 0	11,390 0	119 0	\$0.01125 \$1.34 \$0.00000 \$0.00	Traded.
Room 106					
HP Laser Jet Pro M401dn / 35 PPM VNB3N04791 / 750,000 / 06/2012 Black Network Printer / AXIS	42,259 0	43,288 0	1,029 0	\$0.01125 \$11.58 \$0.00000 \$0.00	9 years from Intro.

Make-Model / Speed Serial Number / Vendor ID Life Expectancy / Model Intro Date Equipment Type / Vendor	07/01/2020 Meter	06/30/2021 Meter	FY21 Annual Volume	Cost/Copy Annual Cost	Recommendations
Room 107A					
HP Laser Jet Pro M401dn / 35 PPM VNB3N04804 / 750,000 / 06/2012 Black Network Printer / AXIS	28,416 0	29,130 0	714 0	\$0.01125 \$8.03 \$0.00000 \$0.00	9 years from Intro.
Room 108					
HP Laser Jet Pro M401dn / 35 PPM VNB4M00084 / 750,000 / 06/2012 Black Network Printer / AXIS	36,833 0	39,836 0	3,003 0	\$0.01125 \$33.78 \$0.00000 \$0.00	9 years from Intro.
Room 110					
HP Laser Jet Pro M401dn / 35 PPM VNB3N04805 / 750,000 / 06/2012 Black Network Printer / AXIS	59,154 0	64,380 0	5,226 0	\$0.01125 \$58.79 \$0.00000 \$0.00	9 years from Intro.
Room III					
HP Laser Jet Pro M401dn / 35 PPM VNB4M00093 / 750,000 / 06/2012 Black Network Printer / AXIS	9,787 0	12,165 0	2,378 0	\$0.01125 \$26.75 \$0.00000 \$0.00	9 years from Intro.

Make-Model / Speed Serial Number / Vendor ID Life Expectancy / Model Intro Date Equipment Type / Vendor	07/01/2020 Meter	06/30/2021 Meter	FY21 Annual Volume	Cost/Copy Annual Cost	Recommendations
Room 112					
HP Laser Jet Pro M401dn / 35 PPM VNB3N04649 / 750,000 / 06/2012 Black Network Printer / AXIS	24,112 0	25,124 0	1,012 0	\$0.01125 \$11.39 \$0.00000 \$0.00	9 years from Intro.
Room 113					
HP Color Laser Jet M452dn / 28 PPM VNB3D23299 / 500,000 / 10/2015 Color Network Printer / AXIS	539 4,767	719 6,122	180 1,355	\$0.01125 \$2.03 \$0.11250 \$152.44	None at this time.
Room 201					
HP Laser Jet Pro M401dn / 35 PPM VNB4M00094 / 750,000 / 06/2012 Black Network Printer / AXIS	27,774 0	29,812 0	2,038 0	\$0.01125 \$22.93 \$0.00000 \$0.00	9 years from Intro.
Room 201A Supply Closet					
Toshiba e-Studio 756 / 75 PPM CKE210744 / 3106 4,000,000 / 02/2012 Black Photocopier / A-COPI	864,654 0	926,322 0	61,668 0	\$0.00389 \$239.89 \$0.00000 \$0.00	9 years from Intro.

Make-Model / Speed Serial Number / Vendor ID Life Expectancy / Model Intro Date Equipment Type / Vendor	07/01/2020 Meter	06/30/2021 Meter	FY21 Annual Volume	Cost/Copy Annual Cost	Recommendations
Room 203					
HP Laser Jet Pro M401dn / 35 PPM VNB4M00095 / 750,000 / 06/2012 Black Network Printer / AXIS	14,649 0	19,417 0	4,768 0	\$0.01125 \$53.64 \$0.00000 \$0.00	9 years from Intro.
Room 204					
HP Laser Jet Pro M401dn / 35 PPM VNB3N04800 / 750,000 / 06/2012 Black Network Printer / AXIS	43,064 0	45,805 0	2,741 0	\$0.01125 \$30.84 \$0.00000 \$0.00	9 years from Intro.
Room 210					
HP Laser Jet Pro M401dn / 35 PPM VNB4M00091 / 750,000 / 06/2012 Black Network Printer / AXIS	46,239 0	50,528 0	4,289 0	\$0.01125 \$48.25 \$0.00000 \$0.00	9 years from Intro.
Room 212					
HP Laser Jet Pro M401dn / 35 PPM VNB4M00096 / 750,000 / 06/2012 Black Network Printer / AXIS	48,545 0	53,180 0	4,635 0	\$0.01125 \$52.14 \$0.00000 \$0.00	9 years from Intro.

Make-Model / Speed Serial Number / Vendor ID Life Expectancy / Model Intro Date Equipment Type / Vendor	07/01/2020 Meter	06/30/2021 Meter	FY21 Annual Volume	Cost/Copy Annual Cost	Recommendations
Room 213A					
HP Laser Jet Pro M401dn / 35 PPM VNG4N01770 / 750,000 / 06/2012 Black Network Printer / AXIS	22,539 0	30,032 0	7,493 0	\$0.01125 \$84.30 \$0.00000 \$0.00	9 years from Intro.
Room 216					
HP Laser Jet Pro M401dn / 35 PPM VNB3N04783 / 750,000 / 06/2012 Black Network Printer / AXIS	949 0	5,273 0	4,324 0	\$0.01125 \$48.65 \$0.00000 \$0.00	9 years from Intro.
Room 302					
HP Color Laser Jet M451dn / 21 PPM CNBH203062 / 500,000 / 02/2012 Color Network Printer / AXIS	3,289 6,011	3,289 6,011	0 0	\$0.01125 \$0.00 \$0.11250 \$0.00	Not in use for FY21. 9 years from Intro.
Room 302					
HP Color Laser Jet M451dn / 21 PPM CNDF372766 / 500,000 / 02/2012 Color Network Printer / AXIS	3,202 7,474	3,317 8,293	115 819	\$0.01125 \$1.29 \$0.11250 \$92.14	9 years from Intro.

Make-Model / Speed Serial Number / Vendor ID Life Expectancy / Model Intro Date Equipment Type / Vendor	07/01/2020 Meter	06/30/2021 Meter	FY21 Annual Volume	Cost/Copy Annual Cost	Recommendations
Room 304					
HP Color Laser Jet M451dn / 21 PPM CNDF370646 / 500,000 / 02/2012 Color Network Printer / AXIS	3,456 7,933	4,310 12,681	854 4,748	\$0.01125 \$9.61 \$0.11250 \$534.15	9 years from Intro.
Room 304A					
HP Laser Jet Pro M401dn / 35 PPM VNB3NI3288 / 750,000 / 06/2012 Black Network Printer / AXIS	30,349 0	31,999 0	1,650 0	\$0.01125 \$18.56 \$0.00000 \$0.00	9 years from Intro.
School Resource Officer					
HP Laser Jet 400 M401n / 35 PPM PHGFG30616 / 750,000 / 01/2013 Black Network Printer / AXIS	200 0	201 0	1 0	\$0.01125 \$0.01 \$0.00000 \$0.00	8 years from Intro.
Special Ed					
Konica Minolta BH3602P / 35 PPM AAFK011001520 / 131194 500,000 / 08/2018 Black Network Printer / SYMQUEST	21 0	21 0	0 0	\$0.00613 \$0.00 \$0.00000 \$0.00	Not in use for FY21.

Make-Model / Speed Serial Number / Vendor ID Life Expectancy / Model Intro Date Equipment Type / Vendor	07/01/2020 Meter	06/30/2021 Meter	FY21 Annual Volume	Cost/Copy Annual Cost	Recommendations
Storage					
HP Color Laser Jet M452dn / 28 PPM VNB3B32482 / 500,000 / 10/2015 Color Network Printer / AXIS	17,135	18,253	1,118	\$0.01125 \$12.58	None at this time.
	30,482	30,610	128	\$0.11250 \$14.40	
		Subtotal Black	383,492	\$2,080.87	
		Subtotal Color	38,636	\$3,274.77	

Make-Model / Speed Serial Number / Vendor ID Life Expectancy / Model Intro Date Equipment Type / Vendor	07/01/2020 Meter	06/30/2021 Meter	FY21 Annual Volume	Cost/Copy Annual Cost	Recommendations
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Windham Primary

A House 2nd Floor Work Room

HP Laser Jet Pro M402dn / 40 PPM JPBDY16988 / 1,000,000 / 10/2015 Black Network Printer/AXIS	80,070 0	86,366 0	6,296 0	\$0.01125 \$70.83 \$0.00000 \$0.00	None at this time.
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A House 2nd Floor Work Room

Toshiba e-Studio 8508A / 85 PPM CIIFI1798 / 6579 5,000,000 / 07/2016 Black Photocopier / A-COPI	874,206 0	1,054,192 0	179,986 0	\$0.00368 \$662.35 \$0.00000 \$0.00	None at this time.
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B House 2nd Floor Work Room

HP Laser Jet Pro M402dn / 40 PPM JPBDY10473 / 1,000,000 / 10/2015 Black Network Printer / AXIS	48,874 0	49,038 0	164 0	\$0.01125 \$1.85 \$0.00000 \$0.00	None at this time.
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B House 2nd Floor Work Room

Toshiba e-Studio 8508A / 85 PPM CIIFI2141 / 6585 5,000,000 / 07/2016 Black Photocopier / A-COPI	570,942 0	698,059 0	127,117 0	\$0.00368 \$467.79 \$0.00000 \$0.00	None at this time.
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Make-Model / Speed Serial Number / Vendor ID Life Expectancy / Model Intro Date Equipment Type / Vendor	07/01/2020 Meter	06/30/2021 Meter	FY21 Annual Volume	Cost/Copy Annual Cost	Recommendations
C House 1st Floor					
HP Laser Jet Pro M402dn / 40 PPM JPBDY10486 / 1,000,000 / 10/2015 Black Network Printer / AXIS	42,366 0	45,628 0	3,262 0	\$0.01125 \$36.70 \$0.00000 \$0.00	None at this time.
C House 1st Floor Copy Room					
Toshiba e-Studio 8508A / 85 PPM CIIFI2142 / 6584 5,000,000 / 07/2016 Black Photocopier / A-COPI	861,204 0	1,015,887 0	154,683 0	\$0.00368 \$569.23 \$0.00000 \$0.00	None at this time.
C House 2nd Floor Work Room					
Toshiba e-Studio 8508A / 85 PPM CIIFI1815 / 6583 5,000,000 / 07/2016 Black Photocopier / A-COPI	612,586 0	754,522 0	141,936 0	\$0.00368 \$522.32 \$0.00000 \$0.00	None at this time.
C House 2nd Floor Work Room					
HP Laser Jet Pro M402dn / 40 PPM JPBDY10464 / 1,000,000 / 10/2015 Black Network Printer / AXIS	0 0	739 0	739 0	\$0.01125 \$8.31 \$0.00000 \$0.00	None at this time.

Make-Model / Speed Serial Number / Vendor ID Life Expectancy / Model Intro Date Equipment Type / Vendor	07/01/2020 Meter	06/30/2021 Meter	FY21 Annual Volume	Cost/Copy Annual Cost	Recommendations
Computer Lab I					
HP Laser Jet Pro M401dn / 35 PPM VNB3N04653 / 750,000 / 06/2012 Black Network Printer / AXIS	58,092 0	74,570 0	16,478 0	\$0.01125 \$185.38 \$0.00000 \$0.00	9 years from Intro.
IT Room (Kirby)					
HP Laser Jet Pro M401dn / 35 PPM VNB3N04661 / 750,000 / 06/2012 Black Network Printer / AXIS	7,520 0	8,038 0	518 0	\$0.01125 \$5.83 \$0.00000 \$0.00	9 years from Intro.
Kitchen Office					
HP Laser Jet Pro M401dn / 35 PPM VNB3N04665 / 750,000 / 06/2012 Black Network Printer / AXIS	12,864 0	13,708 0	844 0	\$0.01125 \$9.50 \$0.00000 \$0.00	9 years from Intro.
Library					
HP Laser Jet Pro M401dn / 35 PPM VNB3N04651 / 750,000 / 06/2012 Black Network Printer / AXIS	50,649 0	53,071 0	2,422 0	\$0.01125 \$27.25 \$0.00000 \$0.00	9 years from Intro.

Make-Model / Speed Serial Number / Vendor ID Life Expectancy / Model Intro Date Equipment Type / Vendor	07/01/2020 Meter	06/30/2021 Meter	FY21 Annual Volume	Cost/Copy Annual Cost	Recommendations
Main Office					
Toshiba e-Studio 457 / 45 PPM CEHD30694 / 5244 1,000,000 / 06/2014 Black Photocopier / A-COPI	255,031 0	290,557 0	35,526 0	\$0.00368 \$130.74 \$0.00000 \$0.00	7 years from Intro.
Martha's Office					
Toshiba e-Studio 4505AC / 45 PPM CFHF50573 / 6598 1,000,000 / 07/2016 Color Photocopier / A-COPI	140,176 50,056	160,454 63,108	20,278 13,052	\$0.00368 \$74.62 \$0.04669 \$609.40	None at this time.
New Portable					
Toshiba e-Studio 456 / 45 PPM C2D235912 / 3089 1,000,000 / 02/2012 Black Photocopier / A-COPI	155,980 0	162,481 0	6,501 0	\$0.00389 \$25.29 \$0.00000 \$0.00	9 years from Intro.
Office					
HP Laser Jet Pro M402dn / 40 PPM JPBDY16954 / 1,000,000 / 10/2015 Black Network Printer / AXIS	10,078 0	12,543 0	2,465 0	\$0.01125 \$27.73 \$0.00000 \$0.00	None at this time.

Make-Model / Speed Serial Number / Vendor ID Life Expectancy / Model Intro Date Equipment Type / Vendor	07/01/2020 Meter	06/30/2021 Meter	FY21 Annual Volume	Cost/Copy Annual Cost	Recommendations
Room C44					
Kyocera FS-C5350DN / 32 PPM QVQIZ05202 / 3063 750,000 / 08/2009 Color Network Printer / A-COPI	34,676	35,913	1,237	\$0.01037 \$12.83 \$0.07370 \$145.63	12 years from Intro.
Special Ed - Jamie					
Konica Minolta BH3602P / 35 PPM AAFK011001524 / 131193 500,000 / 08/2018 Black Network Printer / SYMQUEST	16	3,503	3,487	\$0.00613 \$21.38 \$0.00000 \$0.00	None at this time.
Special Ed Office in Portable					
HP Laser Jet Pro M401dn / 35 PPM VNB3N04657 / 750,000 / 06/2012 Black Network Printer / AXIS	152,290	163,650	11,360	\$0.01125 \$127.80 \$0.00000 \$0.00	9 years from Intro.
Teachers' Room					
Toshiba e-Studio 8508A / 85 PPM C11F11831 / 6577 5,000,000 / 07/2016 Black Photocopier / A-COPI	870,366	1,132,897	262,531	\$0.00368 \$966.11 \$0.00000 \$0.00	None at this time.

Make-Model / Speed Serial Number / Vendor ID Life Expectancy / Model Intro Date Equipment Type / Vendor	07/01/2020 Meter	06/30/2021 Meter	FY21 Annual Volume	Cost/Copy Annual Cost	Recommendations
Teachers' Room					
Toshiba e-Studio 4505AC / 45 PPM CHHF11108 / 6589 1,000,000 / 07/2016 Color Photocopier / A-COPI	978,346	1,150,728	172,382	\$0.00368 \$634.37 \$0.04669 \$6,542.76	None at this time.
		Subtotal Black	1,150,212	\$4,588.19	
		Subtotal Color	155,160	\$7,297.79	
		District Wide Black Totals	4,006,779	\$18,513.99	
		District Wide Color Totals	680,667	\$36,503.27	Your Avg Color CPC is \$0.0536

Estimated color cost savings with your next bid: \$69,559.66 over five years. Our bids are coming in at an average of \$0.03319, with our compensation included.

SPC SERVICE & SUPPLY COST SAVINGS

These tables compare your equipment cost per copy for service and supplies (black prints or copies only) before becoming an SPC client on 08/10/2001 with your projected cost per copy for the new fiscal year through SPC. Annual Volume represents actual FY 21 black print usage. The second table represents your annual and five-year cost savings compared to your previous cost per copy rate.

BEFORE SPC

Current Volume	Prior CPC	Average Annual Cost
4,006,779	\$0.01400	\$56,094.91

CURRENTLY WITH SPC

Current Volume	Current CPC*	Current Cost	Cost Savings	5 Year Savings
4,006,779	\$0.00462	\$18,511.32	\$37,583.59	\$187,917.94

*This CPC is an average of your copiers and printers together. Your copier cpc is substantially lower than this average.

Today the Cooperative Buying of SPC has netted annual cost savings, on average, of \$37,583.59 x 20 years as a Client = **\$751,671.74** Cost Savings!

PROJECTED EQUIPMENT COSTS BY BUILDING - BLACK

This table represents PROJECTED expenses for BLACK prints or copies by building based on recent activity. Approximate current paper case costs and **averaged** current annual lease payments are figured in to provide budget information for the upcoming fiscal year.

Building	Projected Black Volume	Projected Black Usage Cost	Approximate Paper Cost	Average Annual Equipment Cost	Total Proj Black Usage Cost
Adult Education	15,505	\$71.36	\$83.73	\$300.81	\$455.90
Field Allen School	149,514	\$857.78	\$807.38	\$2,900.74	\$4,565.90
Jordan-Small Middle	144,229	\$617.16	\$778.84	\$2,798.20	\$4,194.20
Katahdin Program	9,424	\$55.42	\$50.89	\$182.84	\$289.15
Manchester School	688,658	\$2,950.95	\$3,718.75	\$13,360.74	\$20,030.44
Raymond Elementary	398,525	\$1,735.80	\$2,152.04	\$7,731.83	\$11,619.67
RSU 14 District Bldg	294,673	\$1,711.58	\$1,591.23	\$5,716.99	\$9,019.80
RSU 14 School Transportation	23,356	\$123.07	\$126.12	\$453.13	\$702.33
Windham High	749,191	\$4,077.84	\$4,045.63	\$14,535.14	\$22,658.62
Windham Middle	383,492	\$2,143.62	\$2,070.86	\$7,440.17	\$11,654.65
Windham Primary	1,150,212	\$4,725.52	\$6,211.14	\$22,315.40	\$33,252.06
TOTALS	4,006,779	\$19,070.12	\$21,636.61	\$77,736.00	\$118,442.73

SPC EQUIPMENT BIDS:

During FY21, our cooperative bids achieved significant cost savings. Despite seeing inflation in almost all markets, with a 5.7% increase on the price index, our bids dropped about 7% for existing clients! So compared to inflation from one year to the next, we achieved a 12% drop! Therefore, based on our results this past year, we feel we can save you another \$34,321.48 if you did an upgrade.

Current bids are coming in between 12% to 17% of Retail compared with the current Salesman's Cost of 50% of Retail.

For Example: A 90-copy-per-minute Ricoh IM9000 black photocopier with RADF, Duplexing, Finisher, 3-Hole Punch, CIF-Print-Color Scan-Hard Drive for Secure Print with a Retail Cost of \$44,743 can be purchased for \$6,453... That's 14% of Retail! Our prices are negotiated with and supported directly by the manufacturer.

PROJECTED EQUIPMENT COSTS BY BUILDING - COLOR

This table represents PROJECTED expenses for COLOR prints or copies by building based on recent activity. Current paper case costs and averaged annual lease payments are NOT figured in to this table, as they are covered in the black prints report.

Building	Projected Color Volume	Service & Supply Cost
Adult Education	11,979	\$582.92
Field Allen School	50,501	\$2,428.59
Jordan-Small Middle	28,842	\$1,387.01
Katahdin Program	11,496	\$622.16
Manchester School	68,612	\$4,913.89
Raymond Elementary	104,558	\$5,028.19
RSU 14 District Bldg	98,618	\$5,654.66
RSU 14 School Transportation	3,347	\$250.99
Windham High	108,918	\$5,840.38
Windham Middle	38,636	\$3,373.11
Windham Primary	155,160	\$7,516.62
TOTALS	680,667	\$37,598.53

SERVICE & SUPPLY USAGE PROFILE BY VENDOR - BLACK

This table represents ACTUAL and PROJECTED Service & Supply expenses for BLACK usage broken down by equipment type and vendor. Under SPC's Simplified Billing Program, SPC will invoice you directly for 50% of the Projected Annual Volume in July and January, and then reconcile based on actual usage in June. Cost per copy typically increases by 5% or CPI annually, whichever is less. **FY22 increase is 2.6%.**

Vendor	Equipment Type	FY21 Black Volume	FY21 Color Cost/Copy	FY21 Black S & S Costs	FY22 Black Cost/Copy	FY22 Projected Black S & S Costs
A-COPI	Black Photocopier	2,795,798	\$0.00368	\$10,288.54	\$0.00379	\$10,596.07
A-COPI	Black Photocopier	225,568	\$0.00389	\$877.46	\$0.00401	\$904.53
A-COPI	Color Network Printer	1,237	\$0.01037	\$12.83	\$0.01068	\$13.21
A-COPI	Color Photocopier	468,851	\$0.00368	\$1,725.37	\$0.00379	\$1,776.95
A-COPI	Color Photocopier	46,144	\$0.00420	\$193.80	\$0.00433	\$199.80
Axis (dba New Era Technology)	Black Network Printer	406,898	\$0.01125	\$4,577.60	\$0.01159	\$4,715.95
Axis (dba New Era Technology)	Color Network Printer	49,747	\$0.01125	\$559.65	\$0.01159	\$576.57
SPC Supported	Black Laser MFP	643	\$0.02774	\$17.84	\$0.02857	\$18.37
SPC Supported	Black Laser MFP	6,597	\$0.03449	\$227.53	\$0.03552	\$234.33
SymQuest Group, Inc.	Black Network Printer	4,638	\$0.00613	\$28.43	\$0.00631	\$29.27
SymQuest Group, Inc.	Black Network Printer	249	\$0.00750	\$1.87	\$0.00772	\$1.92
SymQuest Group, Inc.	Color Network Printer	409	\$0.00750	\$3.07	\$0.00772	\$3.16
TOTALS AND AVERAGES		4,006,779	\$0.00462	\$18,513.99	\$0.00476	\$19,070.12

SERVICE & SUPPLY USAGE PROFILE BY VENDOR - COLOR

This table represents ACTUAL and PROJECTED Service & Supply expenses for COLOR usage broken down by equipment type and vendor. Under SPC's Simplified Billing Program, SPC will invoice you directly for 50% of the Projected Annual Volume in July and January, and then reconcile based on actual usage in June. Cost per copy typically increases by 5% or CPI annually, whichever is less. **FY22 increase is 2.6%.**

Vendor	Equipment Type	FY21 Color Volume	FY21 Color Cost/Copy	FY21 Color S & S Costs	FY22 Color Cost/Copy	FY22 Projected Color S & S Costs
A-COPI	Black Photocopier	0	\$0.00000	\$0.00	\$0.00000	\$0.00
A-COPI	Color Network Printer	1,976	\$0.07370	\$145.63	\$0.07591	\$150.00
A-COPI	Color Photocopier	549,259	\$0.04669	\$25,644.90	\$0.04809	\$26,413.87
A-COPI	Color Photocopier	59,593	\$0.05254	\$3,131.02	\$0.05412	\$3,225.17
Axis (dba New Era Technology)	Color Network Printer	64,046	\$0.11250	\$7,205.18	\$0.11588	\$7,421.65
SymQuest Group, Inc.	Color Network Printer	5,793	\$0.06500	\$376.55	\$0.06695	\$387.84
TOTALS AND AVERAGES		680,667	\$0.05363	\$36,503.27	\$0.05524	\$37,598.53

LEASED/OWNED EQUIPMENT DETAILS

Total Number of Machines Under Contract	219
Number of Machines on Lease	85
Number of Machines Owned	134
Number of Rental/Loaner Machines	0

Lease Company	Androscoggin Savings Bank
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Term	5 Annual
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Annual Payment usually due on 8/1	\$77,736.00
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Lease Start Date	09/15/2016
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Lease End Date	07/01/2021
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Remaining Payments	0
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*The Lease End Date has no bearing on Service & Supply and Warranty Contracts.

LEASED EQUIPMENT

Building	Room	Make/Model	Serial Number
Adult Education	Learning Center	HP Color Laser Jet M452dn	VNB3M37235
Adult Education	Lobby	Toshiba e-Studio 4505AC	CFGF44639
Field Allen School	Office	Toshiba e-Studio 3555c	C7CF59054
Field Allen School	Outside FA Office	Toshiba e-Studio 7508A	CIHFIII40
Field Allen School	Room 12 Faculty	HP Laser Jet Pro M402dn	JPBDY16965
Jordan-Small Middle	Main Office	Toshiba e-Studio 6506AC	CHHFIII24
Jordan-Small Middle	Room C126	Toshiba e-Studio 7508A	CIHFII097
Manchester School	Copy Room	HP Laser Jet Pro M402dn	JPBDY16959
Manchester School	Copy Room Left	Toshiba e-Studio 8508A	CIHFII765
Manchester School	Copy Room Middle	Toshiba e-Studio 8508A	CIHFII740
Manchester School	Copy Room Right	Toshiba e-Studio 8508A	CIIFI2145
Manchester School	Lab 1	HP Color Laser Jet M452dn	VNB3B32475
Manchester School	Main Office	Toshiba e-Studio 5506AC	CHHFII007
Manchester School	Room 137	HP Laser Jet Pro M402dn	PHBQC36147
Manchester School	Room 174 Special Ed	HP Color Laser Jet M452dn	VNB3B32479
Manchester School	Room 177	HP Color Laser Jet M452dn	VNB3B32476
Manchester School	Room 183	HP Laser Jet Pro M402dn	JPBDY16950
Manchester School	Special Ed	Konica Minolta BH3602P	AAFK011001522
Raymond Elementary	Copy Room 2nd Floor	Toshiba e-Studio 7508A	CIHFII037
Raymond Elementary	K-Wing Kitchen	HP Laser Jet Pro M402dn	JPBDY16947
Raymond Elementary	Main Office	Toshiba e-Studio 5506AC	CHIFII286
Raymond Elementary	Old Supt Office	HP Laser Jet Pro M402dn	JPBDY16953
Raymond Elementary	Special Ed	Konica Minolta BH3602P	AAFK011001531
Raymond Elementary	Work Room	Toshiba e-studio 287CSL	TJGFI2996
Raymond Elementary	Work Room	Toshiba e-Studio 8508A	CIHFII767
RSU 14 District Bldg	Copy Room	HP Color Laser Jet M452dn	VNB3B32480
RSU 14 District Bldg	Copy Room Left	Toshiba e-Studio 7508A	CIHFII074
RSU 14 District Bldg	Curriculum Dir - Christine Hesler	HP Color Laser Jet M452dn	VNB3B32481
RSU 14 District Bldg	Front Foyer (color)	Toshiba e-Studio 5506AC	CHHFII244
RSU 14 District Bldg	Human Resources	HP Color Laser Jet M451dn	CNDF370831
RSU 14 District Bldg	Special Ed - Dubai	Konica Minolta BH3602P	AAFK011001516
RSU 14 District Bldg	Special Ed Coord - Melissa Boire	HP Color Laser Jet M452dn	VNB3M40718
RSU 14 District Bldg	Storage	HP Color Laser Jet M452dn	VNB3B32483
RSU 14 District Bldg	Student Services Assistant	HP Color Laser Jet M452dn	VNB3B32474
RSU 14 District Bldg	Student Services Coordinator	HP Laser Jet Pro M402dn	JPBDY16983
RSU 14 School Transportation	Main Office	HP Color Laser Jet M452dn	VNB3B32478

Building	Room	Make/Model	Serial Number
Windham High	Athletics Office	Toshiba e-Studio 3555c	C7CF58856
Windham High	Faculty Office B	Toshiba e-Studio 8508A	CIIFI1852
Windham High	Faculty Office E	HP Laser Jet Pro M402dn	JPBDY10472
Windham High	Faculty Office K	Toshiba e-Studio 3555c	C7CF58845
Windham High	Faculty Office K	Toshiba e-Studio 8508A	CIIFI1808
Windham High	Faculty Office M - Math	HP Laser Jet Pro M402dn	JPBDY10471
Windham High	Faculty Office M - Math	Toshiba e-Studio 8508A	CIIFI2138
Windham High	Front Office Attendance Printer	HP Laser Jet Pro M402dn	JPBDY10469
Windham High	Guidance Office Closet	Toshiba e-Studio 5508A	CIIFI2379
Windham High	Library (Copier)	Toshiba e-Studio 3555c	C7CF58791
Windham High	Library (HP Printer)	HP Laser Jet Pro M402dn	JPBDY10462
Windham High	Main Office Large Copier	Toshiba e-Studio 8508A	CIHFII778
Windham High	Main Office Smaller Copier	Toshiba e-Studio 4505AC	CFHF47150
Windham High	RLP - Amy Sullivan	HP Laser Jet Pro M402dn	JPBDY10474
Windham High	Room 133	HP Color Laser Jet M452dn	VNB3M40734
Windham High	Room 139	Toshiba e-Studio 6508A	CIIFI1876
Windham High	Room 212 Principal	HP Color Laser Jet M452dn	VNB3M37240
Windham High	Room 302H	HP Color Laser Jet M452dn	VNB3M37231
Windham High	Room 303	HP Color Laser Jet M452dn	VNB3M37234
Windham High	Room 304 Art	HP Color Laser Jet M452dn	VNB3M37238
Windham High	Room 326 Health Lab	Toshiba e-Studio 3555c	C7CF59028
Windham High	Special Ed	Konica Minolta BH3602P	AAFK011001521
Windham High	Student Grad Pod	HP Laser Jet Pro M402dn	JPBDY10478
Windham High	Student Printer Faculty Office B	HP Laser Jet Pro M402dn	JPBDY10481
Windham High	Student Services (across from Sue)	HP Color Laser Jet M452dn	VNB3M37236
Windham High	Student Services - Guidance Lounge	Toshiba e-Studio 3555c	C7CF58699
Windham High	Students' 300 Wing Hallway Cart	HP Laser Jet Pro M402dn	JPBDY10468
Windham High	Vice Principal - Michaud	HP Color Laser Jet M452dn	VNB3M40724
Windham Middle	Guidance Office Conference Room	Toshiba e-Studio 6508A	CIIFI1900
Windham Middle	Main Office	Toshiba e-Studio 3555c	C7CF58855
Windham Middle	Main Office	Toshiba e-Studio 7508A	CIHFII139
Windham Middle	Music Teacher	HP Color Laser Jet M452dn	VNB3B32464
Windham Middle	OT Office	HP Color Laser Jet M452dn	VNB3B32473
Windham Middle	Room 103A	Toshiba e-Studio 7508A	CIHFII657
Windham Middle	Special Ed	Konica Minolta BH3602P	AAFK011001520
Windham Middle	Storage	HP Color Laser Jet M452dn	VNB3B32482
Windham Primary	A House 2nd Floor Work Room	HP Laser Jet Pro M402dn	JPBDY16988

Building	Room	Make/Model	Serial Number
Windham Primary	A House 2nd Floor Work Room	Toshiba e-Studio 8508A	CIIFI1798
Windham Primary	B House 2nd Floor Work Room	HP Laser Jet Pro M402dn	JPBDY10473
Windham Primary	B House 2nd Floor Work Room	Toshiba e-Studio 8508A	CIIFI2141
Windham Primary	C House 1st Floor	HP Laser Jet Pro M402dn	JPBDY10486
Windham Primary	C House 1st Floor Copy Room	Toshiba e-Studio 8508A	CIIFI2142
Windham Primary	C House 2nd Floor Work Room	HP Laser Jet Pro M402dn	JPBDY10464
Windham Primary	C House 2nd Floor Work Room	Toshiba e-Studio 8508A	CIIFI1815
Windham Primary	Martha's Office	Toshiba e-Studio 4505AC	CFHF50573
Windham Primary	Office	HP Laser Jet Pro M402dn	JPBDY16954
Windham Primary	Special Ed - Jamie	Konica Minolta BH3602P	AAFK011001524
Windham Primary	Teachers' Room	Toshiba e-Studio 4505AC	CHHF1108
Windham Primary	Teachers' Room	Toshiba e-Studio 8508A	CIIFI1831

OWNED EQUIPMENT

Building	Room	Make/Model	Serial Number
Adult Education	Cathy Renaud	HP Laser Jet Pro M401dn	VNB3N04864
Adult Education	Computer Lab	HP Laser Jet Pro M401dn	VNB4F00026
Field Allen School	Blue Portable - Peter Mullen	HP Laser Jet Pro M401dn	VNB3N04658
Field Allen School	Field Allen Portable	HP Laser Jet Pro M402dw	PHBVD41603
Field Allen School	Health	HP Laser Jet Pro M401dn	VNB3N04652
Field Allen School	Office	Toshiba e-Studio 756	CKE210719
Field Allen School	Room 02	HP Laser Jet Pro M401dn	VNB3N04792
Field Allen School	Room 05	HP Laser Jet Pro M401dn	VNB3N04856
Field Allen School	Room 06	HP Laser Jet Pro M401dn	VNB3N04786
Field Allen School	Room 20	HP Laser Jet Pro M401dn	VNB3N04659
Field Allen School	Room 22	HP Laser Jet Pro M401dn	VNB4F00041
Field Allen School	Tina Johnson	HP Laser Jet Pro M401dn	VNB3N04790
Jordan-Small Middle	Food Services Office	HP Laser Jet Pro M404dn	PHDGC04108
Jordan-Small Middle	Library	HP Laser Jet Pro M402dn	PHBQC41374
Jordan-Small Middle	Room A103	Toshiba e-Studio 456	C2D236055
Jordan-Small Middle	Room A105	HP Laser Jet Pro M401dn	VNB3X04622
Jordan-Small Middle	Room A110	HP Laser Jet Pro M401dn	VNB3N04787
Jordan-Small Middle	Room B110	HP Laser Jet Pro M401dn	VNB4M00090
Jordan-Small Middle	Room B112 Tech Office	HP Laser Jet Pro M401dn	PHGFD48781
Jordan-Small Middle	Room C113	HP Laser Jet Pro M401dn	VNB3H07016
Jordan-Small Middle	Teachers' Work Room	Toshiba e-Studio 757	CAHDI3764
Katahdin Program	Front Desk	HP Laser Jet Pro M402dn	PHBQC41397
Katahdin Program	Office	Toshiba e-Studio 3055C	C71C23480
Manchester School	Administration Office	HP Laser Jet Pro M401dn	VNB3H07012
Manchester School	Assistant Principal	HP Laser Jet Pro M401dn	VNB3H07014
Manchester School	Café Office	HP Laser Jet Pro M402dn	JPBDZ16482
Manchester School	Lab 2	HP Laser Jet Pro M401dn	VNB3B07038
Manchester School	Library	HP Laser Jet Pro M401dn	VNB3H07015
Manchester School	Main Office	Toshiba e-Studio 4540c	CMD218320
Manchester School	Nurse	HP Laser Jet Pro M401dn	VNB3B07036
Manchester School	Room 134	HP Laser Jet Pro M401dn	VNB3H06983
Manchester School	Room 178	HP Laser Jet Pro M401dn	VNB3X04628
Raymond Elementary	Food Services Office	HP Laser Jet Pro M404dw	PHDGC04103
Raymond Elementary	Room B206D	HP Laser Jet 400 M401n	VNB3N13281
Raymond Elementary	Superintendent	Toshiba e-Studio 457	CEHD28550
RSU 14 District Bldg	Accounts Payable	Samsung SCX-4623FW	Z4YSBFFB200760Z

Building	Room	Make/Model	Serial Number
RSU 14 District Bldg	Asst. Supt - Christine Frost-Bartinet	HP Laser Jet Pro M401dn	VNB4M00087
RSU 14 District Bldg	Check Printer - Back up	HP Laser Jet 600 M602	CNCCG580X6
RSU 14 District Bldg	Colonial Conf Room, 2nd Floor	Toshiba e-Studio 3055C	C71C23506
RSU 14 District Bldg	Copy Room - Check Printer	HP Laser Jet 600 M607	CNBCL5QIIP
RSU 14 District Bldg	Curriculum - Christine Hesler	HP Color Laser Jet M452dn	VNB3B32477
RSU 14 District Bldg	Exec Asst - Terri Coolidge	HP Laser Jet Pro M401dn	VNB3N04810
RSU 14 District Bldg	Facilities Director - Bill Hansen	Samsung SCX-4623FW	Z4YSBFFZA00004 Z
RSU 14 District Bldg	Payroll	Samsung SCX-4623FW	Z4YSBFFB900602 A
RSU 14 District Bldg	Reception - Kellie Sampson	HP Laser Jet Pro M401dn	VNB3N04865
RSU 14 District Bldg	Special Ed - Stacie Webster	HP Color Laser Jet M454dn	VNB3T12537
RSU 14 District Bldg	Student Svcs Dir - Lisa Garneau	HP Laser Jet Pro M401dn	VNB3N04821
RSU 14 District Bldg	Superintendent - Chris Howell	HP Laser Jet Pro M401dn	VNB4F00022
RSU 14 School Transportation	Main Office	Toshiba e-Studio 3040c	CNB326928
Windham High	Assistant Principal	HP Laser Jet Pro M401dn	VNB3N04797
Windham High	Blue Café	HP Laser Jet Pro M401dn	VNB3N04857
Windham High	Café	HP Laser Jet Pro M401dn	VNB3N04850
Windham High	Café	Toshiba e-Studio 456	C2D236072
Windham High	Custodial Office	HP Laser Jet Pro M401dn	VNB3N04788
Windham High	Faculty Office B	HP Laser Jet Pro M401dn	VNB4F00033
Windham High	Faculty Office K (HP Printer)	HP Laser Jet Pro M401dn	VNB4F00035
Windham High	Guidance Office	HP Laser Jet Pro M401dn	VNB4F00027
Windham High	Jim Babcock	HP Laser Jet Pro M401dn	VNB4F00042
Windham High	Library	Toshiba e-Studio 456	C2LC11196
Windham High	Library	Toshiba e-Studio 856	CRD210777
Windham High	Main Office	HP Laser Jet Pro M401dn	VNB3N04799
Windham High	Maintenance Office	HP Color Laser Jet M452dw	VNB3D36522
Windham High	Natalie Flynn	HP Laser Jet Pro M402dn	PHBQH59861
Windham High	Nurse	HP Laser Jet Pro M401dn	VNB4F00044
Windham High	Pam's Office	HP Laserjet Pro MFP M428fdn	MXBPN8Z0TY
Windham High	Physical Education Office	HP Laser Jet Pro M401dne	PHGFC50133
Windham High	Principal's Secretary - Fone	HP Laser Jet Pro M401dn	VNB4M00088
Windham High	Resource Officer	Samsung SCX-4623FW	Z4YSBFFB501025E
Windham High	Room 112	HP Laser Jet Pro M401dn	VNB4F00016
Windham High	Room 116	HP Laser Jet Pro M401dn	VNB3N04802
Windham High	Room 126D - Not in Use	Toshiba e-Studio 756	CKE210656
Windham High	Room 127D	HP Laser Jet Pro M401dn	VNB3N04798
Windham High	Room 131-132 Life Skills	HP Laser Jet 400 M401n	VNB3H07001

Building	Room	Make/Model	Serial Number
Windham High	Room 136	HP Laser Jet Pro M401dne	PHGFD48672
Windham High	Room 137 - Kathy Gillis (Testing)	HP Laser Jet Pro M401dn	VNB4F00015
Windham High	Room 138 - Karin Kinney	HP Laser Jet Pro M401dn	VNB3N04853
Windham High	Room 139	HP Laser Jet Pro M401dn	VNB4M00097
Windham High	Room 1A School Counselor - Ginn	HP Laser Jet Pro M401dn	VNB4F00025
Windham High	Room 201J	HP Laser Jet Pro M401dn	VNB3N04854
Windham High	Room 216	HP Laser Jet Pro M401dn	VNB3N04851
Windham High	Room 228 RLP Office	HP Laser Jet Pro M401dn	VNB3H23583
Windham High	Room 2A School Counselor - Burbank	HP Laser Jet Pro M401dn	VNB4F00032
Windham High	Room 305	HP Color Laser Jet M451dn	CNBH203074
Windham High	Room 306 Music Room	HP Laser Jet Pro M401dn	VNB4F00023
Windham High	Room 310 Piano Room	HP Laser Jet Pro M401dn	VNB4M00098
Windham High	Room 322 Special Ed	HP Laser Jet Pro M401dn	VNB4F00030
Windham High	Room 3A School Counselor - Haberstroh	HP Laser Jet Pro M401dn	VNB4F00040
Windham High	Room A Social Worker - Dangle	HP Laser Jet Pro M401dn	VNB3N04794
Windham High	School Store	HP Laser Jet Pro M401dn	VNB4F00018
Windham High	Shane's Printer	HP Laser Jet Pro M401dn	VNB3N04861
Windham High	Student Hallway Printer - Math Dept M	HP Laser Jet Pro M401dn	VNB3N04852
Windham High	Student Services	HP Laser Jet Pro M401dn	VNB4F00013
Windham High	Student Services #2	HP Laser Jet Pro M401dn	VNB4F00031
Windham High	Tech Room	HP Color Laser Jet M452dn	VNB3M37230
Windham Middle	Andrea Morrell	HP Laser Jet Pro M401dn	VNB3N04789
Windham Middle	Guidance Office	HP Laser Jet Pro M401dn	VNB4M00100
Windham Middle	Industrial Arts Office	HP Laser Jet Pro M401dn	VNB4M00085
Windham Middle	Julie Packard Office	HP Color Laser Jet M451dn	CNDG324730
Windham Middle	Kitchen Office	HP Laser Jet Pro M401dn	VNB4F00024
Windham Middle	Library Front Desk	HP Color LaserJet M553	JPCCMBX24X
Windham Middle	Main Office Color	HP Color Laser Jet M452dn	VNB3M94312
Windham Middle	Nurse	HP Laser Jet Pro M401dn	VNB4M00092
Windham Middle	Principal	HP Laser Jet Pro M401dn	VNB4M00077
Windham Middle	Room 101	HP Laser Jet Pro M401dn	VNB3N04801
Windham Middle	Room 103	HP Laser Jet Pro M401dne	PHGFD36835
Windham Middle	Room 104	HP Laser Jet P3015	VND3F29710
Windham Middle	Room 106	HP Laser Jet Pro M401dn	VNB3N04791
Windham Middle	Room 107A	HP Laser Jet Pro M401dn	VNB3N04804
Windham Middle	Room 108	HP Laser Jet Pro M401dn	VNB4M00084
Windham Middle	Room 110	HP Laser Jet Pro M401dn	VNB3N04805

Building	Room	Make/Model	Serial Number
Windham Middle	Room III	HP Laser Jet Pro M401dn	VNB4M00093
Windham Middle	Room II2	HP Laser Jet Pro M401dn	VNB3N04649
Windham Middle	Room II3	HP Color Laser Jet M452dn	VNB3D23299
Windham Middle	Room 201	HP Laser Jet Pro M401dn	VNB4M00094
Windham Middle	Room 201A Supply Closet	Toshiba e-Studio 756	CKE210744
Windham Middle	Room 203	HP Laser Jet Pro M401dn	VNB4M00095
Windham Middle	Room 204	HP Laser Jet Pro M401dn	VNB3N04800
Windham Middle	Room 210	HP Laser Jet Pro M401dn	VNB4M00091
Windham Middle	Room 212	HP Laser Jet Pro M401dn	VNB4M00096
Windham Middle	Room 213A	HP Laser Jet Pro M401dn	VNG4N01770
Windham Middle	Room 216	HP Laser Jet Pro M401dn	VNB3N04783
Windham Middle	Room 302	HP Color Laser Jet M451dn	CNBH203062
Windham Middle	Room 302	HP Color Laser Jet M451dn	CNDF372766
Windham Middle	Room 304	HP Color Laser Jet M451dn	CNDF370646
Windham Middle	Room 304A	HP Laser Jet Pro M401dn	VNB3NI3288
Windham Middle	School Resource Officer	HP Laser Jet 400 M401n	PHGFG30616
Windham Primary	Computer Lab I	HP Laser Jet Pro M401dn	VNB3N04653
Windham Primary	IT Room (Kirby)	HP Laser Jet Pro M401dn	VNB3N04661
Windham Primary	Kitchen Office	HP Laser Jet Pro M401dn	VNB3N04665
Windham Primary	Library	HP Laser Jet Pro M401dn	VNB3N04651
Windham Primary	Main Office	Toshiba e-Studio 457	CEHD30694
Windham Primary	New Portable	Toshiba e-Studio 456	C2D235912
Windham Primary	Room C44	Kyocera FS-C5350DN	QVQIZ05202
Windham Primary	Special Ed Office in Portable	HP Laser Jet Pro M401dn	VNB3N04657

STARDoc USER NAMES

Name	User Name
Amy Hanrahan	ahanrahan
Andrew Patin	apatin
Beth Peavey	bpeavey
Bill Hanson	bhanson
Bob Hickey	bhickey
Brody Artes	bartes
Chris Howell	chowell
Christine Frost-Bertinet	cfrost-bertinet
Corey McAllister	cmcallister
Danielle Burian	dburian
Danielle Donnini	ddonnini
David Stigile	dstigile
Drew Patin	dpatin
Jason Lanoie	jlanoie
Kate Thomas	kthomas
Keith Marquis	kmarquis@rsu14.org
Kirby Kenyon	kkenyon
Kyle Rhoads	krhoads
Maria Parisi	bces
Mark Politano	mpolitano
Michael Pelletier	mpelletier
Mike Duffy	mduffy
Mike Kelly	mkelly
Mindi McKinney	mmckinney
Pam Hecker	phecker
Peter Mullen	pmullen
Randy Crockett	rcrockett
Ryan Rumsey	rrumsey



Benefits of partnering with SPC

Top Benefits to our CLIENTS:

1. Cooperative Buying

- By definition, is a model that allows a group of buyers with a common interest to pool their buying power in order to negotiate more favorable pricing and better service. SPC's model allows you to pick your preferred vendor!
- SPC's pricing is so strong *we pay for our own fee* by acquiring prices lower than what you can do on your own.
- We will *save you money* benefiting from the combined purchasing power of more than 70 clients with over 4,500 devices doing 265 million copies and prints per year (pre-COVID). We purchase approximately 1,200 units annually with 72 million prints out to bid.
- We will *save you time* by preparing your bid, negotiating with vendors/manufacturers, presenting a total bid analysis, and managing the implementation.
- We will *save you frustration*. We manage your contracts for up to five years from the date of installation.

2. Exclusive STARDoc Software

- STARDoc: System for Tracking And Reporting Documents.
- Maps all devices and sets up 'Interactive Live Floor Plans' of all printing devices, showing you a Before and After Upgrade look; provides a visual for all decision makers over the next five years.
- STARDoc studies your printing habits and is able to predict your year-end cost months in advance, before you receive your year-end reconciliation invoice.
- Sets up your next year's budget at the click of a mouse.

3. Simplified Billing Program

- Removes the confusion out of billing.
- Eliminates variety of invoices from multiple vendors that come monthly and/or quarterly.
- THREE detailed, easy-to-read invoices are sent each year from ONE billing source.
- Reconciles all of your devices at the end of the year; you pay only for what you use; no minimums.

4. Five-Year Equipment Replacement Schedule

- SPC's staff surveys key locations that determine life of existing equipment.
- Specs out new equipment needed: Does not allow vendors to undersize during the bidding process.
- Manages the entire bid process down to the install.

5. Annual Report

- A crucial document that extends the life of your equipment, often getting 8 to 10 years of guaranteed performance! Flags copying trends within your organization such as overusage.
- You get an overview of your current equipment situation, reports associated with copying and printing costs and, if needed, recommendations for addressing situations posing a problem.

6. Vendor Neutral

- SPC does not recommend just one brand; we suggest what's best for you with serviceability in mind.
- We present you with the bid results and offer recommendations, yet the decision is yours to make.

SPC has been serving their clients since 1988, saving millions of dollars along the way.

Based on current actual volumes and CPCs, SPC has generated Annual Savings of \$2 million for all of our clients. That translates into Savings of more than \$10 million over five years!



SPC Values Our Vendors

Overall Benefits to Our Vendors

- Opportunities brought to vendor - Over 1,200 units purchased in FY21 running over 72 million prints
- SPC is well respected in the industry
- SPC values our vendors and speaks highly of them to our clients
- National Contracts that are all negotiated with the manufacturers at your disposal

Vendor Benefits Pre-Bid & During the Bid Process:

- Sharing of previous bid results that help you to negotiate with your manufacturers
- On-Site Survey of client requirements including mapping all devices
- Writing of the *Five-Year Equipment Replacement Schedule* (Bid Specs)
- Vendor Bid Portal: Greatly reduces bid input time; reduces time from bid submission to bid presentation to the clients in our cooperative
- Control of Bid Specs (Not allowing any vendor to underbid or offer discontinued equipment)
- Selling of vendors' 'Value Add' directly to our clients after the bids are in; Client has the right to pay more than low bid, if desired

Vendor Benefits Before & During Installation

- Digital Needs Analysis: Matching up the machine to installation site
- Schedule and coordinate Vendor meeting with Client
- Cover the cost of ESP surge protectors, electrical wiring, computer interface and any unexpected costs
- Manage and audit installation
- Capture final meter reads and close books on old devices & contracts

Vendor Ongoing Support

- Yearly meter reads
- Simplified Billing: SPC manages billing and payment directly with Client and Vendor
- STARDoc: System for Tracking And Reporting Documents... Manages the budget
- Annual Reports that flag machines that are being overused and underused thus improving reliability
- Mediating warranty issues in sensitive locations

Why do some vendors hesitate to bid?

- Vendors worry that bidding will reduce their margins
- If word gets out on pricing, they feel that their other customers will call and ask for similar prices
- Lose control of their account as winning bidder may beat their pricing
- SPC bids are designed to keep specs equal for all, no chance of providing a lesser piece of equipment

**SPC manages over 4,500 Photocopiers and Printers
Our relationship with our vendors has never been stronger!**



STARDoc Features

Cost Projection by Department or Building

- Allows you to formulate next year's budget as early as December
- Allows you to see the projected usage bill in advance
- Tabulate total budgets and total costs district-wide
- Volume or cost pages allow you to pinpoint specific machines on the floorplans
- Timeline - allows you to track historical volume and costs to compare current budget with past years

Map your devices on Floorplans

- Identifies detailed information (IP address, serial number, vendor ID, CPC, consumed volume, toner and service alerts)
- Device Information tab allows easy access to the printer/copier web interface
- Asset Management (Servers, Wireless Access Points, IP Cameras, Projectors, Apple TVs)

Floorplan Administration

- Allows IT and Business Manager to move devices around on floorplan
- Paper trail of device locations after summer break
- Shows Previous Devices, Present Equipment, and Proposed Equipment

Contacts Page

- Control Access and Permissions to STARDoc
- Toggle Email All (Toner Alerts, Service Alerts, Monthly Audits)

Device Listing Page

- Centralized location for detailed information of District's assets
- Exportable device listing to Excel or PDF
- Non-Reporting Device listing for devices that haven't reported for more than two weeks
- Tracks additional non-contracted devices
- IP Addresses and MAC addresses imported automatically
- Strikethrough on machines that have been removed

Monthly Audits

- Monthly Cost Snapshot
- Shows number of devices not reporting to help improve projections accuracy

Last Sync Date

- Shows the last time FM Audit synced for equipment

Over-Budget Report

- Request service history on any machine right through STARDoc.
- Catch overused equipment early, before equipment begins to break down due to overuse.

Five-Year Fleet Management (FYFM)

- Projects out five-year costs for all equipment based on current and past usage

NEW VENDOR CATEGORIES

In the past we had two vendor categories: Cooperative and Uncooperative. In 2021 we added a third category:

Premier: defined as consistently providing ...

- Quality bids to SPC
- Quality service with a four-hour or less average response time
- Reliable equipment and competitive pricing
- Support to SPC and our mutual clients to resolve concerns
- **Current Premier Vendors**
 - Budget Document Technologies
 - Konica Minolta Business Solutions
 - National 1927
 - Ricoh USA
 - SymQuest Group

Cooperative: defined as ...

- Providing bids as required but lacking in one or more areas listed above, or they have yet to provide a history of strong support

Uncooperative: defined as ...

- Rarely submitting bids to SPC
- Encourages SPC clients to breach existing contracts and undermines SPC's bid process

WARRANTY RELIEF FUND

Why is it Needed?

With the recent pandemic, schools and businesses shut down. In FY20 credits owed were around \$389,000. However, your contracts stipulate that any unused service and supplies are to be refunded. While this may seem like good news, what if the vendor is unable or unwilling to repay those funds? Many companies outside of the copier industry are already filing for bankruptcy. SPC's legitimate concern is, what if this hits the copier industry and we can no longer access the funds owed to the client?

Other Concerns:

- Vendor refuses to honor a Warranty
- Equipment is no longer under a vendor Warranty
- Vendor refuses to honor a Service-and-Supply Contract at the agreed-upon pricing.
- Vendor gets sold to a venture capitalist entity or to a risky new owner with limited cash reserves

Purpose:

Since 1989, SPC's goal is to shelter our clients from Industry upheavals. This fund is to set aside monies that can be used by any client, if a need arises.

Funding Source: Initially, \$200,000 no-interest personal loan. To be paid back from two sources...

- Wholesale Trades... For over 10 years these funds have been set aside for warranty replacement units since the industry would provide the same cash price with or without the trade.
- Equipment Purchases... 2% of the gross will be set aside with each upgrade.

Who Benefits?

All SPC clients...like any insurance fund, by pooling funds from SPC's entire client base, any losses are eliminated.

WARRANTY RELIEF EQUIPMENT BASE

Why is it Needed?

As with credits owed to clients for unused copies, sometimes equipment needs to be replaced or added but there are no funds in the budget. Rather than relying solely on the Warranty Relief Fund, SPC will have an inventory of high-quality, low-meter copiers and printers to use as replacements or additional equipment as needed at a lower cost to the client than a new machine.

Other Concerns:

- Equipment is no longer under a vendor Warranty
- Vendor refuses to honor a Warranty
- Equipment is damaged by user and not covered under the Warranty

Purpose:

- To replace or add a machine when needed

Who Benefits?

- All SPC clients...by pooling high-quality equipment from past client upgrades, equipment can be replaced with minimal impact on the client